

BERNALILLO COUNTY
Board of County Commissioners (BCC)
Administrative Meeting

Maggie Hart Stebbins, Chair
Art De La Cruz, Vice Chair



Debbie O'Malley, Member
Lonnie C. Talbert, Member
Wayne A. Johnson, Member

Tom Zdunek, County Manager

Agenda

Tuesday, May 12, 2015 @ 5:00 PM

VINCENT E. GRIEGO CHAMBERS

- 1. CALL TO ORDER**
- 2. SILENT INVOCATION AND PLEDGE OF ALLEGIANCE**
- 3. ANNOUNCEMENT OF ADDITIONS AND/OR CHANGES TO THE AGENDA**

A. COMMISSION: Code of Conduct Ordinance Amendment

Motion to introduce and approve for publication a proposed amendment to the Bernalillo County Code of Conduct Ordinances Section 2-126 et. Seq.

The Code of Conduct Review Board, pursuant to its duties as outlined in the current Code of Conduct, met and reviewed the current version of the Code of Conduct and made several recommendations regarding possible amendments. Those recommendations are primarily technical in nature but are also intended to provide clarification to certain sections. These proposed amendments are based on the experiences involving complaints filed under the current Code of Conduct involving areas of the Code that the Review Board feels could strengthen and clarify language in the Code of Conduct. A list of some of the more significant proposed amendments include clarifying the definition of a "restricted donor"; clarifying language contained in the political activity section to make a distinction between county employees and other public servants; amending the deadlines for elected officials to file financial disclosure forms and clarifying that amended disclosure forms only need to be filed when there has been a change in financial circumstances of an elected official; providing the Review Board with the ability to adopt a summary judgment process for complaints that are deemed by the Review Board to be either de minimis or moot; clarifying the complaint process as it applies to classified employees; expanding the restrictions on employment with the County after leaving office to include all

elected officials covered under the Code of Conduct; and clarifying some of the training requirements for public servants.

ATTACHMENTS:

- Code of Conduct Amendments 05-05-15 (PDF)
- Recommendations from CCRB for Code of Conduct Ordinance 050615 (PDF)

B. COMMISSION: National Association of Counties (NACO) Stepping Up Initiative

Motion to approve Administrative Resolution **AR 2015-** to adopt the National Association of Counties Stepping Up initiative to reduce the number of people with mental illness in the Metropolitan Detention Center.

The Bernalillo County Board of Commissioners wishes to support the national Stepping Up Initiative and to utilize the resources available through this initiative which is designed to reduce the number of people with mental illnesses in jails. The Stepping Up Initiative advocates a program which includes the “Six Actions” for implementing an effective program for reducing the number of people with mental illness in jails. These six actions include: Convening a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails; collecting and reviewing prevalence numbers and assess individuals’ needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making; examining treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community; developing a plan with measurable outcomes that draws on the needs and prevalence assessment data and examination of available treatment and service capacity, while considering identified barriers; implementing research-based approaches that advance the plan; and creating a process to track progress using data and information systems, and to report on successes. Bernalillo County has already committed resources supporting expanded behavioral health services and providing alternatives to incarceration at the Metropolitan Detention Center for individuals identified as having a mental illness. The Stepping Up Initiative is supported by the National Association of Counties, the Council of State Governments Justice Center and the American Psychiatric Foundation.

ATTACHMENTS:

- NACO Mental Health Stepping-Up-Resolution (DOC)

4. PROCLAMATIONS

A. COMMISSION: Emergency Medical Services Week

Reading of acknowledgment

ATTACHMENTS:

- EMS.Week (DOCX)

B. COMMISSION: Memorial Day Proclamation

Presentation of Proclamation

ATTACHMENTS:

- Memorial.Day (DOC)

C. COMMISSION: Patrick J. Baca Proclamation

Presentation of Proclamation

ATTACHMENTS:

- Patrick.Baca (DOC)

D. COMMISSION: Public Works Week

Reading of acknowledgment

ATTACHMENTS:

- PublicWorksWeek (DOC)

5. CERTIFICATES AND AWARDS**6. PUBLIC COMMENT****7. APPROVAL OF MINUTES****A. COMMISSION:** Minutes of the April 21, 2015 FY16 Budget Hearings

Motion to approve the April 21, 2015 FY16 Budget Hearings Meeting Minutes.

ATTACHMENTS:

- 04-21-15 Budget Hearings Meeting Minutes (PDF)

B. COMMISSION: Minutes of the April 28, 2015 Administrative Meeting

Motion to approve the April 28, 2015 Administrative Meeting Minutes.

ATTACHMENTS:

- 04-28-15 Administrative Meeting Minutes (PDF)

8. APPROVAL OF CONSENT AGENDA**A. OFFICE OF HEALTH & SOCIAL SERVICES:** 2015 Summer Food Services Program

Motion to approve the 2015 Summer Food Services Agreement with Albuquerque Public Schools (APS).

The Office of Health and Social Services desires to participate, as a sponsor, in the 2015 New Mexico Summer Food Service Program administered by State of New Mexico Family Nutrition Bureau. The Summer Food Service Program provides a free nutritious packaged lunch to youth between the ages of 1-18 years at over 50 sites throughout the unincorporated area of Bernalillo County. Free Breakfast is also provided to youth at Bernalillo County Community Centers and other Recreation Service Sites. The program duration is June 1- August 7, 2015, with the exception of July 3rd which is a County designated holiday.

All meals will be prepared by Albuquerque Public Schools (APS) Central Kitchen which is identified in the grant application as the Food Service Management Company. The cost for the

standard daily delivered lunch is \$2.47 each and \$1.57 for each for breakfast. If applicable, meals picked up from APS Central Kitchen and delivered by County staff will be discounted at \$.09 per meal; \$2.38 for lunch and \$1.48 for breakfast.

It is anticipated that 152,850 meals will be served; 131,290 lunches and 21,560 breakfasts. The meals will cost approximately \$358,137. Staffing and operational expenses are expected to cost \$156,470. Total projected 2015 Program expenses are \$514,607. The balance of \$5,393 will be set aside for costs exceeding projected expenses, all of which are fully reimbursable through the State of New Mexico Food Nutrition Bureau. The Budget \$520,000 for meals, salaries and operation has been previously approved. The Commission customarily approves a larger grant budget than projected expenditures based on the fact that the County is reimbursed by the actual number of meals served, not the actual expenditures of the grant.

ATTACHMENTS:

- 2015 Summer Food Service Program Contract with APS (PDF)
- APS FAF 5.12.15 (XLSX)

B. PARKS AND RECREATION: Bus Transportation Services

Motion to:

1. Award RFB# 0022-15-JL Bus Transportation Services to Herrera School Bus Company & Herrera Coaches, Inc.
2. Approve contract between Bernalillo County and Herrera Busses

The award of RFB #0022-15-JL establishes a price agreement allowing the Parks and Recreation Department and other County Departments to contract bus transportation services on demand. The RFB invited vendors to submit bids in response to the various pricing sections of the agreement associated with service areas throughout Bernalillo County.

The Parks and Recreation Department provides bus transportation for field trips, special events, or various programs to over 3,000 registered youth program participants offered by the community centers or recreational facilities.

ATTACHMENTS:

- 1.RFB-0022-15-JL Bid Summary(DOC)
- 1.RFB-0022-15-JL Price Agreement for Bus Transportation (DOCX)
- Financial Analysis Form.BusTransportation (XLSX)

C. TECHNICAL SERVICES: Approval to Lease Property for the Crime Scene Investigation Unit

Motion to:

1. Approve the lease agreement between the County of Bernalillo and Fair Plaza Associates Limited Partnership for the property at 8308 Corona Loop NE, containing .4591 acre with a building of 6,660 square feet +/- and located in Albuquerque, New Mexico.
2. Authorize the County Manager to sign the renewal and any amendments.

The Right of Way Program was asked by the Sheriff's Office to lease the property located at 8308 Corona Loop NE for a five (5) year term. The subject property will be used for a Crime Scene Investigation (CSI) Unit and office space. The CSI Unit has been operating out of the Sibrava Substation at 10401 Holly Avenue, NE, since 2000. However, the County's Contact Center is being relocated to this location and it was determined that the CSI unit would move to accommodate the County's Contact Center. As a result, the CSI Unit needs a new location. Funding for this lease will be provided for from the County Contact Center Fund # 11001 and will be used to pay the first year of rent, the Forfeiture Fund will pay the second year of rent and years three (3) through five (5) will be paid from the Sheriff's office operating account.

The Sheriff's Department has researched, reviewed and considered various locations, both existing County properties and privately owned property. They determined that the subject property would provide a suitable location, adequate space and specifications needed to successfully operate the CSI Unit. The subject property is located in Northeast Albuquerque and consists of .4591 acre, 2,034 square feet of office space and 4,626 square feet of warehouse space, being owned and managed by Fair Plaza Associates Limited Partnership.

The property owner has agreed to lease the premises for a five (5) year term as follows:

Months 1-30 at \$4,250.00 per month.....	\$127,500.00
Months 31-60 at \$ 4,500.00 per month.....	<u>\$135,000.00</u>
Total rent costs for the initial five (5) year lease term.....	\$262,500.00

The property owner will provide the structural, mechanical, and exterior maintenance including landscaping and parking areas. The property owner will provide one, five (5) year renewal option after expiration of the initial term under the same terms, conditions and rent schedule. The lease further provides for early termination at no cost or fee to the County. This termination clause may potentially benefit the County in the event a more long term location is identified prior to lease expiration or during the renewal term.

The Right of Way Program has conducted all due diligence and once the lease is fully executed the lease and associated administration of the lease will be the responsibility of the Sheriff's office.

Once the lease term commences the Sheriff's office will have immediate access to the leased premises and will transition into the new space and continue with the operations of the CSI Unit.

Staff requests the Board's approval of the lease between the County and Fair Plaza Associates Limited Partnership and also requests that the Board authorize the County Manager to execute any renewal or amendments to the lease.

ATTACHMENTS:

- Aerial Photo 8308CoronaLoopNE (PDF)
- Lease Agreement between the County and Property Owner (PDF)
- Property Information Sheet (PDF)
- Floor Plan (PDF)
- Real Estate Committee Letter (PDF)
- Copy of Financial Analysis Form CSI May 12 Mtg (XLSX)

9. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

A. ECONOMIC DEVELOPMENT: IRB for Hotel Albuquerque Tenancy Sawmill Bellamah Properties LLC

Conduct a Public Hearing.

Motion to adopt **Ordinance 2015-** authorizing an Industrial Revenue Bond in an amount of up to \$40,000,000 on behalf of Hotel Albuquerque Tenancy.

Hotel Albuquerque Tenancy has submitted an Industrial Revenue Bond for \$40,000,000 with a term of 20 years and an 80% exemption rate. The IRB will be used to build, design, and equip Hotel Chaco and the Sawmill Market.

There will be no fiscal obligation to the County resulting from the IRB. While title to the real and personal property is held by the County, 80% of Real Property, 100% of Gross Receipt, Compensating, and 90% Personal Property taxes will be exempt. This equates to an estimated \$139,827 annually, and \$2,796,547 total. The County will hold title to the real and personal property until Hotel Albuquerque Tenancy and Sawmill Bellamah Properties, LLC repays its bondholders.

Hotel Albuquerque Tenancy will invest \$40 million in Bernalillo County and create 115 jobs. Furthermore, this project is in a HUB Zone and will provide infill development as well as much needed construction jobs.

ATTACHMENTS:

- Hotel Chaco Ordinance (D1v2) (PDF)
- Hotel Albuquerque_Sawmill Bellamah_Exec Sum_28 Apr 2015_1100 (PDF)
- Hotel Albuquerque Tenancy FAF_12 May 2015 (XLSX)

B. INFRASTRUCTURE PLANNING & GEO RESOURCES: Adopting a Complete Streets Ordinance

Motion to approve the introduction and publication of an Ordinance for Complete Streets for an addition to the Bernalillo County Code of Ordinances, Chapter 66 - Roads and Bridges

The Complete Streets Ordinance provides a means of balancing our transportation system by including bicycling, walking, and transit facilities within our roadways. Complete street facilities include but are not limited to sidewalks, bike lanes, multi-use trails, pedestrian crossings, and bus shelters. Complete streets employ cross-section elements built at a human scale to encourage safe travel and access for all users and appropriate to the land use context. Complete streets provide infrastructure for convenient travel for all modes of traffic, for those who don't drive, and for travelers with limited abilities. A similar ordinance was adopted by the City of Albuquerque on February 6, 2015 and new Complete Streets Standards were approved by the MRCOG for the region. Complete streets ordinances have been adopted in communities across the country and have demonstrated multiple economic, health, and safety benefits to the public.

With the adoption of this ordinance, complete streets enhancements will be included in new projects, rehabilitation/retrofit projects, and in maintenance activities that can accommodate these improvements, as appropriate.

Background, Need, and National Trends

Much of Bernalillo County's existing roadway system was built to facilitate access to destinations by personal automobile, resulting in streets that aren't conducive for other modes of travel. There is a growing acceptance nationwide of the need for multi-modal roadways that serve motor vehicles, bicyclists, pedestrians; and transit patrons of all ages and abilities. The complete streets approach is a nationally recognized framework for designing context-sensitive street facilities that enable safe travel by all users.

Hundreds of municipalities, more than half of U.S. states, and approximately fifty-five counties have adopted ordinances and policies incorporating complete streets concepts. The Mid-Region Council of Governments passed a resolution on April 17, 2015 requiring that complete streets principles be incorporated into their planning documents and has prepared the *Long Range Transportation System (LRTS) Guidelines* that set out complete streets design standards.

Complete streets encourage private investment and redevelopment of properties they serve and foster new land use patterns that bolster economic growth and stability, help generate jobs, attract private investment and tourism, create place-making in areas of high activity and can increase retail sales and land values. They integrate general purpose roadways, sidewalks, bike lanes, transit amenities, traffic calming and safe crossings, to create a balanced transportation system that meets the needs of motorized and non-motorized travelers as well as persons with disabilities. Also, complete streets improve community health by reducing the risk of injuries and encouraging walking and bicycling to help combat obesity and heart disease. They promote alternative transportation modes, helping to reduce street network congestion and vehicle emissions.

Section II.D.4 of the *City of Albuquerque/ Bernalillo County Comprehensive Plan* establishes as a goal the development of corridors, streets and complementary adjacent land uses that provide a balanced circulation system through efficient placement of employment and services, encouraging bicycling, walking and use of transit as alternatives to automobile travel while providing sufficient roadway capacity to meet mobility and access needs. Section II.D.4.a.2 identifies a means of balancing the street system by encouraging bicycling, walking and use of mass transit between designated neighborhood, community and regional centers as an implementation technique to achieve a balanced transportation system. Section II.B.5 states that the established urban areas of the County shall offer a variety and a maximum of choices in the housing, transportation, work areas and life styles, while creating a visually pleasing built environment.

Various adopted local area plans, including sector development and corridor plans, establish policies calling for the development of streets that serve all users. Multiple street projects aimed at improving accessibility for all users are successfully completed around the County. These projects have demonstrated the viability of providing for pedestrians, cyclists, transit users and other while minimizing impacts to vehicle travel. Many opportunities remain, especially in suburban and urban areas of the County, to improve street rights-of-way for all users, especially where pre-scheduled projects, such as resurfacing, provide opportunities to consider new striping configurations. Public interest in multi-modal street infrastructure is increasing across a wide spectrum of people.

The Complete Streets Ordinance will foster a systematic approach to building facilities that encourage safe bicycling and walking in Bernalillo County. Communities across the nation have experienced an increase in non-motorized travel with the construction of complete streets facilities. Bernalillo County recognizes the importance of non-motorized travel with its attention to the expansion of our trails system. Projects completed to date that contain complete streets elements include Eubank Phases I & II, Edith, Isleta Phases I & II, and Montano, totaling approximately seven miles. Future projects include the 2nd Street trail to Valle de Oro and the 2nd Street Alameda Drain trail in the North Valley.

This Ordinance pertains to approximately 70 miles of arterial and collector roads in the unincorporated area of Bernalillo County not including the East Mountain Area. Local neighborhood roads are not included in the Ordinance to preserve the unique character of individual neighborhood streets. East Mountain roadways are predominately rural with less of an opportunity to provide complete streets elements and are not covered by the ordinance. If trails, bikeways, or other non-motorized facilities are appropriate for the East Mountain area, they are encouraged and considered on a case-by-case basis outside the purview of the Ordinance.

Public Outreach

The MRCOG in preparing the Futures 2040 Metropolitan Transportation Plan developed LRTS to replace the Future Albuquerque Area Bikeways and Streets (FAABS) document. The LRTS includes street and street-side design guidelines based on complete streets principals, e.g. narrower lane widths, parallel bikeways, road diets, curb bulb-outs, roundabouts, etc.. The Futures 2040 MTP including LRTS was presented at a round of public meetings held by the MRCOG starting with public kickoff meetings in November, 2013, and finishing with a final open house and public meeting on March 24, 2015. A total of ten meetings were held, four of which were in Bernalillo County. Future Bernalillo County public meetings on the Complete Streets Ordinance may be planned if it is determined that the MRCOG meetings did not reach a good cross-section of Bernalillo County residents in the un-incorporated areas.

Staff requests the Board's approval of the introduction and publication of the draft Ordinance.

ATTACHMENTS:

- Final Complete Streets Ordinance FAF (XLSX)
- Bernco Chapter 66 Article VI Complete Streets 5-4-15 (DOCX)

10. ADOPTION OF RESOLUTION

A. BUDGET & BUSINESS IMPROVEMENT: Bernalillo County FY16 Budget

As required by the State of New Mexico Department of Finance and Administration Local Government Division by State of New Mexico Statue Section 6-6-2 NMSA 1978.

Motion to:

1. Approve Financial Budget Resolution #1, **FR 2015-** establishing the County of Bernalillo General Fund Budget of \$257,057,510 for FY16.

2. Approve Financial Budget Resolution #2, **FR 2015-** establishing the County of Bernalillo Non-General Fund Budget of \$146,679,578 for FY16.
3. Approve Financial Budget Resolution #3, **FR 2015-** establishing the County of Bernalillo Carryover Budget for Multiyear Projects of \$89,669,308 for FY16.
4. Authorize the County Manager or designee, pursuant to Administrative Resolution 2011-49 to assign a portion of the County's unassigned 2/12ths reserve to fund FY16 initiatives.
5. Approve Financial Resolution #4, **FR 2015-** for FY16 General Fund projected carryovers and fund balance appropriations in the amount of \$23,218,991 which include:
 - a. \$9.2M in fund balance appropriations inclusive of the drawdown of the County's unassigned 2/12ths reserve
 - b. \$7.1M in prior year commitments
 - c. \$6.9M in General Fund FY15 unencumbered initiatives
6. Approve Administrative Resolution, **AR 2015-** to support the grants and projects listed in attachment A funded by various sources in FY16 for the receipt of Federal and State funding.
7. Authorize the County Manager or designee, pursuant to Administrative Resolution 2012-17 to:
 - a. award procurements and execute all agency contracts on behalf of the Board of County Commissioners for FY16 as detailed in the contract listing, attachment B;
 - b. award procurements and execute multi-term and multi-award agreements where the annual expenditures are within the County Manager's signature authority; however, the aggregate expenditures over term of agreement will exceed the County Manager's signature authority.
8. Authorize the County Manager or designee, pursuant to Administrative Resolution 2012-17 to seek reimbursement to the General Fund for any project or initiative funded by the General Fund that subsequently receives funding, in whole or in part, from an alternative funding source, such as, another agency, bond proceeds, or grants. If the amount exceeds County Manager authority, the item will be presented to the Board of County Commissioners for approval.

The Bernalillo County Budget for FY16 is presented to the Board County Commissioners for approval as required by the State of New Mexico Department of Finance and Administration

(DFA) Local Government Division. DFA requires budget submittal by June 1 of each year as per State of New Mexico Statute Section 6-6-2 NMSA 1978. The resolutions presented for the Board's consideration address recurring revenues, operating expenditures, debt service and reserve requirements and cash transfers. This budget represents a balanced and comprehensive view of County funding requirements for the next fiscal year beginning July 1, 2015.

Carryovers - General Fund - Encumbered carryovers will automatically roll into FY16. Those totals will be presented to the BCC in September. There will be no unencumbered requests on operational funds due to limited funding available at this time. The only carryovers being presented for approval are those unencumbered funds available in General Fund projects and internal orders authorized by the County Commission in FY15. These projects are ongoing and the funds need to be carried over to complete the projects/initiatives in FY16. Year end balances will be evaluated at June 30, 2015 and management will be notified if there are any available funds. **Non-General Fund** - (Non-Life to Date Funds) Encumbered carryovers will automatically roll into FY16. Those totals will be presented to the BCC in September. (Life to Date Funds) Estimated encumbered and unencumbered carryovers are being presented for approval in the amount of \$89,669,308. This number will be trued up and brought forth in September once FY15 is closed and actual balances from June 30, 2015 are available.

BUDGET DEVELOPMENT

The FY16 budget as developed is attempting to meet the objectives in the County's strategic plan and ensure that the county maintains its recently reaffirmed "AAA" bond rating. Preparation of the FY16 budget began in October 2014 by the Accounting & Budget Department. County departments and Elected Officials were given their FY16 planned budgets as the starting point for developing the FY16 budget. In addition, adjustments approved by the Board of County Commissioners throughout FY15 were incorporated into the budget proposal. Departments and Elected Officials also identified budget reductions based on gaining efficiencies or not funding certain initiatives and incorporated a vacancy savings factor.

Balancing the FY16 budget has presented significant challenges as costs continue to increase Countywide and revenues have remained relatively flat. On February 26, 2015, the Commission approved the enactment of a 2/8th Hold Harmless (HH) Gross Receipts Tax (GRT). One-eighth is to be dedicated to Behavioral Health initiatives and the other 1/8th for general operations, both effective July 1, 2015. In addition, on April 14, 2015, the Commission repealed the 1/16th Operating GRT that was enacted in 2004, the net result of the enactment and repeal was an additional 1/16th GRT for general operations. Additionally, the HH reduction begins in FY16 with an annual 6% decrease until phased out in FY30. This is offset by less than expected growth in property tax revenues.

Furthermore, in FY16, several factors arose that required the County to reevaluate what initiatives were priorities in this budget cycle to minimize the use of fund balance as a funding source. As inmate counts continue to decrease at MDC, there are still fixed costs that must be funded, however the county is evaluating options to reduce the variable costs associated with the operations of the facility. Staff continues to work with management on reevaluating programs and services, developing replacements schedules that are sustainable and focusing on identifying what components of the budget are mandated.

Financial Resolutions requesting approval of revenue and expenditure appropriations as well as budgeted cash transfers for FY16 are also being submitted. The County utilizes fund accounting whereby each fund represents a self-balancing set of accounts that are used to account for assets, liabilities, fund balance, revenues and expenditures. The motions being presented are:

MOTION 1: GENERAL FUND BUDGET (BUDGET RESOLUTION #1)

The revenue in this fund is received from general sources, such as property and gross receipts taxes and various other taxes, fee and other revenues, and expenditures are utilized to fund County services and programs for public safety, public works, community services, and government, financial and administrative services.

The general fund base budget for FY16 is \$257,057,510 which includes \$4,140,332 for the Payments in Lieu of Taxes, Community Services, and Regional Correction Center funds and \$252,917,178 for division operations which represents a 5% growth over the FY15 base budget of \$244,774,554.

The revenue budget includes a forecasted revenue growth over FY15 budget in gross receipts tax of approximately 1.6% and property tax of -1.4%. Updated property values will not be available to the County Budget Office until late August 2015. Revenues are tracked monthly and will be recalculated based on final property values and DFA calculated rates.

The table below represents the FY16 budget request by division.

Division	FY16 Payroll Budget	FY16 Operating Budget	Total FY16 Payroll and Operating Budget
County Manager	7,051,195	5,003,351	12,054,546
Finance	19,141,722	9,523,162	28,664,884
Community Services	16,007,188	10,777,591	26,784,779
Public Safety	111,838,783	24,843,038	136,681,821
Public Works	18,176,584	16,897,834	35,074,418
Division Totals	172,215,472	67,044,976	239,260,448
General County	-	13,656,730	13,656,730
Payment in Lieu of Taxes Fund	-	930,682	930,682
Regional Correction Fund	-	3,179,723	3,179,723
Community Services Fund	-	29,927	29,927
Grand Total	172,215,472	84,842,038	257,057,510

MOTION 2: NON-GENERAL FUND BUDGET (BUDGET RESOLUTION #2)

Includes funds restricted for special purposes detailed on attachment B such as:

- o Special Revenue funds which are those designated by statute, grantors and intergovernmental agreements.
 - ☐ Environmental Services Gross Receipt, 1/8 Behavioral Health and Healthcare GRT Tax funds, Reappraisal fund, Clerk Recording and Filing fund, Housing Voucher fund, etc.
 - ☐ Fire District and Emergency Medical Services funds.
 - ☐ Grant and Reimbursable Contracts new revenue and appropriations.
- o Enterprise & Internal Service funds which are self-supporting funds that operate like a business with internal and external (enterprise) customers. Includes:
 - ☐ Risk Management Internal Service.
 - ☐ Solid Waste.
 - ☐ Health Self-Insurance Fund.
 - ☐ Regional Juvenile Detention Center.
 - ☐ Housing funds.
- o Capital & Debt Services funds which are capital related expenditures and revenues received from general obligation and revenue bonds, impact fees, and property tax revenue. Also includes repayment of principal and interest on debt related bonds. Revenue is received from

property tax mill levy and general fund GRT. Includes:

- ☐ Capital Construction
- ☐ Impact Fees
- ☐ Open Space
- ☐ Debt Service Funds

MOTION 3: NON-GENERAL FUND BUDGET (BUDGET RESOLUTION #3)

Estimated carryover budget for multi-year projects (life-to-date funds) based on budget as of 05/01/2015. The actuals that will post to the system is the remaining balances available at June 30, 2015. The final budget will be presented to the Commission in September 2015 at which point these numbers will be trued up to accurately reflect year end activity. Please see table below.

Fund	Fund Name	LTD Carryover Appropriations
12901	Grants	23,161,558
12901.1	Reimbursable Contracts	7,923,486
13050	Impact Fees	4,453,493
13051	Open Space	2,912,831
13001	Capital Construction	51,217,940
	Total	89,669,308

MOTION 4: ASSIGN A PORTION OF THE COUNTY'S UNASSIGNED 2/12ths RESERVE

Pursuant to the Fund Balance policy, at the end of the fiscal year, the County will maintain Spendable - Unassigned portions of the fund balance for Cash Flow equal to two months of the prior year General Fund operating expenditures. In addition to cash flow needs, this accommodates emergency contingency concerns. In the event that amounts designated for cash flow fall below the desired range, the County Manager shall report such amounts to the Commission as soon as practical after the end of the fiscal year.

After analysis of the projected yearend FY15 general fund balance, use of a portion of the County's unassigned 2/12th reserve is necessary to fund FY16 initiatives. The County will continue to look for efficiencies and reduce costs to maintain a level of reserves that meet the

requirements of the Fund Balance policy. The preliminary estimated reserve balances are \$65.6M in the DFA required reserve and \$11M in the County's reserve.

MOTION 5: GENERAL FUND CARRYOVERS AND FUND BALANCE APPROPRIATIONS (BUDGET RESOLUTION #4)

The total General Fund Expenditure adjustment is \$23.2M, based on the following;

Description	Amount
FY16 Initiatives	9,218,991
FY15 Encumbered Commitments	7,100,000
FY15 Unencumbered Commitments	6,900,000
Total Fund Balance Appropriation	23,218,991

The FY16 initiatives include additional funding for the Public Safety division which include overtime. Prior year commitments include \$14M for general fund internal orders and projects previously approved by the County Commission. Despite being funded with general fund dollars, these initiatives are ongoing in nature and the funding must be carried over to complete the projects in FY16.

MOTION 6: RECEIPT OF FEDERAL & STATE FUNDING (ATTACHMENT A)

The grants and projects listed in attachment A are included in the budget proposal presented. This motion allows the County to receive the funding, however will not release any funding until a fully executed contract is made available.

MOTION 7: CONTRACTUAL SERVICES (ATTACHMENT B)

The contracts listed in attachment B are included in the budget proposal presented. Proper Purchasing procedures will be followed in the solicitation, evaluation, negotiation and award of all FY16 contracts and agreements. Contracts referenced in the contract listing are subject to change due to expiration dates that will require re-solicitation of the procurements. Dependent on the outcome of the process, new contractors may be providing the services. In accordance with Administrative Resolution 2012-17, the County Manager or designee has authorization thresholds for approving or modifying contracts and cooperative agreements. The intent of this motion is to allow County business to be conducted without adversely impacting decision making while

adhering to established rules.

MOTION 8: REIMBURSEMENT RESOLUTION

Due to the limited amount of funding available within the General Fund, all departments should seek reimbursement to the General Fund for any project or initiative funded by the General Fund that subsequently receives funding, in whole or in part, from an alternative funding source, such as, another agency, bond proceeds, or grants.

FINAL ADJUSTMENTS TO REVENUE AND EXPENDITURE APPROPRIATIONS AND BUDGETED CASH TRANSFERS FOR ALL FUNDS

Final year end and carryforward adjustments will be presented to the Board of County Commissioners in September 2015 as required per statute and will include final cash balances, revenue and appropriations, cash transfer adjustments to restricted special revenue funds, internal service and enterprise funds, and capital and debt service funds based on final June 30, 2015 year-end closeout balances.

ATTACHMENTS:

- FR2-Non-General Fund FR FY16 (DOCX)
- FR3-Non-General Fund Carryover Budgets FY16 (DOCX)
- FY16 Grants Listing, attachment A (XLSX)
- FAF-FY16 Budget Proposal (XLSX)
- FR4-FY16 Fund Balance Appropriation (DOCX)
- AR- Grants (DOCX)
- FR1 -GF Financial Resolution FY 16 Budget (DOCX)
- Bernalillo County FY16 GF Contract Listing 051115 (PDF)
- Bernalillo County FY16 Non-GF Contract Listing 051115 (PDF)

11. APPROVALS

12. COMMUNICATIONS

13. BOARD AND COMMITTEE APPOINTMENTS

A. COMMISSION: Library Board Reappointment - Toni Martorelli

Motion to approve the reappointment of Toni L. Martorelli to the Library Board.

In 1956, the Library Board was established to determine operational policies for the County Library System. Additionally, the Board selects new books and plans for the future expansion of the Library System. The Board consists of a maximum of seven members to be appointed by the Board of County Commissioners. Ex-officio members shall include the County Librarian and a representative of County

government.

Commissioner De La Cruz requests the reappointment of Toni L. Martorelli to the Library Board. Ms. Martorelli is the Vice President for Public Policy in STAR Group LLC, a national consulting group specializing in private and public sector strategic planning and business improvement. Ms. Martorelli has served as the Chief of Staff to the Senate Pro Tempore of the New Mexico State Senate, as the Director of the City of Albuquerque's Department of Family and Community Services as well as its Director of Cultural Services. As the Director of the New Mexico Governor's Office of Children, she designed, implemented, and directed a new office to coordinate state services for children and youth and advised the Governor on social service issues. She has been a facilitator for the National Governor's Association, has presented at the International City/County Management Association, and been selected to contribute to important public policy conversations at the Aspen Institute, and forums organized by the Annie E. Casey, Rockefeller and Danforth Foundations.

When she returned from a year of teaching U.S. Armed Forces personnel in South Korea, Toni taught high school and middle school for the Albuquerque Public Schools and served as their Coordinator of Board and Community Relations, Executive Assistant to the Superintendent, Director of Human Services Collaboratives and Legislative Liaison. In addition to serving on the Albuquerque Museum Foundation's Board of Directors, she has been a member and officer of numerous state and local boards and commissions, including the NM Children's Trust Fund, the NM Juvenile Justice Advisory Committee, Albuquerque YWCA, Albuquerque Public Schools Foundation, Albuquerque Guild of the Santa Fe Opera, the Bernalillo County DWI Planning Council, Albuquerque/Bernalillo County Library Advisory Board, and the Board of Albuquerque's Italian Film Festival. This will be her third 3 year term expiring May 12, 2018.

ATTACHMENTS:

- Toni L bio sketch for PG 2012 (DOC)

B. COMMISSION: Public Works Selection Advisory Committee

Motion to approve appointments to the Public Works Selection Advisory Committee.

The County Public Works Selection Advisory Committee is authorized through Section 2-398 of the County Code. The duties of the Committee are to render advice on the selection of professional architectural, engineering and other design professional services required on Public Works projects. The Committee is comprised of five members to include a citizen-at-large not associated with the County or any professional firm. Members are selected from County staff and the citizen-at-large and alternate shall serve two-year terms.

If approved, the existing citizen-at-large members, Roger Zimmerman, Ph.D., P.E., Tim B. Castillo and Alex Webb are nominated to serve a successive term. Many of the issues brought before the Committee will benefit from their educational background and experience as engineers. The duties of the Committee are to render advice on the selection of professional architectural, engineering and other design professional services required on all Public Works projects. Nominations for the years 2015-2016 follow.

1. Horizontal construction/Citizen-At-Large Roger M. Zimmerman, Ph.D., P.E.;

Alternate-Jack D. Maddox
2. Vertical construction/Citizen-At-Large Tim B. Castillo.; Alternate-Alex Webb
3. Deputy County Manager for Public Works; Alternate-Infrastructure Planning
Geo

Resources Director
4. Public Works Technical Services Director; Alternate-Operations and Maintenance
Director
5. Assigned Technical Services Section Manager
6. Senior Buyer; Alternate-Purchasing Director

Departments in other divisions may have procurements for professional services that warrant utilizing this 'Selection Advisory Committee' process. The use of alternates under Section 2-398 allows the respective Deputy County Manager, Department Director, and assigned Section Manager that are applicable to the procurement to sit on the Selection Advisory Committee in lieu of the Public Works Division staff presented above. As an example, for a Parks & Recreation trail project, the DCM for Community Services, the P&R Director, and the assigned P&R section manager would sit on the committee.

Staff requests the Board's approval of the list of appointments as presented, including the approval of the use of alternates from other departments for their applicable projects.

ATTACHMENTS:

- zimmerman resume (DOC)
- maddox (DOCX)
- Castillo Resume (PDF)

14. DISCUSSION**15. ANNOUNCEMENT OF NEXT COMMISSION MEETING:**

A. Tuesday, May 26, 2015 Administrative Meeting @ 5:00 p.m., Vincent E. Griego Chambers

16. SIGNING OF OFFICIAL DOCUMENTS**17. ADJOURNMENT OF MEETING**



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Commission
Prepared By: Monica Roybal
Director: Randy Autio
DCM:

Title: Code of Conduct Ordinance Amendment

Action:

Motion to introduce and approve for publication a proposed amendment to the Bernalillo County Code of Conduct Ordinances Section 2-126 et. Seq.

Summary:

The Code of Conduct Review Board, pursuant to its duties as outlined in the current Code of Conduct, met and reviewed the current version of the Code of Conduct and made several recommendations regarding possible amendments. Those recommendations are primarily technical in nature but are also intended to provide clarification to certain sections. These proposed amendments are based on the experiences involving complaints filed under the current Code of Conduct involving areas of the Code that the Review Board feels could strengthen and clarify language in the Code of Conduct. A list of some of the more significant proposed amendments include clarifying the definition of a “restricted donor”; clarifying language contained in the political activity section to make a distinction between county employees and other public servants; amending the deadlines for elected officials to file financial disclosure forms and clarifying that amended disclosure forms only need to be filed when there has been a change in financial circumstances of an elected official; providing the Review Board with the ability to adopt a summary judgment process for complaints that are deemed by the Review Board to be either de minimis or moot; clarifying the complaint process as it applies to classified employees; expanding the restrictions on employment with the County after leaving office to include all elected officials covered under the Code of Conduct; and clarifying some of the training requirements for public servants.

Attachments:

- Code of Conduct Amendments 05-05-15 (PDF)
- Recommendations from CCRB for Code of Conduct Ordinance 050615 (PDF)

Staff Analysis Summary:

Legal Randy Autio Review Completed 05/06/2015 11:47 AM
Approved as to legal form.

County Manager Patricia Chandler Review Completed 05/06/2015 1:50 PM
The recommended clarifications and changes are generally minor in nature, and have been vetted through the Code of Conduct Review Board. Therefore, I recommend approval. T.Z.
05/06/2015

Board of County Commissioners
5:00 PM

Julie A Baca Meeting

Pending

05/12/2015



County of Bernalillo State of New Mexico

Compliance Office

415 Tijeras, NW, 1st Floor
Albuquerque, New Mexico 87102
Office: (505) 468-1382
www.compliance@bernco.gov

COMMISSIONERS

Maggie Hart Stebbins, Chair
District 3

Art De La Cruz, Vice Chair
District 2

Debbie O'Malley, Member
District 1

Lonnie C. Talbert, Member
District 4

Wayne A. Johnson, Member
District 5

COUNTY MANAGER

Tom Zdunek

ELECTED OFFICIALS

Tanya R. Giddings
Assessor

Maggie Toulouse Oliver
Clerk

Willow Misty Parks
Probate Judge

Manuel Gonzales III
Sheriff

Manny Ortiz
Treasurer

Recommendations from the Code of Conduct Review Board for Potential Amendments to the Code of Conduct Ordinance

Pursuant to the duties outlined in Section 2-133(j)(1) of the Code of Conduct Ordinance ("the Code"), the Code of Conduct Review Board ("the Board") has met and makes the following recommendations to the Bernalillo County Commission regarding potential amendments to the Code:

Section 2-129. Definitions.

1. In **Section 2-129** provides an exception to the definition of "Gift" as "(10) Food or beverage with a value under \$25.00. . ." However, **Section 2-130(d)(2) Receiving and soliciting gifts. Disclosure...** provides for an exception to the gift closure for "Gifts of food and refreshments may be reported in estimated value if below \$35.00 in market value." The Board recommends that these two numbers be the same in both sections.
2. Definition of "*Restricted donor*" -- is very broad and certain readings could indicate that everyone who has some contact with the County is included in one of these categories. While it is clear that businesses with contracts with the County or those businesses seeking contracts with the County fall within this definition the other categories have yet to be interpreted by the Board. The Board recommends either a simplification or clarification of this definition as there have been no filed cases or requests for an advisory opinion on this matter. The Compliance Office receives numerous questions about this area of the Code, and therefore, any clarification to this definition would be of value to the Board.



County of Bernalillo State of New Mexico

Compliance Office

415 Tijeras, NW, 1st Floor
Albuquerque, New Mexico 87102
Office: (505) 468-1382
www.compliance@bernco.gov

COMMISSIONERS

Maggie Hart Stebbins, Chair
District 3

Art De La Cruz, Vice Chair
District 2

Debbie O'Malley, Member
District 1

Lonnie C. Talbert, Member
District 4

Wayne A. Johnson, Member
District 5

COUNTY MANAGER

Tom Zdunek

ELECTED OFFICIALS

Tanya R. Giddings
Assessor

Maggie Toulouse Oliver
Clerk

Willow Misty Parks
Probate Judge

Manuel Gonzales III
Sheriff

Manny Ortiz
Treasurer

Section 2-130. Standards of conduct.

3. Creating an additional definition or language concerning the concept of "employee time." This request stems from issues that were raised in the Sworn Complaint filed against former Sheriff Houston. The Code currently does not define "employee time" or "compensated time" as that term is used in **Section 2-130(h)** "*Political activity*." This became an issue in the Houston case, and may be particularly relevant for Elected Officials who may not keep a routine work schedule as would other County employees. The Board requests a clarification in **Section 2-130 (h)(5)** about how the restrictions contained in this section apply to Elected Officials.

4. Clarification that Forms required to be filed under the Code should be notarized pursuant to requirements of the Clerk's Office. The forms that are required to be filed with the County Clerk's Office (Economic Statement Form and Gift Form) do not currently contain a requirement that they be notarized. The Board respectfully requests a clarification of this requirement in the Code as it has created confusion with employees and elected officials who have tried to file these Forms.

Section 2-131. Disclosure of certain financial interests.

5. Re-elected Officials requirement to file Economic Statement -- There is a certain amount of ambiguity in **Section 2-131** regarding the filing of the Statement of Economic Interest statement as the first paragraph indicates that an Amended Statement should be filed by every elected official by Jan. 11th of each year. However, subsection (2) *Amended Statements* indicates that an amended statement only need be filed within 90 days of any change in circumstances. The Board requests a clarification as to whether this Statement only needs to be filed once upon taking office (by Jan. 11 or later---see below) and that Amended Statement are only filed when there is a change in circumstances. If there is no change from one year to the next, elected officials do not need to file an amended statement each year during an elected official's term of office.



County of Bernalillo State of New Mexico

Compliance Office

415 Tijeras, NW, 1st Floor
Albuquerque, New Mexico 87102
Office: (505) 468-1382
www.compliance@bernco.gov

COMMISSIONERS

Maggie Hart Stebbins, Chair
District 3

Art De La Cruz, Vice Chair
District 2

Debbie O'Malley, Member
District 1

Lonnie C. Talbert, Member
District 4

Wayne A. Johnson, Member
District 5

COUNTY MANAGER

Tom Zdunek

ELECTED OFFICIALS

Tanya R. Giddings
Assessor

Maggie Toulouse Oliver
Clerk

Willow Misty Parks
Probate Judge

Manuel Gonzales III
Sheriff

Manny Ortiz
Treasurer

6. Grace period for filing Economic Statement Forms -- Based on issues raised in the most recent cases heard by the Board, there has been the suggestion that the time for filing the Statement of Economic Interest should be extended. If the above suggested change were adopted (see #5 above.) then perhaps requiring newly Elected (or incumbents who are re-elected) file by Jan. 30. The Board requests that the Commission consider adopting an amendment in this regard.

Sections 2-132. Reporting violations of code of conduct.

7. Clarification that service of all documents to be expanded to allow electronic delivery and receipt. Given the availability of email with receipt acknowledgment, the Board requests that there be an allowance made in the Code for any documents that are required to be served either by the parties or the Compliance Office, be served electronically rather than hand delivered or by certified mail.

8. Summary Judgment process. As some of the filed cases demonstrate, there is little discretion for a summary judgment process by the Board once a Sworn Complaint ("Complaint") is filed. It would appear that once a filed Complaint has been forwarded to the Board, the only option is to hold a preliminary hearing and there are only four outcomes that are allowed in **Section 2-132 (a)(5)**. The Board requests an additional subsection be added to this section which would allow for the Board to dispose of a Complaint in a summary fashion without having to go to a preliminary hearing.

9. Clarification of how the Board/Compliance Office should actually handle a Complaint filed against either classified or unclassified employees -- **Sections 2-132 and 2-133** clearly contemplate Complaints can be filed against classified and unclassified employees. However, the Board lacks the authority to discipline or impose sanctions against employees and so most of these Complaints have to be referred to the County Manager to follow the ordinary disciplinary process. The



County of Bernalillo State of New Mexico

Compliance Office

415 Tijeras, NW, 1st Floor
Albuquerque, New Mexico 87102
Office: (505) 468-1382
www.compliance@berncgo.gov

COMMISSIONERS

Maggie Hart Stebbins, Chair
District 3

Art De La Cruz, Vice Chair
District 2

Debbie O'Malley, Member
District 1

Lonnie C. Talbert, Member
District 4

Wayne A. Johnson, Member
District 5

COUNTY MANAGER

Tom Zdunek

ELECTED OFFICIALS

Tanya R. Giddings
Assessor

Maggie Toulouse Oliver
Clerk

Willow Misty Parks
Probate Judge

Manuel Gonzales III
Sheriff

Manny Ortiz
Treasurer

Code does indicate that in the case of unclassified employees, the Board could hold a hearing but their findings would only be forwarded to the County Manager for "appropriate action." The question here is should there be some further simplification of the process especially involving classified employees. The core issue seems to be how much involvement should the Board have when a Complaint has been filed against an employee as opposed to an Elected Official, candidate or volunteer. The Board requests that the Commission reevaluate these sections of the Code and consider providing a more streamlined approach to having Complaints filed against employees forwarded to the appropriate level of management for possible disciplinary action. The Compliance Office could report these types of Complaints to the Board at their quarterly meetings so that the Board is made aware of the volume of these types of Complaints.

Section 2-133. Code of conduct review board.

10. Should the Chair and the Vice-Chair be elected each year?

Section 2-133(b) only requires that the Board elect a Chair and a Vice-Chair, but doesn't indicate whether or not those elected hold that office throughout their term or until they resign or if they should be elected annually. There has not been any dispute to this point about the Chair and Vice-Chair's ability to hold the office throughout their terms, but it is an area that the Commission might want to consider as either an amendment to the Code or the Board's Rules.

11. **Section 2-133(j)(3)** requires the quarterly report to be delivered on a quarterly basis and not presented at a Commission meeting, but perhaps allow for annual or semi-annual report to the full Board of Commissioners at a Commission meeting with the presence of the Chair of the Board to provide an explanation of the Board's activities during the prior period.



County of Bernalillo State of New Mexico

Compliance Office

415 Tijeras, NW, 1st Floor
Albuquerque, New Mexico 87102
Office: (505) 468-1382
www.compliance@berncgo.gov

COMMISSIONERS

Maggie Hart Stebbins, Chair
District 3

Art De La Cruz, Vice Chair
District 2

Debbie O'Malley, Member
District 1

Lonnie C. Talbert, Member
District 4

Wayne A. Johnson, Member
District 5

COUNTY MANAGER

Tom Zdunek

ELECTED OFFICIALS

Tanya R. Giddings
Assessor

Maggie Toulouse Oliver
Clerk

Willow Misty Parks
Probate Judge

Manuel Gonzales III
Sheriff

Manny Ortiz
Treasurer

Section 2-137. Restrictions on employment and appointment after leaving office.

12. Should **Section 2-137** be expanded to include all Elected Officials? -- Currently this section only applies to Commissioners not being able to work for the County for a period of one year after leaving office. The question has been raised as to whether or not this section should be expanded to include all Elected Officials? The Board requests that the Commission consider whether this section should be amended to include all Elected Officials.

Section 2-138. Employee code of conduct.

13. Training requirement -- There is something of a discrepancy in the definitions section of the term "Compliance officer" which mentions a job duty as coordinating "annual code of conduct training" and the requirement in **Section 2-138** that all public servants attend a minimum of two hours of ethics training biennially. The Compliance Office conducts training on an on-going basis every month in an effort to keep all employees up to date on the training requirement so there is no one annual or biennial training session. We track the training on a fiscal year basis so that we can keep track of when an employee is due for a renewal on the training. The Board requests a clarification to **Section 2-138** regarding this practice.

The Board respectfully requests that the Commission consider these potential amendments to the Code. If there are any questions or further clarifications that are needed with regards to these recommendations, please forward to the Compliance Office and they will communicate them to the Board.



County of Bernalillo

State of New Mexico

Compliance Office

415 Tijeras, NW, 1st Floor
Albuquerque, New Mexico 87102
Office: (505) 468-1382
www.compliance@bernco.gov

COMMISSIONERS

Maggie Hart Stebbins, Chair
District 3

Art De La Cruz, Vice Chair
District 2

Debbie O'Malley, Member
District 1

Lonnie C. Talbert, Member
District 4

Wayne A. Johnson, Member
District 5

Approved by:

Alan Packman, Chair
Code of Conduct Review Board

Date: 5/6/18

COUNTY MANAGER

Tom Zdunek

ELECTED OFFICIALS

Tanya R. Giddings
Assessor

Maggie Toulouse Oliver
Clerk

Willow Misty Parks
Probate Judge

Manuel Gonzales III
Sheriff

Manny Ortiz
Treasurer

Attachment: Recommendations from CCRB for Code of Conduct Ordinance 050615 (4590 : Code of Conduct Amendment)



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Commission
 Prepared By: Monica Roybal
 Director: Randy Autio
 DCM: Tom Swisstack
 Sponsors: Hart Stebbins

Title: National Association of Counties (NACO) Stepping Up Initiative

Action:

Motion to approve Administrative Resolution AR 2015- to adopt the National Association of Counties Stepping Up initiative to reduce the number of people with mental illness in the Metropolitan Detention Center.

Summary:

The Bernalillo County Board of Commissioners wishes to support the national Stepping Up Initiative and to utilize the resources available through this initiative which is designed to reduce the number of people with mental illnesses in jails. The Stepping Up Initiative advocates a program which includes the “Six Actions” for implementing an effective program for reducing the number of people with mental illness in jails. These six actions include: Convening a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails; collecting and reviewing prevalence numbers and assess individuals’ needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making; examining treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community; developing a plan with measurable outcomes that draws on the needs and prevalence assessment data and examination of available treatment and service capacity, while considering identified barriers; implementing research-based approaches that advance the plan; and creating a process to track progress using data and information systems, and to report on successes. Bernalillo County has already committed resources supporting expanded behavioral health services and providing alternatives to incarceration at the Metropolitan Detention Center for individuals identified as having a mental illness. The Stepping Up Initiative is supported by the National Association of Counties, the Council of State Governments Justice Center and the American Psychiatric Foundation.

Attachments:

- NACO Mental Health Stepping-Up-Resolution (DOC)

Staff Analysis Summary:

Legal Randy Autio Review Completed 05/08/2015 9:32 AM

Approved as to legal form

Deputy County Managers Theresa Chavez-Romero Review Completed

05/08/2015 10:30 AM

Respectfully request commission approval. Bernalillo County continues to be progressive in looking at options in lieu of detention for people facing behavioral health issues. This resolution continues to solidify our approach.

Board of County Commissioners Julie A Baca Meeting Pending 05/12/2015
5:00 PM

BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE RESOLUTION NO. 2015-_____

**A RESOLUTION TO ADOPT THE NATIONAL ASSOCIATION OF COUNTIES
STEPPING UP INITIATIVE TO REDUCE THE NUMBER OF PEOPLE WITH
MENTAL ILLNESS IN THE METROPOLITAN DETENTION CENTER**

WHEREAS, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year; and

WHEREAS, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general population; and

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

WHEREAS, adults with mental illnesses tend to stay longer in jail and upon release are at a higher risk of recidivism than people without these disorders; and

WHEREAS, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

WHEREAS, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families; and

WHEREAS, Bernalillo County takes seriously its responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways; and

WHEREAS, Bernalillo County has an obligation to protect the health and safety of Metropolitan Detention Center (MDC) corrections staff and inmates; and

WHEREAS, the population at MDC has dropped significantly over the past 18 months through initiatives developed by Bernalillo County and its partners in the criminal justice system; and

WHEREAS, MDC has begun implementing a pilot program to enroll inmates in New Mexico's Medicaid system; and

WHEREAS, Bernalillo County has allocated \$1 million to create 70 supportive housing units for individuals who are incarcerated but eligible for release and who have been identified as having a mental illness, substance abuse or co-occurring disorders, and are homeless or

**A RESOLUTION TO ADOPT THE NATIONAL ASSOCIATION OF COUNTIES
STEPPING UP INITIATIVE AR 2015-
PAGE 2**

precariouly housed, and to connect this vulnerable population with resources and services that promote stability and prevent recidivism; and

WHEREAS, the Bernalillo County Commission has implemented a 1/8 cent gross receipts tax to expand access to behavioral health services; and

WHEREAS, Bernalillo County has engaged a consultant to advise the County Commission on the development of a behavioral health “business plan”, to include strategies for alternatives to incarceration for residents with behavioral health disorders; and

WHEREAS, through *Stepping Up*, the National Association of Counties, the Council of State Governments Justice Center and the American Psychiatric Foundation are encouraging public, private and nonprofit partners to reduce the number of people with mental illnesses in jails;

NOW, THEREFORE, BE IT RESOLVED by the Bernalillo County Board of County Commissioners does hereby commit to continuing efforts to reduce the number of people with mental illnesses in the MDC; commit to sharing lessons learned with other counties in New Mexico and across the country to support a national initiative and encourage all county officials, employees and residents to participate in *Stepping Up*. We resolve to utilize the comprehensive resources available through *Stepping Up* to:

1. Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails.
2. Collect and review prevalence numbers and assess individuals’ needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels.
3. Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community.
4. Develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers.
5. Implement research-based approaches that advance the plan.
6. Create a process to track progress using data and information systems, and to report on successes.

**A RESOLUTION TO ADOPT THE NATIONAL ASSOCIATION OF COUNTIES
STEPPING UP INITIATIVE AR 2015-
PAGE 3**

DONE this ____ day of _____, 2015.

APPROVED AS TO FORM

BOARD OF COUNTY COMMISSIONERS

Randy M. Autio, County Attorney

Maggie Hart Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O'Malley, Member

ATTEST:

Lonnie C. Talbert, Member

Maggie Toulouse Oliver, County Clerk

Wayne A. Johnson, Member



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Communication Services

Prepared By: Tiffany Chamblee

Director: Tia Bland

DCM:

Sponsors: Hart Stebbins

Title: Emergency Medical Services Week

Action:

Reading of acknowledgment

Summary:

The Board of County Commissioners acknowledges the week of May 17-23, 2015 as "Emergency Services Week" in Bernalillo County, honoring our first responders for the dedication they provide in day-to-day lifesaving services.

Attachments:

- EMS.Week (DOCX)

Acknowledgment

The Bernalillo County Board of County Commissioners
does hereby acknowledge May 17-23, 2015

National Emergency Medical Services Week

The Bernalillo County Fire Department, in partnership with the American College of Emergency Physicians and the National Association of Emergency Medical Technicians, celebrate National Emergency Medical Services Week.

In 1973, President Gerald Ford authorized Emergency Medical Services Week, now in its forty-first year, to celebrate EMS, its practitioners and the important work they do in responding to medical emergencies.

Each of the county's 234 firefighters is required to have a minimum of a basic EMT license. Of those, 43 have moved up to the level of intermediate and 66 have achieved the level of paramedic EMT.

The Bernalillo County Fire Department EMS Division reports that county firefighters responded to nearly 15,600 medical calls in 2014.

This year's Emergency Medical Services Week theme is "EMS STRONG." EMS Strong will make EMS week a 365-day a year initiative to give EMS a significantly greater visibility among other health professions and communities. Putting EMS squarely where it belongs, as an indispensable part of the healthcare continuum.

In addition, Wednesday, May 20 is designated as Emergency Medical Services for Children Day.

As part of National Emergency Medical Services Week 2015, Bernalillo County would like to honor and celebrate our fire department EMTs and paramedics for the lifesaving work they do each day for citizens and visitors in our county.





Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Communication Services

Prepared By: Tiffany Chamblee

Director: Tia Bland

DCM:

Sponsors: Hart Stebbins

Title: Memorial Day Proclamation

Action:

Presentation of Proclamation

Summary:

On Memorial Day, America embraces its solemn duty to remember the millions of brave Americans who have sacrificed their lives for the cause of freedom and the security of our Nation.

The Bernalillo County Board of County Commissioners does hereby recognize Monday, May 25, 2015 as "Memorial Day" and encourages all Americans to strive to uphold the founding principles our soldiers gave their lives to defend and to allow their ultimate contributions to continue to inspire our nation now and forever.

Attachments:

- Memorial.Day (DOC)

The Bernalillo County Board of Commissioners

**SPONSORED BY: COMMISSIONERS MAGGIE HART STEBBINS, ART DE LA CRUZ
DEBBIE O’MALLEY, LONNIE C. TALBERT and WAYNE A. JOHNSON**

WHEREAS, Memorial Day each year serves as a solemn reminder for our nation to pause and remember the millions of brave Americans who have sacrificed their lives to keep the freedom and the security of our country; and

WHEREAS, throughout America’s history, the character and fortitude of our military troops have turned dictatorships into democracies and oppression into hope; and

WHEREAS, from the first battles of the American Revolution through the turmoil of the Civil War, World Wars I and II, Korea, and Vietnam, to the Persian Gulf and today's operations in the war on terror, our military has built a tradition of honorable service; and

WHEREAS, by honoring these proud soldiers, sailors, airmen, marines and coast guardsmen, lost throughout our country’s history, we renew our commitment to upholding the democratic ideals they fought and died to preserve; and

WHEREAS, let it be known, that the noble sacrifices of our service men and women and their families will never be forgotten; and

NOW THEREFORE BE IT RESOLVED THAT the Bernalillo County Board of County Commissioners does hereby recognize Monday, May 25, 2015 as

Memorial Day

and encourages all Americans to strive to uphold the founding principles our soldiers gave their lives to defend and to allow their ultimate contributions to continue to inspire our nation now and forever.

DONE, this 12th day of May, 2015, in Bernalillo County, State of New Mexico.

BOARD OF COMMISSIONERS

Maggie Hart Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O’Malley, Member

Lonnie C. Talbert, Member

Wayne A. Johnson, Member

ATTESTED BY:

**Maggie Toulouse Oliver
County Clerk**

Attachment: Memorial.Day (4569 : Memorial Day Proclamation)



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Communication Services

Prepared By: Tiffany Chamblee

Director: Tia Bland

DCM:

Sponsors: De La Cruz

Title: Patrick J. Baca Proclamation

Action:

Presentation of Proclamation

Summary:

Patrick J. Baca served his community as an Albuquerque city councilor and Bernalillo County commissioner for 20 years, spearheading the city's Open Space Program. The Middle Rio Grande Conservancy District recently named the Atrisco Heading Parcel known locally as Dog Biscuit Hill the Patrick J. Baca Open Space Unit of the Rio Grande Valley State Park.

Attachments:

- Patrick.Baca (DOC)

The Bernalillo County Board of Commissioners

**SPONSORED BY: COMMISSIONERS MAGGIE HART STEBBINS, ART DE LA CRUZ
DEBBIE O’MALLEY, LONNIE C. TALBERT and WAYNE A. JOHNSON**

WHEREAS, the late Patrick Joseph Baca grew up on his family’s farm in Bernalillo County’s South Valley, and helped water and care for crops that supported the family through the Great Depression; and

WHEREAS, Pat Baca served the U.S. Army honorably in World War II, and later earned bachelor’s and master’s degrees on his way to completing a distinguished 37-year career as an educator with Albuquerque Public Schools; and

WHEREAS, Pat ably served his community as an Albuquerque city councilor and Bernalillo County commissioner for 20 years, spearheading the city’s Open Space Program, including the purchase of the Elena Gallegos Open Space area and creating a trust fund to expand the city’s Open Space program, which contributes greatly to the quality of life in our community today; and

WHEREAS, Pat never forgot his strong agricultural roots, and irrigated, grew chilé, grapes and other crops, as well as sharing his farming knowledge throughout his life; and

WHEREAS, the Middle Rio Grande Conservancy District recently named the Atrisco Heading Parcel known locally as Dog Biscuit Hill the Patrick J. Baca Open Space Unit of the Rio Grande Valley State Park; and

WHEREAS, Bernalillo County and the City of Albuquerque have worked closely and cooperatively for many years to protect open space from the mountains to the valley, and that this partnership is a fitting tribute to a man who believed protecting our natural world knows no boundaries.

NOW, THEREFORE, BE IT RESOLVED that the Bernalillo County Board of County Commissioners does hereby honor and celebrate May 12, 2015 as a tribute to the public service of Pat Baca, who served his community with humility and grace as an educator, elected official and strong advocate for preserving New Mexico’s open spaces.

DONE, this 12th day of May, 2015, in Bernalillo County, State of New Mexico.

BOARD OF COMMISSIONERS

Maggie Hart Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O’Malley, Member

Lonnie C. Talbert, Member

Wayne A. Johnson, Member

ATTESTED BY:

Maggie Toulouse Oliver
County Clerk

Attachment: Patrick.Baca (4570 : Patrick J. Baca Proclamation)



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Communication Services

Prepared By: Tiffany Chamblee

Director: Tia Bland

DCM:

Sponsors: Talbert

Title: Public Works Week

Action:

Reading of acknowledgment

Summary:

The Board of County Commissioners acknowledges the week of May 17-23, 2015 as "Public Works Week" in Bernalillo County, honoring the men and women of the division for their responsible services of planning, designing, building, operating and maintenance of public infrastructure.

Attachments:

- PublicWorksWeek (DOC)

Acknowledgment

The Bernalillo County Board of Commissioners
does hereby acknowledge

National Public Works Week May 17 - 23, 2015

In recognition of the 273 Bernalillo County Public Works Division professionals, engineers, managers and employees who provide and maintain the infrastructure and services collectively known as public works.

This year's national theme is "Community Begins Here."

The theme speaks to the essential nature of public works services and how those services support our everyday quality of life;

The personnel of the Public Works Division plans, builds, operates and manages at the core of our community;

Every day, they serve and provide for the public good with quiet dedication.

Presented this day,

May 12, 2015

~ ~
~ ~

BERNALILLO COUNTY
 BOARD OF COUNTY COMMISSIONERS
 BUDGET HEARING
 Tuesday, April 21, 2015, 1:34 p.m.

VINCENT E. GRIEGO CHAMBERS
 ALBUQUERQUE-BERNALILLO COUNTY GOVERNMENT CENTER
 ALBUQUERQUE, NEW MEXICO 87102

Before: Kelli A. Gallegos
 PAUL BACA PROFESSIONAL COURT REPORTERS
 500 4th Street, NW, Suite 105
 Albuquerque, New Mexico 87102

A P P E A R A N C E S

MAGGIE HART STEBBINS, Chair
 ART DE LA CRUZ, Vice Chair (Excused)
 LONNIE C. TALBERT, Member (Excused)
 DEBBIE O'MALLEY, Member (Excused)
 WAYNE A. JOHNSON, Member
 TOM ZDUNEK, County Manager
 SHIRLEY RAGIN, Deputy County Manager, Finance
 JEFF LOVATO, Director, Accounting and Budget
 RANDY AUTIO, County Attorney
 MANNY GONZALES, Sheriff
 ANDREW GALVAN, Financial Admin., Sheriff's Dept.
 TANYA GIDDINGS, Assessor
 MANNY ORTIZ, Treasurer
 ISABELLE PURCELLA, Chief Deputy Treasurer
 LISA SEDILLO WHITE, Director, Purchasing
 THE HONORABLE WILLOW MISTY PARKS, Probate Judge
 MAGGIE TOULOUSE OLIVER, Clerk
 JOSE MUNOZ, Executive Director, ABC Community School
 Partnership
 ROSANNA SUAZO, Special Projects Coordinator, Health
 and Social Services
 DEBBIE JO ALMAGER, Director, Parks and Recreation
 MAYLING ARMIJO, Director, Economic Development
 ROGER PAUL, Interim County Manager, Public Works
 MARY MURNANE, Director, Fleet & Facilities Management
 CHRIS PEREZ, Interim Chief, Fire
 KELLY BRADFORD, Adult Detention and Reform Coordinator

1 CHAIRWOMAN HART STEBBINS: Good afternoon.
2 I call to order the Bernalillo County Board of
3 Commissioners budget hearing. Today's Tuesday
4 April 21st, 2015.

5 I first want to start by thanking all
6 the staff for being here today and also for all
7 the work that you have put into today's
8 presentation. I know this has been a particularly
9 difficult year for our budget, and I know that
10 you've been working on it for a long time, very
11 diligently for a long time. So I wanted to start
12 by thanking you for that.

13 Mr. County Manager, could you lay out
14 what the plan is for today's meeting, please.

15 MR. ZDUNEK: Madam Chair, Commissioners, I
16 will start off with some general comments, and
17 then we will have Ms. Ragin go through the
18 financials, along with Jeff Lovato. And then
19 we'll have division presentations and elected
20 official presentations.

21 I'd like to remind everyone that this
22 will be a hearing only. There will be no final
23 decisions made on the budget today. It will be a
24 high-level review, and then we will present the
25 budget for adoption to the commission May the 12th

1 of this year, with final approval being submitted
2 to DFA on June the 1st of this year.

3 So if I may go to some opening thoughts.
4 So what we have outlined here is we face a lot of
5 budget challenges for this upcoming fiscal year.
6 Our strategy was simply to maintain service levels
7 by that, faced with a reduction of revenue
8 projections, with an ever-increasing need for
9 expenditures. Our overall arching desire was to
10 maintain current service levels. We also wanted
11 to protect our ongoing drawdown of fund balance,
12 which we have spoke about numerous times over the
13 years. I'm pleased to say that we were able to be
14 successful in keeping some of that fund balance --
15 secondary fund balance, I should make sure it's
16 clear to the public, for this next fiscal year.

17 We did do a substantial amount of
18 discussion with the deputy county manager's,
19 elected officials, all the directors. And I
20 especially want to thank our budget staff who have
21 been deeply involved in this process of numerous
22 reiterations over and over again of what else can
23 we do, what else can we look for. So my special
24 thanks to these folks. There's a lot of hard work
25 put into it.

1 As I said earlier, this is one of
2 strongest challenges I've had in budget since I've
3 been in the county. But I'm pleased to say that
4 we'll be able to, as you'll see through the
5 presentations, present you with a balanced budget.

6 One of the things we looked at was
7 furloughs and other sources of reductions. But
8 I'm pleased to say we have no furloughs planned
9 for this next year. There's been rumors of that.
10 I want to make sure that's out in public.
11 However, we did do a substantial amount of vacancy
12 savings. And I believe as Jeff goes through his
13 presentation, you'll see a percentage of
14 reduction of salary savings we were able to take
15 care of, at the same time maintaining service
16 levels and having a balanced fund.

17 So with that brief introduction, I will
18 turn it over to Ms. Ragin, our DCM over finance,
19 and she will outline some of our next steps.

20 MS. RAGIN: Madam Chair, Commissioner
21 Johnson, my name is Shirley Ragin. I'm the deputy
22 county manager for finance.

23 I, too, would like to start by thanking
24 my staff, the budget office under Jennifer. Lots
25 and lots of work went on to get ready for this

1 budget presentation and this budget cycle, and
2 it's -- I don't have words to say how much I
3 appreciate their efforts and their dedication.
4 And I also would like to thank management and the
5 rest of the departments in the county for their
6 input, stepping up to the plate, and providing --
7 and working with us on gathering options for
8 creating savings and relooking at how we do our
9 business.

10 So with that, I'd like to just start on
11 Slide 8, and just looking at our general fund
12 revenues trend. The county's two major revenue
13 sources come from property taxes and gross
14 receipts taxes, and they make up 90 percent of the
15 general fund revenues. The line graph on Slide 8
16 charts our revenue from Fiscal Year '9 through
17 Fiscal '16 budget. And as you can see, it
18 illustrates that the revenue growth has been
19 relatively flat.

20 I also wanted to point out that FY16
21 does include the net receipts of the hold harmless
22 GRT that will be enacted July 1, and we'll be
23 receiving ten months' worth of that.

24 The slide on -- excuse me. The graph on
25 Slide 9 shows all of the other revenue sources

1 that come into the general fund. And as you can
2 see, those also are relatively flat, and in a few
3 cases, they've declined. Like in the case of
4 grants and reimbursables, because of the reduced
5 funding from the state and federal levels, we're
6 not seeing those at the levels that we used to in
7 the past. And many of our county fees, we have
8 not increased them in the past few years, so our
9 revenue trend is staying pretty flat.

10 So with that, if we look at Slide 10 to
11 talk about future considerations and some of our
12 challenges, when we were preparing to FY16 budget
13 proposal, we had many challenges and
14 opportunities. We had flat revenues, of course.
15 Our expenses exceeded our revenues. And budget
16 cuts that we had to think about, how do we do
17 business differently. We can't always think we've
18 always done it that way and this is how it is. We
19 have to think about what really made sense but
20 still allowed us to achieve our core services and
21 be accountable for the work that we have to do.

22 We're also having to build in
23 accountability. Not to say that accountability
24 wasn't there before, but it's more essential and
25 critical more than ever now because we've put in a

1 lot of reductions. So we have to track those and
2 we have to stay on course with what we say. Yes,
3 we're presenting a balanced budget, but if we
4 don't stay on course with the actions that we
5 engage in to achieve this, we will not achieve
6 that budget.

7 We also are having to look at how we
8 effectively manage future growth. We've talked
9 about that over the last few years, and we have
10 developed some plans and I think we need to take
11 that a step further. We also have been talking
12 about leveraging alternative funding sources, such
13 as grants or use of our nongeneral funds. That is
14 a little harder because those have specified uses.
15 But to the extent that we can manage those
16 effectively, and maybe there are costs that are in
17 the general fund that could be borne by those
18 other funds, then we're trying to move those
19 dollars according.

20 And at the same time, we need to manage
21 our reserves. As you know, it's important to have
22 a savings. If you have a savings, then you can
23 have money for the rainy days, which also helped
24 us out in FY13. So with this budget, we should
25 have, in addition to our three-twelfths savings

1 for the reserve for the DFA requirement, which is
2 about \$70 million, we're anticipating about
3 \$10 million in our other reserve.

4 So some of the things that we're doing,
5 we're going to be looking at best practices, at
6 the request of Commissioner De La Cruz, and then
7 the approval by you all. We will not engaging
8 Quality New Mexico to assess what departments do
9 well and what can be improved through an
10 assessment and evaluation of our processes.

11 The first review in FY16 will consist of
12 the departments that have a countywide impact, and
13 that will be HR, accounting and budget, and the
14 procurement and business services departments. In
15 addition to that, we will be engaging a consultant
16 to perform an IT technology assessment of
17 Bernalillo County's -- to assess operational
18 effectiveness, redundancy, service levels, and
19 system reliability, based on the diverse
20 technology needs of the county.

21 IT support is extremely important and it
22 should be in alignment with the designated
23 criticality of each major system or application.
24 So that will be another effort that we're taking
25 into account.

1 The results of all of these will be
2 rolled into the preparation of the FY -- our next
3 biennial budget for FY17 and 18.

4 So FY16 will be the year of challenge,
5 more process improvement, and change. In the next
6 few months, like I said, we'll begin planning for
7 our biennial budget for '17 and '18. And as we
8 work through Fiscal '16, we have to hold fast to
9 our budget commitments. And we estimate that,
10 again, we'll have about \$10 million in savings.

11 So with that, I will turn it over to
12 Jeff Lovato, the accounting and budget director,
13 who will go into a little bit more detail.

14 MR. LOVATO: Thank you, Shirley.

15 Jeff Lovato, accounting and budget
16 director. Madam Chair, Commissioners, I'm going
17 to go over the overview of the general fund budget
18 and the nongeneral fund budget.

19 Basically, what happened is we started
20 out our approach for the Fiscal Year '16 budget,
21 is -- we started out with our financial plan,
22 which was about 253 million, which we brought to
23 the commission in May of 2014.

24 Incorporated into that plan were
25 adjustments that we brought to the commission for

1 approval in Fiscal Year '15. There were some
2 salary adjustments that were also incorporated
3 into that budget. In addition, there were price
4 changes from our existing contracts that were
5 incorporated in there, and other adjustments.

6 In addition, we held several meetings
7 with department directors, with managers, with
8 elected officials, with management to come up with
9 savings for the Fiscal Year '16 budget. And after
10 several rounds, we identified approximately
11 \$9.7 million of savings.

12 So our proposal for Fiscal Year '16 is
13 to have a balanced budget. Our recurring revenues
14 will be about \$253 million. And, of course, to
15 comply with DFA, we will have a balanced budget.
16 In addition, we will appropriate general fund
17 balance. After meeting with department directors,
18 managers, staff, we identified savings in our
19 Fiscal Year '15 budget, and so we cut the budget.
20 And so we have identified approximately our second
21 reserve to be about \$18.9 Million at the end of
22 Fiscal Year '15. And we will use a portion of
23 that, as Shirley stated, to balance the budget.

24 So our recurring revenues for Fiscal
25 Year '16 are \$252.9 million, and we will use or

1 appropriate our fund balance of 8.3 million, which
2 will leave us about 10 million in our secondary
3 reserve, which will give us an appropriated
4 revenue and fund balance of \$261 million. As I
5 stated, we have estimated that 18.9 million will
6 be in savings after Fiscal Year '15, and we'll use
7 that to balance the budget.

8 If you look at the next slide, our
9 expenditures, our recurring expenses are
10 267 million. That's our projection. In addition,
11 we had some recurring requests of about
12 \$12.4 million. And in addition to that, we had
13 one-time initiatives and projects of 2.6 million.
14 And those are -- the detail for that information
15 is in your book on Page 12, if you want to look at
16 that when you have an opportunity.

17 We're proposing to reduce the budget by
18 the following: After reviewing our vacancies and
19 meeting with departments, we identified
20 \$3.5 million of vacancy savings which we are doing
21 to reduce the budget by.

22 In addition, historically, our vacancies
23 have run about \$12 million a year. So we're going
24 to put in a vacancy factor of \$7.5 million, taking
25 into account that we've already saved 3.5 million

1 in vacancies.

2 In addition, we're proposing to reduce
3 the public safety budget by \$5 million. As you
4 know, there's some initiatives going on at the
5 MDC, there's lower population. We also have a
6 load resource management group that is looking at
7 overtime and scheduling. In addition to that, I
8 understand that we will be scheduling at the MDC
9 in the future. So we feel like putting that in,
10 and as they go through their Fiscal Year '16
11 budget with those initiatives, we're going to be
12 able to realize \$5 million.

13 We will be reducing travel expenses by
14 about 300,000, from 800,000 to 500,000. We are
15 reducing the district directed funding for the
16 commission by 250,000; currently it's at 500,000.
17 We are also proposing to eliminate the community
18 events or reduce it by 300,000.

19 In addition, we are proposing to reduce
20 1 million, and this has to do with the Innovation
21 Albuquerque initiatives. Currently, they're --
22 the economic development department is working on
23 the MOU at this point. It's not finalized. It's
24 supposed to be brought to the commission at the
25 next meeting on -- I think it's May 12 that

1 they're going to bring it. And as we understand
2 it from economic development, there's some
3 milestones that are set in the MOU and how the
4 funding should be used. And so the majority of
5 that funding is proposed to be used in Fiscal
6 Year '17. I think they're proposing that maybe
7 250,000 would be used in Fiscal Year '16. And if
8 that occurs, we would find a funding source for
9 that portion.

10 The Jail Management System, at this
11 point we are still in the RFP process. It's an
12 ongoing process and so we're proposing to reduce
13 the budget by that funding, and when it comes to
14 fruition we will find the funding source for that.

15 We have also looked at health insurance
16 and the actuary data that we have been receiving
17 from them. Our original budget was about 25
18 million, and so we're proposing to reduce it by
19 500,000 to 24.5 million.

20 So I'm going to give you an overview on
21 the revenue budget for the general fund. Our
22 revenue budget is 200 --

23 CHAIRWOMAN HART STEBBINS: I'm sorry to
24 interrupt. So this list that you have just given
25 us of the reductions, are those the major things

1 that were in our last budget that are not -- that
2 were in the plan we approved to 2014 that are not
3 currently in the budget? Are those all the major
4 items that have been pulled out?

5 MR. LOVATO: Madam Chair, Commissioner, yes
6 those are the major items that have been pulled
7 out at this point.

8 CHAIRWOMAN HART STEBBINS: Great. Thank
9 you.

10 MR. LOVATO: So your revenue budget is
11 250 -- approximately 253 million. As you can see
12 by the graph, the majority of our revenue is
13 property taxes and gross receipts tax. Property
14 taxes is 50 percent of our revenue and gross
15 receipts tax is 39 percent of our revenue.

16 In addition, we have included the hold
17 harmless in this projection. It's on the lower
18 left-hand side. It includes ten months of
19 revenue. As you know, our revenue for gross
20 receipts tax lags by two months, so we're going to
21 realize ten months in Fiscal Year '16. And that's
22 coming up to about \$7.9 million.

23 Our general fund expenditure budget by
24 division is about 253 million. 68 percent of that
25 budget is for salary and benefits, and 32 percent

1 is operating. As you can see by the two graphs,
2 the majority of expenditures are in public safety.
3 63 percent of our salary and benefits is public
4 safety, and 29 percent of our operating budget is
5 public safety.

6 The next slide is our budget by service.
7 And, as you can see, we provide a lot of mandated
8 services. About 66 percent of our expenditures is
9 for mandated services. It totals about
10 \$168.1 million. And 29 percent is nonmandated
11 services, which is about \$73 million.

12 With that, I'll go over the nongeneral
13 fund summary, unless you have any questions at
14 this point.

15 CHAIRWOMAN HART STEBBINS: One question.
16 What falls under nonmandated services?

17 MR. LOVATO: Under nonmandated services,
18 it's the county manager's office, parks and rec,
19 accounting and budget.

20 MR. ZDUNEK: Parks and rec.

21 MR. LOVATO: Parks and rec. Housing.
22 There's a few.

23 CHAIRWOMAN HART STEBBINS: Economic
24 development?

25 MR. LOVATO: It's basically all the other

1 divisions.

2 CHAIRWOMAN HART STEBBINS: Except for public
3 safety?

4 MR. LOVATO: Except for public safety.

5 COMMISSIONER HART STEBBINS: And public
6 works.

7 MR. LOVATO: And public works. The
8 assessor's office, the treasurer's office is all
9 mandated. The clerk's office is mandated.

10 CHAIRWOMAN HART STEBBINS: Thank you. I was
11 just looking for kind of a general answer. Thank
12 you.

13 MR. LOVATO: So if you look at our
14 nongeneral fund summary, it totals about
15 \$77.7 million. And, basically, these funds are
16 live-to-date funds. The revenue that's generated
17 in these funds is restricted for a specific
18 purpose. And in these funds, we have our special
19 revenue funds, our debt service funds, our capital
20 project funds, our enterprise funds and then our
21 internal service fund. And those funds roll
22 forward from year to year.

23 So with that, that's the end of my
24 presentation. And I'll stand for any questions.

25 Thank you. And so now the next one on

1 our agenda is the division reviews. And Tom
2 Zdunek will be talking about the county manager's
3 division.

4 MR. ZDUNEK: Thank you, Jeff. I never
5 considered ourselves nonmandatory, but thank you
6 for clarifying that.

7 So we're going to talk at a high level
8 again on the county manager division, of which is
9 comprised of county manager administration, human
10 resources, information technology, legal and
11 compliance, and load resource management.

12 So if you look at Slide 27, looking at
13 the division as a whole, there's 171 funded
14 positions, of which we have frozen six of those.
15 The overall appropriation was 22,944,240.

16 If you look to the right, it looks like
17 the operating has gone up slightly higher in '16.
18 I'll be able to explain that and understand why
19 you saw that slide rise.

20 If you turn to the next page, Page 28,
21 some of the things that you'll see throughout this
22 whole presentation of the respective folks
23 presenting is what have we done differently to be
24 more efficient and continuing to save money.

25 We looked an operational savings. And

1 what you'll see the theme of is reducing our head
2 count and reducing our electronic footprint. So
3 out of my particular office, of which there are
4 eight employees, we were able to reduce our
5 operating budget approximately \$24,000. And we
6 did that by freezing some positions that aren't
7 reflected in there. You notice we only have one
8 at the front, and we did not replace a staff
9 position.

10 So when you look specifically at the
11 county manager's group of eight employees, you do
12 notice a reduction in operating expenses as well
13 as salaries, which are reflective of the frozen
14 positions, and some operating savings reductions.

15 If there's no questions on that, I'll
16 move into the legal/compliance office.

17 One of the things that our
18 legal/compliance office has done is reduce
19 professional services contracts based on activity,
20 looking at what is not being required. They've
21 reduced the overall amount of contractual needs.
22 They have frozen an existing position, which saves
23 approximately 156,000. And then the other item in
24 first Fiscal Year '16, the legal department will e
25 managing IT records and compliance office budget.

1 That will save on a fiscal officer position. And
2 they will also be looking at creating additional
3 efficiencies, using the compliance office to make
4 sure we're responsive on IPRA requests and other
5 responsibilities that we knew that we needed to
6 shore up.

7 If you look at the legal/compliance
8 office, there are 19 funded positions, 18 that are
9 currently full-time equivalents, two terms and one
10 frozen, for a total of 19. Their operating budget
11 will be 4,110,678.

12 If there are no questions on legal and
13 compliance...

14 CHAIRWOMAN HART STEBBINS: Commissioner
15 Johnson.

16 COMMISSIONER JOHNSON: Thank you, Madam
17 Chair.

18 Just as you were going through the IPRA
19 compliance and the compliance office, are they
20 going to also be responsible for discovery
21 requests? And maybe that's a better question for
22 Mr. Autio, I don't know. Because I know there
23 have been some issues between IPRA and discovery
24 information requests.

25 MR. AUTIO: Madam Chair, Commissioner, you

1 just couldn't see me lounging up there, could you?

2 COMMISSIONER JOHNSON: You looked for too
3 comfortable.

4 MR. AUTIO: There will be much better
5 coordination, because now, Mr. Kidd is the
6 individual responsible for IPRA, and so he will
7 coordinate very closely with whichever attorney is
8 responding to discovery. So the attorneys in some
9 cases in the past, it even goes to outside
10 counsel. But there has to be that coordination of
11 those responses, and so yes, we are making that
12 effort.

13 COMMISSIONER JOHNSON: So that will go
14 through compliance at that point?

15 MR. AUTIO: There will be a comparison of
16 the cases when there is an ongoing litigation and
17 IPRA request, which is happening more and more.
18 It's free discovery, so it's very common.

19 COMMISSIONER JOHNSON: Thank you.

20 MR. ZDUNEK: Are there any further
21 questions?

22 Moving then into human resources. What
23 has the department done differently? We're
24 pleased to say that they continue to utilize
25 technology. By that, we mean that we now offer

1 online benefit enrollment, online learning
2 management system has finally been rolled out,
3 thanks to our treasurer, and revenue that HR is
4 currently grouping together in conjunction with
5 the association of counties offering supervisory
6 training to New Mexico Association of Counties for
7 a fee. So we're delighted to hear that. In
8 addition, they have reduced their investigation
9 contracts approximately 50,000. They've reduced
10 their office supplies. They've also frozen a
11 position, several positions, I should say, and
12 postponed our traditional annual managerial
13 conference.

14 If you look at the full-time positions,
15 there's 44, five terms and two frozen. If you
16 look at their operating expense, you do see a
17 reduction in that. And for Fiscal Year '16, it' 4
18 4,954,269.

19 And if I can go off script there, before
20 I take questions on human resources, I just met
21 with our benefits manager, as well as our HR
22 director, and part of the savings that we're
23 proposing for next year is a half million in
24 health benefit, health premiums. When we went
25 self-insured, as you commissioners well know, I

1 was very nervous about that. And now I believe
2 I'm ready to announce we can only see a 4 percent
3 premium for next year. Unheard of. So not did we
4 do a half-a-million-dollar reduction, we're only
5 proposing a 4 percent increase. So I'm quite a
6 delighted and I think our employees are quite
7 delighted. We were planning on an eight to
8 10 percent increase in medical premiums. So that
9 also saves the county as well as our employees, so
10 I appreciate that.

11 Any further questions? If not, I will
12 move into load resource management. Although
13 there's not a lot of information on load resource
14 management, it happens to be a new group that I
15 thought was very important to this county. And
16 what's not reflected is we have an estimated
17 savings of about a million-four already in
18 overtime just by simply doing scheduling and
19 managing who should report and how many should
20 report.

21 In particular right now, we're focusing
22 on MDC. We are going to upgrade TeleStaff, which
23 is a scheduling tool. We have to because it's
24 being MD'd. However, we have the money reserved
25 for that for this next fiscal year. And with

1 that, we will be able to migrate all public safety
2 into automated scheduling, automatic call-up for
3 overtime, and it has a lot of improvements that
4 we're absolutely looking forward to. We were able
5 to create this group out of existing positions, so
6 we did not create new positions. As you can see,
7 their operating budget is fairly small; it's
8 1,195,809.

9 Are there any questions on our load
10 resource management?

11 If there's no other questions, then I
12 would ask the sheriff to give his presentation.

13 CHAIRWOMAN HART STEBBINS: Tom, I guess I do
14 have one question. So the load resource
15 management group, are they still doing their other
16 jobs in addition to this load management work?

17 MR. ZDUNEK: Madam Chair, right now, it's
18 full-time positions. They do roster analysis,
19 they post schedules, and they are also tracking
20 attendance and watching -- managing FMLA, sick
21 absences. And that's with about 600 of our
22 current employees under TeleStaff. It's a
23 full-time position.

24 CHAIRWOMAN HART STEBBINS: Thank you.

25 MR. ZDUNEK: If the sheriff could come

1 forward.

2 CHAIRWOMAN HART STEBBINS: Good afternoon,
3 Sheriff Gonzales. Thank you for being here.

4 SHERIFF GONZALES: Good afternoon, Madam
5 Chair. Good afternoon, Commissioner Johnson.

6 Okay. We don't have something detailed
7 or outlined, we didn't have that prepared. But we
8 have an overview of some of the cost savings.

9 And the first one would be the
10 undersheriff's position in that we converted three
11 positions and had a cost savings of \$40,000 that
12 went back into the general fund. Also, we've had
13 some MOUs that we've talked about with Lisa
14 Sedillo White. And in those conversations, I
15 believe that up to \$300,000 was saved over two
16 years in an agreement with the Albuquerque Police
17 Department in our crime scene and evidence
18 agreement in where we discussed that the services
19 weren't being fulfilled to our needs. And through
20 that discussion, we were able to save
21 approximately \$300,000.

22 Also, through a lot of the overtime
23 issues that we were having internally with this
24 sheriff's department, we've flat-lined and
25 reorganized the department. And there's cost

1 savings there; I don't have the exact numbers
2 because those are continual. Andy Galvan may have
3 a general number, but we don't have anything
4 detailed.

5 And obviously through some of the frozen
6 positions that we've had through this fiscal year,
7 I believe that we've saved -- do you have any of
8 the exact numbers? -- about \$800,000. So I guess
9 that's helped fulfill the needs for the air unit,
10 if I'm correct on that one.

11 And then through other discussions with
12 Tom Swisstack and working on some things with the
13 security positions at the courthouse and some
14 other funded positions and changing contracts, we
15 believe there's some cost savings there.

16 And, again, I apologize, Commissioners,
17 I don't have those exact numbers in front of us.
18 If you allow us some time, I can get you a report.
19 According to Tom Zdunek, I guess there's
20 approximately about a \$200,000 savings on that, by
21 us taking over the security at the courthouses.

22 And I apologize. We're still in the
23 process of reorganization. On a daily basis we
24 get information from all our command staff on some
25 of the savings. And obviously by flattening out

1 the organization management-wise, we've been able
2 to save money. And this is an ongoing thing and
3 ongoing process. So we'll get you some
4 information, more detailed information on the
5 savings. At this point in time, I don't have
6 anything on hand.

7 CHAIRWOMAN HART STEBBINS: Commissioner
8 Johnson.

9 COMMISSIONER JOHNSON: Thank you, Madam
10 Chair.

11 This isn't really a question. I know
12 getting into office and getting going and getting
13 your feet under you and getting moving requires a
14 little time. And we do have budget decisions to
15 make, so as soon as you can get us that
16 information about where you think you're going to
17 be.

18 You know, we have some preliminary
19 information here that we've gathered, and it looks
20 like, it says here in our presentation, \$160,000
21 of operational savings, as well. Very much
22 appreciate that, but it would be nice for our
23 purposes to be able to get a final number of where
24 you think you're going to be once you're finished
25 with your process. I know you just got your new

1 administrative undersheriff in place, what, a
2 week, two weeks ago?

3 SHERIFF GONZALES: Yeah, and it's kind of
4 hard to cast him into that position, but --

5 COMMISSIONER JOHNSON: And you're not done
6 yet? I don't understand.

7 UNDERSHERIFF ALLEN: I'm working on it, sir.
8 I'm on a learning curve about this high, but it
9 gets better in the next month or so.

10 COMMISSIONER JOHNSON: Thank you very much.
11 Thank you for your efforts, too.

12 SHERIFF GONZALES: I would say by the end of
13 tomorrow business day we should have some numbers
14 to you.

15 COMMISSIONER JOHNSON: Oh, okay. Well,
16 good. And so by next week, everything will be
17 fixed, right?

18 SHERIFF GONZALES: They're in appointed
19 positions, so you will get them.

20 COMMISSIONER JOHNSON: Thank you, Sheriff.

21 SHERIFF GONZALES: Any other questions?

22 COMMISSIONER HART STEBBINS: I'm not sure if
23 the sheriff's department has transitioned to our
24 county budget system. I know for a long time,
25 it's been separate, SAP system. I'm just looking

1 at the numbers they've given us that show
2 basically no revenues for the sheriff's department
3 and, in fact, shows what looks like a pretty
4 significant reduction.

5 So is that accurate? Are you seeing
6 revenue reductions? Both of these -- this bar
7 chart is so close to zero, it's kind of hard to
8 tell, but it just -- we have --

9 MR. GALVAN: Madam Chair, my name is Andrew
10 Galvan, of the sheriff's department. The only
11 revenue that we see is through grants and
12 reimbursables, which offset the overtime, and then
13 the fees that are mandated from the state for any
14 judicial-type operations. Those are the only fees
15 that we get.

16 CHAIRWOMAN HART STEBBINS: So a small change
17 could make a big difference overall?

18 MR. GALVAN: Yes.

19 SHERIFF GONZALES: And we did make some
20 adjustments in our administrative fees to show
21 some increases. And also, I believe one of the
22 big questions was our DWI seizure program. And
23 according to Mr. Galvan, I believe that initially,
24 we're showing a loss, but that doesn't seem to be
25 the case.

1 Correct?

2 MR. GALVAN: Correct. We'll be carrying
3 over funds from the last -- this is general fund
4 money. But it will be carrying over, which will
5 add another 90, close to 100,000 into that fund.

6 CHAIRWOMAN HART STEBBINS: Okay.

7 Thank you, Sheriff.

8 SHERIFF GONZALES: And, again, I apologize,
9 but tomorrow we'll have a more outlined report for
10 you, and we'll get you all of that information.

11 CHAIRWOMAN HART STEBBINS: That would be
12 great. Thank you.

13 Shirley, did you have something you
14 wanted to add?

15 MS. RAGIN: Madam Chair, I was just going to
16 say that the sheriff's budget, there's a portion
17 in general fund, and you have the DWI seizure
18 fund, and he has a law enforcement fund. So
19 those -- any savings that he might have achieved
20 in the DWI seizure or the law enforcement fund are
21 not reflected. These are just general fund
22 dollars.

23 And we will work with the departments
24 and come back with updated lists and information
25 on everything that's being provided. A lot of

1 numbers were coming in, and like the sheriff said,
2 a lot of the dollars are still being identified.

3 CHAIRWOMAN HART STEBBINS: Great.

4 So I guess my general question is, your
5 budget compared to last year, flat? Gone up?
6 Gone down? Is there a change from last year?

7 MR. GALVAN: Madam Chairman, it's pretty
8 flat. But we've also offset any expenses for the
9 metro area, which is a request. But we've offset
10 that with cost savings, with salary savings.

11 CHAIRWOMAN HART STEBBINS: Thank you.

12 SHERIFF GONZALES: And also to answer your
13 question about the transparency with anything with
14 the county and the separation of budgets, we'll
15 definitely consider looking at getting on the
16 county's budget.

17 MR. GALVAN: We are. We already are.

18 SHERIFF GONZALES: Okay.

19 CHAIRWOMAN HART STEBBINS: Commissioner
20 Johnson.

21 COMMISSIONER JOHNSON: Thank you, Madam
22 Chair. I just have one question regarding the DWI
23 seizure money. I know the legislature just passed
24 a bill, and the way I understand it is that any
25 collections, any revenue generated out of that

1 program would now go to the state general fund.

2 So that would -- would that no longer be
3 something that you can add into any of your funds
4 and plan for in the budget? Doesn't that start
5 July 1st?

6 SHERIFF GONZALES: We're going to get the
7 opinion from county legal before we move forward.
8 We don't know how that law is going to affect us
9 yet. And we're going to wait until we get an
10 opinion from the.

11 My understanding, that takes effect
12 July 1. I don't know if those funds that we have
13 right now, that discretionary fund, is
14 grandfathered in. And we don't know how it
15 affects our forfeitures federally and the ones
16 that are in the DWI seizure program. So we'll
17 have to get a response from them before we answer
18 that question.

19 COMMISSIONER JOHNSON: So the existing
20 moneys I would assume is safe with you, but --

21 SHERIFF GONZALES: I would assume that also.

22 COMMISSIONER JOHNSON: But going forward,
23 those moneys might all end up -- federally money,
24 I don't know. Maybe there's some federal statute
25 that dictates otherwise. But the local money

1 collected under this ordinance would have to go to
2 the state general fund, is the way I understand
3 the ordinance, itself.

4 So make sure, if you would, in your
5 projections that you're putting together for us
6 that that is highlighted so we know not to carry
7 that forward. I would assume zero dollars of
8 revenue for that program going forward under our
9 ordinance.

10 SHERIFF GONZALES: We'll make sure of that,
11 Commissioner. Thank you.

12 CHAIRWOMAN HART STEBBINS: All right. I
13 think no more questions. Thanks again for being
14 here.

15 SHERIFF GONZALES: You're welcome. We'll
16 get you that information by tomorrow.

17 CHAIRWOMAN HART STEBBINS: That's great.

18 Next we have Madam Assessor.

19 MS. GIDDINGS: Good afternoon, Madam Chair
20 and Commissioner Johnson, Madam Clerk.

21 So I'll briefly go over my bullet
22 points. So to answer the first question, what has
23 the department done differently to be more
24 efficient and continue saving money, we have
25 provided more online services, we've provided --

1 and I'll go just a little bit in detail. E-file
2 was something for a business personal property
3 that we unveiled this year and had been in the
4 works. So we've seen an increase in business
5 personal property. The assessor website, we've
6 definitely added tons more of information, so
7 that's allowed us to be a lot more efficient in
8 our time and providing online services to property
9 owners. So that's also saved us in printing costs
10 because we're getting a lot more of this
11 information online.

12 And also our outreach, we've continued
13 to build on our outreach and educate taxpayers.
14 And, again, in turn, we saw a decrease in our
15 protests from -- in 2013, we saw a decrease of
16 about 23 percent. 2014, we've seen a decrease of
17 about 14 percent. Right now, our protests, as
18 we're in our protest month, right we've only had
19 about 2,000 in protests. And that's a
20 tremendously low amount. And I would equate that
21 to just the outreach, the online services, the
22 education stuff that we've been doing.

23 We've done a lot more cross training of
24 our staff because we do still have high vacancy,
25 so we've done a lot more cross training. And then

1 for budget reduction, we did reduce our budgets by
2 about 18 percent.

3 Moving on to address the question of
4 what cost savings were provided by the department,
5 again, the vacancy savings. And then it's not
6 reflected here, but we did do a freeze of three
7 positions, and that's going to be a partial freeze
8 because they are positions that are definitely
9 needed in the office. But we are doing a partial
10 freeze for those three positions. In addition, we
11 are doing a budget reduction of 6 percent, as
12 well.

13 And then last, what initiatives is the
14 department undertaking. We are continuing on
15 countywide canvass. It's doing very well. And
16 I'll do more of an update when I'm in front of the
17 commission in the later part of May for the
18 property valuation funds.

19 And I guess -- there was an additional
20 savings in just our reduction in cell phone and
21 card usage.

22 Whenever we do outreach initiatives, I
23 definitely do call Madam Clerk to ask her if we
24 can borrow any of her equipment, so -- when we're
25 out in the community.

1 And then I think that's about -- oh,
2 yeah, I'm sorry. Then the last one is our
3 E-notices. This past legislative session, the
4 assessor's office was able to get through about
5 six pieces of legislation, all signed. And one of
6 them was the E-notice. And we amended that tax
7 bill to include the county treasurer. And he
8 might talk about it a little bit later. But we
9 did meet earlier today to talk about the processes
10 of what we're doing to do for 2016 to be able sent
11 out electronically notice of values and tax bills
12 as well.

13 I stand for questions.

14 CHAIRWOMAN HART STEBBINS: Commissioner, any
15 questions?

16 COMMISSIONER JOHNSON: No.

17 CHAIRWOMAN HART STEBBINS: I just want to
18 ask staff. So the document we're looking at here
19 is very different from what we're hearing from our
20 assessor. So at some point, we need to reconcile
21 what she's saying about -- if you look at the
22 chart on the right, it's showing no operating
23 expenses, no salary expenses. It doesn't show the
24 cost reductions. Unless I'm not reading it
25 correctly.

1 MS. RAGIN: Madam Chair, Madam Assessor is
2 talking about the valuation fund. This is general
3 fund. A lot of her savings were occurring in
4 valuation fund, so my apologies, but we were
5 addressing the general fund here. We didn't
6 really get into the specifics of the valuation
7 fund. We know she'll be coming forth with all of
8 the work that she's done in that area.

9 CHAIRWOMAN HART STEBBINS: Okay. Great.

10 MS. GIDDINGS: I apologize. I should have
11 made that distinction.

12 COMMISSIONER HART STEBBINS: No, I'm sorry.
13 I appreciate that explanation.

14 MS. GIDDINGS: A savings is a savings is a
15 savings.

16 CHAIRWOMAN HART STEBBINS: So is most of
17 your operating money -- you do have some general
18 fund.

19 MS. GIDDINGS: We do. And our -- a majority
20 of our operating is a lot of it for salaries and
21 benefits.

22 CHAIRWOMAN HART STEBBINS: Okay. Again, I'm
23 just looking at that chart there, and unless I'm
24 misreading it, it's basically showing no operating
25 money coming out of the general fund and no

1 salaries. Am I misreading that?

2 COMMISSIONER JOHNSON: 225 million in
3 revenues.

4 CHAIRWOMAN HART STEBBINS: And a lot of
5 revenue. Are you looking at the same thing I am?

6 MS. GIDDINGS: Revenue for our office is
7 also generated from our NOV CDs and maps and
8 things like that.

9 CHAIRWOMAN HART STEBBINS: But not 200
10 million?

11 MS. GIDDINGS: 225 --

12 CHAIRWOMAN HART STEBBINS: We can work this
13 out at another time. Do you see what I'm looking
14 at? That chart shows 200 million in revenue and
15 very little in salaries and nothing in operation.

16 MS. RAGIN: Madam Chair, Commissioner
17 Johnson, what's showing here, that 229, that's
18 part of property taxes. And because the assessor,
19 even though that's not coming into her direct
20 coffer, as far as her department operating
21 expenses, she contributes to the valuation of
22 properties, what we receive in property taxes.
23 That's what's reflected there.

24 The majority of her expenses, a portion
25 of them, but the majority of her expenses are

1 covered in her valuation fund because that's where
2 the majority of her work occurs. What we do is we
3 split -- a portion of her salaries are funded with
4 general fund because those positions do work that
5 might be county general but don't meet the
6 requirements as defined in the valuation plan per
7 state statute. Those dollars are funded in
8 general fund.

9 We work closely with Madam Assessor to
10 marry those two items and fund as much as we can
11 as it relates to the valuation fund out of the
12 valuation fund. That's why you see minimal
13 expenses. So she is saving the general fund in
14 that aspect that less of her costs are being
15 incurred in the general fund or more in the
16 valuation fund.

17 CHAIRWOMAN HART STEBBINS: Commissioner
18 Johnson.

19 COMMISSIONER JOHNSON: Not to belabor this
20 or beat a dead horse of something else. I'm still
21 looking at 200-and-some-odd-million dollars and
22 thinking, well, that's about what the county
23 revenue is \$253 million. Only about half of that
24 is assessor or property taxes and where the
25 assessor is involved. So why is this showing as

1 revenue in her budget? And I know we're getting
2 into more about presentation than actual -- and
3 I'm not trying to take credit away from Madam
4 Assessor.

5 MS. RAGIN: It's a typo.

6 COMMISSIONER JOHNSON: It's a typo?

7 MS. RAGIN: Yes.

8 COMMISSIONER JOHNSON: Oh, I like typos.
9 That's a very good -- that's a good reason. I
10 almost said excuse. But it's a good reason,
11 really.

12 MS. RAGIN: They picked up the bottom-line
13 total as opposed to the assessor total, which her
14 general revenue is \$2,000.

15 COMMISSIONER JOHNSON: Okay. Thank you.

16 CHAIRWOMAN HART STEBBINS: That makes a lot
17 more sense. Thank you.

18 MS. RAGIN: I was initially thinking it was
19 the other way around, but.

20 COMMISSIONER HART STEBBINS: I was going to
21 say, you are really contributing a lot to our
22 budget, Madam Assessor. Thank you.

23 MS. GIDDINGS: I was very focused on the
24 position counts requested and initiative, not
25 paying attention to that revenue amount.

1 Any other questions?

2 CHAIRWOMAN HART STEBBINS: No other
3 questions. I did want to just publicly thank you
4 and compliment your staff on my recent exchange
5 with them.

6 When I got my notice of value, I did
7 call your office. I did not identify myself as
8 being in any way connected with the county. And
9 service was friendly, professional, competent. I
10 really was -- could not ask for anything more.
11 And I just wanted to convey my thanks 20 your
12 staff, because I think that probably reflects what
13 every Bernalillo County resident gets when they
14 call your office. So my compliments to you and
15 your staff.

16 MS. GIDDINGS: Madam Chair, I appreciate
17 that compliment. Thank you very much.

18 CHAIRWOMAN HART STEBBINS: All right. Next
19 we have our treasurer.

20 Welcome, Mr. Treasurer.

21 MR. ORTIZ: Good afternoon, Madam Chair and
22 Mr. Member Wayne Johnson.

23 Today the treasurer's office is in the
24 process of always looking at savings and even if
25 it's copies that we may make or whatever we might

1 do in the office. One of the things that we've
2 been working on is working on our in-house public
3 service announcements. That saves us a lot of
4 money and gets a lot of information out to the
5 general public.

6 Cross-training. Cross-training, the
7 word by itself, if you look in behind it, we have
8 a lot of up and downs in the treasurer's office,
9 we're either busy or lull, or we're busy in one
10 area or not as busy in another area. So we try to
11 use our staff efficiently.

12 Presently, we're right now in tax
13 season, and so we're using our cross-training
14 program to actually deliver and collect the taxes
15 and get them posted sooner. We're also working
16 with other departments and we shift our people
17 over to cover bases that may not be covered
18 enough.

19 Community outreach programs with
20 information, sending out -- we actually
21 participate pretty heavily in those programs. We
22 feel that if we can educate the general citizenry,
23 that they will respond quicker and faster to their
24 tax bills. And that's what we're working on, is
25 to create fewer delinquencies among our taxpayers.

1 Right now, at present time, and in the
2 future, we have frozen four positions. And,
3 actually, we've been without these positions
4 pretty much this last fiscal year. Treasurer
5 financial officer, investment officer, two tax
6 researchers, utilizing investment platform.

7 Now, the platform that we're talking
8 about is in our investments, and that platform
9 would have cost us \$60,000. And that's in the
10 budget from last year and we're not using that
11 because we're using our advisor's platform. The
12 platform actually is how we get our bids and sell
13 and buy bonds or stocks or treasuries, whatever we
14 use.

15 Our Tyler Technologies, IAS, we're
16 trading in some software upgrades for our training
17 hours. We have training hours that have been
18 assigned to us and we're using those training
19 hours to actually update our software.

20 We're also implementing interactive
21 voice response as automated telephone systems that
22 interact with callers, gather information and
23 route to the appropriate recipient. What we're
24 trying to do is make our office more customer,
25 citizen friendly by getting them to the right

1 place at the right time. IAS World upgrades
2 continue to provide taxpayers with unique
3 services. We're always trying to improve our
4 technology.

5 The latest statement that's happened is
6 the governor signed a bill for electronic filing
7 of our tax returns this, in the long run and
8 immediately, will reduce our postage and deliver
9 our tax bills faster. And we feel that if we get
10 them out faster, the taxpayers will also always be
11 able to respond to us immediately by sending in
12 their payments, or any discrepancies, we can clear
13 them up at that time.

14 But the electronic payment of the tax
15 bill, we just now met with some of the other
16 offices as to how we will proceed. We're planning
17 on having something to get off the ground on
18 November 14th. The new tax bills that come out,
19 we're going to check and see how that electronic
20 mailing will do. We have to clear some technology
21 hurdles. And we're working with the county
22 assessor's office to meet this mission.

23 Our frozen positions have accounted for
24 a \$104,630 savings. I believe the platform, and
25 I'm not sure of this, is in our operating budget,

1 and so they have us down there with no savings on
2 our operational. I believe we're saying about
3 \$60,000 just by not having to spend that money on
4 the platform and the needed software to go with
5 it.

6 Other than that, like I say, we're
7 always looking around the office to see what we
8 can actually save money on or what we can do with
9 less personnel.

10 Thank you. Any questions?

11 CHAIRWOMAN HART STEBBINS: Thank you,
12 Mr. Treasurer. I do have a question, and, again,
13 this might be an issue of presentation and what
14 actual funds we're talking about. But it sounds
15 as if you have made some significant savings in
16 staff. You have four positions frozen.

17 MR. ORTIZ: Four positions frozen, yes.

18 CHAIRWOMAN HART STEBBINS: Four key, very
19 significant positions. But at least in this
20 chart, it's showing an increase in salaries. Is
21 that accurate, that even though you've got --

22 MR. ORTIZ: I believe it's accurate. We
23 meet with Sheila and we met with the personnel on
24 this, and that's what they say our savings is.

25 CHAIRWOMAN HART STEBBINS: But I'm just

1 saying the chart that I'm looking at that's
2 reflected here shows that even though you've got
3 fewer employees, your salaries are higher in this
4 coming fiscal year. That doesn't seem to make
5 sense. If you have fewer employees, you have more
6 salaries expenses. Is that accurate?

7 MS. RAGIN: Madam Chair, Commissioner
8 Johnson, I don't have the details right in front
9 of me, but depending on the composition of the
10 positions filled, if you more of your higher level
11 positions filled versus your lower level, you
12 might see that the salaries are going up. It
13 depends also on which ones are frozen and the
14 amount of time -- some salaries have been frozen
15 for the entire year, some for a portion of the
16 year. So all of that plays effect into that
17 process, like the treasurer was saying.

18 CHAIRWOMAN HART STEBBINS: Okay.

19 MS. RAGIN: Some of them he has reclassified to
20 different level positions, so all of that mixture.
21 And we have that detail.

22 MS. PURCELLA: Also, Madam Chair,
23 Commissioner Johnson, it shows only one -- it
24 shows only one frozen position, and we're actually
25 freezing four. So there's a difference there.

1 And that's where he was coming up with \$104,000.

2 Isabelle Purcella. I'm chief deputy
3 treasurer.

4 CHAIRWOMAN HART STEBBINS: Thank you. That
5 makes sense. Again, I think it's -- what you're
6 talking about is not necessarily reflected in the
7 documents we've been provided, so I appreciate
8 that clarification, because they are -- you know,
9 your investment officer, I would guess, would be
10 one of your higher paid staff.

11 MS. PURCELLA: Correct. And then we also
12 have a financial officer that we are freezing the
13 position, and that's going to be a significant
14 savings of about 32,000, because it was part-time
15 position.

16 And then the two tax researchers, it
17 would be double 36, which is approximately 73,000.
18 And that's where he came up with \$104,000 showing
19 the significance.

20 Also, on the operating funds, the
21 operating savings, it identified here as zero.
22 But we're showing at least \$67,000 in our
23 spreadsheet of savings with that platform and
24 other contractual services. We'll have a more
25 significant savings by the commission meeting, by

1 the budget hearings. This is -- we are doing
2 these savings in Fiscal Year '15, but we will also
3 have them in '16 because we are still with the
4 financial advisor that we currently have right
5 now. And we're planning on being there with that
6 financial advisor in Fiscal Year '16, as well.

7 CHAIRWOMAN HART STEBBINS: Great. All
8 right.

9 MS. PURCELLA: So that will save on the
10 platform.

11 COMMISSIONER HART STEBBINS: Commissioner
12 Johnson.

13 COMMISSIONER JOHNSON: Thank you.

14 And just real quickly, for the financial
15 advisor, you're referring to Public Trust,
16 correct?

17 MS. PURCELLA: Correct.

18 COMMISSIONER JOHNSON: And that's not paid
19 out of your budget, or is it?

20 MS. PURCELLA: No. But we have frozen a
21 position and we have moved the budget to that.

22 COMMISSIONER JOHNSON: So it is being paid
23 for out of your budget by freezing that position?

24 MS. PURCELLA: Correct.

25 COMMISSIONER JOHNSON: Okay. You're using

1 it as --

2 MS. PURCELLA: Correct. The money for the
3 investment officer is moving -- is moved to
4 general fund to pay for that position, as well. A
5 portion of it is paid from our budget.

6 COMMISSIONER JOHNSON: Okay. Great. I just
7 wanted to -- so we're splitting that cost,
8 basically, between the county and treasurer's
9 office budget?

10 MS. PURCELLA: Correct.

11 COMMISSIONER JOHNSON: Correct. And the
12 other half, Mr. Zdunek, is out of general county
13 or county manager's office? Great. Thank you.

14 CHAIRWOMAN HART STEBBINS: All right. Thank
15 you.

16 Shirley, I'm sorry. Did you want --

17 MS. RAGIN: I was going to answer
18 Commissioner Johnson's question about the
19 financial advisor, but I guess Tom is going to say
20 that that the investment officer position was
21 budgeted at about \$50,000 because it was a
22 part-time position. So those dollars were moved
23 into my cost center to offset the contract that we
24 have with Public Trust advisors. Because when we
25 interviewed for that position, people were wanting

1 six figures and we couldn't afford to pay that,
2 nor, given the state of our portfolio and our new
3 investment policy, we didn't need someone that
4 could handle that extensive of experience, when
5 ours is more level.

6 MR. ORTIZ: Thank you.

7 CHAIRWOMAN HART STEBBINS: Thank you, sir.
8 We appreciate you being here.

9 Next we have our probate judge.

10 JUDGE PARKS: Hello, Madam Chair,
11 Commissioner Johnson. Willow Parks, probate judge
12 for the court of wills, estates and probate.

13 And some of the initiatives that we're
14 working on this year, we've been working with the
15 call center to take our calls and messages and
16 also to answer questions for the public. It's
17 been really good. A lot of the common questions
18 are FAQs. The call center has been able to give a
19 voice and give direct service to people who call.

20 We're -- I don't plan to do any
21 traveling. I do all my training here. I have
22 foregone on my own having cell phone service.
23 I've also reduced professional and judicial
24 memberships that I had been a part of, so some of
25 those are the savings that we are looking at from

1 our operating budget.

2 I just want to mention, though, that
3 last year, we had 930. Cases that's up from 612
4 my first year in office. And so we're increasing
5 efficiency, but we're also continuing to make sure
6 to provide good customer service and quality
7 service to everyone who comes to the court.
8 Although we have had to limit -- in some areas, as
9 we move forward, we've had to limit some of the
10 weddings and some of the nonmandatory activities
11 that we do at the court.

12 We still do outreach in terms of tours.
13 We have school tours that come to the court. And
14 we do some art receptions and different offering
15 and outreach in which we coordinate with some of
16 the commissioners' offices and 1 percent for the
17 Arts, as well as the clerk's office in offering
18 those activities.

19 So we've had savings. We've been
20 working with getting our printing done. We print
21 brochures. We print in-house with the county
22 whenever possible. We've been working with -- we
23 have a student intern from CNM, an unpaid student
24 intern. She's making it a learning experience,
25 but she's been helping also offset some of the

1 services that we provide at the court.

2 We also use -- for my staff, we use the
3 HR training whenever possible, the leadership
4 training. We've had people come back really
5 excited and thrilled about that conflict
6 negotiation, a lot of different offerings that HR
7 offers. So we try to use that in order to develop
8 our staff, too, and to help retain and recruit
9 really good talent at the court.

10 So I think that pretty much sums up the
11 key aspects of what we're doing at the court right
12 now.

13 But our budget, we're looking at
14 hopefully savings 4,000 combined. And I did
15 notice also that that's not showing in our
16 operational savings. That should be down in that
17 lower part. And we have five position at the
18 court now.

19 I stand for questions.

20 CHAIRWOMAN HART STEBBINS: Any questions?

21 My compliments on the service you
22 provide. It's really remarkable what you save
23 with the increase in your caseload; it's another
24 30 percent, with the same staff. Good job.

25 JUDGE PARKS: Thank you. And I do give that

1 credit to my staff for really improving their --
2 we have a lot of the training as well as systems,
3 business systems we've been implementing in terms
4 of when we bring new people in order to make sure
5 that we're retaining knowledge when people retire
6 and leave, as well.

7 Thank you.

8 CHAIRWOMAN HART STEBBINS: Welcome, Madam
9 Clerk.

10 MS. OLIVER: Thank you, Madam Chair,
11 Commissioner. I will be presenting our big
12 picture overview, looking towards the next fiscal
13 year for the county clerk's department.

14 And before I get into our plans to
15 introduce cost savings into our budget next year,
16 I'll just speak briefly to where we've come in the
17 clerk's office in the now almost eight and a half
18 years since I've been in the office.

19 As you both well know, we've done a lot
20 of cost-saving initiatives in the office. We've
21 really modernized our systems, created
22 e-government initiatives on the recording side of
23 the office to basically reduce our need and our
24 dependence on human resources, which tends to be,
25 as we all know, a significant amount of all of our

1 budgets individually in our departments as well as
2 countywide. So we've introduced technology into a
3 lot of our processes over the years, including and
4 especially with elections, like moving to a vote
5 center model on election day. As you both well
6 know, we've saved over a million dollars per
7 election cycle. And we continue to maintain that
8 cost savings in each election as we moved forward.

9 We've also been able to hold the size of
10 our overall staff steady, even including
11 increasing demands on our department in terms of
12 both the recording aspect as well as the election
13 aspect of what we do. So I think that's also a
14 reflection of our continued streamlining and our
15 ability to use technology to essentially make it
16 easier for us to be able to continue to do our job
17 and to do our job well without having to increase
18 our internal costs and our internal budget in the
19 process.

20 A couple specific things that we've done
21 since the last round of these hearings. We have
22 eliminated a lot of our cell phone usage within
23 our office. There were a number of employees and
24 we've basically evaluated who had cell phones
25 within our office, who really needed them on a

1 full-time basis. Around election time, it's
2 important for a lot of our staff to have cell
3 phones, especially when they're out in the field.
4 But it's really not necessary for them to have
5 them all the time. And so we were able to
6 eliminate a number of those.

7 We've also generated quite a bit of
8 salary savings over the last fiscal year, and that
9 is going to be reflected in not only the bit of
10 savings that we've been able to contribute within
11 this fiscal year, but we also anticipate that
12 carrying forward, and of course Jeff spoke to
13 that, on a more global level countywide. But our
14 department is no different from most of the others
15 in terms of that.

16 One thing we do that I haven't mentioned
17 to you all before is we do a lot of sharing of
18 projects and starting things within the clerk's
19 office that we basically, you know, end up funding
20 the seed money for that other departments are able
21 to benefit in the long run from. So, for example,
22 for many years we had an internal IT business
23 analyst that we were funding within the clerk's
24 office from -- we were funding it from our clerk's
25 recording and filing fund budget. And we use that

1 to develop SharePoint internally within our
2 office. And that person was also being split with
3 the IT department and helping to develop
4 SharePoint externally for all of the offices
5 countywide.

6 We provide access to Tyler, Eagle, our
7 recording system for all the departments that need
8 it in order to access the public documents. So
9 we're not having to recreate the wheel in each
10 department and force each department to purchase
11 licenses and to sort of do its own thing. In
12 fact, you all probably saw an e-mail a few weeks
13 ago from a constituent saying, "Why doesn't the
14 clerk's office send this information directly to
15 the assessor's office?"

16 Well, we don't even have to send
17 anything. The assessor's office is able to just
18 directly access that information whenever they
19 want it. We provide that to the other departments
20 that need that information, building, zoning and
21 planning, et cetera, at no cost to those
22 departments.

23 So those are just a few of the things
24 that we do continually to be team players. We are
25 always continuing to look at ways to streamline

1 and be more efficient in my office. There's never
2 a lack of effort in that vein.

3 And so when we were asked by the county
4 management to take a look and see how we could
5 continue to streamline, we're running a pretty
6 efficient ship. What we are able to do is, you
7 will recall a couple elections ago we were
8 required to come to you all for some additional
9 funding in the 11th hour because we did not get
10 the number of systems that we needed provided to
11 us by the state.

12 And so what we had done is really built
13 that safety net into the 2014 cost of elections,
14 with the worry that we weren't going to be able to
15 have what we needed, knowing we needed to provide
16 what we needed out in the vote centers on election
17 day. And we didn't want to have to come to you
18 all and force you into a situation where you were
19 going to have to make emergency provisions.

20 So in looking at how 2014 went and what
21 we were able to do with the funds that we were
22 allocated from the general fund, we've taken
23 another look at 2016. And the presidential, of
24 course, we'll have a primary election during he
25 Fiscal Year '16. And what we've decided to do is

1 to go ahead and say that we feel safe without that
2 safety net moving forward into the primary
3 election. We're working very closely with the
4 secretary of state's office to identify our needs
5 and make projections.

6 We're very effective at advocating our
7 needs to them, we think, and so we believe that we
8 will have what we need. We did advise the county
9 manager that, of course, that if for some reason
10 something arises and we don't have what we need,
11 we'll come back and discuss that with you then and
12 be very specific as to why we need it, of course,
13 providing you all with justification.

14 But that's how we think we can continue
15 to be team players, looking into Fiscal Year '16,
16 knowing that the county is going through a
17 challenge in this upcoming fiscal year and, again,
18 wanting to be very much a team player and
19 contribute where we can to that challenge.

20 So with that, I'll be happy to stand for
21 any questions.

22 CHAIRWOMAN HART STEBBINS: Commissioner
23 Johnson.

24 COMMISSIONER JOHNSON: Thank you.

25 And thank you, Madam Clerk. I just have

1 a quick question. And I think I know the answer,
2 but I want to make sure.

3 MS. OLIVER: Okay.

4 COMMISSIONER JOHNSON: I see on the FY15
5 budget a revenue of a little over three and a half
6 million dollars. Is that due to the 2014
7 election? What's the difference in revenue
8 between '15 even and '16?

9 MS. OLIVER: So, Madam Chair, Commissioner
10 Johnson, so there -- and I'm sorry to do this to
11 our very fine budget department. There was
12 actually another mistake, another error in terms
13 of what we submitted as our budget projection and
14 actuals. And, unfortunately, it got -- I don't
15 have the exact specifics, and perhaps someone in
16 my department or budget, Shirley, if you want to
17 speak to it, but some figures got doubled.

18 And that has been corrected within a lot
19 of the other documents moving forward. But,
20 fortunately, for the purposes of this document,
21 you're still seeing that.

22 COMMISSIONER JOHNSON: And of course that's
23 in finance.

24 MS. OLIVER: I'll be happy to let Shirley
25 address that.

1 MS. RAGIN: Madam Chair, Commissioner
2 Johnson, as Madam Clerk says, there was a \$900,000
3 double recording of revenue. And so when we were
4 going through our quarterly reviews, we found that
5 out and we came back to the commission in one of
6 our quarterly agenda items and reduced the budget
7 by that amount. And we were able to offset it
8 with some savings that had been identified as
9 we've been going through this process with FY15.

10 One thing I want to point out on this
11 presentation is that the starting point for this
12 is the original budgets that we had started with.
13 It didn't take into account a lot of the ins and
14 outs and some of the adjustments that have come
15 along the ways. So that's why sometimes the
16 numbers look a little different. But in her case,
17 it was more obvious because it was larger amount.

18 COMMISSIONER JOHNSON: Well, maybe not
19 \$200 million worth of off, but it was off a little
20 bit in this case.

21 MS. RAGIN: And, again, I guess I'll
22 apologize for that, but -- there was some typos,
23 but we're working through them.

24 COMMISSIONER JOHNSON: That's okay. When
25 something like this comes up, it's better to get a

1 clarification and know that you've handled it than
2 to just let it sit there and wonder why the clerk
3 is not bringing in the million dollars that she
4 did in FY15, when -- for '16.

5 MS. OLIVER: And, honestly, though, you
6 know, the other side to this, Madam Clerk -- Madam
7 Clerk, I'm Madam Clerk.

8 COMMISSIONER JOHNSON: You're Madam Clerk.

9 MS. OLIVER: Madam Chair.

10 COMMISSIONER JOHNSON: Well, today, you're a
11 commissioner, as well.

12 MS. OLIVER: And as you know, Commissioner,
13 I've always felt myself the sixth commissioner.
14 But no, really, though, our revenues have come in
15 under projection, in reality. And, really, what
16 we have -- it's a factor of the economy.

17 As you know, in our department, you
18 know, the vast majority are recording and filing
19 fees that are coming from people basically buying
20 and selling property, and looking forward to 2016,
21 what we wanted to do was try to just be extremely
22 conservative in our projection of what we think
23 the revenues are going to look like. We don't
24 want the county, knowing the situation that we're
25 going into in 2016, relying on revenues that at

1 this point in time, given what we're looking at in
2 the economy, we just can't feel comfortable
3 telling you that we're going to get them.

4 COMMISSIONER JOHNSON: Absolutely. And I
5 was just kind of wishing that it was the other way
6 around, that the mistake was the other way around.
7 And I do, by the way, very much appreciate you
8 keeping it as tight to the vest as you possibly
9 can as far as your budget for budget purposes. So
10 thank you for the work that you're doing there.

11 MS. OLIVER: Thank you, Madam Chair and
12 Commissioner.

13 CHAIRWOMAN HART STEBBINS: Thank you.

14 All right. Next we have the
15 commissioners' budgets.

16 MS. SEDILLO WHITE: Good afternoon, Madam
17 Chair, Commissioner Johnson. My name is Lisa
18 Sedillo White and I'm the procurement and business
19 services director. This afternoon I have the
20 honor of presenting the board of county
21 commissioners Fiscal Year '16 budget on behalf of
22 the county commission.

23 I want to start off by saying I'm not
24 going to go into individual specific initiatives
25 of each commissioner. However, I do want to start

1 off by talking about the mission of the Bernalillo
2 County Commission.

3 The mission of the Bernalillo County
4 Commission is to be an effective steward of county
5 resources and a partner in building a high quality
6 of life for county residents, communities and
7 businesses. In addition to the county's mission
8 of being effective stewards of county resources,
9 on April 24, 2013, the county commission approved
10 a strategic plan with desired results and
11 performance measures that further defines the
12 county's mission as follows: County government
13 being transparent and a good steward of taxpayers'
14 dollars; a community where residents are safe from
15 crime and injury; public infrastructure; support
16 systems and services meeting community needs; a
17 community that is physically healthy and active
18 and has access to cultural amenities; and lastly,
19 a liveable community with diverse economic
20 opportunities.

21 And I'll now go into the Fiscal Year '16
22 budget. County commission has ten full-time
23 equivalent position. In addition, salaries and
24 benefits of 594,550. We don't have any frozen
25 positions identified. We have operating funds of

1 612,500. Of the 612,500, that does include
2 \$500,000 in district-directed 250,000, which staff
3 is recommending get reduced by 250,000, which
4 would then change the operating to 362,500.
5 County commission, within that amount, each
6 commissioner has a travel budget and also an
7 operating budget.

8 The slide that you have shows a total
9 Fiscal Year '16 budget of 637,050. That is
10 incorrect. That amount is 1,207,050, with a staff
11 recommended reduction of district-directed funding
12 by 250, which would make that 957,050.

13 I stand for any questions.

14 CHAIRWOMAN HART STEBBINS: Thank you. So
15 this shows an increase in salaries -- I'm sorry.
16 The graph that I'm looking at shows an increase in
17 salaries over FY15. Hard to say. Maybe about --

18 MS. SEDILLO WHITE: There are ten positions
19 that were identified in Fiscal Year '15 and also
20 in Fiscal Year '16. As far as the increase in
21 salaries, I do see a slight increase in '16 over
22 '15, and I would have to defer that to budget,
23 that question.

24 CHAIRWOMAN HART STEBBINS: Is that benefits,
25 an increase in benefits? I'm not aware that

1 commissioners' salaries have changed or that our
2 assistants' salaries have changed.

3 MR. LOVATO: Madam Chair, Commissioner,
4 those have to do with increases in our benefits
5 and PERA.

6 MS. SEDILLO WHITE: Thank you, Jeff.

7 Also, Commissioners, the operating
8 budget for '15 and '16, I do want to identify in
9 '15, it appears that the district-directed funding
10 was not included in the operating funds for '15,
11 which we are including in '16, and that's why you
12 show a variance in the bar graph on operating.

13 CHAIRWOMAN HART STEBBINS: Okay. That
14 explains it. Thank you.

15 MS. SEDILLO WHITE: Thank you.

16 CHAIRWOMAN HART STEBBINS: Any other
17 questions?

18 All right. Community services.

19 MR. ZDUNEK: Madam Chair, Commissioners, I
20 am not Vince Murphy. He chose today to be sick.
21 We'll have that discussion later. I'll do my best
22 to make sure we do justice to the community
23 services division.

24 As you can see, it's comprised of a
25 number of departments, very busy departments. And

1 I believe in the pie chart you can see that the
2 planning development and parks represent a
3 significant portion of the expenditures.

4 If you move into the community services
5 division, itself, it represents \$27,812,414, of
6 which \$17 million is in salary and benefits. But
7 I would like you to draw your attention to the
8 fact that over a million dollars are identified in
9 frozen positions. Also that there was
10 approximately 700,000 in operational savings that
11 this community division staff came together and
12 identified that amount of savings.

13 Some of that I'd like to draw your
14 attention to on the division, itself, is there was
15 some reorganization. Not without some
16 difficulties and some angst. But we believe that
17 it did effect significant synergy and efficiencies
18 and how they were organized, specifically in the
19 parks and rec and planning and development, and
20 also in the office of health and social services.
21 And I believe we're seeing benefits from that.

22 Also, I would like to draw your
23 attention, during Fiscal Year '16, parks and rec
24 is absorbing the MOU for libraries, which
25 represents a million-433 into their operating

1 budget, and economic development is absorbing the
2 Innovate New Mexico appropriation by approximately
3 a million dollars. That may explain some of the
4 differences when we get into their operating
5 budgets.

6 We're looking at the community service
7 division, itself. The department has obviously
8 participated in printer consolidation or
9 electronic consolidation. They reduced their
10 quarterly budget review to reflect that. Also,
11 I'd like to bring to your attention that reduced
12 or propose to reduce community events funding.
13 And they will continue to monitor the budget to
14 identify additional savings on an ongoing effort.

15 I will say that, once again, they
16 have -- we have not proposed anything special
17 events funding. Last year was 287,000. It's not
18 in this year's budget. It is considered -- even
19 though we propose a reduction, it still remains
20 unfunded. We propose 225,000. But it is still
21 unfunded.

22 They did propose 10 percent reduction of
23 this current budget and of about 43,000 that we
24 enjoy a savings on. As far as the administration
25 component of the community services division, we

1 have four funded positions, none of those frozen,
2 no term. It represents \$690,746. We had, as I
3 mentioned earlier, 43,000 in savings just on that
4 small division.

5 If I can move into the -- are there any
6 questions before I move into the office of health
7 and social services?

8 CHAIRWOMAN HART STEBBINS: No. Go ahead.

9 MR. ZDUNEK: If I may continue, then. This
10 department has undergone a lot of changes over the
11 previous year and the last year especially.
12 They've been very active in pursuing grant
13 opportunities in collaboration with other
14 departments. Some of the savings is charging back
15 salaries to grants, cutting back on special
16 events, giving up vacant positions. Such things
17 as operating -- including cell phones, computer
18 supplies, education expense, and, of course,
19 travel and training.

20 When you look at the historical funding
21 sources for social programs and sponsorships, it
22 comprises of approximate -- from PILT funning,
23 which is not in the general fund, primarily
24 comprised of the general fund. So we've migrated
25 it into the PILT fund. I probably didn't express

1 that very adequately.

2 There's currently two RFPs in proposal
3 for this year, social programs and community event
4 sponsorships. And they're looking at ongoing
5 funding to be reduced, especially in the community
6 events sponsorships, as I mentioned earlier.

7 I can go through a number of items that
8 they've done to demonstrate reduction. 133
9 movement from general fund to grant. 15,000 in
10 education reduction. 15,000 in travel. I'll take
11 out the bigger ones, for time. 21,000 transferred
12 to the probate judge to offset her need for an
13 additional staff person. So we didn't have to ask
14 for a net increase in the county. We eliminated a
15 vacant position. We did a 25,000 reduction in
16 funds for community events. In October of 2014
17 and again in October of 2015, we'll receive a
18 50,000 grant, paying 90 percent of one county
19 full-time position. APS elementary and middle
20 school initiative is now a Community Schools
21 initiative. And 1.2 million of CABQ funds managed
22 by ABC county staff is providing funding to
23 70-plus schools. Also, there's a 100,000 grant
24 from New Mexico human resources for substance
25 prevention. 520,000 for New Mexico Family and

1 Nutrition Bureau for the New Mexico Food Service
2 program.

3 There's several awards mentioned, but I
4 won't go into those to save time. But I believe
5 that illustrates how busy this particular office
6 has been.

7 Are there any questions on the office of
8 health and social services?

9 CHAIRWOMAN HART STEBBINS: Any questions?

10 COMMISSIONER JOHNSON: No.

11 CHAIRWOMAN HART STEBBINS: You mentioned
12 Community Schools. Is Community Schools under the
13 office of health and social services?

14 MR. ZDUNEK: It is one component of the
15 office of social services.

16 CHAIRWOMAN HART STEBBINS: So the
17 positions -- I don't know how many positions of
18 allocated to Community Schools, but that would be
19 in the FTE count for health and social services?

20 MR. MUNOZ: Yes. Yes, right now the county
21 actually has two .5 positions to help out with
22 Community Schools; one full-time term -- actually
23 two full-time terms and -- two full-time terms
24 actually splitting with social services, and then
25 one part-time position.

1 My name is Jose Munoz, ABC Community
2 Schools Partnership.

3 CHAIRWOMAN HART STEBBINS: So that would be
4 2.5 of 17. Is there anyone here from social
5 services? I'm just wondering what the other
6 health and social services employees do.

7 MS. SUAZO: Good afternoon, Madam Chair,
8 Commissioner Johnson. My name is Rosanna Suazo
9 and I'm representing the social services section
10 of OHSS.

11 So going over our position count, there
12 are actually four full-time positions that operate
13 or that are funded out of my section, social
14 services, and one part-time term currently. And
15 we have one vacancy.

16 CHAIRWOMAN HART STEBBINS: And so your
17 division handles all the social service grants. I
18 know you do the RFPs and you do the accountability
19 follow-up for the grants; is that correct?

20 MS. SUAZO: Madam Chair, Commissioner, that
21 is correct. But in addition to social service
22 funding, we actually picked up several lunch and
23 senior services in FY15. And with that, we
24 absorbed two employees from the previous youth and
25 senior services section that was once under parks

1 and recreation.

2 CHAIRWOMAN HART STEBBINS: Great. Thank
3 you. I appreciate that. I think because it's --
4 we don't see them on a daily basis sometimes, it's
5 just hard for us to know what different tasks are
6 being provided by what department, so that's why I
7 asked that question. Thank you.

8 MR. ZDUNEK: If there's no further questions
9 on health and social services, I'll move into
10 parks and rec.

11 Parks and recreation, what have they
12 done differently. Various operational
13 programmatic changes, which with the new
14 leadership, they're confident that's going to
15 happen -- is happening, I should say. What cost
16 savings was provided by the department, community
17 center sports programs that did not have a high
18 enough participation did not run, therefore
19 reducing budget expenditures. There was over 13
20 cell phones canceled, especially when we have
21 access to land lines, as I still call them. And
22 we have undergone a countywide copy machine
23 downsizing program, as well as the cell phone
24 downsizing.

25 What are we doing differently, the

1 department is currently reviewing their fee
2 structure and implementing a pilot registration
3 fee to increase revenue. And the manager has been
4 encouraged to seek additional donations and
5 sponsorship for support programs in the county.
6 This has been an ongoing initiative of
7 Mr. Murphy's, and I'm confident that Debbie Jo
8 will continue that.

9 As reflected earlier, some of the
10 organization moves out of parks and rec to other
11 community service division departments. Cultural
12 services division moved to parks and rec from
13 office of health and social service and absorbed
14 the open space programming unit.

15 As I mentioned earlier, the library MOU
16 is now embedded in the parks and rec budget, which
17 I think is appropriate. The open space planning
18 moved to planning and development. And youth and
19 senior services, as mentioned earlier, did move to
20 the office of health and social services. And it
21 goes without saying, the same thing is true, most
22 of the savings is generated from frozen positions.

23 So if you look at the position counts,
24 there were 136 full-time equivalents, two terms,
25 and now there's 12 frozen positions. Salary and

1 benefits requested is 6 million-8, and the overall
2 operating budget being proposed is 9 million, I
3 won't say 9 and a half million dollars.

4 Are there any questions for parks and
5 rec department?

6 CHAIRWOMAN HART STEBBINS: Commissioner
7 Johnson.

8 COMMISSIONER JOHNSON: Thank you, Madam
9 Chair.

10 And back over at this bar chart again.
11 Noting an increase over FY15 in operating
12 expenses, is that due to the reorganization?

13 MR. ZDUNEK: That's a million-4 from the
14 library that parks and rec is absorbing.

15 COMMISSIONER JOHNSON: So that's because of
16 that contract move?

17 MR. ZDUNEK: What we've been trying to do,
18 Commissioners, over the years, is trying to park
19 the funding needs into the right departments,
20 instead of just going to general county. So I
21 think it's, in my opinion, better accountability
22 to say who's responsible for that than just
23 calling it general county. So we were putting
24 those types of contracts or obligations in as we
25 can best fit into the right department.

1 COMMISSIONER JOHNSON: That's fine. I just
2 wanted to make sure. That's kind of what I
3 thought was going on there, but I wasn't sure that
4 that increase was reflective of really the
5 reorganization of where you handle the contract.

6 MS. ALMAGER: I'm Debbie Jo Almager, parks
7 and recreation director, Madam Chair, Commissioner
8 Johnson.

9 Yes, that increase of operating includes
10 the library and some other unfunded expenses that
11 are also in there, that are included in there, for
12 the most part. Other than that, all the
13 reorganization has really -- it's hard for us to
14 really --

15 COMMISSIONER JOHNSON: Make it year to yeah
16 compliance.

17 MS. ALMAGER: Right. Because we're
18 comparing lemons to apples and things like that
19 for right now.

20 COMMISSIONER JOHNSON: Thank.

21 MS. ALMAGER: Thank you.

22 CHAIRWOMAN HART STEBBINS: I assume there
23 will be a commensurate reduction in somebody's
24 budget?

25 MR. ZDUNEK: That would be true.

1 CHAIRWOMAN HART STEBBINS: What budget would
2 that be?

3 MR. ZDUNEK: I'm sorry?

4 CHAIRWOMAN HART STEBBINS: Where was that
5 housed before, the library contract?

6 MR. ZDUNEK: All the general county
7 contracts, there was a tendency just to park them
8 in --

9 CHAIRWOMAN HART STEBBINS: So it was just
10 general county?

11 MR. ZDUNEK: General county funding, without
12 identifying it to any particular department.

13 CHAIRWOMAN HART STEBBINS: Thank you.

14 MR. ZDUNEK: If there are no further
15 questions in parks and rec, we move to
16 communication services, which is formally called
17 public information office. What's the department
18 done differently is, obviously, operational
19 efficiencies. The cost savings provided are
20 approximately \$15,000 or 28.6 percent of their
21 non-payroll. They did not identify new
22 initiatives for Fiscal Year '16. On the same
23 side, there's been no additional funding
24 requested.

25 If you look at it on the whole, there's

1 a 44 percent decrease in the amount budgeted to
2 publish commission meetings, proposed ordinances
3 and proposed amended ordinances in the newspaper,
4 a 37 percent decrease in the amount budgeted for
5 advertising, unexpected expenditures, a 49 percent
6 decrease in the office supplies budget.

7 On the up side, they did receive two
8 national recognitions, BernCo Bernie Twitter feed,
9 and BernCo Bernie marketing campaign.

10 Some of the other functions that they
11 perform is web and social media functions. There
12 is a frozen position, by the way, that was not
13 reflected in here that was frozen this current
14 year and will carry through next year. They're
15 working on branding coordination. They still
16 maintain a role in IPRA requests with the media.
17 They've increased their editing services for
18 county form of publication flyers and reviews,
19 promotion and marketing and media coordination and
20 communication strategies.

21 If you look at the department, there are
22 six full-time positions, with two terms, for eight
23 total. And their overall budget for next year is
24 803,309. If you do look at the operating budget,
25 that is reflected in there.

1 Are there any questions on
2 communications?

3 CHAIRWOMAN HART STEBBINS: Nope, no
4 questions.

5 MR. ZDUNEK: Moving into housing, there's
6 been a lot of exciting changes on housing. So
7 what has the department done differently to be
8 more efficient, housing has not filled a vacant
9 position for over a year unless absolutely
10 necessary. Travel and training has been cut.
11 Housing is sending one person so they can train
12 the trainer, which I philosophically believe in.

13 What cost savings, there's been an
14 intergovernmental agreement with Mesilla Valley,
15 to name the most recent one, which would generate
16 approximately \$100,000 annually, reducing the
17 general fund request. Housing is also currently
18 managing San Miguel County Housing Authority,
19 Mesilla Valley Public Housing Authority, which
20 translates to about \$200,000 annually. They've
21 also mentioned that they've cut consulting and
22 training services for Fiscal Year '16 for the
23 accounting software application, and housing is
24 retaining the application support cost internally.
25 Training is expected to be completed in Fiscal

1 Year 2015.

2 In addition, only five of the 68
3 positions are now funded through the general fund,
4 an average of \$70,000 in salary and benefits. The
5 actual moneys from the contracts go directly back
6 to housing for operational cost savings that saves
7 the general fund and have program subsidies.

8 So if you look at their position counts,
9 as far as general fund, there's five with one term
10 and one frozen. Overall, there's 68 position.
11 And their fiscal budget for this year is \$308,069
12 dollars.

13 So I want to make sure I extend by
14 thanks to Ms. Valdez and her staff. They have
15 done a wonderful job of trying to become more and
16 more like an enterprise. And, obviously, getting
17 other counties to ask for her help is nothing but
18 a positive. So you see a reduction there. For a
19 department to have \$300,000 is phenomenal.

20 Are there any questions on housing?

21 Then I would like to move into planning
22 and development. The question asked again
23 repeatedly is what has the department done
24 differently to be more efficient and continue to
25 save money. Their inspectors' iPhones were

1 replaced with flip phones, moving it to the lowest
2 cost plan, migrated from wifi to hot spots. They
3 do now community cleanup notices on postcards
4 instead of Post-Its and envelopes. They reuse
5 dividers for subdivision and zoning records.
6 Their overall savings to the county from this
7 department is over \$300,000, almost 310,000.

8 Parks and CIP planning and health
9 protection, permitting functions are now a part of
10 planning and development services. That's a
11 consolidation and I think an efficiency savings.
12 They continue to provide 2.4 million in mandated
13 services for the transit paratransit, as part of
14 the CIP transportation planning. They continue to
15 jointly provide with the City of Albuquerque
16 151,000 for vector control services as part of
17 their health protection service. They complete
18 the parks and recreation and open space master
19 plan and house. Parks planners did not come with
20 office supplies, so that was absorbed in their
21 division. Food and permit fee increases are now
22 in effect that was approved by the board a year
23 ago. And they are proposing a zoning fee increase
24 to the board, since it hasn't been increased since
25 1997. And they continue to provide court-mandated

1 property cleanups and demolition to public
2 nuisance buildings.

3 Some of the other things I'd like to
4 talk about, they did cut funding to contribute to
5 the joint city/county transit plan update. They
6 eliminated consultant funding for the 2nd Street
7 Sector Development Plan. Their reduced property
8 maintenance funding available for court-mandated
9 cleanups. And I would like to mention that the
10 vector control staff is recommended by the CABQ
11 for quick response for a flooding emergency in
12 southeast New Mexico due to heavy rain and the
13 fallout of Hurricane Adele. And the team traveled
14 to Eddy County to assist in providing, what always
15 happens with rain, mosquito control and health
16 protection support.

17 If you look at the staffing for planning
18 and development, there's 62 full-time equivalents,
19 zero terms, two frozen positions. The operating
20 budget is \$17.317,344. They identified 144,000 in
21 savings and 165,000 in frozen positions.

22 What may skew the data would be that due
23 to some organizational -- although there's an
24 increase in revenues, an increase in salaries and
25 an increase in operating costs, that was by

1 combining -- or classing planning and some other
2 smaller groups into the planning and development
3 department.

4 I'll stand for questions on planning and
5 development.

6 CHAIRWOMAN HART STEBBINS: No questions.
7 Thank you.

8 MR. ZDUNEK: I would next like to talk about
9 the economic development department. Following
10 the same format, what has the department done
11 differently to be more efficient. The department
12 has reduced the number of cell phones. They in
13 turn have funded the Kirtland Partnership Committee,
14 reduced the Rio Grande Community Development
15 Corporation internal order by 60,000. That
16 organize and conduct outside meetings more
17 efficiently. They limit the use of our vehicles.
18 They canceled the 75,000 on Tase of New Mexico
19 budget for Fiscal Year '16. The department's
20 taken 1 million for Innovate Albuquerque,
21 dependent upon the MOU that was created and
22 approved by the commission, and we'll identify
23 drawdown of schedules as identified earlier. So
24 we anticipate that a portion of that will be
25 funded this year with the remainder in Fiscal

1 Year '17.

2 If you look at their position counts,
3 there's six full-time positions. There's no
4 frozen positions. Their operating budget, savings
5 identified was 75,000. And Fiscal Year '16 budget
6 is a \$1,649,053. I do show revenue and salaries
7 are about equal of this next fiscal year, slight
8 increase due to the PERA and medical. And the
9 operating expenses did go up, and Mayling will
10 explain why.

11 MS. ARMIJO: So it appears that the
12 department's requesting an increase in operating
13 expenses, but we're not. The 1 million I would go
14 to Innovate. It makes it appear that we're asking
15 for more money, but we're really not.

16 So big picture, we're in the middle of
17 discussing the MOU and the details of that is
18 there would be an initial drawdown of -- we're
19 breaking it up in four tranches. The initial
20 tranche being 250,000. We're still discussing the
21 time frame in which that will occur. It will be
22 in Fiscal Year '16. And then the additional three
23 tranches will be identified, the timing of which
24 we're not sure because we're basing it on when
25 they would do a -- basically shovel ready and when

1 they would do the ribbon cutting, and then any
2 capital expenses after the completion of the
3 renovation.

4 So it stills falls in line with the
5 initial direction of the commission. However, it
6 has changed with the initial tranche request. And
7 so we'll be bringing the changes to the MOU at the
8 May 12th meeting. So we're really not asking for
9 a million dollars. I just want to make that
10 clear.

11 MR. ZDUNEK: Madam Chair, any questions on
12 economic development?

13 CHAIRWOMAN HART STEBBINS: No. I think at
14 some point I'd like to get a sense of what that
15 MOU is looking like. I know it's been debated
16 back and forth, but we don't have to --

17 MS. ARMIJO: Absolutely, Madam Chair. As
18 you know, IT is having issues. And I was hoping
19 to have the draft of the MOU this morning and have
20 not received it because of our IT issues. So I'm
21 hoping that those are corrected.

22 CHAIRWOMAN HART STEBBINS: All right. We'll
23 look for that -- did you say May 12th?

24 MS. ARMIJO: Yes. Well, you're -- as soon
25 as I get the e-mail, I will forward it to all the

1 commissioners. But you'll see it -- you'll vote
2 on it for May 12, yes, Madam Chair.

3 CHAIRWOMAN HART STEBBINS: Great. Thank
4 you.

5 MR. ZDUNEK: Madam Chair, any more questions
6 on community services division?

7 CHAIRWOMAN HART STEBBINS: I don't think so,
8 doesn't look like it. Thank you.

9 MR. ZDUNEK: I believe next is Ms. Ragin on
10 the finance division.

11 MS. RAGIN: Madam Chair, Commissioner
12 Johnson, Shirley Ragin, deputy county manager for
13 finance here to talk about the finance division.
14 I'm going to talk about it the way it is presented
15 here and then a little bit in its new terms.

16 We have recently assumed the
17 responsibility for the IT department, which the
18 members were reported under the county manager,
19 where it reported before. So the financial
20 division has a total of 258 funded positions, and
21 that includes the 190 plus the 68 for information
22 technology that was recently added to the
23 division.

24 We have a total of four departments /we
25 have the accounting and budget department, which

1 is led by Jeff Lovato. And if you recall, in
2 Fiscal Year '15, we dissolved the budget and
3 business improvement department and moved the
4 budget office under the accounting department. We
5 took accounts payable and moved it under
6 procurement, and payroll went to HR. So we did
7 some shuffling. And the ERP team stayed reporting
8 directly to the finance DCM.

9 We also have the procurement and
10 business services department, which is led by Lisa
11 Sedillo White; information technology, led by Rod
12 Rolston, and the risk management department led by
13 Kevin Kinzie, which also includes the office of
14 homeland security and emergency management, which
15 previously reported under public safety. We have
16 one section, the business improvement and the ERP
17 team, which is led at the Maria Zuniga, and there
18 are three additional employees that report
19 directly in the finance DCM administration group.

20 The finance division also serves as
21 liaison to the assessor and to the treasurer. We
22 are primarily responsible for providing for the
23 needs of county government through effective
24 budgeting, accounting and procurement of need
25 services and goods -- goods and services. The

1 division is also responsible for risk and debt
2 management and the county's IT infrastructure and
3 systems.

4 Through the efforts of the finance
5 division and prudent financial management, the
6 county continues to maintain its Triple A bond
7 rating. The finance division's FY16 proposed
8 budget is \$48.9 million, 38.4 before IT, and 10.5
9 with the IT portion.

10 We are primarily a cost center, so we
11 have to focus on cost reduction, automation and
12 efficiency gains in Fiscal Year '16. There is
13 some revenue generation, but it's primarily coming
14 out of the indigent and then our surplus sales
15 that we do in the accounting department.

16 We have frozen a total of six positions,
17 or nine, if you include IT, and we will continue
18 to evaluate positions as they become vacant
19 throughout the year. Our reorganizations were
20 performed to gain efficiency such as combining
21 accounts payment into procurement and business
22 services to align the supply chain, procure to pay
23 and then inventory.

24 I talked about aligning budget and
25 accounting. We plan and forecast our revenues and

1 expenditures on the front end and then monitor,
2 analyze and report on the back end. Under
3 business process and system improvements, we have
4 done some system installations of our or new SAP
5 system for the procurement services and ultimate
6 payment of invoices. This has a countywide
7 impact, and the effort was led by the business
8 improvement and the ERP and the procurement and
9 business services teams.

10 We are establishing and implementing and
11 IT governance policy to align the IT and the
12 business. We have automated our travel request
13 form and work floor approvals. That has
14 auto-calculation of the travel expenses. This was
15 formerly a manual process, so it should expedite
16 that process. We also are transitioning to
17 govdeals for county surplus sales, and this is to
18 improve our cash receipts, sales and marketing
19 strategy.

20 And then you've heard throughout
21 everybody's presentations, we've got two major
22 initiatives going on. That's a collaboration
23 between IT and the procurement and business
24 services department for reducing the hardware
25 footprint, which includes and printers, the

1 copiers and the computers and mobile devices. And
2 what we're doing there, as copier leases are
3 expiring, we're going out as a team and assessing
4 what size copier you really need to meet your
5 department's need and then fitting your quarterly.
6 In a lot of cases, we were able to downsize; in a
7 few cases, we had to upsize because of department
8 changes.

9 We are also looking at the cell phone
10 policies. We've been seeing about a 4- to \$5,000
11 reduction each month. That process is still
12 continuing. We'll be reporting back the details
13 of that once it's concluded near the end of May.
14 So we'll be able to look at countywide savings
15 there, as well.

16 Our risk management is working on
17 initiatives to provide dashboard reporting to
18 departments to determine the cause and effect, and
19 ultimately reduce insurance costs with our
20 multiline premiums. And what we're doing there
21 is, if we have a better understanding of what's
22 causing a lot of our claims, we can either provide
23 training of maybe fix the situation. So
24 ultimately, we can drive down those costs.

25 In the accounting and budget and then

1 the finance division, overall we're just kind of
2 looking at cost reductions in our contractual
3 services for our internal audit contract. And
4 what we did there, we reduced 400 hours, and so a
5 lot of the work that the auditor would normally
6 perform, we're performing in-house and providing
7 that information to them.

8 We also looked at our disclosure
9 counsel, bond counsel and financial advisor
10 contracts, and we're trying to do a lot of the
11 work in-house and provide the more detailed
12 analysis to them so that they can do that. But we
13 want to do that while we maximize our
14 effectiveness without jeopardizing our compliance
15 with our internal and our external regulatory
16 policies.

17 We are also documenting our processes
18 within the division utilizing in process, and that
19 will be one step in determining where we might
20 have duplication of effort or finding ways that we
21 can improve on what we do.

22 I kind of did my division in a summary,
23 but if you have any questions, the slide that's up
24 there now is the finance division total. The next
25 slide would be the -- Slide 67 is the finance

1 administration. And then the procurement and
2 business services, that's one area that does
3 generate income. And you have the accounting and
4 budget department; they also generate income
5 through the surplus sales. And a lot of the
6 mobile devices that folks are turning in when
7 they're reducing the electronic footprint, those
8 are being sold through their govdeals, as well.

9 Information technology, Tom talked about
10 it some, I talked about it. But we're really
11 looking at trying to -- one reason for putting IT
12 in the finance division is we have the ERP team
13 and we'll be looking at IT across the county
14 through an IT assessment and hopefully to gain
15 some synergies, reduce some of the duplicate
16 software systems that we have, and really focus in
17 on what needs to be the infrastructure to support
18 the county.

19 Do you have any questions?

20 CHAIRWOMAN HART STEBBINS: Commissioner
21 Johnson.

22 COMMISSIONER JOHNSON: Thank you.

23 Just going back to the slide on Page 65,
24 the overall finance division, I see 245 term
25 positions. Where are those term positions? I

1 don't see them in --

2 MS. RAGIN: That's a typo. The 245 is the
3 FTEs, and the fives are the -- is five terms.

4 COMMISSIONER JOHNSON: So it's reversed.
5 Okay. All right. Good. Just didn't seem right
6 to me. Thank you.

7 CHAIRWOMAN HART STEBBINS: All right. No
8 further questions.

9 MS. RAGIN: Next I'll turn it over to Roger
10 Paul from public works.

11 MR. PAUL: Madam Chair, Commissioner
12 Johnson, Roger Paul, interim county manager for
13 public works.

14 Slide 79 is an overall presentation of
15 the division, showing slightly greater than 300
16 employees. Income throughout the division is at
17 about five and a half million. Total budget,
18 including operating, is approaching 35 million.

19 There's a small group of individuals who
20 work for the deputy county manager in division
21 support. Those staff members generally handle our
22 accounting support, timekeeping, and some
23 administrative functions within the division.
24 That group handles about ten people; total budget
25 of about 775,000 per year.

1 Fleet and facilities management
2 department is obviously one of the larger
3 departments in the division, with 134 FTEs, with
4 the five term positions, for a total of 139
5 positions. Some income does come in through that
6 department, primarily through parking lot
7 revenues. The majority of that department's
8 budget is made up of operating for facilities
9 maintenance, facilities utilities and vehicular
10 costs, gas, oil and the like. Total of a little
11 over 20 million for that department.

12 Major initiatives in the fleet and
13 facilities management department have been to
14 support the county's revenue and general fund
15 issues, when some of the major efforts have been
16 reducing fleet purchases in the bare minimum as
17 possible and reducing maintenance activities from
18 the point of those that are required versus those
19 that are desired by the various departments around
20 the county. Currently puts the fleet and
21 facilities management director in an unenviable
22 position of having to tell people no at times.

23 Infrastructure planning and GO resources
24 has about 40 employees. Planned activities within
25 this department, the major effort in the next

1 couple years will be the next county flyover that
2 gets the new mapping for our GIS system. And as
3 was brought up in one of the recent departments,
4 one of the recent BCC meetings, is the new
5 watershed based permitting. That department is
6 handling the county's efforts in managing and
7 directing how we're going to be moving forward
8 under the new watershed based permit. Anticipated
9 expenditures over the next year for that program
10 will be not significantly different. We're a
11 still evaluating what's going to be the impact of
12 the county going forward.

13 The other major department in terms of
14 size at public works is the operations and
15 maintenance department. This is just about 80
16 people in that department. Again, this department
17 has been a major contributor towards the county's
18 efforts with the general fund savings, primarily
19 through the moving of operational expenses over to
20 those that are bond eligible. There is some major
21 repair work that can be done that would be bond
22 eligible to save on our general fund expenditures
23 and budget. Major revenue that comes in through
24 that department would be primarily the gas and oil
25 and motor vehicle taxes.

1 Technical services department is in the
2 neighborhood of 45 people. Income that comes in
3 through that department is fees and permits for
4 general construction around the county and within
5 county rights-of-way. The right-of-way program is
6 moved into technical services, so the franchise
7 fees that the county's is currently receiving will
8 be moving over to this department. That's not
9 reflected in these budget pages. Total budget is
10 about 2.4 million. The primary effort in this
11 department to help with the salary -- or the
12 general fund issues are we're currently charging
13 back to our bond projects about 100,000 a month in
14 salary savings. And we will be bringing forward
15 to the commission before the end of the year a
16 proposed fee increase. As with the zoning fees,
17 we have not increased the construction permit fees
18 since 1996, so we're evaluating what would be
19 appropriate to bring back to be comparable with
20 other governments in the area.

21 Public works kind of did a
22 reorganization. One of the big savings,
23 obviously, was the elimination of one department.
24 And so one of the FTE frozen positions would be
25 the old solid waste director position. The

1 activities that were within the solid waste
2 department were spread among the other four
3 departments, and we're receiving some salary and
4 efficiency savings through that effort.

5 And I stand for questions.

6 CHAIRWOMAN HART STEBBINS: Commissioner
7 Johnson, any questions?

8 COMMISSIONER JOHNSON: Not yet.

9 CHAIRWOMAN HART STEBBINS: All right.

10 New policy on fleet replacement, can you
11 be more specific about how that has changed,
12 please?

13 MR. PAUL: Madam Chair, I will be glad to do
14 that. That's one of the things that I haven't
15 quite got up to speed yet. So if I could ask for
16 Mary Murnane, the fleet facilities management
17 director to come down and discuss that.

18 MS. MURNANE: Thank you, Roger.

19 Madam Chair, Commissioner Johnson, the
20 current policy on fleet replacement is for
21 sheriff's vehicles, it's five years. And it was
22 100,000 files and now we've changed it to 120.
23 And for the general fleet, it was seven years,
24 130,000 miles, and we moved it to 150.

25 We've made an effort to seek to try to

1 keep moving along on the fire department vehicles
2 because we recognize that they're a very large
3 expense. There are impact fees that come in that
4 can help with the fire department vehicles such
5 that we're able to keep plugging away at their
6 replacement list. So that's the general idea, is
7 to expand out the length of time, the miles that
8 we keep the vehicles for.

9 Also, we're looking more closely at
10 rotating vehicles through so that we're sure that
11 while they're under warranty, we're maximizing the
12 mileage such that they're not with 10,000 miles
13 and three years into their warranty, that
14 they're -- you know, they're closer to 50 or 60.
15 And so that we're trying to match the usage and
16 shift vehicles around so that they stay within
17 their warranty period while we're putting the
18 miles on them.

19 CHAIRWOMAN HART STEBBINS: Thank you.

20 No more questions. Thank you.

21 MR. PAUL: Thank you, Madam Chair.

22 CHAIRWOMAN HART STEBBINS: Now our favorite
23 department, public safety.

24 INTERIM CHIEF PEREZ: Good afternoon, Madam
25 Chair, Commissioner Johnson, I have the honor and

1 privilege of representing Mr. Swisstack this
2 afternoon and speaking on behalf of the entire
3 public safety division. So I've got all the
4 experts lined up behind me because I'm definitely
5 not one of those individuals as it relates to all
6 aspects of the area. I'll do the best I can.

7 Basically we're coming before you with a
8 budget for FY16 for \$113 million. We're looking
9 at approximately 1240 employees, and we've been
10 able to go out of that number and freeze about
11 five positions currently. I'll dive into each of
12 the respective areas as we go through.

13 The public safety division, the deputy
14 county manager's actual office, with a budget of
15 324,000. They have about -- full-time employees,
16 two, and they have an operating savings -- there's
17 not an operating savings right now, but an
18 operating budget of about 7,000 in that division
19 right now.

20 First one we look at in depth will be
21 animal care. Animal care is currently -- has 17
22 full-time positions with an operating budget of
23 about 1,995,794. Their big help to do the cost
24 savings was eliminating the feral cat transfers to
25 the City of Albuquerque; reduction of cell phones,

1 as is being done across most of public safety.
2 The other big piece is really trying to build and
3 operate the new resource center to be able to
4 house animals and not have the fees that are
5 associated with that. That's under animal care.

6 Substance abuse is a very easy one
7 because they don't cost us anything. It's all
8 grant-funded. And actually, I'm proud to announce
9 in this one that they were actually able to give
10 \$407,000 to try to help offset our Fiscal '16
11 budget. So that's a great deal, especially that
12 they don't cost us anything and they're giving
13 money to help our efforts. So thank you to
14 substance abuse, definitely.

15 The youth service center, they've got
16 about 126 employees at a budget of 6,938,645.
17 They have frozen four positions in an effort to
18 try to help the overall cost savings, and they've
19 done a number of items to help us in that area.
20 Increasing life skills programming, the day
21 reporting programs. They continue to make
22 positive strides regarding their overtime budget,
23 as does all of public safety. And that's about it
24 on that one.

25 As we dive in further, we've got the

1 communications department. About 61 employees,
2 which we're happy to announce that they've got 61
3 employees. They have been running very low for a
4 very long time. So you're seeing an increase in
5 operations and other areas. And that is simply
6 because they're coming up to the staff levels that
7 they need to be. They're an operating budget of
8 about \$5 million, total budget of about
9 \$5 million, operating of 937,000, with a total
10 head count of 61,000. We're actually seeing an
11 increased ECO hourly rates, which was something to
12 help draw more employees into that area to help
13 fill some of those vacancies and relieve very
14 tired dispatchers. That's one of the big things
15 that we're seeing there. They were also able to
16 utilize the APD dispatchers as term service during
17 our time that we were low or without full staff.
18 So there's a lot going on and exciting things in
19 the communications area as it related to Fiscal
20 Year '16.

21 Fire and rescues, 251 employees --
22 actually, 253 employees. We're able to freeze one
23 position. We have a total operating budget of
24 22,524,406, but only 241,000 of that is actual
25 operating costs. The rest is tied into salaries.

1 We do receive about 1,136,995 from the state,
2 which actually does most of the operating funds
3 for us or fees for us as it relates to fire and
4 rescue. We have been able to go through and
5 relocate -- or reallocate a lot of our general
6 fund items into the fire fund to help to reduce
7 the overall day-to-day operation that the general
8 fund was experiencing through the fire department.

9 And last but definitely not least would
10 be the metro detention center. Metro detention
11 center at 658 employees, with a Fiscal '16 budget
12 of 75,957,782. They were actually able to freeze
13 a position and provide some definite savings to
14 us. As a department, they continue to look at
15 creative ways to operate the facility there, as
16 you're all aware, one of the big ones being the
17 reduction of overall inmate numbers. And if we
18 have any questions on that, I'm sure we have
19 experts in the house that can take care of that
20 for us.

21 But that really kind of sums up the
22 general budget for public safety. And I stand for
23 questions, along with the experts in each area.

24 CHAIRWOMAN HART STEBBINS: Thank you.
25 That's a lot of information in a short period of

1 time.

2 INTERIM CHIEF PEREZ: You bet.

3 CHAIRWOMAN HART STEBBINS: I guess -- so in
4 a previous -- I guess in a briefing that we got on
5 the budget before today, there was a list of items
6 that were not included in the budget, that were
7 not funded. And among those were the initiatives,
8 the programs that we fund at -- with our partners
9 in the criminal justice system, you know, the
10 pretrial services, the funding that is provided to
11 metro court.

12 Are those back in? Are those covered in
13 this budget.

14 INTERIM CHIEF PEREZ: Madam Chair, we'll go
15 ahead and turn that over to our first expert.
16 Actually, we've got two of them, we've got
17 Ms. Shirley and chief of MDC, as well.

18 MS. RAGIN: Madam Chair, Commissioner
19 Johnson, yes, those initiatives were added back to
20 the budget. So if you look -- refer to Slide 16,
21 these are the additional reductions that we're
22 looking at to achieve a balanced budget.

23 So everything that we had listed as
24 previously unfunded, with the exception of any
25 item that appears here, is now funded. We will,

1 after this meeting, put together a listing of
2 everything that's funded and what still remains
3 unfunded.

4 CHAIRWOMAN HART STEBBINS: So if I don't see
5 it on the list, it's in the budget?

6 MS. RAGIN: Yes.

7 CHAIRWOMAN HART STEBBINS: And I guess with
8 reference to those particular programs, same
9 funding level as last year? Any change? I'm not
10 sure if anyone -- maybe, Kelly, are you aware?

11 MS. BRADFORD: Madam Chair, Commissioners,
12 we are not requesting additional funding for those
13 programs at this time. We're going to exist with
14 the funding that we have and actually streamline
15 some of the funding between district court and
16 metro court to better uses those recourses for
17 some new implementations and initiatives that
18 we're working on that will, more than likely,
19 reduce the population initially.

20 Kelly Bradford, adult detention and
21 reform coordinator.

22 CHAIRWOMAN HART STEBBINS: Great. So to
23 date, there's no reduction, you have not asked for
24 additional resources, but you're being funded at
25 the level from last year?

1 MS. BRADFORD: From my understanding, yes.

2 CHAIRWOMAN HART STEBBINS: All right. Thank
3 you.

4 Commissioner Johnson.

5 COMMISSIONER JOHNSON: Thank you.

6 This is more for MDC. I notice that
7 there's really not a lot of savings here yet, and
8 we're looking at opportunities of about
9 \$5 million. And it looks like you've identified
10 almost \$200,000.

11 Quite a heavy lift ahead of you, Chief.

12 CHIEF GREER: That's correct, Commissioner.
13 And allow me the introduce myself, Madam Chair,
14 Commissioner Johnson. My name is Phil Greer. I
15 am the chief of the metropolitan detention center.

16 You're right, it is a lot of heavy
17 lifting. We've got to look at some innovative
18 ways to reduce our budget needs. We are in the
19 process in planning and in quick fashion
20 implementing some closures of some services,
21 housing services, at MDC. We've got a plan in
22 place for an initial one pod reduction, implement
23 that, and then move towards a second pod
24 reduction.

25 Secondly, looking at our staffing

1 levels for our community custody program, trying
2 to reduce to really reflect the needs of the
3 services to the community. And then, moreover,
4 looking at collapsing our current classification
5 level so that we combine housing, recognizing that
6 with our RFP that's out for our JMS system, we
7 have some very specific classification and
8 requirements that will allow us to better use our
9 facility.

10 COMMISSIONER JOHNSON: So you expect the
11 \$5 million reduction amount to be achievable?

12 CHIEF GREER: It's a lofty goal. We'll do
13 everything we can to meet it, sir.

14 COMMISSIONER JOHNSON: And I realize that
15 you kind of walked into a buzz saw here, Chief.
16 And by the way, welcome to New Mexico.

17 CHIEF GREER: Thank you, sir.

18 COMMISSIONER JOHNSON: We know how to really
19 greet you here, don't we? But I hope you can get
20 there, because I think that's one of the areas --
21 we've done a very good job in the courts,
22 certainly have done a great job in helping us move
23 our inmates through the facility and help us
24 reduce our bed days or even bed hour count. So
25 hopefully you'll be able to reach those numbers.

1 CHIEF GREER: Certainly. And, you know,
2 obviously, with the reduction in inmate
3 population, which we are happy to be the
4 beneficiary of, there are increased costs for --
5 the lower the head count, the higher the food
6 costs. And I know it's counter-intuitive, but
7 that's the way it is.

8 I think in looking at our using our
9 facility appropriately and consolidating some
10 services and classifications, that will help us to
11 reduce positions and then, ultimately, overtime.

12 COMMISSIONER JOHNSON: Absolutely. Thank
13 you, Chief.

14 CHIEF GREER: Thank you.

15 CHAIRWOMAN HART STEBBINS: All right. I
16 think I just have one last question. And I think
17 this maybe is for Mr. Zdunek.

18 I see that among the cost savings at MDC
19 is a reduction of county housing. Is that
20 something that we had in the budget in previous
21 years?

22 MS. RAGIN: Madam Chair, Commissioner
23 Johnson, can you repeat the question?

24 CHAIRWOMAN HART STEBBINS: So I'm just
25 looking at the cost savings anticipated in Fiscal

1 Year '16 at MDC, and 3.3 million of that is
2 out-of-county housing. I thought out-of-county
3 housing was always funded out of our reserves.
4 Was it ever part of the base budget?

5 MS. RAGIN: Madam Chair, Commissioner
6 Johnson, no, it was not a part of the base budget.
7 It was funded out of the reserves. But it was a
8 part of their budget because it was something that
9 they had in there every year. But as the inmate
10 counts have gone down, we were able to take that
11 out of the budget. So it would be, really, not
12 a -- a request that would not have to be made this
13 year to use reserves for it.

14 CHAIRWOMAN HART STEBBINS: All right. I
15 think -- do you have any other questions?

16 COMMISSIONER JOHNSON: No.

17 CHAIRWOMAN HART STEBBINS: All right.

18 INTERIM CHIEF PEREZ: Thank you, Madam
19 Chair.

20 MR. LOVATO: So, Madam Chair, Commissioner,
21 the next steps. First of all, I want to really
22 thank the budget office staff. As you can see,
23 all this information, it's a lot of information.
24 And I really want to thank them for all the work
25 that they've done to put this together. It's

1 taken months of work to put this together. And I
2 want to thank them.

3 I also want to thank the management and
4 the departments for providing the information.
5 And as you know, we had some typos, but it's
6 because we are working with a lot of information.
7 And we will correct those typos. And in addition,
8 we have received changes that have occurred after
9 we have prepared this document and provided it to
10 you. We will be incorporating those adjustments
11 if applicable and we will follow up with the
12 departments so that we're sure that we capture
13 everything that they have adjusted.

14 We will report back to you with any
15 changes, if applicable. And we plan to come to
16 the commission on May 12th with a balanced budget
17 for your approval. And we will submit our budget
18 to DFA by June 1st.

19 So with that, I'll stand for any
20 questions. And that's concludes our presentation.

21 CHAIRWOMAN HART STEBBINS: All right. I
22 have no questions.

23 COMMISSIONER JOHNSON: Public comment?

24 CHAIRWOMAN HART STEBBINS: Nobody signed up
25 for public comment?

1 MS. Y. CHAVEZ: No, Madam Chair.

2 CHAIRWOMAN HART STEBBINS: All right. I
3 don't think there are any comments from the board
4 here. So seeing no further business, this meeting
5 is adjourned.

6 (Proceedings adjourned at 3:53 p.m.)
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

1 STATE OF NEW MEXICO
2 COUNTY OF BERNALILLO
3
4

5 REPORTER'S CERTIFICATE.

6 I, Kelli Gallegos, New Mexico
7 Provisional Reporter, No. P-409, working under the
8 direct supervision of Paul Baca, NM CCR #112, do
9 hereby certify that I reported the foregoing
10 proceedings in stenographic shorthand and the
11 pages are a true and correct transcript of those
12 proceedings and were reduced to printed form under
13 my direct supervision.

14 I FURTHER CERTIFY that I am neither
15 employed by nor related to any of the parties or
16 attorneys in this matter and that I have no
17 interest in the final disposition of this matter.
18
19

20 -----
KELLI GALLEGOS
21 Provisional License P-409
License Expires: 9/30/15
22
23
24
25

BOARD OF COUNTY COMMISSIONERS
COUNTY OF BERNALILLO
ADMINISTRATIVE MEETING
Tuesday, April 28, 2015, 5:08 p.m.

VINCENT E. GRIEGO CHAMBERS
ALBUQUERQUE-BERNALILLO COUNTY GOVERNMENT CENTER
ALBUQUERQUE, NEW MEXICO 87102

Before: Kelli A. Gallegos
PAUL BACA PROFESSIONAL COURT REPORTERS
500 4th Street, NW, Suite 105
Albuquerque, New Mexico 87102

A P P E A R A N C E S

MAGGIE HART STEBBINS, Chair
ART DE LA CRUZ, Vice Chair
LONNIE C. TALBERT, Member
DEBBIE O'MALLEY, Member (Excused)
WAYNE A. JOHNSON, Member
TOM ZDUNEK, County Manager
MICHAEL GARCIA, Deputy County Clerk
RANDY AUTIO, County Attorney
KATRINA HOTRUM, Director, Substance Abuse Programs
ROGER PAUL, Deputy County Manager, Public Works
KEVIN KINZIE, Director, Risk Management
TOM SWISSTACK, Deputy County Manager, Public Safety

1 CHAIRWOMAN HART STEBBINS: Good afternoon.
2 I call to order the administrative meeting of the
3 Bernalillo County Board of Commissioners for
4 Tuesday, April 28, 2015. We will begin tonight's
5 meeting with a silent invocation, followed by the
6 Pledge of Allegiance led by Yvette Chavez.

7 (Whereupon, there was a moment of
8 silence.)

9 (Whereupon, the Pledge of Allegiance was
10 led by Ms. Yvette Chavez.)

11 CHAIRWOMAN HART STEBBINS: Mr. County
12 Manager, do we have any additions or changes to
13 tonight's agenda?

14 MR. ZDUNEK: Madam Chair, Commissioners, we
15 have one addition, should the commission approve
16 to hear it. That would be the reappoint to the
17 audit committee of Mr. Armando Sanchez. If you
18 agree to hear that, we would recommend it be moved
19 to Item 13A.

20 We're also asking, given the
21 considerable dialogue on behavioral health, that
22 we recommend pulling Item 8K, which is on consent,
23 and moving it to 11A, which would make the current
24 11A become 11B.

25 CHAIRWOMAN HART STEBBINS: All right. Is

1 there any objection to hearing 3A and -- any
2 objection?

3 Seeing none, we will move 3A to 13A.
4 And we will take 11 -- 8K off the consent agenda
5 and move it to 11B.

6 MR. ZDUNEK: Actually, Madam Chair, if we
7 could make it 11A and move 11A down to 11B. It's
8 just that the flow of discussion makes that a bit
9 more cohesive.

10 CHAIRWOMAN HART STEBBINS: Okay. That, I
11 think, will work. Actually, I think maybe we
12 can -- we should move it to -- to hear that before
13 10A, because I think it actually is relevant to
14 Item 10A.

15 Is there any objection to doing that?
16 So we would have an approval. We do 8K in between
17 9A and 10A. Any objection? Seeing none, that's
18 how it will go.

19 We do not have a lot on tonight's
20 agenda, so we're going to start with approval of
21 the minutes. I move we approve the April 14th,
22 2015 administrative meeting minutes.

23 COMMISSIONER JOHNSON: Second.

24 CHAIRWOMAN HART STEBBINS: We have a second
25 from Commissioner Johnson. All in favor, say aye.

1 ALL MEMBERS: Aye.

2 CHAIRWOMAN HART STEBBINS: Opposed.

3 That passes unanimously.

4 (4-0 vote. Agenda Item 7 approved.)

5 CHAIRWOMAN HART STEBBINS: We are now on
6 approval of the consent agenda minus 8K. I move
7 we approve the consent agenda.

8 COMMISSIONER DE LA CRUZ: Second.

9 CHAIRWOMAN HART STEBBINS: We have a second.
10 All in favor, say aye.

11 ALL MEMBERS: Aye.

12 CHAIRWOMAN HART STEBBINS: Opposed?

13 (4-0 vote. Agenda Item 8 approved.)

14 (A copy of Administrative Resolution
15 AR 2015-29 and Financial Resolution
16 FR 2015-30 are attached hereto and
17 numbered as Pages 5 through 9.)
18
19
20
21
22
23
24
25

1 CHAIRWOMAN HART STEBBINS: Oh, yes, I
2 skipped public comment.

3 All right. So we will now go back to
4 Item 6, public comment. Yvette, is there anyone
5 signed up for public comment?

6 MS. CHAVEZ: We have three, Madam Chair.

7 CHAIRWOMAN HART STEBBINS: Would you please
8 read the names.

9 MS. CHAVEZ: First person, is Anita Briscoe,
10 followed by Don Schrader, followed by Tad
11 Nieminsjki.

12 CHAIRWOMAN HART STEBBINS: All right. Anita
13 Briscoe.

14 And then did you say Don Schrader and
15 Tad Nieminsjki? Okay. Thank you.

16 MS. BRISCOE: Greetings. Madam Chair and
17 Members of the County Commission, my name is Anita
18 Willard Briscoe, and I am a native New Mexican.
19 And I have been in the field of psychiatry for the
20 last 23 years, and I've been a psychiatric nurse
21 practitioner for 11 of those years. I have been a
22 provider in the community, mainly for Presbyterian
23 Hospital, a private practice, and St. Martin
24 Hospitality Center, where I prescribed for
25 chronically mentally ill clients.

1 I recently was nominated to be co-chair
2 of the Albuquerque Mental Health Response and
3 Advisory Committee. And we have been doing hard
4 work ever since December. I would like to express
5 my appreciation for this time to speak and inform
6 you of the work of our community and what we have
7 been doing and how we can help you with your
8 resolution tonight.

9 My presentation is going to consist of
10 two points. One is the overview of what our
11 committee has been charged to do and what we have
12 accomplished so far; and two is how our committee
13 works, and consensus has a great potential for
14 collaborative service with the county.

15 An introduction to our committee. The
16 Mental Health Response and Advisory Committee was
17 formed as a result of the department of justice's
18 investigation of Albuquerque Police Department
19 after they were called in to investigate concerns
20 of use of excessive force by the police
21 department. As a result of the investigation, a
22 settlement agreement was signed that tasked our
23 committee to provide recommendations to APD.

24 With thanks to Lieutenant Glenn
25 St. Onge, who oversees APD's Crisis Intervention

1 Team, the meetings of our committee, which I call
2 the MHRAC, M-H-R-A-C, Mental Health Response
3 Advisory Committee, they were convened last
4 December, even though the Department of Justice
5 stated that the meetings didn't have to start till
6 May of this year.

7 The result of that action is that we
8 have now enough time to deal with the five major
9 task of the committee. And those tasks are to
10 examine the training of the police, examine the
11 standard operating procedures of APD Crisis
12 Intervention Team and their SWAT Teams, identify
13 information exchange and opportunities such as
14 memoranda of understanding and releases of
15 information of clients. Number 4 is identifying
16 existing resources. And Number 5 is finally
17 writing the report for APD and DOJ, which is due
18 in November of this year.

19 Per Section 112 of the DOJ settlement
20 agreement, members of our committee include
21 advocates, consumers, providers, the courts and
22 the jail and APD. We all come from different
23 backgrounds and have developed good working
24 relationships these past few months where we're
25 committed to having our recommendations funded for

1 the good of the county.

2 One of the major issues that we're
3 facing in this city and county is that there's a
4 severe lack of services for the mentally ill.
5 This includes emergency inpatient and outpatient.
6 We have studied various other cities, such as
7 Portland, Tucson and San Antonio. These cities
8 have a crisis triage center to which police can
9 transport clients who are having a psychiatric
10 emergency.

11 Such a center would be able to accept
12 the clients, evaluate them, stabilize them on
13 medication and other modalities, and then release
14 them once stabilized, or admit them to another
15 inpatient unit if they are determined to need
16 further treatment. These cities have demonstrated
17 significant success in reduction of the following:
18 A drop in crisis intervention team calls; a drop
19 in jail recidivism rates; drops in long-term
20 hospitalizations; an increase in follow-up
21 services for our clients; and decreased use of
22 force by the police.

23 A triage center such as this would take
24 a great burden off the police. They can then be
25 freed up to consult on other cases of mentally ill

1 clients in the community that they can either
2 transport or supply such resources that will help
3 the client.

4 Currently, our crisis center is our
5 jail, where mental health treatment is costing the
6 taxpayers much more than if we had a crisis triage
7 center dedicated to treating mentally ill clients.
8 The result is that the city and county would like
9 to become partners in providing these crucial
10 services. Our committee is offering our services
11 and our expertise and recommendations to work
12 strongly with the county. As an established
13 committee now hard at work, we would like to offer
14 you any health needed in passing this resolution.

15 During last summer's task force, a study
16 was done by Dr. Caroline Bonham, my co-chair, and
17 she researched and identified the needs of
18 resources in the Albuquerque and the county's
19 mental health resources. This study is readily
20 available to you and can be provided at your
21 request. So we are working off four different
22 reports that indicate the same priorities. Mainly
23 which is, that we desperately need a crisis triage
24 center.

25 In working with the new consultant, we

1 hope that we can help direct the implementation of
2 a seamless system in this county. This committee,
3 over time, would like to leverage recommendations
4 of us with the priorities of building a seamless
5 system within the county. We want you to
6 recognize how committed and passionate we are in
7 making this happen.

8 Thank you very much.

9 CHAIRWOMAN HART STEBBINS: Thank you. And
10 Ms. Briscoe, if you wouldn't mind, we will have
11 further discussions later about some behavioral
12 health issues, if wouldn't mind staying, in case
13 people have specific questions, we appreciate
14 that.

15 MS. CHAVEZ: Don Schrader, followed by Tad
16 Nieminsjki.

17 MR. SCHRADER: Did Jesus actually live? If
18 he did, did the writers of the Bible accurately
19 tell Jesus' teaching and actions? In centuries
20 since, did those people who copied and translated
21 the original writings do a good job and make no
22 important mistakes?

23 The Bible says Jesus spoke about God as
24 our loving father who answers our prayers or help.
25 Matthew 7:11, if you then who are evil know how to

1 give good gifts to your children, how much more
2 will your father, who is in heaven, give good
3 gifts to those who ask him?

4 If Jesus actually lived and if he said
5 that verse, sadly he was not telling the truth.
6 Hundreds of millions of people have prayed
7 desperately and received no help. I wish, I wish
8 we had a fair, loving, all powerful parent God who
9 would rescue all who pray for help from war,
10 starvation, cancer, rape, tornadoes, family
11 violence, torture and much more.

12 I'm humbled to realize I swallowed and I
13 spread false advertising for God for many years.
14 I was a sincere Christian preacher in the 1960s.
15 I had not yet learned to question the Bible deeply
16 and to reject lies. I thank many who helped me
17 open my eyes.

18 MS. CHAVEZ: Tad Nieminsjki.

19 MR. NIEMINSJKI: Yes, thank you. Can you
20 switch?

21 My name Tad Nieminsjki. And it looks to
22 me like two down and lot more to go. Of course
23 Bernalillo County needs to clean up finance and
24 own house. Well, I'm talking about old boys club.

25 So, anyway, now let's go to other issue,

1 mental health.

2 I don't know how much time I got.

3 MS. CHAVEZ: You've got a minute and
4 10 seconds, and you're losing your time right now.

5 MR. NIEMINSJKI: It's frustrating not to
6 see. Thank you.

7 So, anyway, let's go to get off on the
8 mental health. I've been already. That is
9 50 percent go to administration of these 20
10 millions. So another 50 percent where does that
11 goes to? Bernalillo County jail, UNM, DSAP and,
12 et cetera, administration. How much true dollar
13 goes to work to intend will go? That is my
14 question. How much takes to run 75 units public
15 housing? That's why I'm here tonight, on the
16 issue, too.

17 Also, 4,000 acres were purchased for
18 \$7 million by Del Webb, billionaire from Las
19 Vegas, Nevada, not New Mexico. I'm talking about
20 Santolina. It is so many question. That's the
21 way it was purchased and this millionaire. What's
22 next?

23 I think he's looking about another
24 casino. As simple as that entertainment, this is
25 going to be out there.

1 Thank you.

2 CHAIRWOMAN HART STEBBINS: All right. That
3 ends public comment and I'm going to return to
4 something I overlooked on the agenda. Mr. Clerk,
5 may we please have administrative resolution
6 numbers for 8D and finance resolution -- well,
7 let's start with the administrative resolution
8 number for 8D.

9 MR. GARCIA: AR 2015-29.

10 CHAIRWOMAN HART STEBBINS: And then we need
11 a financial resolution number for 8E.

12 MR. GARCIA: FR 2015-30.

13 CHAIRWOMAN HART STEBBINS: And ordinance
14 numbers for 8H and 8I.

15 MR. GARCIA: That would be ordinance 2015-11
16 and -12.

17 CHAIRWOMAN HART STEBBINS: And I would like
18 to say for the record that Commissioner O'Malley
19 is excused from tonight's meeting.

20 So we are now on adoption of ordinance
21 amendment to county code, 9A. Mr. Autio.

22 MR. AUTIO: Madam Chair and Commissioners,
23 this ordinance is up for publication tonight. And
24 it is an ordinance that I worked on for
25 Commissioner De La Cruz to provide oversight,

1 guidance and a check-and-balance system over the
2 operations of the jail.

3 And I believe this is very necessary,
4 given our 20 years of experience with McClendon.
5 Essentially, this would give us the tools to
6 oversee ourselves and assure the federal court
7 that we would not need them to continue to oversee
8 our operation of the jail.

9 The components of it are there would be
10 replacing the current public safety advisory
11 committee with the new advisory committee. It
12 would have specific duties laid out in how to
13 review what is happening at the jail to ensure
14 that the appropriate policies are being followed
15 and that any use of force or complaint of assault
16 or things like that would be properly investigated
17 if they were not already. They would receive all
18 the reports from those incidents and be able to
19 review them to determine if they are sufficient.

20 The second thing it would do is it would
21 create in the future, after the McClendon experts
22 are finished looking at the jail, that we would
23 hire our own experts to continue to do checks on a
24 periodic basis annually to see whether we are
25 living up to the standards we've set for

1 ourselves. We would also do strategic planning.
2 Right now we have the metropolitan detention
3 center, but we do not know what we are going to
4 need in the year 2020 or 2025, and we would create
5 a process to accomplish that.

6 So I do think this ordinance is worthy
7 of publication and analysis and debate to attempt
8 to give some more oversight. In a lot of states
9 across the country, there are -- there's state
10 oversight of local jails. That does not occur in
11 New Mexico, and I think it's time that we do it
12 ourselves.

13 CHAIRWOMAN HART STEBBINS: Commissioner
14 Talbert.

15 COMMISSIONER TALBERT: The other public
16 safety oversight commission that we have in place
17 today, would we dissolve that?

18 MR. AUTIO: Yes.

19 COMMISSIONER TALBERT: So this would take
20 the place of that?

21 MR. AUTIO: Correct.

22 COMMISSIONER TALBERT: Okay. Perfect. I'll
23 second the motion.

24 CHAIRWOMAN HART STEBBINS: Commissioner, do
25 you want to move approval?

1 Commissioner De La Cruz.

2 COMMISSIONER DE LA CRUZ: Commissioner
3 Talbert, thank you for that second.

4 Madam Chair, thank you.

5 I want to take a moment to thank Randy
6 for his work on this. This has been a slow-go.
7 We have not rushed it in trying to create this
8 ordinance. It's been almost a year now that we
9 started working on it. I think it's been very
10 thoughtfully developed so that we have a solid
11 product.

12 And, you know, the previous board had
13 its time, but it didn't have quite the tools that
14 it needed to be as effective as it needed to be.
15 With this board in place and with this language
16 and this ordinance, we will have literally the
17 third-party oversight group that will be necessary
18 outside eyes and ears to a very literally close
19 process, which is MDC.

20 And so I just want to thank you, Randy.
21 And I think we are where we need to be to try to
22 resolve the McClendon also, and this is one big
23 step towards that.

24 Madam Chair.

25 CHAIRWOMAN HART STEBBINS: Do you want to

1 move approval?

2 COMMISSIONER DE LA CRUZ: Move approval.

3 CHAIRWOMAN HART STEBBINS: We have a motion
4 and a second.

5 Commissioner Johnson.

6 COMMISSIONER JOHNSON: Thank you, Madam
7 Chair.

8 And I agree with both commissioners
9 here, maybe all three. I don't know. That would
10 be odd these days.

11 But the public safety advisory board, I
12 think it was a good idea. One of the things that
13 I saw, and I watched it quite frequently, and I
14 think Commissioner De La Cruz and I had a few
15 discussions along the way, it really didn't
16 receive the support both from staff and the
17 commission that it should have to be effective.

18 And I very much support the idea of
19 codifying this in an ordinance so that they have
20 standing and they have really delegated authority
21 within the jail. That's something the public
22 safety advisory board never had. But that being
23 said, we have to be committed as a board and as
24 staff members to fully support this endeavor,
25 because if we never hear about the work they're

1 doing, then it never gets to become part of the
2 policy.

3 And so I very much support what
4 Commissioner De La Cruz is doing here and his
5 objectives. And I just want to make sure that
6 going forward we have it in front of our minds
7 that they need the support necessary to be
8 effective.

9 CHAIRWOMAN HART STEBBINS: All right. Any
10 other questions, comments?

11 Seeing none, we have a motion and a
12 second to approve -- to introduce and publish a
13 proposed management oversight system for the
14 county jail all in favor, say aye.

15 ALL MEMBERS: Aye.

16 CHAIRWOMAN HART STEBBINS: Opposed?

17 That passes unanimously.

18 (4-0 vote. Agenda Item 9A approved.)

19 CHAIRWOMAN HART STEBBINS: Now I'd like to
20 move to 8K, which is off the consent agenda. That
21 is Bernalillo County Behavioral Health and
22 Stabilization Consulting Services.

23 MS. HOTRUM: Good evening, Madam Chair,
24 Members of the Commission. My name is Katrina
25 Hotrum.

1 And what we had done back in February
2 of 2015 is issue an RFP to solicit proposals for
3 assistance with creating a behavioral health
4 system in Bernalillo County. We received six
5 proposals; from that, we selected one, Community
6 Partners, which is here tonight.

7 Part of the proposal, the scope of work
8 really talked about -- it's broken down into three
9 phases, with an option of a fourth phase. The
10 first phase being an outline of a business plan
11 that is due to the county manager and that county
12 commission no later than June 12, 2015. This will
13 outline a governing body, how the money is to be
14 used. It will outline the basic parts of the
15 business plan for approval for the county.

16 In addition to that, Phase 2 is due
17 December 1st, 2015, and that will really outline
18 the details of the business plan so that we can
19 start implementation. The goal here is to work
20 with community partners and stakeholders and
21 leverage dollars that we currently have, things
22 that we're utilizing, grants that are already in
23 place to start leveraging and building a system
24 beyond what we're doing here in the county, but
25 also incorporating what that state has to offer,

1 what programs they are implementing, what the city
2 is doing, and what private partners are able to
3 bring to the table.

4 Phase 3 does not have a deadline because
5 that's really starting the implementation phase.
6 So they're really flushing out the scope of duties
7 assigned, really creating that structure for us
8 and creating some oversight tools for us to use at
9 the county.

10 And then there's an option which is an
11 option in the contract but not part of the
12 negotiated amount, which is a Phase 4, for
13 continued implementation should the county need
14 that.

15 Based on that, we selected Community
16 Partners. They're a company out of Arizona. We
17 have them here today to answer any questions that
18 you may have. We're excited to have them. They
19 have a lot of experience in bringing stakeholders
20 to the table, leveraging dollars, implementing
21 systems, and getting providers together and
22 holding them accountable. They're here to answer
23 any questions that you all may have today.

24 The contract award amount is for
25 \$324,611.

1 So I have Neal Cash, CEO; Vanessa
2 Seaney, the chief operations officer, and Ericka
3 Leer the project coordinator here today.

4 CHAIRWOMAN HART STEBBINS: Great. At this
5 point, any questions, comments from commissioners?

6 Seeing none, what I would like to do is
7 invite our new consultants to come up, just give a
8 quick history. I know some of us have heard them
9 speak. I met some of them when I took the trip to
10 Tucson with the Albuquerque Chamber of Commerce.
11 I know they gave a presentation to the chamber
12 here in Albuquerque. But it would be great, I
13 think it would be really helpful to give a sort of
14 brief introduction and talk about your expertise
15 and how you think you're going to approach this
16 project. Thank you.

17 MS. HOTRUM: Thank you.

18 CHAIRWOMAN HART STEBBINS: Thank you,
19 Katrina.

20 MR. CASH: Good evening, Madam Chair and
21 Members of the Commission. It's a pleasure to be
22 here, really an hours. And as was said, my name
23 is Neal Cash and I'm the president and CEO of
24 Community Partners, Inc., and it's a parent
25 company of a number of subsidiary companies, and

1 one being the Regional Behavioral Health Authority
2 Community Partnership of Southern Arizona. We've
3 been contracted by the state since 1996, almost 20
4 years, 1995, almost 20 years, to really oversee
5 and manage the system of care for persons with
6 mental illness and substance abuse disorders
7 throughout Southern Arizona.

8 Really, the relevance of this project to
9 our experience really began in 2006. And I'm
10 giving you kind of the short version. I don't
11 want to bore you. I have a great hour-and-a-half
12 presentation, but I'm sure you're not interested
13 in that. But in 2006, we had a number of critical
14 incidents that we got very concerned about,
15 involving law enforcement, involving people who
16 are enrolled and assigned to our system. And we
17 started to kind of look at what the gaps in our
18 system looked like.

19 And it was really evident that one of
20 the major gaps that we had in our system was lack
21 of a cohesive crisis service network, kind of like
22 what's happening here. You have a lot of good
23 things going on, and the little that I know about
24 New Mexico, and I have spent some time here, and
25 what I've heard and read, there's some really good

1 stuff. I mean, the first speaker really shared a
2 lot of what is happening that's of great value to
3 the citizens of Bernalillo County and New Mexico.

4 But we realize that without a crisis
5 service network, it would be very difficult for us
6 to really develop a cohesive and a coordinated
7 system. Long story short, I approached our county
8 board of supervisors and our bond committee, and
9 we began a process that took about four or five
10 months, that ultimately resulted in the board of
11 supervisors approving a facility.

12 Now, I don't want to suggest that we
13 have our blueprint in place already, because we
14 don't. And what worked for us is going to be
15 very, very different. But to begin with the
16 outcomes that we wanted to achieve I think is an
17 important point that I want to make. And that is,
18 you know, the outcomes that we wanted to see, we
19 almost worked backwards, the things that we wanted
20 to see was increased satisfaction, stakeholder
21 satisfaction.

22 And when I talk about stakeholder
23 satisfaction, I'm talking about consumers,
24 families, law enforcement, the courts, providers,
25 elected officials, policymakers. We wanted to

1 make sure that there was greater satisfaction to
2 what we were developing and what we were going to
3 build than what we had.

4 The second is we wanted better outcomes.

5 And when we talked about outcomes, we really
6 focused those on a number of different areas.

7 One, we wanted to reduce the amount of time that
8 law enforcement were spending in jails and
9 emergency departments. We wanted to create a
10 system where a person in a sheriff's department or
11 a Tucson police officer could safely drop somebody
12 off that didn't need to be transported to jail in
13 10 or 15 minutes. I could tell you, they make
14 drops now in 5 to 7 minutes, and that was very
15 important for us. In addition to the time spent,
16 we wanted to also reduce the number of avoidable
17 jail days, saving the county and the city money as
18 well.

19 And we've been measuring these metrics,
20 by the way, and we have data to support that.

21 So we wanted to do that. We wanted to
22 clear out the emergency departments. We're
23 hearing from a lot of hospitals, I'm sure you're
24 hearing the same thing, that people who don't
25 belong in our emergency department are disruptive

1 and they're taking a lot Of time and energy away
2 from people who may have more acute situations
3 that really require that kind of support. So we
4 were able to try and reduce that. There were a
5 number of other metrics. I'm not going to go into
6 all the details, but the outcomes were real
7 important. So stakeholder satisfaction, outcomes.

8 And then the third was really doing it
9 within available resources. And I like to say
10 that we wanted to be able to do this with reduced
11 resources and less spending, and I think
12 ultimately you can get there. We certainty did
13 out within the budget that we had in front of us.
14 But I think more importantly, there was some
15 generated savings. And I think those are the
16 things that we also had data to support, and they
17 include reduced jail dates and the savings there.

18 We talked about time spent in emergency
19 departments and the resources that were committed
20 to that. We really looked also at the homeless
21 population and the needs of the homeless
22 population. So we're able work with city and
23 county and also to get a handle on those folks
24 with mental illness as well as kind of chronic
25 homeless and really focused on that population.

1 So in a nutshell, what I would see is
2 not so much replicating what we did in Tucson, but
3 really looking at the needs of this community and
4 looking at it from the perspective of maybe
5 similar kinds of outcomes or outcomes that may be
6 a little bit different but things that we can move
7 towards.

8 I think for me, the most important thing
9 for us in kind of doing this was really building
10 consensus and really building the support that,
11 number one, everyone has skin in this game. This
12 is not a county issue, it's not a city issue, it's
13 not a provider. This is a community issue. These
14 are people that live within our community. These
15 are people that work here, they go to school here,
16 and they pay taxes here in my cases. And I think
17 that it's important to understand that it has to
18 be solved by a community. It can't be shoved by
19 any one party. So building consensus.

20 And I know in talking about whatever
21 resolution you do adopt for governance or
22 oversight, the importance of a steering committee
23 that includes obviously consumers and families,
24 elected officials, policymakers, providers, law
25 enforcement, definitely, they've been our biggest

1 supporters, the courts and on and on and on, to
2 build a group that -- and this is the tough
3 part -- that can kind of check their egos at the
4 door, that can kind of talk a little bit more
5 about the greater good than their own
6 self-interests, that's a tough one, I can tell
7 you, but it's doable, it's very doable.

8 And I think that as we move forward and
9 we kind of get the kind of energy and kind that
10 kind of symmetry, I think it will fall into place
11 looking at what is happening here that's good,
12 what are the gaps in the system, you know, how do
13 we kind of create some sort of centralized hub and
14 begin to start connecting the dots and the lines
15 out of that hub into the community.

16 So I guess, you know, very briefly,
17 that's sort of what we're kind of considering
18 right now.

19 CHAIRWOMAN HART STEBBINS: Commissioners,
20 any questions, comments.

21 Commissioner Johnson.

22 COMMISSIONER JOHNSON: Thank you, Madam
23 Chair.

24 I can't tell you how happy I am to hear
25 the community involvement. One of the messages I

1 got very early on is that really building a
2 government structure for this is really Task
3 Number 1. You want to know what your outcomes are
4 because you want to know your reason for being.
5 But everything in between can get very convoluted,
6 the egos, everything else.

7 And what I've sensed here and seen is
8 that we've got a lot of folks, public officials,
9 staff members, the public, all deciding one thing
10 that we all agree on is that we need to do
11 something. That can be very, very, very
12 dangerous, because we all decide we got to do
13 something and then we scatter in different
14 directions to get something done. And we don't
15 define it well, we don't coordinate our actions
16 with each other.

17 And, in fact, I think it's a good idea
18 that we have this RFP and we get his work done,
19 one of my concerns has been that this is something
20 that will be a county-ownership program, without
21 the city, without the state, without our
22 nonprofits, without our hospitals and UNM. This
23 thing will fall flat. We don't have enough money
24 to fund the need in the long run. And, frankly,
25 we'd be duplicating services, because many of

1 these providers are already providing this
2 service.

3 So I'm happy on that side, and I'm going
4 to hold you to that community partner aspect,
5 because without it, this whole endeavor will fail.
6 And we'll have passed a \$20 million tax increase
7 that will ultimately go down the rat hole. And
8 that's the worst possible outcome that we can have
9 as policymakers and as community at large.

10 Let me ask with Pima County and with
11 Tucson, how did you manage to herd the cats? How
12 did you manage to get all public officials? And
13 they tend to change from time to time, too. How
14 did you manage to get them to all swim in the same
15 direction?

16 MR. CASH: Commissioner Johnson, Members of
17 the Commission, it wasn't easy. And quite
18 honestly, from the inception of the passage of the
19 bond till actually the opening of our facility,
20 which took a lot of work because it was a pretty
21 big facility, it was five years, so we had to keep
22 the herd together for a long period of time.

23 But I think that strategically we had
24 pretty good relationships already. I think the
25 one big things is we had the support of the

1 county, and that was good. And they weren't out
2 there, but they were behind us, supporting us.
3 Families and consumers were critically important
4 because families and consumers live this every
5 single day. Law enforcement, critically
6 important.

7 And I can remember going into a meeting
8 of all of the heads of the local jurisdictions,
9 from the colleges and university, chiefs of
10 police, to TTD, to the sheriff's department, and
11 sitting at a table just by myself with all of
12 these folks and saying, "We're really going to do
13 this." And they kind of tipped their head and
14 said, "We know, we've heard this before," and --
15 but we were real serious about that. And I think
16 they played a real role.

17 You've got to have constant
18 communication. We've got to be on this all the
19 time. And you can't let people kind of drive
20 their own agenda. And I think that that's
21 something that you have to revisit continuously.
22 And that's what we had to do for about five years.
23 People wouldn't kind of want to break rank, so to
24 speak, and kind of go outside what people had
25 agreed to. And I think the group called them on

1 that. And I think that holding people responsible
2 and accountable for creating something that
3 everybody could feel good about is really the
4 strategy that I think worked best for us.

5 And, really, you know, now, it's great.
6 Everybody takes responsibility for this thing and
7 feels really good about it. And that's great.

8 COMMISSIONER JOHNSON: Well, you got it
9 done.

10 MR. CASH: What do they say, you know?
11 Success has a lot of parents and failure is and
12 orphan. That's sort so our experience now.

13 COMMISSIONER JOHNSON: And the other I guess
14 side of that is there's no limit to what we can
15 get done if we just get out of our own way and set
16 our ego aside and don't care who gets the credit
17 in the final analysis.

18 So this is something the community needs
19 on many levels. APD and the --

20 MR. CASH: Yeah, Commissioner Johnson, yeah,
21 Members of the Commission, really, I applaud the
22 work that you guys have done, because it's pretty
23 incredible to see this group really step out there
24 and really be an advocate and a proponent. That
25 really is the catalyst. So, I mean, if there is a

1 catalyst in this process, it's the work that
2 you've done. Now everyone has got to roll up
3 their sleeves and understand what their part is.

4 COMMISSIONER JOHNSON: And just so you know,
5 and you may know this already, but I'll throw it
6 out there anyway, the city, a couple of the city
7 councillors created a behavioral health task
8 force. Both Commissioner Stebbins and myself
9 served on that. And one of the biggest things
10 that we saw during that task force was nobody knew
11 what any of the providers were doing. Katrina
12 also was on that task force.

13 You walked in the room and you had
14 providers who work in the behavioral health field
15 going, "Oh, you provide that? I didn't know you
16 did that. Who are you? When did you guys start
17 out."

18 And that was one of biggest eye-opening
19 moments that we had, or at least I had, in that
20 task force; that there were a lot of resources out
21 there that we never bothered to catalog or that we
22 weren't aware of. We all knew of a few players,
23 but none of us knew who all of those players were.
24 And it was quite eye-opening.

25 So I think you've got your task really

1 cut out for you, your work cut out for you there.

2 And I wish you the best of luck.

3 MR. CASH: Thank you.

4 CHAIRWOMAN HART STEBBINS: Commissioner
5 Talbert.

6 COMMISSIONER TALBERT: Thank you, Madam
7 Chair.

8 First of all, I want to commend the team
9 that put together the RFP. Obviously these things
10 are never easy. Lisa Sedillo and her team always
11 do a great job. Secondarily, Katrina did a
12 phenomenal job, along with Tom, updating all of us
13 and giving us insight.

14 It's rather interesting. I echo a lot
15 of the things Commissioner Johnson said, and I ask
16 those specific things of Katrina regarding what
17 her role is going to be, how you are going to take
18 control of the situation and really make this
19 apolitical. This cannot be a political situation.
20 Mental health does not discriminate between Rs and
21 Ds and Independents. It is indiscriminable across
22 whoever it happens to affect and the families.

23 And so that you have experience in this
24 since the mid '90s is amazing. I was able to
25 attend the chamber update from the Tucson group, I

1 heard the chief medical officer who spent time in
2 Albuquerque, went back, helped create and craft.
3 But they said this is a 30-year issue they've been
4 dealing with.

5 So thank you. And I look forward to
6 your abilities to really keep this away from just
7 being a county initiative. We need the help of
8 all the other counties, we need the help of the
9 city, we need the help of the state. And now it's
10 time to get working on that.

11 I liked also what I heard around the
12 priority situation in terms of moving things up,
13 making sure that we had the right stakeholders at
14 the table in Phase 1, along with putting together
15 the governance in Phase 1. Those are critical.
16 We got to make sure the money that's starting to
17 come in in July is going to the right place and
18 being appropriated correctly. Not all at once,
19 obviously, because we need to understand what
20 that's looking to look like, but in the right
21 places. So thank you.

22 MR. CASH: Thank you.

23 CHAIRWOMAN HART STEBBINS: Thank you.

24 Mr. Cash, something that's come up a
25 couple times already. Part of your scope of work

1 is the task of recommending a governance
2 structure. Can you talk a little bit about how
3 you see that happening, what your approach will be
4 to that component of your work.

5 MR. CASH: You know, Madam Chair, Members of
6 the Commission, that is something we kind of have
7 been thinking about. And, you know, I think the
8 governance piece and the role of the governance
9 piece may be a little bit different than the role
10 of the steering committee.

11 I think those are some things that you
12 may have to tackle as part of our recommendations
13 that we make to you. So there may be a governance
14 structure and then there may be a steering
15 committee; that's little bit more inclusive. Or
16 it could be a governance structure that has
17 everybody involved in that governance structure.

18 But I would see our role, really, as
19 putting together recommendations that could go to
20 some group, some body, whether it's a steering
21 committee, governance committee, both, and those
22 recommendations would get forwarded to --
23 ultimately I would imagine that the commissioners
24 would have final say over those dollars in terms
25 of expenditure. But hopefully it would be more

1 than that, because hopefully we'll also be able to
2 leverage other resources and other dollars.

3 Commissioner Talbert, you mentioned the
4 fact that people not knowing what other providers
5 were doing. And, you know, I don't like to ever
6 stand up here and say that we don't need more
7 money for mental health, but I do think that
8 before we get more money for mental health, we
9 really need to see how we're using those dollars,
10 and are we using those dollars most effectively
11 and efficiently.

12 And so that's really part of that task,
13 and I think that task force, that steering
14 committee, that governance body is going to have
15 to take a look at that. And, really, it's how the
16 pieces kind of fit together to make sort of a
17 whole picture, as opposed to what's happening now.
18 And it's not unusual, it's happening. I do work
19 all over the country. It's happening in lot of
20 jurisdictions, so you guys aren't alone.

21 CHAIRWOMAN HART STEBBINS: Great. And it
22 seems to me an important part of your work -- so
23 would any -- and I get your distinction between a
24 steering committee and a governance board. And I
25 think part of what will be important in your work

1 will that governance board, what are the resources
2 identifying the dollars that are already being
3 spent in this community on behavioral health
4 services.

5 MR. CASH: Madam Chair, Members of the
6 Commission, yeah, when you explain governance, it
7 really starts to look more like those public
8 entities that have resources, that are putting
9 resources out there. And that becomes sort of the
10 payers, if you will. Who are the ones that are
11 really controlling dollars and are they
12 comfortable, are they happy with how those dollars
13 are being expended?

14 And I think from a governance
15 standpoint, we really have to start looking at
16 who's in, who's in the game, and what resources
17 are in play. It's not just the tax that you all
18 passed, it's got to be a lot more than that. And
19 it's been mentioned a couple times.

20 So from a governance perspective, you
21 know, what other government entities that are
22 going to be kind of anteing up and putting some
23 skin in the game, and then how does that get
24 managed by a group of very diverse stakeholders
25 that are going to be charged with working with us

1 and trying to facilitate what a good comprehensive
2 system would look like.

3 CHAIRWOMAN HART STEBBINS: Great. And I
4 have always seen that as really a key component of
5 your scope of work. And I think that is something
6 that you, as kind of outside entity, a neutral
7 party, will probably have -- and with a lot of
8 experience in this, will be able to make some
9 pretty good recommendations about what will work
10 here.

11 I think you may have noticed there is
12 actually a proposal on our agenda tonight to begin
13 that process of information gathering. And I want
14 to make it clear that that is not in any way meant
15 to interfere with what you are doing. I think it
16 is meant to take that step that you described to
17 say who's in, who's out, who's spending money,
18 who's interested in aligning priorities and
19 jointly funding and prioritizing.

20 And so I think that may be, you know, if
21 this passes, something that we would actually turn
22 over to you to be the facilitator of this group.
23 Again, I think it's an important part in your work
24 to know what dollars out are out there, and we
25 have to bring the players to the table.

1 MR. CASH: Madam Chair, Members of the
2 Commission, I would certainly agree with you on
3 that. And I think that just in looking at not
4 just the county but the city and the state
5 obviously as a major player here, too, as well as
6 there may be some other funding streams that are
7 coming into the community, those are all folks
8 that we've got to get to the table. And we have
9 no problem facilitating it.

10 The nice thing is, you know, when you
11 come in from the outside, you don't have to be too
12 afraid to make maybe some bold recommendations and
13 break a few eggs. It's tougher to do that when
14 you're home.

15 CHAIRWOMAN HART STEBBINS: All right. Well,
16 thank you, sir. I want to say welcome and I think
17 I speak for all of us. And we're really delighted
18 to have you on board and ready to go. So we look
19 forward to working with you.

20 So I move that we award the request for
21 proposal --

22 COMMISSIONER DE LA CRUZ: Second.

23 CHAIRWOMAN HART STEBBINS: -- 25-15-PL, to
24 Community Partners, Incorporated.

25 We have a second from Commissioner De La

1 Cruz all in favor, say aye.

2 ALL MEMBERS: Aye.

3 CHAIRWOMAN HART STEBBINS: Opposed?

4 That motion passes unanimously.

5 (4-0 vote. Agenda Item 8K.1 approved.)

6 CHAIRWOMAN HART STEBBINS: I move that we
7 approve the agreement for behavioral health
8 systems and stabilization consulting services
9 between Bernalillo County and Community Partners.

10 COMMISSIONER TALBERT: Second.

11 COMMISSIONER DE LA CRUZ: Second.

12 CHAIRWOMAN HART STEBBINS: Seconds from
13 Commissioners Talbert and De La Cruz. All in
14 favor, say aye.

15 ALL MEMBERS: Aye.

16 CHAIRWOMAN HART STEBBINS: All opposed?

17 That passes unanimously.

18 (4-0 vote. Agenda Item 8K.2 approved.)

19 CHAIRWOMAN HART STEBBINS: Commissioner
20 Johnson.

21 COMMISSIONER JOHNSON: Thank you, Madam
22 Chair.

23 This is one of the things that I want to
24 stop with. We've awarded the contract. We've got
25 a dollar amount out there. What I don't want to

1 do -- this isn't just another road that we're
2 building somewhere, not that roads aren't
3 important, but it's not a technical decision that
4 can be made absent direction. We're actually
5 forging a new path for Bernalillo County, and the
6 State of New Mexico, for that matter.

7 So I don't want to have just automatic
8 contract amendments be absent commission input.
9 We want to be able to -- well, we're accountable
10 for those dollars and we're accountable to the
11 system that's coming out of it. So I would prefer
12 not to go forward with the blanket authorize
13 county manager to make amendments to this
14 contract.

15 CHAIRWOMAN HART STEBBINS: All right. So in
16 order to approve K3 -- sorry, 8K.3, we need a
17 motion to authorize the county manager to approve
18 all future amendments. Do I have a motion?

19 Seeing none, that item is complete.

20 Thank you, again, to all the staff who
21 worked on this. It was a lot of work. Very
22 conscientious and a huge step in us moving
23 forward. So thank you to all of you.

24 We are now on 10A. Mr. Clerk, may have
25 an administrative resolution number, please.

1 MR. GARCIA: AR 2015-31.

2 CHAIRWOMAN HART STEBBINS: All right. So
3 this is something that I have proposed. I see
4 this as the first step in fulfilling our promise
5 from our administrative resolution from back in
6 February to pursue the formation of a unified and
7 coordinated behavioral health system in Bernalillo
8 County.

9 I think, as pointed out on the last
10 item, this is not the final decision-making board.
11 This is not meant to in any way interfere with the
12 work of our consultant on establishing an
13 administrative or decision-making body about the
14 distribution of dollars. But I think that this is
15 a key point in moving forward that we identify
16 what dollars are being spent right now in
17 Bernalillo County. Not just in Bernalillo County,
18 but in the mid-region area.

19 We know there are lots of dollars being
20 spent, lots of services being provided, but not
21 necessarily in a coordinated or cohesive system.
22 I've found even in our own county, we have
23 different departments working on behavioral health
24 issues that are not necessarily aligned. And so
25 it's pretty clear we need to have some

1 understanding what dollars are being spent, what
2 are the priorities and who wants to come to the
3 table to actually partner with us.

4 Again, this is not the final
5 decision-making board, but it is -- you know, as
6 it states on Page 2, the purpose will be to
7 identify and quantify current and proposed
8 behavioral health spending by governmental,
9 private sector, nonprofit funders in Bernalillo
10 County.

11 Again, to establish any kind of a
12 governing board, we need to know who's at the
13 table and who's willing to commit resources.
14 Because I think it was the county commission that
15 passed the behavioral health tax. I think without
16 some kind of collaborative funding, we may
17 continue down the road of just an uncoordinated,
18 perhaps inefficient range of services in this
19 community.

20 So, you know, again, this resolution
21 states that the role of the Bernalillo County
22 Behavioral Health Resource Development Work Group
23 shall be to solicit and compile information and
24 shall be advisory in nature. So this is not in
25 any way saying this is going to be the final

1 decision-making group. But it does invite -- this
2 will be a voluntary group. It will invite our
3 neighboring counties who have expressed an
4 interest in working with us, the State of New
5 Mexico, University Hospital, the City of
6 Albuquerque, Presbyterian, who is a provider, a
7 funder of behavioral health services, UNM, of
8 course, United Way, metro court, district court.
9 All of these entities are spending money on
10 behavioral health. We can't make them partner
11 with us, but we can certainly invite them to begin
12 this dialogue about how we might begin to align
13 our priorities and align our spending.

14 So that is my proposal, and I would move
15 approval of AR 2015-31.

16 COMMISSIONER DE LA CRUZ: Second.

17 CHAIRWOMAN HART STEBBINS: Any questions?
18 We have a second from Commissioner De La Cruz.

19 Commissioner Johnson.

20 COMMISSIONER JOHNSON: Thank you, Madam
21 Chair. And I applaud your work on this. Our
22 resolution passed saying that everybody needs to
23 be involved is absolutely on point. I agree with
24 the ends and the objectives of this resolution.

25 I would just like -- I prefer to defer

1 this and have one of our partners -- I've been
2 working a little bit with the city, they've been
3 drafting some language. And I think it's
4 important that we start our partnership early.
5 And at this point, we can take this board concept
6 and work with Councillors Benton and Winter. They
7 were the ones who formed the behavioral health
8 task force.

9 I've gone a little initial work. I know
10 that you're aware of some of those initial draft
11 resolutions. It would be far stronger if the same
12 resolution was passed by both the city and the
13 county before we moved forward with just a county
14 resolution and a county board. If we're going to
15 begin to work together and be expected to work
16 together over a long period of time, we should
17 start working together now as much as we possibly
18 can. And even socialize it with some of the other
19 entities that are mentioned here, whether that's
20 United Way, UNMH, certainly the other counties
21 that have involved as well to make sure that they
22 have the buy-in.

23 If we can get a similar resolution
24 passed or the same resolution passed by all of
25 these entities, you've got your buy-in very early

1 and you've have more access to their resources and
2 cataloging of those resources.

3 So I would either ask that this be
4 deferred or just wait on this until such time as
5 we've had a chance to work with some of the other
6 potential partners.

7 CHAIRWOMAN HART STEBBINS: Commissioner
8 Talbert.

9 COMMISSIONER TALBERT: Thank you, Madam
10 Chair.

11 I want to thank Commissioner Johnson for
12 his insight, as always, in looking for
13 collaboration. I've gone on record as stating
14 that we need a plan. I've gone on record stating
15 that we need to be collaborative.

16 What I heard from Community Partners
17 excited me as well as gave me confidence that
18 that's the path we're headed. With this
19 particular resolution motion, I would ask that we
20 involve Community Partners from the get-go to be
21 the lead on this, to be the ones who are out in
22 front bringing everybody together, because I
23 think, again, in the spirit of collaboration and
24 not making this a county initiative but a
25 statewide, county, city, county's initiative, that

1 we gain that buy-in and we need.

2 I support Commissioner Johnson in his
3 thought, in his movement, however, I also have
4 been on record as not wanting to delay things to
5 delay them. I think we need to move this forward,
6 get it going, have input and have -- if Madam
7 Chair will look to adjust, make sure that
8 Community Partners is in at the beginning in order
9 to make sure that it's not the commissioner or the
10 commission that's driving this or a part of it we
11 appoint, however it's Community Partners as the
12 winner of the RFP driving that collaboration
13 effort with our support.

14 Thank you, Madam Chair.

15 CHAIRWOMAN HART STEBBINS: Thank you.

16 And I absolutely agree. I think
17 Community Partners should be the facilitator, take
18 the lead on this. I think, however, that it was
19 the Bernalillo County Commission that passed the
20 tax. I think we actually have a responsibility to
21 take the lead, invite other partners to the table.
22 Those who want to partner, great; those who don't,
23 great.

24 And, you know, in the sense of
25 collaboration, you know, there was -- I did see a

1 draft where -- you know, the City of Albuquerque
2 bill where they would like to establish the
3 behavioral health authority without waiting for
4 any of information that we have contracted for,
5 without waiting for Community Partners to make a
6 decision.

7 And I thought it was interesting that at
8 least this first draft, the Bernalillo County
9 Commission, who passed the task, actually has only
10 two votes out of ten in the decision-making
11 process. And I think that in a way -- you know,
12 we are the ones responsible to the taxpayers. We
13 are the ones who passed the tax, asked the voters
14 for their support. So I think that this is
15 absolutely appropriate that we take the lead.

16 And I agree, it should not be any
17 commissioners at the table. The people envision
18 being on this board are the ones who can say -- it
19 could be Shirley Ragin from the county saying,
20 "This is what Bernalillo County is spending on
21 behavioral health this fiscal year, these are all
22 the different expenditures that we're making in
23 all these different departments"; someone from the
24 City of Albuquerque, same thing, "This is where
25 we're spending the money."

1 And then come to kind of agreement or
2 just some kind of a report that says these are all
3 the dollars that are out there, and these are the
4 organizations who are interested in perhaps being
5 a part of the creation of a cohesive behavioral
6 health system.

7 So, again, I think it's absolutely
8 appropriate that we take the lead. This is
9 voluntary. Local governments can participate or
10 not. And, again, I am perfectly happy to assign
11 this as part of Community Partners' work.

12 Commissioner Johnson.

13 COMMISSIONER JOHNSON: Thank you, Madam
14 Chair.

15 Again, we go back to the idea of
16 collaboration and the cats being herded and trying
17 to get this together. There's a lot of good ideas
18 in the draft that my colleagues saw today and that
19 I just got today. I think there's lot of good
20 ideas in this, and I would like to see our new
21 contractor go through it and maybe give us some
22 guidance on what this should be.

23 In fact, just a moment ago you mentioned
24 that the facilitator should be Community Partners,
25 great, and that we want collaborations, but if

1 they choose not to come, they choose not to come.
2 Well, maybe we need to be a little more persuasive
3 on that and a little less cavalier on it.

4 We also mentioned that we passed a \$20
5 million tax to pay for this, while the city spends
6 somewhere in the neighborhood of 14-and-a-half
7 million dollars. I think they need an equal share
8 at table. Most of the problems have been,
9 fortunately or not, have been kind of uncovered by
10 APD. They need an equal spot at this table. And
11 I'm buy not sure that they'll get the same buy-in
12 under this resolution.

13 And with that, I think we could make
14 this better. Not that this doesn't do some good
15 things, but I think we could make it better. Run
16 it by our consultants, get out buy-in from the
17 City of Albuquerque and any other partners that
18 are willing to do it. Get a pass from both
19 entities and have, you know, a direction that
20 we're all deciding to take, not just the county,
21 not just an attitude, well, if they don't want to
22 jump in, fine, we're going to do this anyway.
23 That is the type of thinking that will get us into
24 trouble in the long run, because this isn't a
25 county-only effort, it's not a county-only

1 problem, and if we build our silos from the very
2 beginning on something like this, we're going to
3 be in trouble.

4 CHAIRWOMAN HART STEBBINS: All right. We
5 have a motion and a second to approve AR 2015-31,
6 creating the Bernalillo County Behavior Health
7 Resource Development Work Group. All in favor,
8 say aye.

9 THREE MEMBERS: Aye.

10 CHAIRWOMAN HART STEBBINS: Opposed?

11 COMMISSIONER JOHNSON: No.

12 CHAIRWOMAN HART STEBBINS: That passes on a
13 3-to-1 vote, with Commissioner Johnson voting in
14 the negative.

15 (3-1 vote. Agenda Item 10A approved,
16 with Commissioner Johnson voting no.)
17 (A copy of Administrative Resolution
18 AR 2015-31 is attached hereto and
19 numbered as Pages 57 through 60.)
20
21
22
23
24
25

1 CHAIRWOMAN HART STEBBINS: We're now on
2 approvals. Mr. County Manager.

3 COMMISSIONER DE LA CRUZ: Move approval.

4 MR. ZDUNEK: Madam Chair, Commissioners what
5 I'm requesting tonight is confirmation of Roger
6 Paul for deputy county manager over public works.

7 The reasons why, I believe, is
8 essentially I've known Roger personally as a
9 colleague and then as over public works as DCM,
10 and then now, as the manager. Roger has always
11 been a very consistent man, extremely
12 knowledgeable of public works. And for the
13 record, he was Number 2 on my list when we
14 selected Jarvis, who ultimately decided to go back
15 East.

16 So having said all that, I present Roger
17 before. You may question the wisdom of why are we
18 moving at a velocity. I think we're at a critical
19 point in our budgeting processes. I'm confident
20 Roger can sit and continue to deliver that
21 consistency in application. He's very familiar
22 with public works, not only in the intricacies of
23 how it works but also in how budgeting works. And
24 it's not as straightforward as a lot of people
25 believe.

1 So for those reasons, I am seeking your
2 confirmation. And I have behind me, Mr. Paul.

3 CHAIRWOMAN HART STEBBINS: Commissioner
4 Talbert.

5 COMMISSIONER TALBERT: Thank you, Madam
6 Chair.

7 I support this. I met with Roger before
8 this meeting. The only word of caution I put out
9 there at this point in time is we know what your
10 plans are, Tom, in terms of what's going forward
11 in the next few months, and my only concern is
12 that the next county manager has a different
13 approach and that we disrupt things. I support
14 Roger 100 percent and if it's the will of this
15 commission to confirm him tonight, I'm on board
16 with that, no problem at all. I just want us to
17 be aware that in the event -- there could be
18 disruption in the future and just to be prepared,
19 only because new managers come in, they sometimes
20 want their own people. So we just need to be
21 cautious and aware of that. Thank you.

22 MR. ZDUNEK: Madam Chair, if I may.

23 And I understand that, but I'll also put
24 out that they are called at-will employees and it
25 is the pleasure of the manager to say, "I no

1 longer need your services."

2 But my hope is, I'm here for four months
3 at least, and I do believe that you can look at it
4 as a short-term or, in some instances -- four
5 months is a long time, and I'm confident that I
6 will assist whoever the new manager will be in
7 that transitional process.

8 CHAIRWOMAN HART STEBBINS: We have a
9 motion -- oh, Commissioner De La Cruz.

10 COMMISSIONER DE LA CRUZ: Thank you, Madam
11 Chair.

12 I moved approval earlier. I've had the
13 pleasure of working with Roger Paul for many years
14 and also the pleasure of watching him in action
15 over a great number of situations related to
16 public works. He has always been the go-to guy
17 when it came to information. He has a repository
18 of just about everything public works. And so I
19 just want to give that compliment to Mr. Paul.

20 County managers can let people stay or
21 let people go. I suspect with the wealth of
22 knowledge that Mr. Paul brings to this particular
23 job and the wealth of the experience, that he will
24 be likely to stay on.

25 Thank you, Madam Chair.

1 CHAIRWOMAN HART STEBBINS: All right. We
2 have a motion from Commissioner De La Cruz, a
3 motion for approval. I will second that motion.
4 All in favor, say aye.

5 ALL MEMBERS: Aye.

6 CHAIRWOMAN HART STEBBINS: Opposed?

7 (4-0 vote. Agenda Item 11A approved.)

8 CHAIRWOMAN HART STEBBINS: Commissioner
9 Johnson.

10 COMMISSIONER JOHNSON: Thank you, Madam
11 Chair.

12 Congratulations, Mr. Paul, Roger.

13 Sorry. They have a moment going on over
14 there.

15 I just wanted to say congratulations. I
16 guess I'm the first one officially to say
17 congratulations on this, Roger. You've always
18 done a very good job. You're a very good
19 engineer. You're going to face some challenges,
20 some of which come from up here. And I appreciate
21 your position as the new DCM of public works. And
22 you're a Dallas Cowboy fan, so I kind of pretty
23 much like you anyway. But you just lost half the
24 audience, so I'm sorry.

25 MR. PAUL: Madam Chair, Commissioner, I

1 appreciate the initial support. I've been a
2 Cowboys fan since 1961, gone through the ups and
3 downs. And you and I can do what we need to do to
4 support the Cowboys through the prevails that may
5 follow.

6 COMMISSIONER JOHNSON: Yes, we can.

7 CHAIRWOMAN HART STEBBINS: Congratulations,
8 Mr. Paul. We look forward to working with you.

9 MR. PAUL: Thank you.

10 CHAIRWOMAN HART STEBBINS: We have no
11 communications.

12 We have one board appointment. That is
13 a motion to approve the reappointment of
14 Mr. Armando Sanchez to the audit committee. I
15 move approval.

16 COMMISSIONER TALBERT: Second.

17 CHAIRWOMAN HART STEBBINS: We have a second
18 from Commissioner Talbert. Any questions,
19 comment? Seeing none all in favor, say aye.

20 ALL MEMBERS: Aye.

21 CHAIRWOMAN HART STEBBINS: Opposed?

22 That motion passes unanimously.

23 (4-0 vote. Agenda Item 13 approved.)

24 CHAIRWOMAN HART STEBBINS: We're now on
25 discussions. We'll start with Shoats and Weak

1 presentation on the 2015 legislative executive
2 summary.

3 MR. WEAKS: Thank you, Madam Chair. I'm Dan
4 Weeks. I'm with Shoats and Weeks. We're your
5 contract lobbyists. I'm here to give a summary
6 report of the accomplishments or lack thereof of
7 the 2015 legislation.

8 Sometimes the most important thing that
9 happened in the legislature are those things that
10 don't happen. And so I think this year, there
11 were a lot of things that didn't happen that would
12 have had a negative effect on county governments
13 throughout the state.

14 Primarily, we're talking about the
15 repeal of the hold harmless legislation and the
16 repeal of the tax increments that were made
17 available to the counties under that legislation
18 that passed a few years ago. So nothing happened
19 in terms of hold harmless, and we're glad to see
20 that we weren't going to be faced with a repeal of
21 those tax increments and have to further deal with
22 the budgetary crisis at the local level. That
23 would have been very difficult to handle.

24 I guess a couple of positive things that
25 happened is, you all are going to have a lot more

1 money to deal with and try to solicit new
2 businesses and expanding existing businesses,
3 because there's now about \$50 million in the LEDA
4 fund statewide, and so there's a \$37.5 million
5 appropriation that occurred to enhance LEDA.
6 We'll call it a closing fund. And another
7 \$10 million that's carrying over from the current
8 year.

9 So you have some tools in your toolbox
10 with respect to economic development. In addition
11 to that, there's another \$7.5 million in the JTIP
12 program, development training program, to help
13 offset the cost of training employees for new
14 industry that's coming into the area.

15 The unfortunate things that didn't get
16 passed was a trio of bills that would have helped
17 us greatly with our behavioral health issues and
18 with our criminal justice issues. And so I'm
19 really sorry to say that those bills, which
20 included the Assistant Outpatient Treatment Act,
21 which was sponsored by Senator Papen, the
22 community engagement teams bill, which was vetoed
23 last year and didn't get through this year, which
24 would have been very helpful to us in reaching out
25 to troubled members of the community, and also the

1 continuation of our criminal justice commission,
2 which has been a real huge boon to helping us with
3 the relations with the courts and to streamlining
4 some of the issues and procedures with the courts
5 and helped us a great deal in being able to reduce
6 the jail population, unfortunately those bills got
7 caught up the last day.

8 I'm not totally sure why they didn't
9 make it. We were told they were going to make it.
10 They were on consent calendars in the judiciary
11 committee the last day. And I don't have why a
12 crystal ball, so I can't tell you why they didn't
13 get through. But it's really unfortunate that
14 they didn't. The fortunate thing is the criminal
15 justice commission, I think the Supreme Court has
16 already said that they will take action to
17 continue that.

18 The other thing that didn't get passed,
19 which we worked real hard on, and I want to thank
20 the commission for working with legislators and
21 then delegation, was the capital outlay bill.
22 There's a \$284 million capital outlay bill that
23 got struck om the last day negotiations between
24 the governor, the house and the senate, and
25 everybody is pointing everybody's else's way in

1 terms of the blame game on that particular piece
2 of legislation.

3 I'm fairly confident that negotiations
4 are ongoing to try and strike a deal between the
5 governor's office and the legislature so that we
6 can have a special session later on, probably late
7 may, hopefully, the sooner the better, to
8 reconsider that legislation in a one- or two-day
9 special. And so we'll have those projects.

10 And I'd like to -- I think we handed out
11 or have sent to you a list of the projects that
12 were included in both the senate version and the
13 house version of the capital outlay bill. So you
14 can see, there are quite a few projects that are
15 very important to Bernalillo County and to various
16 interest groups and nonprofits that will be very
17 helpful.

18 The biggest thing about these projects
19 is we're kind of in a stagnant economic
20 development situation and these are jobs, jobs for
21 architects, jobs for engineers, labor jobs,
22 et cetera. So would be a pretty huge shot in the
23 arm for us if we were to get this legislation
24 passed. And hopefully, like I said, there's some
25 things that are happening that I think are going

1 to lead to a compromise and I think we'll be able
2 to move forward with that, get those projects
3 done.

4 The last thing I'd like to say is we've
5 got our work cut out for us during the interim.
6 The behavioral health initiative, which you all
7 have been talking about tonight. Absolutely
8 critical for the community, and I think we can set
9 the standard for the state in moving forward and
10 providing some initiatives and some innovative
11 kinds of programs in this region that the state
12 can also copy.

13 I would urge you to reach out to the
14 state agencies human services department,
15 department of health, CYFD and corrections. All
16 those agencies are intricately involved in
17 behavioral health issues, and we're going to have
18 to a coalition in order to address those problems
19 statewide.

20 I'd also like to urge you to look at
21 innovative things, like trying to leverage some of
22 these dollars that you've raised with Medicaid.
23 You are going to raise \$20 million a year. A lot
24 of those folks that are going to be eligible for
25 these services are Medicaid eligible people, and

1 we can get a three-to-one match with those
2 dollars, so we need to stretch those as far as
3 possible.

4 I'm also aware that there are lots and
5 lots of federal dollars through CMS available for
6 this type of activity as well. So be innovative
7 and also work very closely with the interim
8 committees on the legislative side this summer in
9 developing this program as we move forward.

10 So we appreciate working with you all.
11 I'd like to thank the staff, Mary and Heidi,
12 everybody in the manager's office, as well as the
13 department heads, have been helpful in providing
14 timely information to us in order to be able to
15 lobby on your behalf.

16 So thank you for the opportunity to
17 represent you. And I look forward to working with
18 you. Thanks.

19 CHAIRWOMAN HART STEBBINS: Any questions?

20 So, Dan, can you outline what the
21 different considerations were on the capital
22 outlay bill, the issues that led to its demise?

23 MR. WEAKS: Yes. We have a list of what was
24 in the senate bill that came over to the house.
25 The senate bill was changed considerably. There

1 were a lot of senior citizen programs that were
2 taken out, projects that were taken out because
3 the governor wanted to put \$45 million in road
4 projects, into the act. And that was basically
5 the crux of the disagreement. She wanted
6 45 million. They cut a whole bunch of programs
7 out of the senate version of the bill in order to
8 accommodate that.

9 The funding source that she was looking
10 at was severance tax bonds. Funding sources for
11 the total program -- or that portion of the
12 program in the senate bill was general fund
13 reserves. So there was a funding source argument
14 and an argument over roads versus senior citizen
15 programs and those types of things.

16 So what I'm hoping is there's some
17 things in the works between the state and the
18 federal government that may provide some
19 additional resources as a compromise point. And
20 if those things happen, then everybody can
21 probably get what they want, or at least most of
22 what they want. And at that point in time, I
23 think the legislature will come willingly and pass
24 something.

25 CHAIRWOMAN HART STEBBINS: And one of the

1 outcomes of the joint county/city/state behavioral
2 health task force was a recommendation for funding
3 for certain behavioral health services. I know
4 certainly crisis response center, triage center,
5 there was originally funding in House Bill 2 for
6 some of those priorities.

7 Did that money survive and get approved?

8 MR. WEAKS: Yes. There are three programs.
9 I believe, and I don't have the bill in front of
10 me, I believe there was almost \$2 million for the
11 regional crisis triage centers that will have to
12 be applied for. There was some money for crisis
13 housing programs, and there were some funds that
14 were in there for some adolescent treatment types
15 of programs as well.

16 So if the county is interested in
17 pursuing those, we need to get with the respective
18 state agencies and make sure that whatever
19 application process that they develop for those
20 that we get in front of that, that particular
21 process.

22 CHAIRWOMAN HART STEBBINS: And do you know
23 which departments those dollars went to.

24 MR. WEAKS: I believe they're all in
25 department of health.

1 CHAIRWOMAN HART STEBBINS: Okay. Great.
2 And then one last question, and this was not a --
3 this was an issue that the task force actually did
4 not take up, but the outpatient assisted
5 treatment.

6 MR. WEAKS: That was one of the bills --
7 Madam Chair, that was one of the bills that we
8 actually supported very strongly almost in every
9 committee because we believed that it would save
10 money in the long run and it was the humanitarian
11 thing to do. There was a lot of testimony from
12 folks in San Antonio and other jurisdictions that
13 came in and said it was very, very effective.

14 And, again, that bill was -- cleared its
15 last committee. And the committee reports never
16 appeared on the house floor.

17 CHAIRWOMAN HART STEBBINS: All right.
18 No other questions?

19 All right. Seeing none, thank you.

20 MR. WEAKS: Thank you.

21 CHAIRWOMAN HART STEBBINS: Next we have a
22 discussion of Bernalillo County Strategic Plan.

23 MR. KINZIE: Madam Chair, Members of the
24 Commission, Kevin Kinzie.

25 In April of 2013, this body adopted the

1 strategic plan of Bernalillo County, consisting of
2 really five elements: A mission statement; some
3 strategies about how we're going to approach our
4 mission; results or goal statements, of which
5 there are five; a set of indicators, kind of
6 answering a commonsense approach what does that
7 goal look like; as well as performance measures,
8 how do we measure that goal, how do we know if
9 we're getting closer to that.

10 Now, at the time we adopted it -- this
11 is just a summary of those five goal statements
12 that kind of form the five pillars of the
13 strategic plan. Now, at the time you adopted it,
14 management committed to bring this back to you on
15 an annual basis, and we did last April, we're
16 doing it again this April, for review and
17 discussion. And I stand before you today for that
18 purpose.

19 What I'd also like to do is talk to you
20 a little bit about some of the ways that that plan
21 is being incorporated into the county's day-to-day
22 operations. Now, two weeks ago, at your last
23 meeting, the budget office stood here before you
24 and you presented them with the GFOA award. Now,
25 as part of that they received special recognition

1 for the manner in which we presented how
2 departments are helping the county achieve its
3 goals.

4 So this graphic, which is probably not
5 really visible to you, but it's the performance
6 reporting structuring that we use in the county.
7 So at a very high level are those five statements,
8 those five goal statements that form the pillar.
9 The county results. What do we want for our
10 community. So that's set at the county level and
11 it answers the question why, why do we do the
12 things we do.

13 Now, every year through the budgetary
14 process, departments are asked: How are you,
15 department, with the resources you've given, the
16 personnel and budget that you're authorized for,
17 given here, how are you going to help the county
18 achieve one of its five goals?

19 And they do that through setting
20 objectives. And we asked that they -- and we've
21 actually held their feet to the fire a little bit
22 about using smart objective, specific, measurable,
23 achievable, realistic, time limited -- an
24 objectives is an objective. When you're done with
25 it, you move on to another objective, also in

1 advancement of one of the county's five goals.

2 As you set those objectives, you
3 describe action steps, how you're going to achieve
4 that objective, and then through it all, we
5 measure. At the department level, there are
6 performance measures. Just like in your plan at
7 the strategic plan level, there are performance
8 measures that operate at the higher level, that
9 talk about how the county, as an organization, is
10 advancing towards its goals. Departments are
11 doing the same thing, how are you doing in those
12 things that you do for the public that we all
13 serve.

14 So that's being done now and being
15 incorporated into how we operate as a government.
16 In addition, every year, the county trains
17 employees on this. We introduce them to the
18 strategic plan and talk about it. I know, because
19 I deliver the presentation. It's about 45 minutes
20 long. We walk about how they, in the role they
21 have, and in many cases the new employee
22 orientation, so in this role you're newly hired to
23 perform, how are you helping the county achieve
24 its goals.

25 And for some of them, it's very

1 enlightening. This year alone, this fiscal year,
2 over 230 county employees, both new employees and
3 employees in the supervisory training programs
4 that HR offers, have received this presentation.
5 So we're incorporating -- that's about 10 percent
6 of county's FTE count that have received that
7 presentation this year alone. So we're
8 incorporating it into how we train our employees.

9 And this year, recently in fact, through
10 the social services RFP, we've made that strategic
11 plan a part of the RFP documents so that offerers
12 can say, "Here, county, is how I'm going to help
13 you achieve one of your five goals." So, again,
14 just another way we are incorporating the
15 strategic plan into the very operations of the
16 county. So you can see through those examples,
17 the county is embracing the plan.

18 CHAIRWOMAN HART STEBBINS: Mr, Kinzie,
19 Commissioner De La Cruz.

20 COMMISSIONER DE LA CRUZ: Thank you, Madam
21 Chair.

22 Can you explain how goals are created.

23 MR. KINZIE: How the county-level goals were
24 created?

25 COMMISSIONER DE LA CRUZ: Yes.

1 MR. KINZIE: Madam Chair, Commissioner De La
2 Cruz, in late 2012, the county manager was tasked
3 with the creation of the strategic plan. The a
4 facilitated process, the deputy county managers
5 met, refined, discussed, came up with what they
6 felt were a good plan and presented that to this
7 body, presented those goals, incapsulated as you
8 see it in the plan to this body. And this body
9 adopted that in April of 2013.

10 COMMISSIONER DE LA CRUZ: The thing that I
11 haven't heard, and I think it's something you need
12 to consider, county management, is that I don't
13 hear the public being involved. I hear management
14 creating a plan, which is good, that's a certain
15 level of it, but at the end of the day, our
16 responsibility is to our customers, to our
17 citizenry. And I would encourage you to look at
18 that.

19 Thank you, Madam Chair.

20 MR. KINZIE: Madam Chair, Commissioner De La
21 Cruz, I did neglect to mention that we did put it
22 out on the website and solicit public comment at
23 that time. I'm sorry I neglected to mention that,
24 but that was done. Could it have been done
25 better? Absolutely. So your comments are noted.

1 At this time, the county management is
2 not proposing any drastic changes to the plan,
3 but, again, we present it to you here, now for
4 discussion and feedback on the plan.

5 I stand for any questions.

6 CHAIRWOMAN HART STEBBINS: Commissioner
7 Johnson.

8 COMMISSIONER JOHNSON: Thank you, Madam
9 Chair.

10 In looking at the presentation, I
11 appreciate the -- I guess the policy, the
12 structure of it. Give us an example from one of
13 the departments, I don't care which, public works,
14 you pick it, how -- I'm looking at Category 3,
15 public infrastructure, how you've gone through and
16 you're looking at the indicators and then tell me
17 what the measures were. Give me an example of how
18 this was used and what the outcomes were. And it
19 doesn't have to be public works. If you've got
20 somebody else that is -- Roger is there. Maybe he
21 knows. He's new to the DCM position, though.

22 MR. KINZIE: Well, Madam Chair, Commissioner
23 Johnson, there's two different ways that we do
24 this. They kind of operate on two different
25 levels. One is at the county -- at the

1 organizational level. So at the organizational
2 level, if you look at the public infrastructure
3 goal, which is the one you're describing, we have
4 the desired result, public infrastructure supports
5 systems services that meet the community's need,
6 and then we ask, you know, the indicators, what
7 does that look like. And there's some commonsense
8 things, there's what that might look like. It's
9 not an exhaustive list, but just some examples.
10 And then how we measure it.

11 So these performance measures are done
12 at the organizational level and reported as such.
13 Now, within that, each department within the
14 public works division has their own performance
15 measures, their own objectives that they put forth
16 through the budgetary process that help the county
17 ultimately support the desired result.

18 COMMISSIONER JOHNSON: And, Kevin, I know
19 I'm probably putting you on the spot here, but it
20 would have be helpful to have some sort of example
21 of how that worked. And it doesn't have to be
22 public comment works, but it would be nice to kind
23 of go through and get some numbers of what the
24 outcomes actually look like.

25 Maybe we pick server uptime, how has

1 that improved, or percent of residents in the
2 floodplain, those types, or from the finance
3 department. It doesn't matter who, but do you see
4 where I'm getting at, so that we really have a
5 firm grasp of how well it's working, not just that
6 it's there.

7 MR. KINZIE: Madam Chair, Commissioner
8 Johnson, again this plan has only been in place
9 for two years. So what we do is, at the end of
10 every year, we track this. This is really a
11 trend, because only track this once a year;
12 whereas, departments are looking at their
13 performance data and their achievement to
14 objectives on a quarterly basis. So, again, kind
15 of operating on two different level.

16 On the county's website, on the BernCo
17 view site, we do put this information out. So you
18 can see for the two-year period that we do have
19 this, you can see the trend and you can see the
20 score index, the average time to repair potholes,
21 these other measures tracked out and graphed over
22 time. But I don't have a list of all the
23 departments' objectives in front of me to be able
24 to kind of tie that specific detail down to the
25 department level.

1 COMMISSIONER JOHNSON: I know I put you on
2 the spot, Kevin.

3 MR. ZDUNEK: We have specific objectives,
4 Commissioner. And potholes, but the time it gets
5 called in to the time it's filled, we have
6 specific measurements. And I think it's within 24
7 hours of potholes filled, that's one example. And
8 then we say what percent of the time is that
9 pothole call for work order met.

10 And we have three categories for
11 facilities if you call in a facilities request,
12 urgent, and it's based upon the nature of the
13 call. A flooding toilet may not be urgent, but if
14 you don't respond to it in a timely manner, it
15 becomes urgent. So we have three different
16 categories and we establish percentages of
17 completion times met on all those work order
18 categories. Obviously, the urgent ones, the
19 desires it met 98 to 99 percent of the time
20 within -- I think it's within four hours, is it
21 not? So that's several examples of those.

22 COMMISSIONER JOHNSON: Great. Thank you.

23 CHAIRWOMAN HART STEBBINS: Commissioner
24 Talbert.

25 COMMISSIONER TALBERT: Thank you, Madam

1 Chair.

2 I just want to commend Kevin and the
3 county staff team in obviously two years now and
4 giving back, explaining to us, and Commissioner
5 Johnson's point, sharing some additional detail.
6 Thank you.

7 My one question would be, obviously in
8 the government sector we don't have a pay for
9 performance approach at this point where we could
10 utilize bonuses or pay raises at the level that
11 most private firms would be when goals and
12 objectives are met and exceeded.

13 What are some of the things the county
14 does to recognize and reward and try to lift up,
15 if you will, the great work that's occurring?
16 Because obviously in the private sector, we tend
17 to throw out dollars a lot and think that that's
18 the only thing. But as I can now say, Deputy
19 County Manager Paul and I discussed, the thank
20 yous and the recognition is critical as well.
21 What are your thoughts on that?

22 MR. KINZIE: Madam Chair, Commissioner
23 Talbert, I'm going to have to defer to the county
24 manager on that one.

25 MR. ZDUNEK: As you well know,

1 Commissioners, there is no merit increases in the
2 county. In spite of what I would love, I came
3 from merit, which we all have merit increases
4 based on objectives and performance. So the short
5 answer is we say thank you, we do congratulate our
6 staff as often as we can. I know that the
7 department directors, something as simple as a
8 pizza party just saying thank you continuing to do
9 the job that we ask you to do and even exceeding
10 it. So in those small ways is how we recognize
11 our employees for doing a great job.

12 COMMISSIONER TALBERT: It's good to hear
13 that we are able to do those kind of things. I
14 think that, you know, finding alternative methods
15 obviously in a tight environment are critical, and
16 I think the thank yous and the attaboys can never
17 be done enough. So appreciate it. Thanks, Tom.

18 CHAIRWOMAN HART STEBBINS: Thank you.

19 And to follow up on that, and I know
20 Commissioner De La Cruz has raised this, you know,
21 the water utility authority does recognize at our
22 meetings individuals who really go above and
23 beyond, who save the water utility money, who have
24 saved lives, just done remarkable things.

25 And it might be worth thinking about

1 some kind of a system where we are able to do the
2 same, where managers, directors, identify
3 remarkable work being done by our employees that
4 might not otherwise be recognized, so it would be
5 good to take a look at that.

6 MR. ZDUNEK: We'll examine that opportunity
7 that present it back to the commission.

8 CHAIRWOMAN HART STEBBINS: Commissioner De
9 La Cruz.

10 COMMISSIONER DE LA CRUZ: Thank you, Madam
11 Chair. That was a good point.

12 I would encourage you to visit with mark
13 Sanchez at the water authority. I think they have
14 a pretty competent system in place that's fair and
15 employees have bought into it. So I think that's
16 just a good thing to do.

17 Thank you, Madam Chair.

18 MR. ZDUNEK: I will.

19 CHAIRWOMAN HART STEBBINS: All right. Any
20 other questions?

21 Seeing none, Mr. Swisstack, update on
22 behavioral health initiatives.

23 MR. SWISSTACK: Madam Chair, Members of the
24 Commission, good evening. Mine will probably be
25 brief because you just took a chunk out of my

1 presentation on the 60-day by approving Community
2 Partners, which I want to personally thank you
3 for.

4 But some of the other good things that
5 are occurring have been over the last 60 days.
6 You have had county staff constantly meet with
7 UNM, the city and other behavioral health
8 providers to kind of work on a better integrated
9 system, which we're hoping will make it a little
10 bit easier to bring the people to the table.

11 And, for example, we work a lot of APD
12 and our sheriff's department, Albuquerque Fire
13 Department and our emergency services, and during
14 the last four months, we were successful in
15 redirecting 640 people away from MDC jail that
16 were able to go to the PIP program, where
17 normally, they would have been incarcerated in our
18 facility.

19 In addition to that, you have PIP on a
20 regular base receiving from APD, fire department,
21 walk-ups, as well as the hospital emergency rooms,
22 about 16 patients a day that are being directed to
23 that facility.

24 Our housing program for people that were
25 looking for housing, we should start receiving

1 people into that program this May, in a few days.

2 So we're excited about that.

3 And then we're working real close with
4 Molina to start looking at TeleHealth for their
5 members that are within our system to start
6 providing services to them. And this is the first
7 attempt at a pilot to see how that actually works.

8 Again, we will work in a collaborative
9 fashion with all the players through our Community
10 Partners contract to start to kind of make this a
11 holistic system and where the dots are connected.

12 CHAIRWOMAN HART STEBBINS: Great. Could you
13 give us an update on Medicaid enrollment at MDC.

14 MR. SWISSTACK: The enrollment?

15 CHAIRWOMAN HART STEBBINS: Yes.

16 MR. SWISSTACK: Commissioner, I have to tell
17 you, I joked with one of the commissioners the
18 other day, and the truth is, this commission
19 should be proud on the initiatives, and I think
20 you're going to be receiving a letter soon from a
21 group of people. What used to be around 3300
22 residents at MDC, we've been now, for numerous
23 months, hovering in the low 1500s. It was about
24 1550 this morning. But last week, there's been
25 two or three times that we were in the 1400s. And

1 I believe with some of the initiatives in the
2 behavioral health that you with start to see that
3 reduction go further, because we will have some of
4 the options and people working a little bit
5 collaboratively on trying to provide the services.

6 But in addition to that, the new case
7 rule from the Supreme Court really is going to
8 have an impact, I think, come June or July at MDC
9 for the amount of time people may have been
10 incarcerated and how we have to expedite those
11 cases under the new rule.

12 CHAIRWOMAN HART STEBBINS: Great.

13 Commissioners, any questions, comments?

14 MR. SWISSTACK: Madam Chair, Commissioners,
15 thank you.

16 CHAIRWOMAN HART STEBBINS: Thank you, Mr.
17 Swisstack. Keep up the good work.

18 All right. That concludes our business.
19 The next commission meeting is Monday May 11,
20 2015, special zoning hearing on Santolina. That
21 will be 4 o'clock here in the Vincent E. Griego
22 Chambers. Tuesday, May 12, we will have the board
23 of finance meeting here, 4:30. And Tuesday,
24 May 12, our administrative meeting will be here in
25 the Vincent E. Griego Chambers at 5:00.

1 Now, I think it's important to point out
2 that for the first time, we are going to be
3 holding these meetings without a very, very valued
4 and important member of our team. That is Yvette.
5 And I know Commissioner De La Cruz wants to say
6 something about that.

7 COMMISSIONER DE LA CRUZ: Thank you, Madam
8 Chair.

9 Yvette, we're going to miss. We've had
10 you be part of this commission team for a long
11 time. And I know you're anxious to move on to
12 other things. But I want to tell you, we really
13 appreciate your competency, your kindness, your
14 smile and everything that you brought to this job.
15 I know that I'm personally going to miss you, and
16 I think I'm speaking for all the commissioners
17 when I say that. Thank you for your service.

18 MS. CHAVEZ: Thank you, Madam Chair.

19 CHAIRWOMAN HART STEBBINS: Commissioner
20 Johnson.

21 COMMISSIONER JOHNSON: Thank you, Madam
22 Chair. I was actually trying to recognize our
23 county manager, I think who was going to bring up
24 the very topic that you brought up here, as being
25 Yvette's last meeting.

1 But it has been a joy working with you.
2 Four years goes fast, doesn't it, and now you're
3 leaving. It wasn't me; I didn't run you off,
4 right? Only a few other people that I'm running
5 off. But I really did enjoy working with you.

6 Our offices are right down the hall from
7 each other. I can almost see into her office. I
8 think I can, actually, just a little bit see.
9 That's the reason she keeps her door shut,
10 probably, so she can't hear me yelling at Tito,
11 which is pretty typical.

12 But good luck in your new career.
13 You're moving on to bigger and better things, or
14 at least different things. And you've been a
15 valued employee. Hopefully -- what is it,
16 tomorrow?

17 MS. CHAVEZ: Thursday.

18 COMMISSIONER JOHNSON: It's Thursday.
19 Hopefully we'll be able to make it in if those
20 courts over at metro court don't decide to stick
21 me on a jury. So thank you.

22 CHAIRWOMAN HART STEBBINS: Commissioner
23 Talbert.

24 COMMISSIONER TALBERT: Thank you, Madam
25 Chair.

1 I just want to wish you the best,
2 Yvette. Of everyone up here, I've had the please
3 amount of time to work with you, but it's still
4 been a pleasure. Always professional, always
5 looking to help, always correcting mistakes we
6 make up here and you find and you make them look
7 like we never made a mistake. So appreciate it.
8 I'm sure we'll run into each other at Lobo games,
9 which we tend to; you're a great fan.

10 MS. CHAVEZ: Yes, we will.

11 COMMISSIONER TALBERT: Thank you for all
12 your years of service. Go have some fun.

13 MS. CHAVEZ: Thanks, Commissioner.

14 CHAIRWOMAN HART STEBBINS: Great. And I
15 want to add my thanks. I think for people who
16 don't know what Yvette does for us, among her many
17 other tasks, she prepares our agenda. So that
18 means she's dealing with all five commissioners
19 and our various requests and requirements of the
20 Open Meetings Act and the requirements of our
21 policies and procedures, getting everything on the
22 agenda so that we can discuss it, getting
23 everything correct, accurate, getting information
24 out to the public through our MinuteTraq system.

25 So I think your role in these

1 proceedings is really not -- we have not
2 recognized you enough, so I want to do that today.
3 Thank you.

4 I want to welcome Ms. Julie Baca, who's
5 going to be taking over that role. We welcome
6 you. We will look forward to excellent service
7 from you, as well.

8 But I think, you know, again -- Yvette,
9 how many years have been at the county?

10 MS. CHAVEZ: Twenty-five.

11 CHAIRWOMAN HART STEBBINS: Twenty-five? So
12 25 years. So one of our very valued and much
13 appreciated employees. So thank you for all
14 you've done.

15 MS. CHAVEZ: Thank you so much. I
16 appreciate it.

17 CHAIRWOMAN HART STEBBINS: If there is no
18 further business, this meeting is adjourned.

19 (Proceedings adjourned at 6:44 p.m.)
20
21
22
23
24
25

1 STATE OF NEW MEXICO
2 COUNTY OF BERNALILLO
3
4

5 REPORTER'S CERTIFICATE.

6 I, Kelli Gallegos, New Mexico
7 Provisional Reporter, No. P-409, working under the
8 direct supervision of Paul Baca, NM CCR #112, do
9 hereby certify that I reported the foregoing
10 proceedings in stenographic shorthand and the
11 pages are a true and correct transcript of those
12 proceedings and were reduced to printed form under
13 my direct supervision.

14 I FURTHER CERTIFY that I am neither
15 employed by nor related to any of the parties or
16 attorneys in this matter and that I have no
17 interest in the final disposition of this matter.
18
19

20 -----
KELLI GALLEGOS
21 Provisional License P-409
License Expires: 9/30/15
22
23
24
25



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Office of Health & Social Services

Prepared By: Rosanna Suazo

Director: Vince Murphy

DCM: Vince Murphy

Title: 2015 Summer Food Services Program

Action:

Motion to approve the 2015 Summer Food Services Agreement with Albuquerque Public Schools (APS).

Summary:

The Office of Health and Social Services desires to participate, as a sponsor, in the 2015 New Mexico Summer Food Service Program administered by State of New Mexico Family Nutrition Bureau. The Summer Food Service Program provides a free nutritious packaged lunch to youth between the ages of 1-18 years at over 50 sites throughout the unincorporated area of Bernalillo County. Free Breakfast is also provided to youth at Bernalillo County Community Centers and other Recreation Service Sites. The program duration is June 1- August 7, 2015, with the exception of July 3rd which is a County designated holiday.

All meals will be prepared by Albuquerque Public Schools (APS) Central Kitchen which is identified in the grant application as the Food Service Management Company. The cost for the standard daily delivered lunch is \$2.47 each and \$1.57 for each for breakfast. If applicable, meals picked up from APS Central Kitchen and delivered by County staff will be discounted at \$.09 per meal; \$2.38 for lunch and \$1.48 for breakfast.

It is anticipated that 152,850 meals will be served; 131,290 lunches and 21,560 breakfasts. The meals will cost approximately \$358,137. Staffing and operational expenses are expected to cost \$156,470. Total projected 2015 Program expenses are \$514,607. The balance of \$5,393 will be set aside for costs exceeding projected expenses, all of which are fully reimbursable through the State of New Mexico Food Nutrition Bureau. The Budget \$520,000 for meals, salaries and operation has been previously approved. The Commission customarily approves a larger grant budget than projected expenditures based on the fact that the County is reimbursed by the actual number of meals served, not the actual expenditures of the grant.

Attachments:

- 2015 Summer Food Service Program Contract with APS (PDF)
- APS FAF 5.12.15 (XLSX)

Staff Analysis Summary:

Office of Health & Social Services Rosanna Suazo Review Completed
04/27/2015 3:19 PM

Approval of the Summer Food Services Agreement with APS will insure that meals will be prepared and delivered thus meeting the needs of the community for Summer 2015. R. Suazo
Purchasing Natara Landrau Review Completed 05/06/2015 9:30 AM

No comment required, however Purchasing procedures will be followed for any and all related procurements. Natara Landrau, Purchasing Administrator, 05/06/2015.

Risk Management Veronica Espinosa Review Completed 05/06/2015 10:44 AM
Risk Management has reviewed, with no additional comment, the proposed motion. Veronica C. Espinosa, Fiscal Officer, 5/6/2015

Budget & Business Improvement Jackie Sanchez Review Completed
05/07/2015 1:48 PM

Reviewed and approved. Approval of this agenda item will permit entering into a 2015 Summer Food Service Agreement with APS. The recurring grant received from the State of New Mexico Family Nutrition Bureau in the amount of \$520,000 adequately covers meals, salaries, and operational costs; excess funds will carry-over to forthcoming fiscal year(s). Jackie Sanchez, Financial Manager, 05/07/2015

Finance Shirley Ragin Review Completed 05/07/2015 2:42 PM

Reviewed and recommend approval of the 2015 Albuquerque Public Schools (APS) Central Kitchen Contract that supports the 2015 NM Summer Food Service Program. SMR 5/7/2015

Deputy County Managers Maria Salazar Review Completed 05/07/2015 3:12 PM

The summer lunch program provides free meals at several locations within Bernalillo County. Approval of this agreement will ensure this program continues. I recommend Board approval.

Legal Randy Autio Review Completed 05/08/2015 9:43 AM

Approved as to legal form.

County Manager Patricia Chandler Review Completed 05/08/2015 10:04 AM

I recommend approval. T.Z. 05/08/2015

Board of County Commissioners Julie A Baca Meeting Pending 05/12/2015
5:00 PM



FINANCIAL ANALYSIS FORM

SECTION 1: GENERAL INFORMATION

Date:	May 12, 2015
Action Item Title:	2015 NM Food Service Program
Department:	Office of Health & Social Services
Form Prepared By: (Name, Title & Phone Number)	Lynette Lopez, Administrative Officer II, 314-0328
Form Reviewed By: (Budget Office Staff Name & Title)	Brandee Pacheco, Financial Services Administrator III, 505-468-7415
(1 thru 5 or all) BCC District:	ALL

SECTION 2: PROJECT OVERVIEW

This action is requesting approval of the 2015 Albuquerque Public Schools (APS) Central Kitchen Contract that supports the 2015 NM Summer Food Service Program.

SECTION 3: FUNDING SOURCE AND/OR REVENUE IMPACT

Funding Source	NEW	EXISTING	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTALS
RECURRING								
State of New Mexico Family Nutrition Bureau grants		X	520,000	520,000				\$ 1,040,000
			-					\$ -
SUB-TOTAL RECURRING			520,000	520,000				\$ 1,040,000
NON-RECURRING								
			-	-				\$ -
SUB-TOTAL NON-RECURRING			-	-				\$ -
Total Revenues			520,000	520,000				\$ 1,040,000

*New = New Funding Request/Not Currently Budgeted OR
Existing = Funding Exists in the Budget

TOTAL REVENUES \$ 1,040,000

SECTION 4: EXPENDITURE & STAFF IMPACT

Expenditure Description	NEW	EXISTING	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTALS
RECURRING								
Food Service Program APS Contract	X		358,137	358,137				\$ 716,274
Operations & Salaries		X	156,470	156,470				\$ 312,940
Other Program Operational Costs		X	5,393	5,393				\$ 10,786
SUB-TOTAL RECURRING			520,000	520,000				\$ 1,040,000
NON-RECURRING								
			-	-				\$ -
SUB-TOTAL NON-RECURRING			-	-				\$ -
Sub-total Operating Expenditures			520,000	520,000				\$ 1,040,000

*New = New Funding Request/Not Currently Budgeted OR
Existing = Funding Exists in the Budget

Staff Position Title	Status*	New	Existing	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTALS
Sub-total Staff Cost Expenditures				-	-	-	-	-	\$ -

*Status of Position enter FT = Full-Time Equivalent, PT = Part-Time FTE, T = Term

TOTAL EXPENDITURES

TOTAL EXPENDITURES \$ 1,040,000

Attachment: APS FAF 5.12.15 [Revision 1] (4505 : 2015 Summer Food Services Program)



FINANCIAL ANALYSIS FORM

SECTION 5: NARRATIVE

FISCAL IMPLICATIONS

Historical information and Existing Funding (include Match and in-kind funding)- The grant received annually from the State of New Mexico Food Nutrition Bureau historically has covered all Summer Food Program costs. Any unexpended amounts automatically carryforward to the next fiscal year to cover. There is a remaining balance of funds from 2014 to cover a portion of the 2015 Summer Food Service Program. The 2014 balance is not included with the requested grant for the 2015 Summer Food Service Program.

Current Impact of Proposed Action- If approved, OHSS will enter into a Food Services Agreement with Albuquerque Public Schools (APS) for 2015 Summer Food Services. The APS contract and all expenses related to operating the Summer Food Service Program are fully covered under the agreement with State of New Mexico Food Nutrition Bureau. Total projected salary and operational expenses (excluding cost of meals) are \$156,470. The Commission customarily approves a larger grant budget than projected expenditures based on the fact that the County is reimbursed by the final meal count not actual operational expenditures. It is estimated the Program will serve the following meals through the proposed APS contract:

131,290 projected lunches served @ \$2.47 per lunch = \$324,287
 21,560 projected breakfasts served @ \$1.57 per breakfast = \$33,850

Future Implications- If approved, APS will provide meals for the 2015 Summer Food Service Program which includes Quarter 4 of FY15 and Quarter 1 of FY16. The projected grant balance of \$5,393 will cover the costs exceeding projected expenses such as additional meals served (breakfast & lunch) and operational costs of opening additional meal sites if necessary. Any unexpended balances will be carried over to cover the 2016 Summer Food Service Program. The grant was budgeted for \$520,000 in FY15 and FY16. Any changes in grant amounts to FY16 and beyond will be captured during the annual budget process.

OTHER SIGNIFICANT ISSUES

Departmental Impacts - Staff positions are currently in place and salaries will be fully reimbursable through The State of New Mexico Family Nutrition Bureau under this grant.

Countywide Impacts- There will be no impacts to other County Departments.

Other - None.

JUSTIFICATION

Mandated - Not a mandated service.

Program Relevance- Bernalillo County Summer Food Service Program provides free nutritious meals to children and teens ages 1 through 18 at various meal sites spread throughout the Bernalillo County which include but not limited to community centers, aquatic pools, apartment complexes, mobile home parks, churches, and school sites. All meals are reimbursable at the rates listed above.

Other Measures- The program will be overseen by OHSS Special Projects Coordinator and the Summer Lunch Administrator. Overall contract compliance will be overseen by OHSS Grant Administrator.

ALTERNATIVES

If not approved, the Summer Food Service Program will not be able to operate and provide the meal service to the community.

BUDGET / FINANCE RECOMMENDATION

Budget Staff has reviewed the Financial Analysis Form. If approved this action will result in the award of the 2015 Summer Food Services Agreement to Albuquerque Public Schools (APS). APS will provide approximately 131,290 lunches and 21,560 breakfasts to youth between the ages of 1-18 at various meal sites across the County during the summer months of calendar year 2015. The County received a grant from the State of NM Food Nutrition Bureau in the amount of \$520,000 that will cover the full amount of the proposed APS contract as well as salary and operating costs associated with running the Summer Food Service Program. Any unused grant funds will roll over into future fiscal years to cover future program costs.



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Parks and Recreation
 Prepared By: Corina Cortez
 Director: Debbie Jo Almager
 DCM: Vince Murphy

Title: Bus Transportation Services

Action:

Motion to:

1. Award RFB# 0022-15-JL Bus Transportation Services to Herrera School Bus Company & Herrera Coaches, Inc.
2. Approve contract between Bernalillo County and Herrera Busses

Summary:

The award of RFB #0022-15-JL establishes a price agreement allowing the Parks and Recreation Department and other County Departments to contract bus transportation services on demand. The RFB invited vendors to submit bids in response to the various pricing sections of the agreement associated with service areas throughout Bernalillo County.

The Parks and Recreation Department provides bus transportation for field trips, special events, or various programs to over 3,000 registered youth program participants offered by the community centers or recreational facilities.

Attachments:

- 1.RFB-0022-15-JL Bid Summary(DOC)
- 1.RFB-0022-15-JL Price Agreement for Bus Transportation (DOCX)
- Financial Analysis Form.BusTransportation (XLSX)

Staff Analysis Summary:

Parks and Recreation Debbie Jo Almager Review Completed 04/30/2015 6:50 PM
 Recommend approval

Purchasing Annie Baca Review Completed 05/01/2015 8:55 AM

Proper purchasing procedures have been followed for the formal solicitation, evaluation, and recommendation of award. Contract Control Number (CCN) 2015-0264 has been issued for the agreement between the County and Herrera Coaches. Annie Baca, Senior Buyer, 5/31/2015

Risk Management Kevin Kinzie Review Completed 05/01/2015 10:30 AM

Risk Management has reviewed the proposed motion. Insurance requirements shall apply as stated in the RFB. Kevin Kinzie, Risk Management Director, 5/1/2015

Budget & Business Improvement Jackie Sanchez Review Completed
05/07/2015 2:26 PM

Reviewed and approved. Approval of this agenda item will permit the award of an RFB pricing agreement to allow Parks and Recreation to contract with bus transportation services. This would allow Parks and Recreation to transport childer enrolled in the summer youth program. Budget is available to cover transportation cost and will be requested May 12, 2015, to the BCC by Parks and Recreation. Jackie Sanchez, Financial Manager, 05/07/2015

Finance Shirley Ragin Review Completed 05/07/2015 6:22 PM

Reviewed and recommend approval of the issuance of RFB# 0022-15-JL by the Parks & Recreation Department to solicit vendors to provide bus transportation services for programs such as field trips, special events, or various programs to over 3,000 registered youth program participants offered by the community centers or recreational facilities. SMR 5/7/2015

Deputy County Managers Maria Salazar Review Completed 05/08/2015 3:20 PM
I recommend Board approval.

Legal Randy Autio Review Completed 05/08/2015 4:06 PM
Approved as to legal form.

County Manager Patricia Chandler Review Completed 05/08/2015 4:14 PM
I recommend approval based upon the response of lowest bid. T.Z. 05/08/2015

Board of County Commissioners Julie A Baca Meeting Pending 05/12/2015
5:00 PM

**PURCHASING DEPARTMENT
REQUEST FOR BID SUMMARY**

RFB Number 0022-15-JL
 Submittal Deadline: April 10, 2015, 2:00 p.m.
 Pre-Bid Conference Date: No Pre Bid.
 Project Description: Re-Bid Bus Transportation Services
 Requesting Department: Parks and Recreation
 Project Budget: \$55,000

Notices Mailed	RFB's Picked-up/Mailed	Bids Submitted	No Bid Statements Received
9	3	1	0

Summary:

As a result, of the cancellation of RFB-0018-15-JL for Bus Transportation Services, RFB #0022-15-JL was initiated and published on March 30, 2015. The pre-bid conference was waived for RFB-0022-15-JL as it is a Re-Bid of RFB-0018-15-JL, at which a pre-bid conference was held, with no attendance. Attendance at the pre-proposal conference was not a prerequisite for bid submittal.

In accordance with the RFB, one (1) submittal was received by the bid close date. Bidding criteria included licensure and the ability to meet all other bidding requirements. No addendum were issued and bids were due on April 10, 2015 before 2:00 p.m. provided attached hereto as Exhibit A is the tally of the bids received and published on the Bernalillo County Purchasing website. The bid amount as announced and recorded is included below.

	<u>Base Bid Lot A</u>	<u>Base Bid Lot B</u>
HERRERA COACHES	\$2,867.65	\$2,867.65

It is the finding of County Purchasing in conjunction with Parks and Recreation that the apparent low bidder is Herrera Coaches and that the bid submitted was responsive and responsible, thus recommends the award to Herrera Coaches.

Prepared by: Jacqueline Little, Buyer
 April 10, 2015

Attachment: 1.RFB-0022-15-JL Bid Summary (4529 : Bus Transportation Services)

PRICE AGREEMENT

THIS AGREEMENT, made and entered into this 12th day of May, 2014, by and between the County of Bernalillo, New Mexico, a political subdivision in the State of New Mexico, (hereinafter referred to as the "County"), and Herrera Coaches Inc., (hereinafter referred to as the "Contractor").

WITNESSED:

WHEREAS, the County issued a Request for Bids for Bus Transportation, RFB No. 0022-15-JL, attached hereto as Exhibit A; and

WHEREAS, the Contractor submitted its Bid, dated April 10, 2015, in response to RFB No. 0022-15-JL, attached hereto as Exhibit B; and

WHEREAS, the County desires to engage the Contractor to render certain goods in connection therewith, and the Contractor is willing to provide such goods.

NOW, THEREFORE, in consideration of the premises and mutual obligations herein, the parties hereto do mutually agree as follows:

1. Scope of Work

As set forth in the Scope of Work section of RFB No. 0022-15-JL attached hereto as Exhibit A as supplemented by Exhibit B both of which are incorporated herein by reference and made a part of this Agreement.

2. Term

This Agreement shall become effective upon the date of final execution and shall continue for a period of two (2) years with, upon mutual agreement, an option to renew for one (1) additional two (2) year period, unless terminated by either party pursuant to the termination provisions contained in this Agreement.

3. Use of Contract

With the consent of the Contractor, other Central Purchasing Departments (NMSA 1978, §13-1-129) may purchase under this Agreement, provided that the goods are under the same terms and conditions as stated herein, unless a lower price is agreed to between the Central Purchasing Department and the Contractor.

4. Termination for Cause

If, through any cause, the Contractor fails to fulfill the Contractor's obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, agreements or stipulations of any part of this Agreement, the County shall have the right to cancel the Agreement. The County reserves the right to recover any excess cost incurred by the repurchase by deduction from an unpaid balance due to the Contractor, or any other legal method. Cancellation shall be done by giving written Notice of Cancellation to the Contractor. The Notice of Cancellation shall include the effective date of cancellation.

The official address of the County is:

Bernalillo County Purchasing Department
One Civic Plaza NW, Room 10010
Albuquerque, NM 87102

The official address of the Contractor is:

Herrera Coaches, Inc.
10605 Central Ave NW
Albuquerque, NM 87121

5. Termination for Lack of Appropriations

The terms of this Agreement are contingent upon the County Commission making the appropriations and authorizations necessary for the performance of this Agreement. If sufficient appropriations and authorizations are not made by the County Commission, this Agreement shall terminate upon written notice being given by the County to the Contractor. The County decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

6. Termination for Convenience of County

The County may terminate this Agreement at any time by giving at least thirty (30) calendar days notice in writing to the Contractor. If the Agreement is terminated by the County as provided herein, the Contractor will be paid in the amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contractor covered by this Agreement, less payments previously made.

7. Termination by Contractor

The Contractor may terminate this Agreement on an annual basis at the expiration of each year of the term of this Agreement by giving written notice to the County at the address listed herein at least sixty (60) calendar days prior to the expiration of each year of the term of this Agreement. The expiration of each year for termination purposes shall be defined as 365 days from the date of execution of this Agreement and every 365 days thereafter for the term of this Agreement.

8. Compensation and Method of Payment

- A. The County will pay to the Contractor in full payment for services rendered, at the rates listed in Exhibit B, attached hereto, plus applicable New Mexico Gross Receipts Tax, which constitutes full and complete compensation for the Contractor's services under this Agreement, including all expenditures made and expenses incurred by the Contractor in performing such services.
- B. Method of Payment: Upon completion of work in a manner satisfactory to the County, and upon receipt by the County of a properly documented invoice, payment to the Contractor will be made within thirty (30) days from receipt of the invoice. Except as otherwise agreed to, late payment charges may be assessed against the County in the amount and under the conditions set forth in NMSA 1978, §13-1-158.
- C. Invoices shall be mailed, faxed, or e-mailed to: Bernalillo County Accounts Payable Office, One Civic Plaza NW, Albuquerque, New Mexico 87102, Fax Number (505-468-7201) or E-Mail Address: accountspayable@bernco.gov.

9. Independent Contractor

Neither the Contractor nor its employees are considered to be employees of the County for any purpose whatsoever. The Contractor is considered to be an Independent Contractor at all times in the performance described herein. The Contractor further agrees that neither it nor its employees are entitled to any benefits from the County under the provisions of the Worker's Compensation Act of the State of New Mexico, or to any of the benefits granted to employees. The Contractor shall not accrue leave, retirement, workers' compensation benefits, insurance, bonding, use of County vehicles, or any other benefits afforded to employees of the County, as a result of this Agreement. The County shall provide no liability coverage to the Contractor. The Contractor acknowledges that all sums received hereunder are reportable by it for income tax purposes as applicable for self-employment or business income, and New Mexico Gross Receipts Tax, as applicable.

10. Personnel

- A. The Contractor represents that it has, or will secure at its own expense, all personnel required in performing the Scope of work as described under this Agreement. Such personnel shall not be employees of or have any contractual relationships with the County.
- B. The Scope of work required hereunder will be performed by the Contractor or under its supervision and all personnel engaged in performing the Scope of work shall be fully qualified and shall be authorized or permitted under federal, state and local laws to perform such Scope.
- C. None of the Scope of Work covered by this Agreement shall be subcontracted without the prior written approval of the County. Any portion of the Scope of Work subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

11. Indemnity

The Contractor shall defend, indemnify and forever hold and save the County, its elected officials and employees harmless against any and all suits, causes of action, claims, liabilities, damages, losses and reasonable attorneys' fees and all other expenses of any kind from any source which may arise out of this Agreement or any amendment hereto, if caused by the negligent act, error, or omission, or intentional act, error, or omission of the Contractor, its officers, employees, servants or agents.

12. Insurance

The Contractor shall procure and maintain during the life of this Agreement insurance coverage of the kinds and in the amounts listed herein. The Certificates of Insurance must be issued by insurance companies authorized to do business in the State of New Mexico and shall cover all performance under this Agreement whether completed by the Contractor, the Contractor's employees, or by subcontractors. The policies shall include a provision for thirty (30) calendar days written notification to the Bernalillo County Purchasing Department, One Civic Plaza N.W., 10th Floor, Room 10010, Albuquerque, New Mexico, 87102 in the event a policy has been materially changed or canceled. For procurements that exceed \$20,000, an Additional Insured Endorsement Form is required.

A. Workers Compensation

Part I. Workers Compensation – Statutory

Part II. Employers' Liability - \$1,000,000

The Contractor shall comply with the provisions of the Workers Compensation Act of the State of New Mexico, (the "Act"). If the Contractor has determined that it is not subject to the Act, it will certify, in a signed statement, that it is not subject to the Act. The Contractor will notify the Contracting Agency (Bernalillo County) and comply with the Act should it employ three or more persons during the term in providing services to the County. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, the services provided by the Contractor may be terminated effective immediately.

B Commercial General Liability on ISO form CG 0001 0798 or equivalent.

Bodily Injury/Property provided by the Contractor may be terminated effective immediately.

Damage:	\$1,000,000 Each Occurrence
	\$2,000,000 General Aggregate

Property Damage Liability Insurance shall not exclude Explosion – Collapse – Underground Coverage (XCU)

Products/Completed Operations:	\$1,000,000 Each Occurrence
	\$2,000,000 General Aggregate

C. Pollution Legal Liability - \$1,000,000 Each Occurrence: (If Applicable)

D. Business Automobile Liability

Combined Single Limit - \$1,000,000 Each Occurrence on ISO CA0001 1001 or equivalent.

Pollution Liability (form MCS90) for Transportation exposure - \$1,000,000 Each Occurrence. (If Applicable)

Business Automobile Liability Insurance shall include coverage for the use of all owned, non-owned and hired automobiles and vehicles.

E. Independent Contractors: Included

F. Contractual Liability: Included in Commercial General Liability

G. Professional Liability: (if applicable)	\$1,000,000 Each Occurrence
	\$2,000,000 General Aggregate

The Contractor shall furnish one copy each of Certificates of Insurance herein required for each copy of the Agreement, which shall specifically set forth evidence of all coverage required. If such limits are higher than the minimum limits required by the County, such limits shall be certified and shall apply to the coverage afforded the County under the terms and conditions of the Agreement as though required and set forth in the Agreement. The Contractor shall furnish to the County copies of any endorsements that are subsequently issued amending coverage or limits.

Approval of Insurance

The Contractor or subcontractor(s) shall not begin work under the Agreement until the required insurance has been obtained and the proper Certificates of Insurance (or insurance policies) have been filed with the County, adding the County as an additional insured as applicable. Neither approval nor failure to approve certificates, policies or insurance by the County shall relieve the Contractor or subcontractor(s) of full responsibility to maintain the required insurance in full force and effect.

Increased Limits

If, during the life of this the Agreement, the legislature of the State of New Mexico increases the maximum limits of the liability under the Tort Claims Act, the County may require the successful Contractor to increase the maximum limits of any insurance required herein. In the event that the successful Contractor is required to increase the limits of such insurance, an appropriate adjustment in the Agreement amount will be made.

13 Reports and Information

At such times and in such forms as the County may require, there shall be furnished to the County such statements, records, reports, data and information, as the County may request pertaining to matters covered by this Agreement.

14. Audits and Inspections

At any time during normal business hours and as often as the County may deem necessary, there shall be made available to the County for examination all of the Contractor's records with respect to all matters covered by this Agreement. The Contractor shall permit the County to audit, examine, and make excerpts or transcripts from such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Agreement.

15. Record Ownership

It shall be clearly understood and agreed between the parties that the County is and shall be the owner of all documents and records pertaining to any matter undertaken by the Contractor pursuant to this Agreement.

16. Release

The Contractor, upon final payment of the amount due under this Agreement, releases the County, its elected officials and employees, from all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind the County to any obligation not assumed herein by the County, unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

17. Confidentiality

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the County.

18. Conflict of Interest

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of work required under this Agreement.

19. Scope of Agreement

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written agreement. No prior agreement or understandings, verbal or otherwise, of the parties, or their agents shall be valid or enforceable unless embodied in this Agreement.

20. Notice

Any notices required to be given hereunder shall be sent to the principals at the addresses specified in Section 4 herein. If either party shall change addresses or principals, then such party shall promptly notify the other party in writing. If no notification is made, then notice shall be deemed effective if sent to the principals at the addresses specified in Section 4 herein.

21. Pay Equity Reporting

If, this Agreement extends beyond one (1) calendar year, or is extended beyond one (1) calendar year, the Architect must agree to complete and submit the required "Pay Equity Reporting Form" within thirty (30) calendar days of the anniversary date of the execution of the Agreement.

22. Code of Conduct

The Contractor agrees to abide by the Code of Conduct (www.bernco.gov/code_of_conduct) of the County as it applies to Contractor's interactions with the County. Any violation of the Code of Conduct shall be considered a breach of this Agreement.

23. Compliance with Applicable Law

Contractor shall comply with all applicable laws, ordinances, and codes, of the federal, state, and local governments.

24. Applicable Law

This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Mexico.

25. Waiver

No waiver of any breach of any of the terms or conditions of this Agreement shall be held to be a waiver of any other or subsequent breach; nor shall any waiver be valid or binding unless the same shall be in writing and signed by the party alleged to have granted the waiver.

26. Equal Opportunity Compliance

The Contractor agrees to abide by all federal and state laws and regulations pertaining to equal employment opportunity. If Contractor is found to be not in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

27. Changes

The County may, from time to time, request changes in the Scope of work to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon by and between the County and the Contractor, shall be incorporated in written amendments to this Agreement. This Agreement shall not be altered, changed or amended except by an instrument in writing executed by the parties hereto.

28. Assignability

The Contractor shall not assign any interest in this Agreement and shall not transfer any interest in this Agreement (whether by assignment or novation), without the prior written consent of the County thereto.

29. Construction and Severability

If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement so long as the remainder of the Agreement is reasonably capable of completion.

30. Enforcement

The Contractor agrees to pay to the County all costs and expenses including reasonable attorney's fees incurred by the County in exercising any of its rights or remedies in connection with the enforcement of this Agreement.

31. Penalties

The New Mexico Procurement Code, (NMSA 1978, §13-1-28 through 13-1-199), imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

32. Entire Agreement

This Agreement contains the entire agreement of the parties and supersedes any and all other agreements or understandings, oral or written, whether previous to the execution hereof or contemporaneous herewith.

33. Approval Required

This Agreement shall not become effective or binding until approved by the Bernalillo County Board of County Commissioners or the Bernalillo County Manager.

34. Facsimile/Electronic Signature

A signature sent by facsimile or electronically shall have the same legal effect as if the original has been signed in person.

(This space intentionally left blank)

SIGNATURE PAGE

Motion to approve Bus Transportation, this _____ day of _____, 2015.

BOARD OF COUNTY COMMISSIONERS

Maggie Hart Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O'Malley, Member

Lonnie C. Talbert, Member

Wayne A. Johnson, Member

APPROVED AS TO FORM:

County Attorney

Date:_____

ATTEST:

Maggie Toulouse Oliver, County Clerk

Date:_____

CONTRACTOR:

By:_____

Date:_____

New Mexico Gross Receipts Tax Number

Federal Tax Identification Number

Attachment: 1.RFB-0022-15-JL Price Agreement for Bus Transportation (4529 : Bus Transportation Services)



FINANCIAL ANALYSIS FORM

SECTION 1: GENERAL INFORMATION

Date:	May 12, 2015
Action Item Title:	Bus transportation
Department:	Parks & Recreation
Form Prepared By: (Name, Title & Phone Number)	Corina Cortez, Budget Officer, 314-0407
Form Reviewed By: (Budget Office Staff Name & Title)	Brandee Pacheco, Financial Services Administrator III, 468-7415
(1 thru 5 or all) BCC District:	All

SECTION 2: PROJECT OVERVIEW

The Bernalillo County Parks & Recreation Department has issued RFB# 0022-15-JL to provide bus transportation services for programs such as field trips, special events, or various programs to over 3,000 registered youth program participants offered by the community centers or recreational facilities.

SECTION 3: FUNDING SOURCE AND/OR REVENUE IMPACT

Funding Source	NEW	EXISTING	FY15	FY16	FY17	FY18	FY19	TOTALS
RECURRING								\$ -
Contractual Services		X	1,700	4,000	4,000	4,000	4,000	17,700
Contractual Services		X	2,900	4,944	4,944	4,944	4,944	22,676
Contractual Services		X	2,700	6,141	6,141	6,141	6,141	27,264
Contractual Services		X	2,400	7,478	7,478	7,478	7,478	32,312
Contractual Services		X	3,500	10,498	10,498	10,498	10,498	45,492
Contractual Services		X	1,800	4,462	4,462	4,462	4,462	19,648
Contractual Services		X	7,300	11,832	11,832	11,832	11,832	54,628
SUB-TOTAL RECURRING			22,300	49,355	49,355	49,355	49,355	219,720
NON-RECURRING								
			-	-	-	-	-	\$ -
			-	-	-	-	-	\$ -
SUB-TOTAL NON-RECURRING			-	-	-	-	-	\$ -
Total Revenues			22,300	49,355	49,355	49,355	49,355	219,720
*New = New Funding Request/Not Currently Budgeted OR Existing = Funding Exists in the Budget								
TOTAL REVENUES								\$ 219,720

SECTION 4: EXPENDITURE & STAFF IMPACT

Expenditure Description									NEW	EXISTING	FY15	FY16	FY17	FY18	FY19	TOTALS	
RECURRING																	
Contractual Services										X	1,700	4,000	4,000	4,000	4,000	17,700	
Contractual Services										X	2,900	4,944	4,944	4,944	4,944	22,676	
Contractual Services										X	2,700	6,141	6,141	6,141	6,141	27,264	
Contractual Services										X	2,400	7,478	7,478	7,478	7,478	32,312	
Contractual Services										X	3,500	10,498	10,498	10,498	10,498	45,492	
Contractual Services										X	1,800	4,462	4,462	4,462	4,462	19,648	
Contractual Services										X	7,300	11,832	11,832	11,832	11,832	54,628	
SUB-TOTAL RECURRING											22,300	49,355	49,355	49,355	49,355	219,720	
NON-RECURRING																	
											-	-	-	-	-	\$ -	
											-	-	-	-	-	\$ -	
SUB-TOTAL NON-RECURRING											-	-	-	-	-	\$ -	
Sub-total Operating Expenditures											22,300	49,355	49,355	49,355	49,355	219,720	
*New = New Funding Request/Not Currently Budgeted OR Existing = Funding Exists in the Budget																	
Staff Position Title									Status*	New	Existing	FY15	FY16	FY17	FY18	FY19	TOTALS
												-	-	-	-	-	\$ -
												-	-	-	-	-	\$ -
												-	-	-	-	-	\$ -
												-	-	-	-	-	\$ -
Sub-total Staff Cost Expenditures												-	-	-	-	-	\$ -
*Status of Position enter FT = Full-Time Equivalent, PT = Part-Time FTE, T = Term																	
TOTAL EXPENDITURES																	
TOTAL EXPENDITURES															\$ 219,720		



FINANCIAL ANALYSIS FORM

SECTION 5: NARRATIVE

FISCAL IMPLICATIONS

Historical Information and Existing Funding (include match and in-kind funding) - In March, 2011, the Parks & Recreation Department awarded RFB# 0028-11-AM for bus transportation services which expired March 2015. The RFB was renewed for the maximum number of allowable years and RFB# 0022-15-JL was issued to secure a vendor for the same purpose.

Current Impact of Proposed Action - The award of this bid and adoption of this contract is essential in continuing to provide transportation services county-wide at a reasonable cost.

Future Implications - FY15 budget is already in place and funding for FY16 was included in budget preparation process. The FY16 budget request will be presented to the BCC for approval on May 12, 2015.

OTHER SIGNIFICANT ISSUES

Departmental Impacts - The resulting contract will allow the Parks & Recreation Department to continue to provide bus transportation for its youth program participants on an as needed basis.

Countywide Impacts - Other County Departments can use transportation services as needed under RFB#0022-15-JL.

Other - None.

JUSTIFICATION

Mandated - This service is not mandated.

Program Relevance - Recreation transportation funding allows the Parks & Recreation Department to provide field trips for youth program participants. This action helps support the County's Community Health Objective.

Other Measures - None.

ALTERNATIVES

If this action is not approved the Parks & Recreation would not have the ability to provide transportation to over 3,000 registered youth program participants. This would force the department to restructure youth programs in a very short amount of time.

BUDGET / FINANCE RECOMMENDATION

Budget staff has reviewed the Financial Analysis. If approved this action will result in the approval of a county-wide transportation price agreement. This action impacts primarily the Parks & Recreation Department as they use these services to transport children that are enrolled in their youth programs. Budget is available to cover transportation costs in FY15 and is incorporated in Parks & Recreation's budget request that will be presented to the BCC on May 12, 2015.



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Technical Services
Prepared By: Jackie Campbell
Director: Roger Paul
DCM: Roger Paul

Title: Approval to Lease Property for the Crime Scene Investigation Unit

Action:

Motion to:

1. Approve the lease agreement between the County of Bernalillo and Fair Plaza Associates Limited Partnership for the property at 8308 Corona Loop NE, containing .4591 acre with a building of 6,660 square feet +/- and located in Albuquerque, New Mexico.
2. Authorize the County Manager to sign the renewal and any amendments.

Summary:

The Right of Way Program was asked by the Sheriff's Office to lease the property located at 8308 Corona Loop NE for a five (5) year term. The subject property will be used for a Crime Scene Investigation (CSI) Unit and office space. The CSI Unit has been operating out of the Sibrava Substation at 10401 Holly Avenue, NE, since 2000. However, the County's Contact Center is being relocated to this location and it was determined that the CSI unit would move to accommodate the County's Contact Center. As a result, the CSI Unit needs a new location. Funding for this lease will be provided for from the County Contact Center Fund # 11001 and will be used to pay the first year of rent, the Forfeiture Fund will pay the second year of rent and years three (3) through five (5) will be paid from the Sheriff's office operating account.

The Sheriff's Department has researched, reviewed and considered various locations, both existing County properties and privately owned property. They determined that the subject property would provide a suitable location, adequate space and specifications needed to successfully operate the CSI Unit. The subject property is located in Northeast Albuquerque and consists of .4591 acre, 2,034 square feet of office space and 4,626 square feet of warehouse space, being owned and managed by Fair Plaza Associates Limited Partnership.

The property owner has agreed to lease the premises for a five (5) year term as follows:

Months 1-30 at \$4,250.00 per month.....	\$127,500.00
Months 31-60 at \$ 4,500.00 per month.....	<u>\$135,000.00</u>
Total rent costs for the initial five (5) year lease term.....	\$262,500.00

The property owner will provide the structural, mechanical, and exterior maintenance including landscaping and parking areas. The property owner will provide one, five (5) year renewal option after expiration of the initial term under the same terms, conditions and rent schedule. The lease further provides for early termination at no cost or fee to the County. This termination

clause may potentially benefit the County in the event a more long term location is identified prior to lease expiration or during the renewal term.

The Right of Way Program has conducted all due diligence and once the lease is fully executed the lease and associated administration of the lease will be the responsibility of the Sheriff's office. Once the lease term commences the Sheriff's office will have immediate access to the leased premises and will transition into the new space and continue with the operations of the CSI Unit.

Staff requests the Board's approval of the lease between the County and Fair Plaza Associates Limited Partnership and also requests that the Board authorize the County Manager to execute any renewal or amendments to the lease.

Attachments:

- Aerial Photo 8308CoronaLoopNE (PDF)
- Lease Agreement between the County and Property Owner (PDF)
- Property Information Sheet (PDF)
- Floor Plan (PDF)
- Real Estate Committee Letter (PDF)
- Copy of Financial Analysis Form CSI May 12 Mtg (XLSX)

Staff Analysis Summary:

Public Works Roger Paul Review Completed 05/01/2015 8:39 AM

Approved for routing. RAP 5/1/15

Purchasing Natara Landrau Review Completed 05/01/2015 10:08 AM

No comment required however proper Purchasing procedures will be followed for any and all related procurements, Natara Landrau, Purchasing Administrator, 05/01/2015.

Risk Management Kevin Kinzie Review Completed 05/01/2015 10:41 AM

Insurance requirements for both parties shall apply as stated in the lease. Kevin Kinzie, Risk Management Director, 5/1/2015

Budget & Business Improvement Jeff Lovato Review Completed 05/06/2015 4:25 PM

Reviewed and approved. If lease is approved, funding is in place and all associated costs and fiscal impacts have been identified. Jeff P. Lovato, Accounting and Budget Director, 05/06/15

Finance Shirley Ragin Review Completed 05/06/2015 6:09 PM

Reviewed and recommend approval of leasing the property located at 8308 Corona Loop NE for the Sheriff's Office Crime Scene Investigation (CSI) Unit and office space. Funding has been identified and this move will provide the additional space requirement. SMR 5/6/2015

Public Works Roger Paul Review Completed 05/07/2015 8:50 AM

Approval of this lease agreement provides a new location for the Sheriff Department's CSI Unit, allowing them to relocate from the Sibrava Substation. I recommend approval. RAP 5/7/15

Legal Randy Autio Review Completed 05/07/2015 12:20 PM

Approved as to legal form.

County Manager Patricia Chandler Review Completed 05/07/2015 1:14 PM

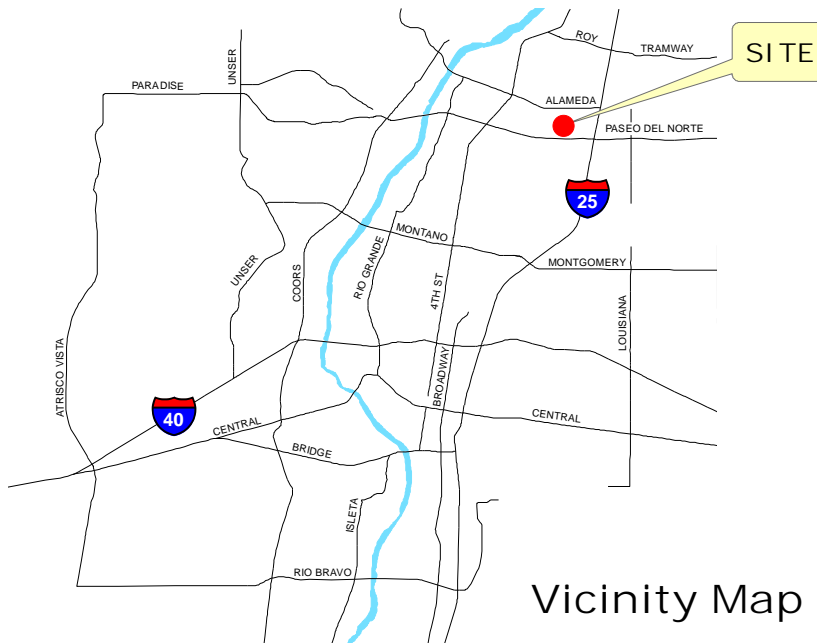
The consolidation of the Contact Center with Emergency 911 Center will increase efficiency and improve response. The Corona location will better serve the Sheriff and also allow some consolidation of various equipment in addition to the CSI Unit. I recommend approval. T.Z.

05/07/2015

Board of County Commissioners Julie A Baca Meeting Pending 05/12/2015
5:00 PM



Proposed Location of CSI Unit 8308 Corona Loop NE



Vicinity Map

Attachment: Aerial Photo 8308CoronaLoopNE (4565 : Approval to Lease Premises for CSI Unit)

Lease

This Indenture, by and between, Fair Plaza Associates Limited Partnership, whose address is 7107 Prospect Place., N.E., Albuquerque, New Mexico 87110 hereinafter, whether singular or plural, masculine, feminine, or neuter, designated as: "Lessor," which expression shall include Lessor's heirs, personal representative, assigns, and successors in interest and Bernalillo County, a political subdivision of the State of New Mexico, hereinafter, referred to as the "County" and designated as "Lessee" which expression shall include all Lessees, jointly and severally, and shall include Lessee's heirs, personal representatives, assigns, and successors in interest, WITNESSETH:

1. DEMISE OF PREMISES.

Lessor, for and in consideration of the covenants and agreements herein contained to be kept and performed by the County, it's heirs, personal representatives, assigns, and successors in interest, and upon the terms and conditions herein contained, does hereby let, lease, and demise to the County, the following described premises situated in Albuquerque, in the County of Bernalillo, State of New Mexico, to wit:

Lease space at 8308 Corona Loop NE, Albuquerque, N.M. 87113 containing approximately 2034 S.F. of office space and 4626 S.F. of warehouse space for a total of 6660 S.F.

2. TERM OF LEASE.

The term of this lease shall be for a period of sixty (60) months, beginning on the 1st day of June, 2015, and ending on the 30th day of May, 2020.

3. RENT.

The County, for and in consideration of this lease and the demise of the said premises by Lessor to the County, hereby agrees and covenants with Lessor to pay as rent for the said premises, without notice or demand, in the following manner to wit: Thereafter, monthly lease payments shall be due and payable on the first day of each succeeding as follows:

\$ 4,250 / month for months 1-30
\$ 4,500 / month for months 31-60

Rental sum is due and payable on the 1st day of each month, and should the County fail to pay the rent on or before the 10th day of each month when the same shall be due, a late charge shall be assessed against the County without demand or notice to the County in an amount equal to ten percent (10%) of the unpaid past due rental. Subsequent payment of rent shall be applied to satisfy the late charge and remainder shall be applied to the

current month's rent. Postmark date to be conclusive evidence of date of receipt of rental payment by Lessor.

All of the rent shall be paid by the County to Lessor or Lessor's order at 7107 Prospect Place, N.E., Albuquerque, N.M. 87110 or at such other place as Lessor may designate from time to time for this purpose.

4. USE OF PREMISES.

The County, for and in consideration of this lease and the demise of the said premises by Lessor to the County, hereby agrees and covenants with Lessor to use and occupy the said premises for the purpose of a Crime Scene Investigation Lab and office space for employees of the Bernalillo County Sheriff's Office and for no other purpose without first obtaining the written consent of Lessor therefore; the County shall not use or occupy or permit the demised premises to be used or occupied, or do or permit anything to be done in or on the demised premises, in a manner which will make void or voidable any insurance then in force with respect thereto, or which will make it impossible to obtain fire or other insurance required to be furnished hereunder, or which will cause or be likely to cause structural damage to the demised premises or any portion thereof, or which will constitute a public or private nuisance. Further, the County shall not use or occupy or permit the demised premises to be used or occupied for any business, purpose, or use deemed disreputable or extra-hazardous, or for any purpose or in any manner which is in violation of any present or future municipal, state and federal ordinances, laws, rules and regulations.

5. CONDITION OF PREMISES AND REPAIRS.

The County, for and in consideration of this lease and the demise of the said premises, hereby agrees and covenants with Lessor that the County has examined the said premises prior to the execution hereof, knows the condition thereof, and acknowledges that the County has received the said demised premises in good order and condition, and that no representation or warranty as to the condition or repair of the said premises has been made by Lessor, and, at the expiration of the term of this lease, or any renewal or extension thereof, the County will yield up peaceably the said premises to Lessor in as good order and condition as when the same were entered upon by the County. Loss by fire or inevitable accident, damage by the elements, and reasonable use and wear excepted; the County will keep, at County's expense, the said premises in good order and repair during the term of this lease, or any extension or renewal thereof, and will repair and replace promptly, at the County's expense, any and all damage caused by the County, including, but not limited to, damage to roof, walls floors and foundations, heating and cooling units, plumbing, glass, sidewalks, and all other appurtenances, that may occur from time to time.

6. LIABILITY OF LESSOR.

The County, for and in consideration of this lease and the demise of said premises, hereby agrees and covenants with the County that Lessor, except for Lessor's active negligence and/or willful misconduct, shall not be liable for any damage to persons or property arising from any cause whatsoever, which shall occur in any manner in or about the said premises. Further, the County hereby agrees and covenants with Lessor that Lessor shall not be liable for any damage to any property or effects therein or thereon, caused by but not limited to, bursting, leaking, or overflowing of any waste pipes, water pipes, tanks, drains, or stationary washstands.

7. REQUIREMENTS OF PUBLIC AUTHORITY.

The County, for and in consideration of this lease and the demise of the said premises, hereby agrees and covenants with Lessor that during the term of this lease, the County shall, at its own cost and expense, promptly observe and comply with all present and future municipal, state, and federal ordinances, laws, rules, and regulations affecting the demised premises or appurtenances thereto, or any part thereof, whether the same are in force and effect at the time of the commencement of the term of this lease or may in the future be passed, enacted, or directed.

8. ALTERATIONS, ADDITIONS, AND IMPROVEMENTS.

The County, for and in consideration of this lease and the demise of the said premises, hereby agrees and covenants with Lessor that the County shall not make, or suffer or permit to be made, any alterations, additions, or improvements whatsoever in or about the said demised premises without first obtaining the written consent of Lessor therefore; provided, however, that such consent, if given, shall be subject to the express conditions that any and all alterations, additions, and improvements shall be done at the County's own expense and in accordance and compliance with all applicable municipal, state, and federal ordinances, laws, rules, and regulations, and that the County hereby covenants and agrees with Lessor that in doing and performing such work the County shall do and perform the same at the County's own expense, in conformity and compliance with all applicable municipal, state, and federal ordinances, laws, rules, and regulations, and that no liens of mechanics, materialmen, labors, architects, artisans, contractors, sub-contractors, or any other lien of any kind whatsoever shall be created against or imposed upon the said demised premises, or any part thereof.

9. OWNERSHIP OF ALTERATIONS, ADDITIONS, AND IMPROVEMENTS.

The County, for and in consideration of this lease and the demise of the said premises, hereby agrees and covenants with Lessor that any and all alterations, additions, and improvements, except signs, shelving, movable furniture and equipment not affixed to the roof, walls, or floors, made at the County's own expense after having first obtained the written consent of Lessor therefore, in accordance with the provisions contained in this

paragraph, whether or not attached to the roof, walls, floors, foundations, or the premises in any manner whatsoever, shall immediately merge and become a permanent part of the realty, and any and all interests of the County therein shall immediately vest in Lessor, and all such alterations, additions, and improvements shall remain on the said premises and shall not be removed by the County at the termination of this lease. The signs, shelving, moveable furniture and equipment not affixed to the roof, walls, or floors, shall be removed by the County at County's expense on or before the termination of the lease, and the County shall repair any damage caused thereby at County's own expense, such that the premises shall be in as good order and condition as when the same were entered upon by the County with reasonable wear and tear excepted.

10. ASSIGNMENT AND SUBLETTING.

The County, for and in consideration of this lease and the demise of the said premises, hereby agrees and covenants with Lessor that neither County nor its heirs, personal representatives, assigns, or successors in interest shall assign this lease or sublet the said demised premises, in whole or in part, without first obtaining the written consent of Lessor therefore; that no assignment of this lease or any subletting of the said demised premises, in whole or in part, shall be valid, except by and with the written consent of Lessor first obtained; that the consent of Lessor to any such assignment or subletting shall not operate to discharge the County or its heirs, personal representatives, assigns, or successors in interest from their liability upon the agreements and covenants of this lease, and the County, its personal representatives; assigns, and successors in interest shall remain liable for the full and complete performance of all of the terms, conditions, covenants, and agreements therein contained as principals and not as guarantors or sureties, to the same extent as though no assignment or sublease had been made; that any consent of Lessor to any such assignment or subletting shall not operate as a consent to further assignment or subletting or as a waiver of this covenant and Agreement against assignment and subletting; and that following any such assignment or subletting, the assignee and/or sub lessee shall be bound by all of the terms, conditions, covenants, and agreements herein contained including the covenant against assignment and subletting.

11. UTILITY AND OTHER CHARGES.

The County, for and in consideration of this lease and the demise of the said premises, hereby agrees and covenants with Lessor to pay promptly all utility and other charges of whatsoever kind and nature, including charges for electrical, gas, telephone, Cable TV and other services, which may be incurred in connection with the County's use of the said premises. Lessor shall pay for domestic water, sewer and refuse pickup of once a week.

12. LESSOR'S RIGHT OF ENTRY AND TO MAKE ALTERATIONS, ADDITIONS, AND IMPROVMENTS.

The County, for and in consideration of this lease and the demise of the said premises, hereby agrees and covenants with Lessor that Lessor, Lessor's heirs, personal

representatives, assigns, agents, attorneys, and successors in interest shall have the right at any time, upon reasonable notice to the County, to enter upon the said premises to inspect the same and to make any and all improvements, alterations, and additions including the following agreed to Tenant Improvements, at the expense of Lessor, and to be completed no later than forty-five (45) days prior to commencement of lease term, consisting of:

- Installation of 13' overhead door on bay #1
- Installation of a dropped ceiling with lighting and HVAC in the warehouse lab area
- Provide 10 new data jacks and CAT 5 cable to network switch in warehouse.

During the term of this agreement, lessor may make additional alterations, additions, and improvements of any kind whatsoever upon the said premises, providing such improvements, alterations, and additions are reasonably necessary or convenient to the use to which the said premises are being put at the time, but at no time during the lease term shall Lessor be compelled or required to make any improvements, alterations, or additions.

13. TAXES, OTHER ASSESSMENTS, AND INSURANCE.

The County and Lessor hereby covenant and agree that all taxes and special and general assessments of whatsoever kind and nature, extraordinary as well as ordinary, which have been or may be levied upon the said demised premises and upon any alterations, additions, and improvements thereon, shall be paid by Lessor at the time when the same become due and payable, and that all taxes and special and general assessments of whatsoever kind and nature, extraordinary as well as ordinary, which have been or maybe levied upon the personal property located upon the said demised premises shall be paid by the County at the time when the same shall become due and payable. The County, for and in consideration of this lease and the demise of the said premises, hereby agrees and covenants with Lessor to carry and maintain in full force and effect during the term of this lease, and any extension or renewal thereof, at the County's expense, public liability insurance covering bodily injury and property damage liability, in a form and with an insurance company acceptable to Lessor, with limits of coverage of not less than \$1,000,000.00 for each person and \$1,000,000.00 in the aggregate for bodily injury or death liability for each accident, and \$100,000.00 for property damage liability for each accident, for the benefit of both Lessor and Lessee as protection against all liability claims arising from the premises. The County hereby agrees and covenants with Lessor to deliver a copy of the insurance policy or policies to Lessor at the beginning of the term of this lease, or as soon thereafter as practicable, and to give Lessor not less than ten (10) days written notice informing Lessor of the expiration of any such policy. Fire and extended coverage insurance upon all buildings, alterations, and improvements upon the said premises shall be provided for by the Lessor, and fire and extended coverage insurance upon all of the contents and other personal property situated upon the said premises shall be provided for by the County. It is understood and agreed by and between

the parties that a copy of each policy of fire and extended coverage insurance shall be provided to the parties hereto at the beginning of the term of this Lease, or as soon thereafter as practicable, and that the party who is responsible for paying the premiums on each policy of fire and extended coverage insurance shall give the other party not less than ten (10) days written notice informing the other party of the expiration of any such policy. Lessor shall maintain commercial general liability insurance in addition to, and not in lieu of, the insurance required to be maintained by Lessee, in sufficient amounts to cover the Premises.

14. HOLDING OVER.

The County, for and in consideration of this lease and the demise of the said premises, agrees and covenants with Lessors that no holding over by the County after the expiration of this lease, or any renewal or extension thereof, whether with or without the consent of Lessor, shall operate to extend or renew this lease, and that any such holding over shall be construed as a tenancy from month to month at 115% of the monthly rental which shall have been payable at the time immediately prior to when such holding over shall have commenced, and such tenancy shall be subject to all the terms, conditions, covenants, and agreements of this lease.

15. BANKRUPTCY AND CONDEMNATION.

The County, for and in consideration of this lease and the demise of the said premises, hereby agrees and covenants with Lessor that should the County make an assignment for the benefit of creditors or should be adjudged a bankrupt, either by voluntary or involuntary proceedings, or if otherwise a receiver or trustee should be appointed by court of competent jurisdiction for the County because of any insolvency, or any execution, attachment, replevin, or other court order should be issued against the County or any of their property, whereby the demised premises or any building or buildings, or alterations, additions, or improvements thereon, shall be taken or occupied or attempted to be taken or occupied by someone other than the County, the occurrence of any such event shall be deemed a breach of this lease, and, in such event, Lessor shall have the option to forthwith terminate this lease and to re-enter the said demised premises and take possession thereof, whereupon the County shall quit and surrender peaceably the said demised premises to Lessor. In no event shall this lease be deemed an asset of the County after the assignment for the benefit of creditors, the adjudication in bankruptcy, the appointment of a receiver or trustee, or the issuance of a Writ of Execution, a Writ of Attachment, a Writ of Replevin, or other court order against Lessee or Lessee's property whereby the demised premises or any building or buildings, or alterations, additions, or improvements thereon, shall be taken or occupied or attempted to be taken or occupied by someone other than the County. Further, the County hereby covenants and agrees with Lessor that in the event the said demised premises, or any part thereof, shall be taken for any public or quasi-public use under any statute or by right of eminent domain, this lease shall automatically terminate, as to the part so taken, as of the date possession shall have been taken, and the rent reserved shall be adjusted so that the County shall be required to

pay for the remainder of the term that portion of the rent reserved in the proportion that the said demised premises remaining after the taking for public or quasi-public use bears to the whole of the said demised premises before the taking for public or quasi-public use. All damages and payments resulting from the taking for public or quasi-public use of the said demised premises shall accrue to and belong to Lessor and the County shall have no right to any part thereof. Should a portion or all of the premises be taken by condemnation, then the County will have the right to terminate the lease.

16. DESTRUCTION.

The County, for and in consideration of this lease and the demise of the said premises, agrees and covenants with Lessor that if at any time during the term of this lease, or any extension or renewal thereof, the said demised premises shall be totally or partially destroyed by fire, flood, earthquake, or other calamity, then Lessor shall have the option to rebuild or repair the building or buildings, and any alterations, additions, or improvements on the demised premises, in as good condition as they were immediately prior to such calamity; provided, however, that such rebuilding or repair shall be commenced within a period of thirty days after notice in writing to Lessor of such destruction or damage. In such case, a just and proportionate part of the rental herein specified shall be abated until such demised premises shall have been rebuilt and repaired. In case, however, Lessor shall within thirty days following notice in writing to him of such damage elect not to rebuild or repair said premises, Lessor shall so notify the County and, thereupon, this lease shall terminate and become null and void. Moreover, in no event, shall Lessor have any duty or obligation to rebuild or repair any signs, shelving, moveable furniture, equipment not affixed to the roof, walls, or floors as a permanent part of the realty, or any other personal property owned or leased by the Lessee and used to carry out the purpose for which the County is leasing the demised premises.

17. SIGNS.

Lessor and County covenant and agree that the County may at their expense, erect and maintain a sign or signs to carry out the purpose for which County is leasing the said demised premises; provided, however, the location, type and design of all exterior signs shall be first approved in writing by Lessor. Upon the expiration of this lease, or any renewal or extension thereof, County shall remove such sign or signs and shall repair any damage to the premises caused thereby at their expense.

18. TERMINATION AND REMEDIES.

It is expressly understood and agreed between the parties hereto, that if the rent above reserved, or any part thereof, shall be in arrears or unpaid on the day of payment whereon the same ought to be paid as aforesaid, or if default shall be made in any of the covenants or agreements herein contained to be kept by County, its heirs, personal representatives, assigns, and successors in interest, it shall and may be lawful for the Lessor, Lessor's heirs, personal representatives, agents, attorneys, assigns, or successors in interest, at

Lessors elections, to declare said term ended and to re-enter the said premises, or any part thereof, with process of law, and to expel, remove, and put out the County, or any other person or persons occupying the demised premises, and to repossess and enjoy the same premises again as in its first and former state. And if at any time said terms shall be ended at such election of Lessor, Lessor's heirs, personal representatives, assigns, or successors in interest, as aforesaid, or in any other way, County, it's heirs, personal representatives, assigns, or successors in interest, do hereby covenant and agree to surrender and deliver up the above-described premises and property peaceably to Lessor, Lessor's heirs, personal representatives, assigns, or successors in interest, immediately upon the termination of said term as aforesaid, and if County shall remain in possession of the same ten (10) days after notice of such default, or after the termination of the lease in any of the ways above named, Lessee shall be subject to eviction and removal, with process of law. Should Lessor default under its responsibilities of the terms and conditions of the lease Agreement and the County has to bring litigation, then Lessor will be liable for the County's reasonable attorney fees.

19. TERMINATION FOR LACK OF APPROPRIATIONS

The County's obligations under this lease are contingent upon sufficient appropriations and authorization being made by the Bernalillo County Commission for the performance of this lease. If sufficient appropriations are not made by the Bernalillo County commission, this lease shall terminate upon written notice being given by the County to the Lessor. The County's decision as to whether sufficient appropriations are available shall be accepted by Lessor and shall be final.

20. TERMINATION

This lease may be terminated prior to the date set for termination by either party hereto, upon written notice delivered to the other party at least one hundred and twenty (120) days prior to the intended date of termination. If such termination is accomplished, both parties shall continue to honor obligations pursuant to this lease until the date of termination. Termination pursuant to this paragraph by either party shall be considered final with no remedy or appeal.

21. LESSOR'S REMEDIES ARE CUMULATIVE.

The specified remedies to which the Lessor may resort under the terms of this lease are cumulative and are not intended to be exclusive of any other remedies or means of redress to which the Lessor may be lawfully entitled in case of any breach or threatened breach by the County of any of the agreements and covenants herein contained.

22. WAIVERS.

County, for and in consideration of this lease and the demise of the said premises, agrees and covenants with Lessor that the delay or omission in the enforcement of any of the

agreements and covenants herein contained, or in the exercise of any of Lessor's rights hereunder, shall not affect the duty of the County to thereafter faithfully fulfill and perform all of the agreements and covenants herein contained, and that the failure, neglect, or omission of Lessor to terminate this lease for any one or more breaches of any agreements and covenants hereof, shall not be deemed a consent by Lessor of such breach and shall not impede, impair, estop, bar, or prevent Lessor from thereafter terminating this lease, either for such violation, or for prior or subsequent violations of any covenant or agreement hereof.

23. BINDING ON HEIRS, PERSONAL REPRESENTATIVES, ASSIGNS, AND SUCCESSORS IN INTEREST.

It is understood and agreed by and between the parties hereto that the agreements, covenants, terms, conditions, provisions, and undertakings in this lease, or in any extension or renewal thereof, shall extend to and be binding upon the heirs, personal representatives, assigns, and successors in interest of the respective parties hereto, as if they were in every case named and expressed, and shall be construed as covenants running with the land; and wherever reference is made to either of the parties hereto, it shall be held to and include and apply also to the heirs, personal representatives, successors, and assigns of such party, as if in each and every case so expressed.

24. ADDRESSES FOR NOTICES.

Any and all notices required or permitted to be given hereunder shall be considered to have been given if in writing and delivered to the respective party designated below upon the date of such personal delivery, or upon a date three (3) days following the mailings of any such notice by certified or registered mail, return receipt requested, addressed to the respective party at the respective address set forth below, or at such other address as either party may furnish the other for this purpose by written notification delivered or mailed as herein provided:

NOTICES TO THE COUNTY:

Bernalillo County
Office of the County Manager
One Civic Plaza, 10th Floor
Albuquerque, NM 87102.

NOTICES TO LESSOR:

Fair Plaza Associates Limited Partnership
7107 Prospect Pl NE
Albuquerque, NM 87110

25. RENEWAL OPTION.

The County, provided that this lease is still in effect and has not been terminated and provided that the County notifies Lessor in writing no later than ninety (90) days prior to the expiration of the initial term, may elect to renew this agreement. The County is hereby given the right, at the County's option, to extend the term of this lease for one (1) additional period of five (5) years from the expiration of the initial term ending on May 30, 2020 at the same rent schedule provided for in Section 3 and upon the same terms and conditions as set forth herein for the original term hereof.

26 GRAMMATICAL USAGE.

In construing this lease, feminine or neuter pronouns shall be substituted for those masculine in form and vice versa, and plural terms shall be substituted for singular and singular for plural in any place in which the context so requires.

27. COVENANT TO EXECUTE ADDITIONAL INSTRUMENTS.

The parties hereto hereby agree to execute and deliver any instruments in writing necessary to carry out any agreement, covenant, term, condition, or assurance in this lease whenever an occasion shall arise and request for such instrument shall be made.

28. SEVERABILITY.

If any provision of this lease, or any application thereof, shall be declared invalid or unenforceable by any court of competent jurisdiction, the remainder of this lease, and any other application of such provision, shall continue in full force and effect.

29. CAPTIONS.

The section headings are for convenience of reference only and shall not otherwise affect the meaning hereof.

30. GOVERNING LAW.

This lease shall be governed by and construed in accordance with the laws of the State of New Mexico.

31. AMENDMENTS.

It is understood and agreed by and between the parties hereto that this lease shall not be altered, changed, or amended except by instrument in writing executed by the parties hereto.

32. CHAIR CASTERS.

No chairs, which move on roller or casters, shall be used on the premises unless a chair mat or other hard surface material is placed between the carpet and the chair to protect the carpet.

33. BUILDING MAINTENANCE.

Lessor shall maintain the exterior of the building, HVAC, evaporative cooling, roof, utility supply lines, and common sewer lines for the building. Lessor shall maintain parking lot and landscaping. The County shall provide all supplies for the use of their employees, representatives and patrons, such as, but not limited to their needs for soap, toilet tissue, towels, light bulbs and ballasts, fluorescent tubes, damage to broken glass, janitorial cleaning supplies and janitor service throughout the term of the lease.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

FAIR PLAZA ASSOCIATES LIMITED PARTNERSHIP, a New Mexico Limited Partnership-Lessor

By: MTKP CO., LLC, a New Mexico Limited Liability Company Its General Partner

By  4-16-15
Patrick J. McMullan, Member/Manager as General Partner

LESSEE:
Bernalillo County

BOARD OF COUNTY COMMISSIONERS

Maggie Hart Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O'Malley, Member

Lonnie C. Talbert, Member

Wayne A. Johnson, Member

APPROVED AS TO FORM:

County Attorney

Date: _____

ATTEST:

Maggie Toulouse Oliver, County Clerk

Date: _____

Office/Warehouse For Lease



8308 Corona Loop NE

One Block North of Paseo Del Norte N.E.

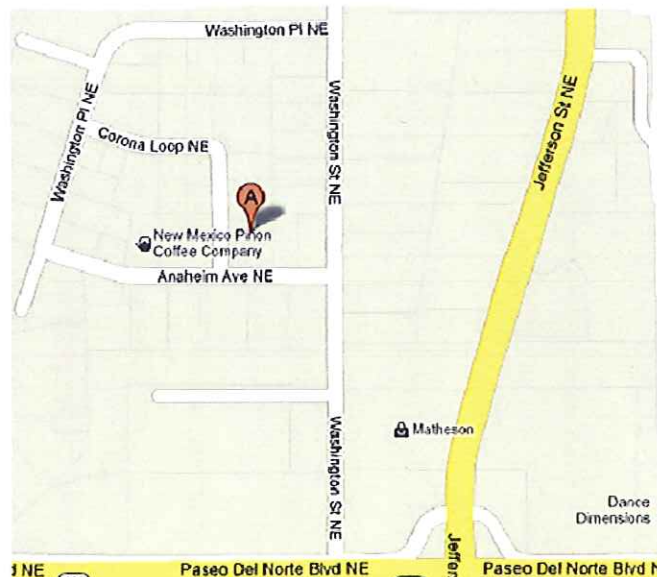
One Half Block West of Washington N.E.

Between Paseo Del Norte & Alameda

Free Standing
Single User
Building

Building

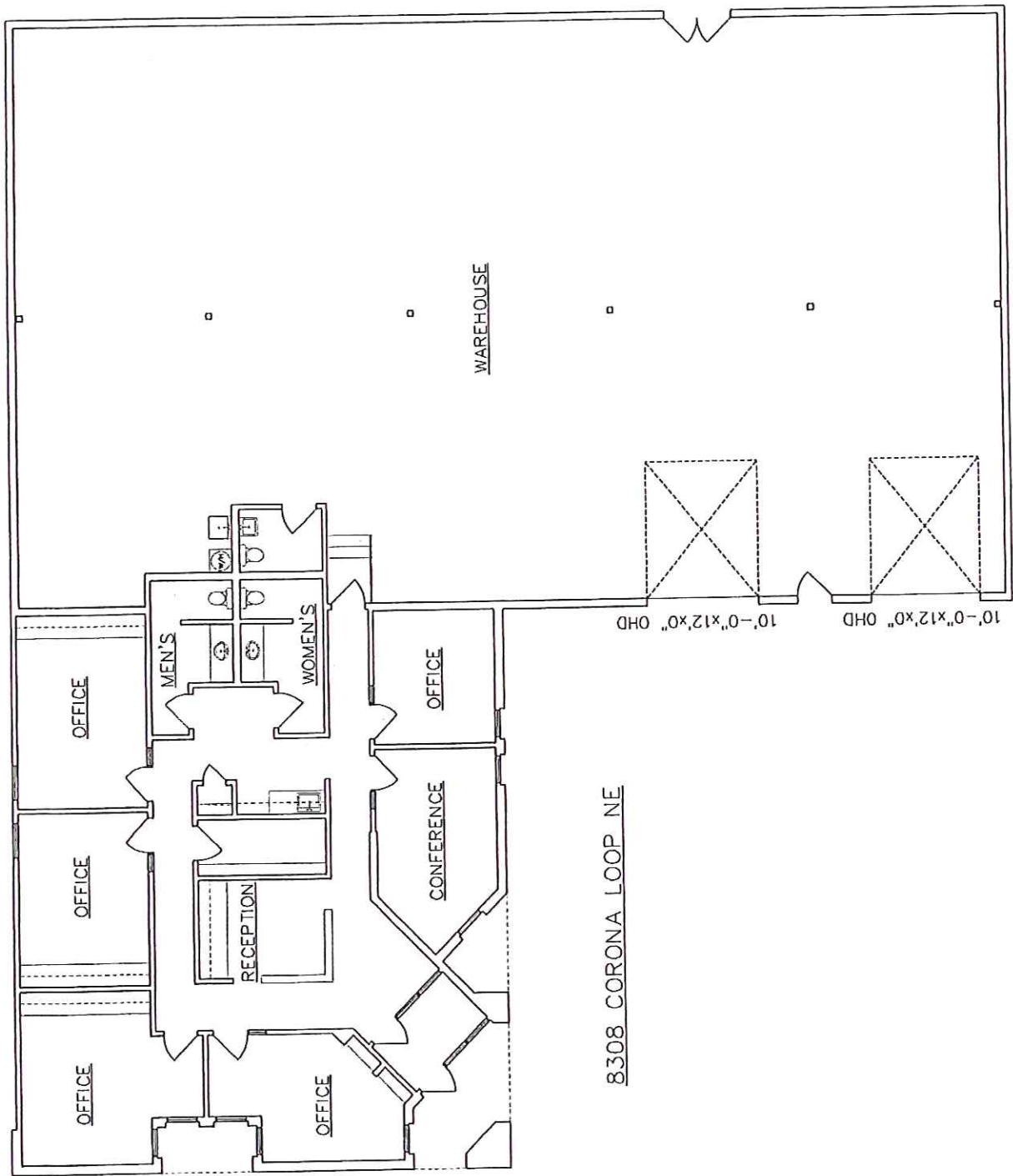
- * 6660 Total Square Feet
- * 2034 Square Foot Office
- * 4626 Square Foot Warehouse
- * 14' Warehouse Ceilings
- * 1 Ground Level Garage Door 10' x 12'
- * 1 Dock Level Garage Door 10' x 10'
- Outside Fenced Storage Area
- * Zoned: M-1
- * Parking: 13 Off Street, On Site Spaces
- * Heating/Cooling: Refrigerated Air
- * Central Forced Air Heat in Office
- * Evaporative Cooling in Warehouse
- * Utilities: Lessee Pays Gas, Electric & Municipal fee
- * Maintenance: Lessor Maintains Exterior of Building & Roof Plus All Landscaping



FOR MORE INFORMATION CONTACT:

Patrick J. McMullan
Michael P. McMullan
JOHN J. McMULLAN, Realtor
7107 Prospect Place NE
Albuquerque, NM 87110
(505) 883-1100

McM





County of Bernalillo State of New Mexico

Technical Services Department
2400 Broadway SE, Building N
Albuquerque, New Mexico 87102
Office: (505) 848-1500 Fax: (505) 848-1510
www.bernillo.gov/technical-services/

April 20, 2015

COMMISSIONERS

Maggie Hart Stebbins, Chair
District 3

Art De La Cruz, Vice Chair
District 2

Debbie O'Malley, Member
District 1

Lonnie C. Talbert, Member
District 4

Wayne A. Johnson, Member
District 5

COUNTY MANAGER

Tom Zdunek

ELECTED OFFICIALS

Tanya R. Giddings
Assessor

Maggie Toulouse Oliver
Clerk

Willow Misty Parks
Probate Judge

Manuel Gonzales III
Sheriff

Manny Ortiz
Treasurer

Type of Action: Recommend to BCC Lease of Building for CSI Unit

The CSI Unit currently operates out of the Sibrava Substation at 10401 Holly Avenue NE, however, due to the relocation of the County's Contact Center into their existing facility, the CSI Unit is being displaced and needs a new facility. The ROW Program has been asked by the Sheriff's Office to lease the premises located at 8308 Corona Loop NE, which is owned and managed by Fair Plaza Associates Limited Partnership. Once leased, the premises will be used as a Crime Scene Investigation Unit. Funding is made available from two sources, Fund # 11001-Cost Center 410105-G/L will be used to pay the first year of rent and the Forfeiture Fund will pay the rent on the remaining 4 years of the 5 year lease term. The property owner has agreed to lease to the County for a 5 year term and provide structural, mechanical and exterior maintenance over the term of the lease.

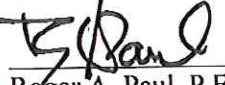
Total 60 month (5 year) lease related costs are as follows:

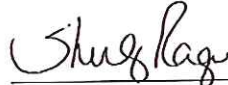
\$ 4,250.00/month for months 1-30.....	\$ 127,500.00
\$ 4,500.00/month for months 31-60.....	\$ 135,000.00
Total.....	\$ 262,500.00

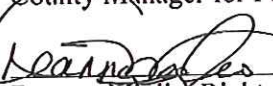
Once approved by REC, ROW will proceed with BCC approval at the May 12, 2015 meeting.

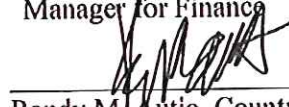
All County, State and Federal regulations have been observed in this lease and the owner has been given due process of law.

Real Estate Committee:


 4/20/15
Roger A. Paul, P.E., Interim Deputy
County Manager for Public Works

 4/20/15
Shirley Ragin, Deputy County
Manager for Finance

 4/20/2014
Deanna Miglio, Right of Way Manager


Randy M. Autio, County Attorney


Review Appraiser


Mary Murnane, Fleet/Facility
Management Director



FINANCIAL ANALYSIS FORM

SECTION 1: GENERAL INFORMATION

Date:	May 12, 2015
Action Item Title:	Lease Approval for Sheriff's CSI UNIT
Department:	BCPW/TS/ROW
Form Prepared By: (Name, Title & Phone Number)	Veronica B. Herrera, ROW Agent, 848-1558
Form Reviewed By: (Budget Office Staff Name & Title)	Carlos A Sanchez, FSA III, 505-468-7257
(1 thru 5 or all) BCC District:	All

SECTION 2: PROJECT OVERVIEW

The Right of Way Program was tasked with leasing property located at 8308 Corona Loop NE for the Sheriff's Office. The subject property will be used for a Crime Scene Investigation (CSI) Unit and office space. Currently the CSI Unit has been operating out of the Sibrava Substation at 10401 Holly Avenue, NE. However, the County's Contact Center is being relocated to this location and it was determined that the CSI Unit would move to accommodate the County Contact Center. As a result the CSI Unit needs a new location. The Sheriff's Department has researched and reviewed various locations and it was determined that the subject property would provide a suitable location, adequate space and specifications needed to successfully operate the CSI Unit. The subject property is located in Northeast Albuquerque and consists of .4591 acre, 2,034 square feet of office space and 4,626 square feet of warehouse space. The property is owned and managed by Fair Plaza Associates Limited Partnership.

SECTION 3: FUNDING SOURCE AND/OR REVENUE IMPACT

Funding Source	NEW	EXISTING	FY15	FY16	FY17	FY18	FY19	TOTALS
RECURRING								
Sheriff's Forfeiture Fund		X	-	51,000				\$ 51,000
Sheriff's Operating Account		X	-	-	52,500	54,000	54,000	\$ 160,500
SUB-TOTAL RECURRING			-	51,000	52,500	54,000	54,000	\$ 211,500
NON-RECURRING								
Contact Center Operating Budget one-time payment.		X	51,000	-		-	-	\$ 51,000
			-	-	-	-	-	\$ -
SUB-TOTAL NON-RECURRING			51,000	-	-	-	-	\$ 51,000
Total Revenues			51,000	51,000	52,500	54,000	54,000	\$ 262,500
*New = New Funding Request/Not Currently Budgeted OR Existing = Funding Exists in the Budget								
TOTAL REVENUES								\$ 262,500

SECTION 4: EXPENDITURE & STAFF IMPACT

Expenditure Description	NEW	EXISTING	FY15	FY16	FY17	FY18	FY19	TOTALS	
RECURRING									
Sheriff's Forfeiture Fund		X	-	51,000				\$ 51,000	
Sheriff's Operating Account		X	-	-	52,500	54,000	54,000	\$ 160,500	
SUB-TOTAL RECURRING			-	51,000	52,500	54,000	54,000	\$ 211,500	
NON-RECURRING									
Contact Center Operating Budget one-time payment.		X	51,000	-		-	-	\$ 51,000	
			-	-	-	-	-	\$ -	
SUB-TOTAL NON-RECURRING			51,000	-	-	-	-	\$ 51,000	
Sub-total Operating Expenditures			51,000	51,000	52,500	54,000	54,000	\$ 262,500	
*New = New Funding Request/Not Currently Budgeted OR Existing = Funding Exists in the Budget									
Staff Position Title	Status*	New	Existing	FY	FY	FY	FY	FY	TOTALS
N/A				-	-	-	-	-	\$ -
				-	-	-	-	-	\$ -
				-	-	-	-	-	\$ -
				-	-	-	-	-	\$ -
Sub-total Staff Cost Expenditures				-	-	-	-	-	\$ -
*Status of Position enter FT = Full-Time Equivalent, PT = Part-Time FTE, T = Term									
TOTAL EXPENDITURES									
TOTAL EXPENDITURES								\$ 262,500	

Attachment: Copy of Financial Analysis Form CSI May 12 Mtg [Revision 3] (4565 : Approval to Lease Premises for CSI Unit)



FINANCIAL ANALYSIS FORM

SECTION 5: NARRATIVE

FISCAL IMPLICATIONS

Historical Information and Existing Funding (include match and in-kind funding) - At this time the County's Contact Center will be moving out of 415 Tijeras Avenue NW and will relocate to the Sibrava Substation. This has prompted the Sheriff to relocate the CSI Unit from Sibrava, where it has been since 2000 and currently shares with the Sheriff's Traffic Unit. It was determined that relocating the CSI Unit would better accommodate the County's Contact Center and allow the CSI Unit to identify and secure a better suited facility for their use, given that this facility is becoming too small. Funding for this relocation and lease associated costs will be coming from different sources as this move involves two County Departments. Tina Tomlin, Interim Director of Emergency Communications, will provide for the first year of rental payments in the amount of Fifty-One Thousand Dollars and 00/00 (\$51,000.00) from Fund # 11001, Cost Center 410105, G/L 521050 as a one-time expense and the Sheriff's office has budgeted the second year of rental costs from the Forfeiture Fund (which is not identified due to sensitive nature of fund), with years three (3), four (4) and five (5) payable from the Sheriff's operating account, Cost Center 480401 G/L 521050.

Current Impact of Proposed Action - The proposed action will provide a suitable location to operate the Sheriff's CSI Unit. The Right of Way Program has conducted its due diligence and has determined that the property currently has all utilities and meets the needs of the Sheriff's CSI Unit with little additional accommodations or maintenance responsibilities required of the County. The County, at its expense, will cover the IT costs associated with the move and will cover the cost of card key access control for two doors. The Sheriffs department will also cover all utility expenses currently and going forward for the property. The property owner has agreed to do tenant improvements, including the installation of a 13' overhead bay door, installation of a dropped ceiling with new lighting and new HVAC unit in the warehouse lab area, and will provide 10 new data jacks and a CAT 5 cable. In addition, the property owner will provide all structural, mechanical, and exterior maintenance including landscaping and parking areas at no additional expense to the County. Once the lease is fully executed it will provide the property owner adequate time to do the needed Tenant Improvements and will give the CSI Unit time to facilitate their move to the new location. The property owner has agreed to lease the premises for a five (5) year term as follows: Months 1-30 at Four Thousand, Two Hundred and Fifty Dollars and 00/100 (\$4,250.00) per month and Months 31-60 at Four Thousand, Five Hundred Dollars and 00/100 (\$4,500.00) per month. The property owner will provide one, five year renewal option after the initial term under the same terms, conditions and rent schedule. Total Rent Costs for the initial five (5) year lease term is Two Hundred, Sixty-Two Thousand, Five Hundred Dollars and 00/100 (\$262,500.00). Utilities and custodial costs will be paid from the Sheriff's department budget.

Future Implications- This lease is for a five (5) year term with one, five (5) year renewal option. The lease provides for early termination at no cost or fee to the County, which could potentially benefit the County in the event the County would like to move forward with a more long term solution and placement of the CSI Unit prior to the expiration of the lease term, including the renewal term. Both the initial five (5) year term and the five (5) year renewal term will be at a cost of Two Hundred and Sixty-Two Thousand, Five Hundred Dollars and 00/100 (\$262,500.00) per term. The subject property, if leased for two full terms (10 years) will be at a cost of Five Hundred and Twenty-Five Thousand Dollars and 00/100 (\$525,000.00).

OTHER SIGNIFICANT ISSUES

Departmental Impacts - There are no other significant issues as the Right of Way Program has conducted all due diligence and once the lease is fully executed, this lease and the associated administration of this lease will be the responsibility of the Sheriff's office. Once the lease term commences the Sheriff's office will have immediate access to the leased premises and will transition into the new space and continue the with the operations of the CSI Unit. Throughout the term of the lease the property owner will provide all structural, mechanical, and exterior maintenance including landscaping and parking areas at no additional expense to the County. The County Fleet and Facilities Department will not be responsible for any maintenance of the building. The Sherriff's Office will provide for cleaning through the County custodial contractor.

Countywide Impacts - The Sheriff's Office will be better equipped in providing law enforcement services to the residents of the County.

Other -None

JUSTIFICATION

Mandated - Not mandated

Program Relevance -The CSI Unit is vital to the overall functions of the Sheriff's office. The Sheriff's office has demonstrated a need for a new facility and will be better equipped to provide law enforcement services to the residents of the County in a space in which they are better able to operate more efficiently.

Other Measures -None

ALTERNATIVES

The option of using and occupying a County owned facility was considered, however this would require extensive build out and expense not currently budgeted. Given the immediate need of the Sheriff's office and the time in which they have to relocate, this option is not currently feasible under the current circumstances. The Sheriff's office also conducted a search of other privately owned properties for lease however, the subject property was the most affordable and closely matched the criteria they require.

BUDGET / FINANCE RECOMMENDATION

Attachment: Copy of Financial Analysis Form CSI May 12 Mtg [Revision 3] (4565 : Approval to Lease Premises for CSI Unit)



FINANCIAL ANALYSIS FORM

Budget has reviewed this FAF and determined that the funding is in place and all associated costs and fiscal impacts have been identified.



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Economic Development

Prepared By: Marcos Gonzales

Director: Mayling Armijo

DCM: Vince Murphy

Sponsors: O'Malley

Title: IRB for Hotel Albuquerque Tenancy Sawmill Bellamah Properties LLC

Action:

Conduct a Public Hearing.

Motion to adopt **Ordinance 2015-** authorizing an Industrial Revenue Bond in an amount of up to \$40,000,000 on behalf of Hotel Albuquerque Tenancy.

Summary:

Hotel Albuquerque Tenancy has submitted an Industrial Revenue Bond for \$40,000,000 with a term of 20 years and an 80% exemption rate. The IRB will be used to build, design, and equip Hotel Chaco and the Sawmill Market.

There will be no fiscal obligation to the County resulting from the IRB. While title to the real and personal property is held by the County, 80% of Real Property, 100% of Gross Receipt, Compensating, and 90% Personal Property taxes will be exempt. This equates to an estimated \$139,827 annually, and \$2,796,547 total. The County will hold title to the real and personal property until Hotel Albuquerque Tenancy and Sawmill Bellamah Properties, LLC repays its bondholders.

Hotel Albuquerque Tenancy will invest \$40 million in Bernalillo County and create 115 jobs. Furthermore, this project is in a HUB Zone and will provide infill development as well as much needed construction jobs.

Attachments:

- Hotel Chaco Ordinance (D1v2) (PDF)
- Hotel Albuquerque_Sawmill Bellamah_Exec Sum_28 Apr 2015_1100 (PDF)
- Hotel Albuquerque Tenancy FAF_12 May 2015 (XLSX)

Staff Analysis Summary:

Economic Development Mayling Armijo Review Completed 04/30/2015
1:49 PM

Economic Development staff maintains that this application complies with our Economic Development Financing Policies & Procedures. This project offers a reasonable return on investment. Staff recommends approval

Purchasing Annie Baca Review Completed 05/01/2015 9:03 AM

No comment required on the proposed motion; however, proper Purchasing procedures will be followed for any and all related procurements. Annie Baca, Senior Buyer, 5/1/2015

Risk Management Kevin Kinzie Review Completed 05/01/2015 10:36 AM

Risk Management has reviewed, with no additional comment, the proposed motion. Kevin Kinzie, Risk Management Director, 5/1/2015

Budget & Business Improvement Jackie Sanchez Review Completed

05/07/2015 2:10 PM

Reviewed and approved. Approval of this agenda item will permit ordinance authorization of and IRB to be issued on behalf of Hotel Albuquerque Tenancy, in the amount of \$40,000,000.

Bernalillo County holds the title to the real property, until bonds are paid in full. The intent use of the IRB funds is for construction costs, furniture, fixtures, and equipment, development, and land design; to develop Hotel Chaco. This initiative would serve to create jobs and development. There is no financial impact to the Counties General Fund. Jackie Sanchez, Financial Manager, 5/7/15

Finance Shirley Ragin Review Completed 05/07/2015 2:54 PM

Reviewed and recommend approval of an ordinance authorizing the issuance of IRBs totaling \$40M with a term of 20 years and an 80% exemption rate on behalf of Hotel Albuquerque Tenancy. SMR 5/7/2015

Deputy County Managers Maria Salazar Review Completed 05/07/2015 3:00 PM

Hotel Albuquerque Tenancy has submitted an Industrial Revenue Bond for \$40,000,000 to build, design, and equip Hotel Chaco. This project will invest \$40 million in Bernalillo County and create 115 jobs. Furthermore, this project is in a HUB Zone and will provide infill development as well as much needed construction jobs. I recommend Board approval.

Legal Randy Autio Review Completed 05/08/2015 9:39 AM

Prepared by Bond Counsel, approved as to legal form

County Manager Patricia Chandler Review Completed 05/08/2015 10:07 AM

As previously presented, this IRB approval will create 115 jobs and create a desired infill project. I recommend approval. T.Z. 05/08/2015

Board of County Commissioners Julie A Baca Meeting Pending 05/12/2015 5:00 PM

BERNALILLO COUNTY, NEW MEXICO

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF INDUSTRIAL REVENUE BONDS FOR THE BENEFIT OF HOTEL ALBUQUERQUE TENANCY OR ITS SUCCESSOR IN INTEREST (THE "COMPANY") TO BE ENTITLED BERNALILLO COUNTY, NEW MEXICO INDUSTRIAL REVENUE BONDS (HOTEL CHACO PROJECT) (THE "BONDS"), IN A PRINCIPAL AMOUNT NOT TO EXCEED FORTY MILLION DOLLARS (\$40,000,000); PROVIDING THAT THE BONDS WILL BE ISSUED FOR THE PURPOSE OF INDUCING THE COMPANY TO CONSTRUCT AND EQUIP HOTEL FACILITY WITHIN THE COUNTY; PROVIDING FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS FROM LEASE PAYMENTS TO BE PAID BY THE COMPANY TO THE COUNTY; PROVIDING FOR THE EXECUTION AND DELIVERY OF AN INDENTURE AND A LEASE AGREEMENT.

WHEREAS, Bernalillo County, New Mexico (the "County") is a legally and regularly created, established, organized and existing county under the general laws of the State of New Mexico; and

WHEREAS, the County is authorized by Sections 4-59-1 to 4-59-16, inclusive, NMSA 1978, as amended (the "Act"), to acquire industrial revenue projects to be located within the County; and, is authorized to adopt ordinances to provide for the safety, preserve the health, promote the prosperity and improve the morals, order, comfort and convenience of the County and its inhabitants (collectively, the "Act"); and

WHEREAS, the County has determined that it is in the best interests of the County and its inhabitants to issue its Industrial Revenue Bonds (Hotel Chaco Project), Series 2015 in the aggregate principal amount not to exceed \$40,000,000 (the "Bonds") to provide funds necessary to construct and equip hotel facility located in the County, to be leased to the Company, and to defray part or all of the cost of acquiring assets, including without limitation, reimbursing the Company for any costs incurred by the Company (the "Project") and to pay the costs of issuance of the Bonds; and

1 **WHEREAS**, the Bonds will be issued by the County pursuant to the Act and in accordance
2 with the terms of an Indenture (the “Indenture”) dated as of June 25, 2015 by and among the County,
3 the Company, the Depositary and the Purchaser of the Bonds as defined in the Indenture; and

4 **WHEREAS**, the Purchaser of the Bonds, will purchase the Bonds by paying the purchase price
5 of the Bonds through the advances as set forth in the Indenture; and

6 **WHEREAS**, the County is not pledging its faith and credit to the payment of the principal of or
7 the interest on the Bonds; and

8 **WHEREAS**, all required authorizations, consents or approvals of any state, governmental
9 body, agency or authority in connection with the authorization, execution and delivery of the Bonds
10 which are required to have been obtained by the date hereof, have been obtained, and which will be
11 required to be obtained prior to the date of the issuance of the Bonds, will have been obtained by
12 such date; and

13 **WHEREAS**, the following documents have been prepared in connection with the issuance of
14 the Bonds and have been reviewed by the County’s Bond Counsel and are on file with the County
15 Clerk:

16 (a) the Indenture;

17 (b) Lease Agreement by and between Bernalillo County and the Company dated
18 as of June 25, 2015 (the “Lease Agreement”); and

19 (c) Notice of Intent to Adopt an Ordinance dated March 24, 2015, published
20 April 10, 2015;

21 **WHEREAS**, there is on deposit with the County Clerk the proposed form of Bond Ordinance;

22 **NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF**
23 **BERNALILLO COUNTY, NEW MEXICO:**

24 **SECTION 1.** *Approval of Indenture;* The Indenture substantially in the form presented
25 herewith, with such changes, insertions, deletions and modifications as may be approved by the
26 Chair or Vice Chair of the Board and as may be recommended by Bond Counsel is hereby ratified

1 and approved. All such changes, insertions, deletions and modifications shall be deemed to have
2 been approved by the County upon execution and delivery of the Indenture, such execution and
3 delivery to be conclusive evidence of such approval. All capitalized terms in this Ordinance shall
4 have the meanings set forth in the Indenture unless otherwise defined herein.

5 **SECTION 2. *Authorization of the Bonds.*** The Board hereby authorizes and approves the
6 issuance of the Bonds for the purposes of acquiring and equipping the Project and for defraying part
7 or all of the cost of acquiring assets, including without limitation, reimbursing the Company for any
8 costs incurred by the Company for the Project, and paying the costs of issuance of the Bonds
9 including, but not limited to, the reimbursement of certain costs incurred by the Company prior to the
10 adoption of this Ordinance. The Bonds shall be issued under the terms and conditions of the
11 Indenture including provisions for the payment of principal of and interest on the Bonds, and shall be
12 signed by or bear the facsimile signature of the Chair of the Board, or the Vice Chair acting in her
13 absence, and the County Clerk, or a deputy County Clerk acting in her absence.

14 **SECTION 3. *Approval of Lease Agreement.*** The Chair, or the Vice Chair, of the Board is
15 hereby authorized and directed to execute and deliver the Lease Agreement on behalf of the County
16 in substantially the form presented herewith, with such changes, insertions, deletions and
17 modifications as may be approved by the Chair, or the Vice Chair, of the Board and as may be
18 recommended by Bond Counsel. All such changes, insertions, deletions and modifications shall be
19 deemed to have been approved by the County upon execution and delivery of the Lease Agreement,
20 such execution and delivery to be conclusive evidence of such approval. The Lease Agreement
21 requires the Company to maintain the Project in good repair and condition (excepting reasonable
22 wear and tear) and carry proper insurance with respect to the Project. The Lease Agreement requires
23 the Company to make payments sufficient to pay the principal of, redemption premium, if any, and
24 interest on the Bonds as principal, redemption premium and interest become due.

1 The maximum amount necessary in each year to pay the principal of and interest on the
2 Bond, assuming issuance of the Bond as of June 25, 2015, in the maximum principal amount of
3 \$40,000,000 and bearing interest at the rate of 4% per annum, is as follows:

- 4 1. June 1 in each of the years of 2016 through 2035, the amount of \$1,600,000;
- 5 2. On June 1, 2035, the amount of \$41,600,000.

6 It shall not be necessary to deposit any amount in a debt service reserve fund or repair and
7 replacement reserve fund for the maintenance of the Project Property (as defined in the Indenture).

8 **SECTION 4. General Authorization.** The Board hereby authorizes, empowers and directs
9 each of the officers (including the Board officers) and employees of the County, and its counsel, to
10 execute, carry out or cause to be carried out, and to perform, such obligations of the County and such
11 other actions as they, in consultation with Bond Counsel and advisors to the County in connection
12 with the issuance, sale and delivery by the County of its Bonds, shall consider necessary or advisable
13 in connection with this Ordinance, including but not limited to the Indenture, the Lease Agreement,
14 and such other documents and any amendments thereto, deemed necessary, and for the issuance, sale
15 and delivery of the Bonds.

16 **SECTION 5. Severability.** If any one or more provisions of this Ordinance should be
17 determined by a court of competent jurisdiction to be contrary to law, any such provision shall be
18 deemed separable from the remaining provisions hereby and the invalidity or unenforceability
19 thereof shall in no way affect the validity or the enforceability of the other provisions of this
20 Ordinance.

21 **SECTION 6. No Recourse and Liability.** All covenants, stipulations, obligations and
22 agreements of the County contained in this Ordinance, and in the documents hereby approved and
23 authorized for execution, shall be deemed to be the covenants, stipulations, obligations and
24 agreements of the County, and all such covenants, stipulations, obligations and agreements shall be
25 binding upon the County, and, except as otherwise provided in this Ordinance and such documents,
26 all rights, powers and privileges conferred, and duties and liabilities imposed, upon the County by

the provisions of this Ordinance, and in the documents hereby approved and authorized for execution, shall be exercised or performed by the Board; provided that no covenant, stipulation, obligation or agreement herein contained or contained in any document hereby approved and authorized for execution shall be deemed to be a covenant, stipulation, obligation or agreement of any officer, director, member, or employee of the County in his individual capacity, and neither the members of the Board nor any officials executing the Bonds shall be liable personally on the Bonds or be subject to any personal liability or accountability by reason of the issuance thereof.

SECTION 7. *Ordinance Irrepealable.* After the Bonds are issued, this Ordinance shall be and remain irrepealable until the Bonds and the interest thereon shall be fully paid, canceled and discharged, as provided in the Indenture or there has been a defeasance as provided in the Indenture.

SECTION 8. *Repealer Clause.* All bylaws, orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, heretofore repealed.

SECTION 9. *Declaration of Emergency and Effective Date.* An emergency is hereby declared in order to preserve the health, welfare, and economy of the County and it is therefore necessary that this ordinance become effective immediately upon filing with the County Clerk.

SECTION 10. *General Summary for Publication.* Pursuant to the general laws of the State, the title and a general summary of the subject matter contained in this Ordinance shall be published in substantially the following form:

(Form of Summary of Ordinance for Publication)

BERNALILLO COUNTY, NEW MEXICO

NOTICE OF ADOPTION OF ORDINANCE NO. 2015-__

NOTICE IS HEREBY GIVEN of the title and of a general summary of the subject matter contained in Ordinance No. 2015-__, duly adopted and approved by the Board of County Commissioners (the “Governing Body”) of Bernalillo County, New Mexico (the “County”) on May

12, 2015. A complete copy of Ordinance No. 2015-__ is available for public inspection during the normal and regular business hours of the County Clerk, One Civic Plaza, 6th Floor, Albuquerque, New Mexico, 87102.

The Title of the Ordinance is:

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF INDUSTRIAL REVENUE BONDS FOR THE BENEFIT OF HOTEL ALBUQUERQUE TENANCY OR ITS SUCCESSOR IN INTEREST (THE "COMPANY") TO BE ENTITLED BERNALILLO COUNTY, NEW MEXICO INDUSTRIAL REVENUE BONDS (HOTEL CHACO PROJECT) (THE "BONDS"), IN A PRINCIPAL AMOUNT NOT TO EXCEED FORTY MILLION DOLLARS (\$40,000,000); PROVIDING THAT THE BONDS WILL BE ISSUED FOR THE PURPOSE OF INDUCING THE COMPANY TO CONSTRUCT AND EQUIP HOTEL FACILITY WITHIN THE COUNTY; PROVIDING FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS FROM LEASE PAYMENTS TO BE PAID BY THE COMPANY TO THE COUNTY; PROVIDING FOR THE EXECUTION AND DELIVERY OF AN INDENTURE AND A LEASE AGREEMENT.

The following is a general summary of the subject matter contained in Ordinance No. 2015-

__:

Preamble recites such matters as the existence of the County; the authority of the County to issue bonds under the New Mexico law; the determination of the County to issue its Bernalillo County, New Mexico Industrial Revenue Bonds, (Hotel Chaco Project), Series 2015, in the aggregate principal amount not to exceed \$40,000,000 (the "Bonds") to provide funds for the purposes of equipping hotel facility located in the County, to be leased to the Company, and for defraying part or all of the cost of acquiring assets, including without limitation, reimbursing the Company for any costs incurred by the Company (the "Project"), and to pay the costs of issuance of the Bonds; to be sold to the Holder and at the price to be set in the Indenture; recites that the County is not pledging its faith and credit to the payment of the principal of or interest on the Bonds; recites that all required governmental authorizations or approvals have been obtained or will be obtained by the date of

1 issuance of the Bonds; recites that project documents have been reviewed by Bond Counsel; recites
2 that the form of Bond Ordinance is on deposit with the County Clerk.

3 **SECTION 1** approves the Indenture.

4 **SECTION 2** authorizes the issuance of the Bonds.

5 **SECTION 3** approves the Lease Agreement.

6 **SECTION 4** is the General Authorization provision which directs the officers of the Board and
7 employees of the County to execute all required documents.

8 **SECTION 5** is the severability clause.

9 **SECTION 6** provides that no individual member of the Board or employee of the County shall
10 be personally liable on the Bonds.

11 **SECTION 7** provides that the Ordinance is not repealable by the County so long as there are
12 Bonds outstanding.

13 **SECTION 8** provides that all inconsistent resolutions and ordinances are repealed.

14 **SECTION 9** declares an emergency and provides that the Ordinance shall be in full force and
15 effect immediately upon recordation.

16 **SECTION 10** provides for a summary of the Ordinance to be published.

17 COMPLETE COPIES OF THE ORDINANCE ARE ON FILE IN THE OFFICE OF THE COUNTY CLERK,
18 ONE CIVIC PLAZA, 6TH FLOOR, ALBUQUERQUE, NEW MEXICO, 87102, AND ARE AVAILABLE FOR
19 INSPECTION OR PURCHASE DURING REGULAR OFFICE HOURS. THIS NOTICE ALSO CONSTITUTES
20 COMPLIANCE WITH SECTIONS 6-14-4 THROUGH 6-14-7, NMSA 1978.

CONTINUATION PAGE 8

ORDINANCE No. 2015-

WITNESS my hand and seal of the County this ____ day of _June 25, 2015.

(SEAL)

/s/ Maggie Toulouse Oliver
County Clerk

(End of Form of Ordinance for Publication)

[Remainder of page intentionally left blank]

Attachment: Hotel Chaco Ordinance (D1v2) (4527 : IRB for Hotel Albuquerque Tenancy)

1 **Passed and Adopted** this 12th day of May, 2015.

2
3 **BERNALILLO COUNTY, NEW MEXICO**
4 **BOARD OF COUNTY COMMISSIONERS**

5 _____
6 **MAGGIE HART STEBBINS, CHAIR**

7 _____
8 **ART DE LA CRUZ, VICE CHAIR**

9 _____
10 **DEBBIE O'MALLEY, MEMBER**

11 _____
12 **LONNIE C. TALBERT, MEMBER**

13 _____
14 **WAYNE A. JOHNSON, MEMBER**

15
16
17
18 [SEAL]

19
20 Attest:

21
22 _____
23 Maggie Toulouse Oliver, County Clerk

24
25 Approved as to Form

26
27 _____
28 Tommy D. Hughes, Bond Counsel

Attachment: Hotel Chaco Ordinance (D1v2) (4527 : IRB for Hotel Albuquerque Tenancy)

**Bernalillo County
Industrial Revenue Bond (IRB) Application
Approval**

Bernalillo County Commission Board Meeting Date: May 12, 2015

A. Executive Summary

1. Applicant: Hotel Albuquerque Tenancy and Sawmill Bellamah Properties, LLC

2. Amount: \$40,000,000 in Series (A) bonds; Hotel Chaco;
\$10,000,000 in Series (B) bonds; Sawmill Market

3. Project Location: District 1

4. Purpose of IRB:

Hotel Albuquerque Tenancy and Sawmill Bellamah Properties, LLC have submitted an application totaling \$50,000,000 for Industrial Revenue Bonds with a term of 20 years at an 80% exemption rate. The IRB will be used for the development of Hotel Chaco and the Sawmill Market and will be used specifically for construction costs, Furniture, Fixtures, and Equipment (FF&E) purchases, development costs, land, design/engineer.

There will be no fiscal obligation to the County resulting from the IRB. While title to the real and personal property is held by the County, 80% of Real Property, 100% of Gross Receipt, Compensating, and 90% Personal Property taxes will be exempt. This equates to an estimated \$191,006 annually, and \$3,820,129 total. The County will hold title to the real and personal property until Hotel Albuquerque Tenancy and Sawmill Bellamah Properties, LLC repays its bondholders.

B. Project

1. Project Description:

Hotel Chaco:

Hotel Chaco will be a new multi-million dollar hotel in the heart of historic Old Town, Albuquerque, and the 118-room project will break ground upon the issuance of the Industrial Revenue Bond. The property will be built adjacent to Hotel Albuquerque and will share its pool, ballrooms and chapel. The hotel will be comprised of five levels. According to its developers, the goal is to create a hotel that captures the legacy of New Mexico's Native American culture and history in a modern and luxurious way. Specific design elements that have been incorporated from the Native American cultures include a solar alignment similar to Chaco Canyon. The hotel's five floors also will be built in a traditional stacked pueblo style with the facade stepping back at the upper floors.

Attachment: Hotel Albuquerque_Sawmill Bellamah_Exec Sum_28 Apr 2015_1100 (4527 : IRB for Hotel Albuquerque Tenancy)

3/17/2015

Project Features:

- 118 Guestrooms, including 10 luxurious suites
- Rooftop event terrace
- Conference room facilities
- Signature restaurant
- 6,000 square-foot spa
- 1,200 square-foot fitness facility
- 3,000 square-feet of street-front retail
- Outdoor pool and lounge experience

Sawmill Market:

Sawmill Market's goal is to be an artisanal food market infusing an eclectic variety of local and internationally-inspired cuisine; it will be the first of its kind in the Southwest. The design of the building reflects the historic sawmills once located in this area. The building will provide a variety of indoor and outdoor seating options, bike parking areas, and family-oriented events. The Sawmill Market is intended to be located immediately north of Hotel Chaco on Bellamah Avenue and 19th Street.

2. Company Information:

Hotel Albuquerque Tenancy and Sawmill Bellamah Properties LLC are currently headquartered in the Albuquerque Plaza Office Building located at: 201 3rd St. NW, Suite 1150, Albuquerque, NM 87102.

Hotel Chaco:

Heritage Hotels & Resorts, Inc. (HH&R) will be the operator of Hotel Chaco upon completion. HH&R was initially established as an independent hotel management company in 2004 to manage select hotels that provide a rich, authentic cultural experience. James M. Long, principal and founder of heritage Hotels, has a significant majority ownership interest in all hotels managed by Heritage Hotels. The current company President is Adrian Perez. The company was named the "2006 National Retailer of the Year" by the US Dept. of Commerce, and was a finalist for 2011 Hotel Management Company of the Year by the Latino Hotel Association.

Sawmill Market:

Southwest Brands LLC, will be the primary operator of the Sawmill Market project. Southwest Brands LLC was initially established to own and operate select businesses in the food and beverage industries within the state of New Mexico. The company was formed in 2011 by native New Mexicans James Long, Richard Herig, and Jack Harney. Key assets of the company include Gardunos Restaurants and Keva Juice Southwest.

3/17/2015

C. Industrial Revenue Bond

1. IRB Uses:

The following is a breakdown of estimated construction costs, FF&E purchases, development costs, land, design/engineer and other soft costs for the complex:

IRB Bond Series	Hotel Chaco (A)	Sawmill Market (B)	Total
Construction	\$30,000,000	\$5,000,000	\$35,000,000
FF&E	\$4,800,000	\$2,500,000	\$7,300,000
Land	\$1,200,000	\$1,000,000	\$2,200,000
Design/Eng.	\$4,000,000	\$1,500,000	\$5,500,000
Total	\$40,000,000	\$10,000,000	\$50,000,000

- a. The initial phase of this development is Hotel Chaco. This phase will require funds from Series (A) of the IRB issuance.
- b. The second series, Series (B) will be allocated to the Sawmill Market project.

2. Payback Period:

The payback period for the County to recover the costs of incentives, contributed to the project, from the additional revenues that it will receive from the facility is 0.7 years.

D. Economic Impact:

This project will result in the creation of 215 new permanent jobs by Hotel Albuquerque Tenancy and Sawmill Bellamah Properties, LLC. During the construction phase an estimated 543 (direct and indirect) construction jobs will be created.

The facility is estimated to have an Employment Multiplier of 1.36; meaning for every 1 job created by the facility an additional 1.36 jobs will be created within the region.

The facility will have the following economic impact on Bernalillo County over the first 30 years of operations:

3/17/2015

Economic Impact over the first 30 Years of the Facility's Operations	
Total Number of Permanent Jobs to be created	305
Direct	215
Indirect/Induced	90
Additional Revenues For Bernalillo County	
GRT	\$7,618,401
Property Tax	\$1,028,287
Employment Multiplier	1.36

E. Community Impact

Hotel Chaco and Sawmill Market look to immediately provide the community with a significant infusion of employment opportunities. The combined projects will generate approximately **305 direct/indirect** jobs. The locations of both projects are located within the Sawmill Wells Park Areas, classified as a Metropolitan redevelopment area. This *infill development* will make better use of existing infrastructure, lowering costs of public services such as: transit, sidewalks, water and sewer, school, and public safety (police, fire, ambulance).

Also, this area is identified as a Historically Underutilized Business (HUB) Zone, a federal designation that encourages development in areas of need. The proposed developments are compatible with the Old town and Museum areas. The projects will provide vital tourism and retail experiences for those the historical Old Town area of Bernalillo County.

Lastly, the Hotel Chaco project has been approved by the Environmental Planning Commission (EPC) of the City of Albuquerque. The project has received the full support of local neighborhood associations and the Old Town Merchants Association.

F. Staff Recommendation

Staff recommends approval of the Hotel Albuquerque Tenancy and Sawmill Bellamah Properties, LLC Properties IRB Application as outlined in the report above.



FINANCIAL ANALYSIS FORM

Date:	May 12, 2015
Action Item Title:	Industrial Revenue Bond Ordinance for Hotel Albuquerque Tenancy
Department:	Economic Development
Form Prepared By: (Name, Title & Phone Number)	Daniel J. Beaman, Special Projects Coordinator, (505) 468-7818
Form Reviewed By: (Budget Office Staff Name & Title)	Brandee Pacheco, Financial Services Administrator III, (505) 468-7415
(1 thru 5 or all) BCC District:	1

Hotel Albuquerque Tenancy has submitted an IRB application for \$40M with a term of 20 years and an 80% exemption rate. The IRB will be used for the development of Hotel Chaco. IRB funds will be used for construction costs, Furniture, Fixtures, and Equipment (FF&E) purchases, development costs, land, design/engineer. This action is requesting approval of an ordinance authorizing the issuance of IRBs on behalf of Hotel Albuquerque Tenancy.

Funding Source	New	Existing	FY15	FY16	FY17	FY18	FY19	TOTALS
RECURRING								
Payment in Lieu of Taxes (PILT)	X				139,827	139,827	139,827	419,481
SUB-TOTAL RECURRING			-	-	139,827	139,827	139,827	419,481
NON-RECURRING								
			-	-	-	-	-	\$ -
SUB-TOTAL NON-RECURRING			-	-	-	-	-	\$ -
Total Revenues			-	-	139,827	139,827	139,827	419,481

*New = New Funding Request/Not Currently Budgeted OR

Existing = Funding Exists in the Budget

\$ 419,481

Expenditure Description	New	Existing	FY15	FY16	FY17	FY18	FY19	TOTALS
RECURRING								
Payment in Lieu of Taxes (PILT)					139,827	139,827	139,827	419,481
SUB-TOTAL RECURRING			-	-	139,827	139,827	139,827	419,481
NON-RECURRING								
			-	-	-	-	-	\$ -
SUB-TOTAL NON-RECURRING			-	-	-	-	-	\$ -
Sub-total Operating Expenditures			-	-	139,827	139,827	139,827	\$ 419,481

*New = New Funding Request/Not Currently Budgeted OR

Existing = Funding Exists in the Budget

Staff Position Title	New	Existing	FY15	FY16	FY17	FY18	FY19	TOTALS
			-	-	-	-	-	\$ -
			-	-	-	-	-	\$ -
			-	-	-	-	-	\$ -
Sub-total Staff Cost Expenditures			-	-	-	-	-	\$ -

*Status of Position enter FT = Full-Time Equivalent, PT = Part-Time FTE, T = Term

TOTAL EXPENDITURES			-	-	139,827	139,827	139,827	419,481
								\$ 419,481

Attachment: Hotel Albuquerque Tenancy FAF_12 May 2015 [Revision 2] (4527 : IRB for Hotel Albuquerque Tenancy)



FINANCIAL ANALYSIS FORM

FISCAL IMPLICATIONS

Historical Information and Existing Funding (include match and in-kind funding) - Heritage Hotels & Resorts, Inc. (HH&R) will be the operator of Hotel Chaco upon completion. HH&R was initially established as an independent hotel management company in November 2004 to manage select hotels that provide a rich, authentic cultural experience. James M. Long, principal and founder of heritage Hotels, has a significant majority ownership interest in all hotels managed by Heritage Hotels. Southwest Brands LLC, will be the primary operator of the Sawmill Market project. Southwest Brands LLC was initially established to own and operate select businesses in the food and beverage industries within the state of New Mexico. The company was formed in 2011 by native New Mexicans James Long, Richard Herig, and Jack Harney.

Current Impact of Proposed Action - If approved there will be no fiscal obligation to the County resulting from the IRB. While title to the property is held by the county, 80% of property, 90% of personal property, and 100% of Gross Receipt/Compensating taxes will be foregone. This equates to an estimated \$139,827 annually, and \$2,796,547 total. The County will hold title to the real and personal property until Hotel Albuquerque Tenancy and Sawmill Bellamah Properties, LLC repays its bondholders.

Future Implications - Hotel Albuquerque Tenancy and Sawmill Bellamah Properties, LLC will reimburse Bernalillo County for any associated legal costs incurred as a result of the IRB. There are no performance implications relative to Bernalillo County as a result of this action. IRB proceeds will not flow through the County. Title to the land and improvements purchased will remain with the County until the bonds are paid in full. The County has no role in the debt repayment. The Project will result in 215 new jobs within the first 30 years; 115 for Hotel Chaco. If final BCC approval is obtained, the projected incoming PILT revenue will be budgeted during the FY17 and FY18 budget review process. The original application received was for \$50,000,000 total, of which \$40,000,000 for Hotel Chaco and \$10,000,000 for Sawmill Market. The remaining \$10,000,000 IRB for Sawmill Market will be presented to the BCC for approval at a later date.

OTHER SIGNIFICANT ISSUES

Departmental Impacts - Bernalillo County Economic Development Department will work with Bond Counsel to ensure all appropriate documentation is in place. Hotel Albuquerque Tenancy will be responsible for payment directly to bondholders. Both the Debt Policy and the Economic Development Policy specify that the County will not pledge any County revenues to its conduit bond financings or guarantee indebtedness of others.

Countywide Impacts - Accounting will bill Hotel Albuquerque Tenancy for PILT payments on an annual basis. Both the debt Policy and the Economic development Policy specify that the County will not pledge any County revenues to its conduit bond financing or guarantee indebtedness of others.

Other - Accounting already has a process in place to invoice for the PILT. If approved, Accounting will be notified that the project is going to take place.

JUSTIFICATION

Mandated - This is not a mandated action.

Program Relevance - This initiative is an incentive for Economic Development purposes made available by NM State Statute.

Other Measures - Economic Development Department will be monitoring all applicable reporting measures to ensure IRB requirements are being met.

ALTERNATIVES

Failure to approve this action will result in the project not moving forward and forgo the opportunity to assist in the creation of 115 jobs for Hotel Chaco.

BUDGET / FINANCE RECOMMENDATION

Budget staff has reviewed this financial analysis. If approved this action will result in the approval of an ordinance authorizing an IRB to be issued in the amount of \$40,000,000 with an exemption rate set at 80% and a term of 20 years on behalf of Hotel Albuquerque Tenancy. IRB funds will be used for construction costs, Furniture, Fixtures, and Equipment (FF&E) purchases, development costs, land, design/engineer to develop Hotel Chaco. Title to the property will be held by Bernalillo County until bonds are paid in full. 100% of property taxes will be forgone during this period. The original application submitted included an additional \$10,000,000 for the development of the Sawmill Market which will be brought before the BCC for approval at a later date. Approval of this action will not have an impact on the County's General Fund.



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Infrastructure Planning & Geo Resources

Prepared By: Jim Moreno

Director: Steve Miller

DCM: Roger Paul

Title: Adopting a Complete Streets Ordinance

Action:

Motion to approve the introduction and publication of an Ordinance for Complete Streets for an addition to the Bernalillo County Code of Ordinances, Chapter 66 - Roads and Bridges

Summary:

The Complete Streets Ordinance provides a means of balancing our transportation system by including bicycling, walking, and transit facilities within our roadways. Complete street facilities include but are not limited to sidewalks, bike lanes, multi-use trails, pedestrian crossings, and bus shelters. Complete streets employ cross-section elements built at a human scale to encourage safe travel and access for all users and appropriate to the land use context. Complete streets provide infrastructure for convenient travel for all modes of traffic, for those who don't drive, and for travelers with limited abilities. A similar ordinance was adopted by the City of Albuquerque on February 6, 2015 and new Complete Streets Standards were approved by the MRCOG for the region. Complete streets ordinances have been adopted in communities across the country and have demonstrated multiple economic, health, and safety benefits to the public.

With the adoption of this ordinance, complete streets enhancements will be included in new projects, rehabilitation/retrofit projects, and in maintenance activities that can accommodate these improvements, as appropriate.

Background, Need, and National Trends

Much of Bernalillo County's existing roadway system was built to facilitate access to destinations by personal automobile, resulting in streets that aren't conducive for other modes of travel. There is a growing acceptance nationwide of the need for multi-modal roadways that serve motor vehicles, bicyclists, pedestrians; and transit patrons of all ages and abilities. The complete streets approach is a nationally recognized framework for designing context-sensitive street facilities that enable safe travel by all users.

Hundreds of municipalities, more than half of U.S. states, and approximately fifty-five counties have adopted ordinances and policies incorporating complete streets concepts. The Mid-Region

Council of Governments passed a resolution on April 17, 2015 requiring that complete streets principles be incorporated into their planning documents and has prepared the *Long Range Transportation System (LRTS) Guidelines* that set out complete streets design standards.

Complete streets encourage private investment and redevelopment of properties they serve and foster new land use patterns that bolster economic growth and stability, help generate jobs, attract private investment and tourism, create place-making in areas of high activity and can increase retail sales and land values. They integrate general purpose roadways, sidewalks, bike lanes, transit amenities, traffic calming and safe crossings, to create a balanced transportation system that meets the needs of motorized and non-motorized travelers as well as persons with disabilities. Also, complete streets improve community health by reducing the risk of injuries and encouraging walking and bicycling to help combat obesity and heart disease. They promote alternative transportation modes, helping to reduce street network congestion and vehicle emissions.

Section II.D.4 of the *City of Albuquerque/ Bernalillo County Comprehensive Plan* establishes as a goal the development of corridors, streets and complementary adjacent land uses that provide a balanced circulation system through efficient placement of employment and services, encouraging bicycling, walking and use of transit as alternatives to automobile travel while providing sufficient roadway capacity to meet mobility and access needs. Section II.D.4.a.2 identifies a means of balancing the street system by encouraging bicycling, walking and use of mass transit between designated neighborhood, community and regional centers as an implementation technique to achieve a balanced transportation system. Section II.B.5 states that the established urban areas of the County shall offer a variety and a maximum of choices in the housing, transportation, work areas and life styles, while creating a visually pleasing built environment.

Various adopted local area plans, including sector development and corridor plans, establish policies calling for the development of streets that serve all users. Multiple street projects aimed at improving accessibility for all users are successfully completed around the County. These projects have demonstrated the viability of providing for pedestrians, cyclists, transit users and other while minimizing impacts to vehicle travel. Many opportunities remain, especially in suburban and urban areas of the County, to improve street rights-of-way for all users, especially where pre-scheduled projects, such as resurfacing, provide opportunities to consider new striping configurations. Public interest in multi-modal street infrastructure is increasing across a wide spectrum of people.

The Complete Streets Ordinance will foster a systematic approach to building facilities that encourage safe bicycling and walking in Bernalillo County. Communities across the nation have experienced an increase in non-motorized travel with the construction of complete streets

facilities. Bernalillo County recognizes the importance of non-motorized travel with its attention to the expansion of our trails system. Projects completed to date that contain complete streets elements include Eubank Phases I & II, Edith, Isleta Phases I & II, and Montano, totaling approximately seven miles. Future projects include the 2nd Street trail to Valle de Oro and the 2nd Street Alameda Drain trail in the North Valley.

This Ordinance pertains to approximately 70 miles of arterial and collector roads in the unincorporated area of Bernalillo County not including the East Mountain Area. Local neighborhood roads are not included in the Ordinance to preserve the unique character of individual neighborhood streets. East Mountain roadways are predominately rural with less of an opportunity to provide complete streets elements and are not covered by the ordinance. If trails, bikeways, or other non-motorized facilities are appropriate for the East Mountain area, they are encouraged and considered on a case-by-case basis outside the purview of the Ordinance.

Public Outreach

The MRCOG in preparing the Futures 2040 Metropolitan Transportation Plan developed LRTS to replace the Future Albuquerque Area Bikeways and Streets (FAABS) document. The LRTS includes street and street-side design guidelines based on complete streets principals, e.g. narrower lane widths, parallel bikeways, road diets, curb bulb-outs, roundabouts, etc.. The Futures 2040 MTP including LRTS was presented at a round of public meetings held by the MRCOG starting with public kickoff meetings in November, 2013, and finishing with a final open house and public meeting on March 24, 2015. A total of ten meetings were held, four of which were in Bernalillo County. Future Bernalillo County public meetings on the Complete Streets Ordinance may be planned if it is determined that the MRCOG meetings did not reach a good cross-section of Bernalillo County residents in the un-incorporated areas.

Staff requests the Board's approval of the introduction and publication of the draft Ordinance.

Attachments:

- Final Complete Streets Ordinance FAF (XLSX)
- Bernco Chapter 66 Article VI Complete Streets 5-4-15 (DOCX)

Staff Analysis Summary:

Infrastructure Planning & Geo Resources Steve Miller Review Completed
05/05/2015 9:34 AM

Complete street projects improve safety for all roadway users and encourage multi-modal travel. Compared to conventional transportation projects, these projects are an inexpensive way to achieve transportation goals. Studies indicate complete street projects tend to enhance economic development by making the street more desirable for businesses. I recommend approval.

5/4/2015

- JM

Purchasing Dinah Esquivel Review Completed 05/05/2015 12:13 PM

Application of the Procurement Code does not apply to the proposed motion. Purchasing comment is not required.

Risk Management Kevin Kinzie Review Completed 05/05/2015 2:13 PM

Risk Management has reviewed this proposed motion and supports this effort to provide safer roadways in our jurisdiction. Kevin D. Kinzie, Risk Management Director, 5/5/2015

Budget & Business Improvement Jeff Lovato Review Completed 05/06/2015 11:32 AM

Reviewed and approved. This ordinance for complete streets projects provide safer roadways for all. There are no financial implications at this time, although this measure may require county resources in the future. Recommend approval. Jeff P. Lovato, Accounting and Budget Director, 05/06/15

Finance Shirley Ragin Review Completed 05/06/2015 3:09 PM

Reviewed and recommend approval of the Complete Streets Ordinance. There is no current financial impact, however although this adds to the quality of life, this could increase the costs associated with future projects. SMR 5/6/2015

Public Works Roger Paul Review Completed 05/06/2015 5:11 PM

The proposed Complete Streets Ordinance results from extensive coordination with MRCOG and the City of Albuquerque to develop a framework for improving the multi-modal aspects of the major street corridors in the region. This ordinance has been crafted to accommodate the differences between the rural/semi-urban nature of the unincorporated County and the more urban development patterns within the City of Albuquerque. Approval of the introduction and publication of the draft ordinance allows for expanded public input through our process. I recommend approval. RAP 5/6/15

Legal Randy Autio Review Completed 05/07/2015 12:25 PM

Approved as to legal form

County Manager Patricia Chandler Review Completed 05/07/2015 1:22 PM

As this proposed ordinance states, it will not impact local neighborhood streets, but rather collectors & arterial streets (major streets). The County has encouraged quality of life bike ways. I strongly support this introduction. T.Z. 05/07/2015

Board of County Commissioners Julie A Baca Meeting Pending 05/12/2015 5:00 PM



FINANCIAL ANALYSIS SHORT FORM

SECTION 1: GENERAL INFORMATION

Date:	March 19, 2015
Agenda Item Title:	Complete Streets Ordinance
Department:	Infrastructure Planning and Geo-Resources
Form Prepared By: (Name, Title & Phone Number)	Richard Mobarak, Technical Planning Program Manager, 848-1598
Form Reviewed By: (Budget Office Staff Name & Title)	Carlos A. Sanchez, FSA III, 505-468-7257
(1 thru 5 or all) BCC District:	All

SECTION 2: PROJECT OVERVIEW

This Item is to present Complete Streets Ordinance for BCC approval. Complete streets consists of adding bicycle, pedestrian, and transit facilities to roadways that mostly accommodate motor vehicles or building new roadways with the appropriate enhancements to facilitate all modes of travel.

SECTION 3: NARRATIVE

FISCAL IMPLICATIONS

Historical Information - Road projects may include complete streets elements depending on initial scoping decisions, location, and funding availability. The process has been inconsistent between projects during the development phase. This ordinance will require consistency for considering and building these amenities while still allowing flexibility.

Current Impact of Proposed Action - Funding for complete streets enhancements will depend on the scope of the project. The improvements can range from re-striping to accommodate bike lanes to the addition of sidewalks, curb, gutter, pavement widening (shoulders) for bikes, traffic calming, pedestrian crossings, and bus shelters.

Future Implications - Financial sources for complete streets projects will be the general fund, state funds, federal funds, and G.O. bond money. County matching funds may be needed depending on the specific project and source of funding. No specific number can be tied to this item at this time as it will be project specific. This item will just standardize the process during the development phase.

OTHER SIGNIFICANT ISSUES

Departmental Impacts - Primary impacts will be mainly to the Technical Services and Operations & Maintenance Department within the Public Works Division. It will consist of the cost of adding complete streets elements to specific projects.

Countywide Impacts - Complete streets projects will encourage investment, competitiveness, and attract young professionals and tourists who tend to utilize public transportation and bike/pedestrian facilities. People walking or biking are more likely to stop at neighborhood businesses which keeps tax revenue in our local economy. Complete streets also offer numerous health, safety, and air quality benefits that are not easily quantifiable.

Other - n/a

JUSTIFICATION

Mandated - The scoping, design, and implementation process for the advancement of complete streets in Bernalillo County will be mandated with the adoption of this ordinance.

Program Relevance - Road Maintenance activities through the Operations & Maintenance Department and roadway planning, design, and construction through the Technical Services Department will be affected by this ordinance. It also ties in with the overall County goal of Public Infrastructure.



FINANCIAL ANALYSIS SHORT FORM

Other Measures - n/a

ALTERNATIVES

Not adopt this measure - Progress toward building roadways that safely accommodate pedestrians, bicyclists, and transit riders can fall behind national trends without a systematic approach for the scoping, design, and construction of multi-modal roadways.

BUDGET / FINANCE RECOMMENDATION

There are no financial implications at this time although this measure may cause there to be a further financial burden with future projects.

**BERNALILLO COUNTY
BOARD OF COUNTY COMMISSIONERS
ORDINANCE NO. _____**

**ADOPTING A NEW ARTICLE IN Chapter 66, Roads and Bridges,
TO BE KNOWN AS ARTICLE VI. - COMPLETE STREETS ORDINANCE**

Sec. 66-263 INTENT AND PURPOSES

The intent of Article VI. – Complete Streets Ordinance, Sec. 66-263 et seq. is as follows:

- (1) To implement and be so interpreted as to comply with the New Mexico County Subdivision Act §47-6-1 et seq. NMSA 1978, and County Subdivision Ordinance, Sec. 74-73 (b)(c), for road development.
- (2) For residents and visitors, regardless of their age, ability, or financial resources, to safely and efficiently use the public right-of-way within the corridors described herein and meet their transportation needs regardless of their preferred mode of travel.
- (3) To establish the image and identity of street corridors and improve economic activity on those corridors by providing a framework for current and future development that integrates sidewalks, trails, bike facilities, transit amenities, and safe crossings into their design.
- (4) To accommodate and complement improved streetscapes and pedestrian facilities installed according to the provisions of the *County Sidewalk Ordinance*, appropriate sections of the County Code, the Americans with Disabilities Act (ADA), and the proposed Public Rights-of-Way Accessibility Guidelines (PROWAG).

Sec. 66-264 APPLICABILITY

This Article shall apply to all arterial and collector roadways and or segments of a roadway on County rights-of-way which are listed on the Mid-Region Council of Governments' Current Roadway Functional Classification Map except for those in the East Mountains.

While appropriate non-motorized traffic improvements for the East Mountains are not under the purview of this ordinance, they are by no means prohibited or limited by any provisions established herein.

Sec. 66-265 DEFINITIONS

COMPLETE STREETS - A roadway with cross-sections (including public right of way and public or private easements abutting a public right of way that are designated for a roadway) built at a human scale, designed and operated for safe access for all users, including pedestrians, bicyclists, motorists, and transit riders of all ages and abilities, to allow safe and convenient street crossings, and pedestrian access to adjacent land uses.

Complete Streets components include, but are not limited to, sidewalks, bike lanes, dedicated bus lanes, comfortable, safe and accessible public transportation stops, frequent and safe pedestrian crossing opportunities, median pedestrian islands, accessible pedestrian signals, curb extensions and pedestrian bulb-outs, reduced travel lane widths determined by the design speed of the roadway, context-appropriate curb return radii, roundabouts, traffic calming, road diets, or other features that accommodate safe and efficient multimodal travel.

CONNECTIVITY - Frequency by which streets or roadways intersect, or providing convenient and safe routes of travel for all modes of travel between logical points of origin and destination.

CONTEXT SENSITIVE DESIGN - Design that seeks to balance the need to move vehicles efficiently with other outcomes specific to communities and neighboring properties through which a street passes, such as place-making, pedestrian-friendliness, historic preservation and economic development.

EAST MOUNTAIN AREA – That portion of the county between the eastern limit of the county and the eastern limit of the city, which is more particularly described as that portion of the county east of the east line of Township 4 East of the New Mexico Principal Meridian and as such line is projected through land grant boundaries (being 24 miles east of the New Mexico Principal Meridian).

MULTIMODAL LEVEL OF SERVICE - A set of indicators published by the National Academy of Sciences, National Highway Cooperative Research Board through *Report 616* and any successor document used to evaluate the convenience and comfort of facilities for transit users, pedestrians, bicyclists and other non-motorized users of the public right of way. These indicators include, but are not limited to: the connectivity of sidewalks and paths throughout an area, the availability and safety of road crossings for pedestrians, the separation of non-motorized traffic from motorized traffic, (e.g. sidewalk widths and distance from traffic lanes, presences of separators like bollards or trees), motorized traffic speed control (e.g. traffic calming features), way finding, sense of security (e.g. visibility and lighting of sidewalks), transit stations, and weather protection.

REHABILITATION - Rehabilitation projects are those required to extend the service life of an existing facility, improve its operation, improve safety, or restore its original performance.

Sec. 66-266 GENERAL POLICY

(A) The following complete streets principles shall apply to all projects on streets that are within the jurisdiction of this ordinance:

- (1) The overarching goal of any project that affects street configurations, signalizations, and all other design features shall be based on improving Multimodal Level of Service

(MLOS) as described in the National Cooperative Highway Research Program's *Report 616, Multimodal Level of Service Analysis for Urban Streets* and generally defined as safe and efficient accommodation for all users, including pedestrians, bicyclists the disabled, motorists and transit vehicles.

- (2) On-street bicycle facilities shall be as identified by the Mid-Region Council of Governments' *Long Range Bikeway System Map* and the Bernalillo County *Pedestrian and Bicyclist Safety Action Plan*. All projects on any applicable roadway shall include appropriate safety measures to facilitate the crossing of bicycle traffic wherever a designated bicycle facility crosses the street.
- (3) On roadways that serve industrial and/or freight uses, complete streets improvements that are consistent with freight mobility and support other modes of travel shall be considered.
- (4) Vehicle lane widths should be assessed and modified if appropriate by the tables for General Parameters for Arterial Thoroughfares and Collector Thoroughfares as established in *Designing Walkable Urban Thoroughfares: A Context Sensitive Approach* published by the Institute of Transportation Engineers (ITE) and or any successor documents or standards that may result from amendments or replacements. Urban streets with through vehicle lane widths exceeding 12 feet are strongly discouraged, except where motor vehicles and bicycles share lanes on Bicycle Routes designated by the Mid-Region Council of Governments' *Long Range Bikeway System Map*.
- (5) Mid-block Pedestrian Crossings may be installed where warranted for a project to meet the intent of this ordinance under the criteria established in the *Manual on Traffic Control Devices (MUTCD)* Chapter 3B-18, the *Urban Street Design Guide* of the National Association of County Traffic Officials Traffic Officials (NACTO), and the *Guide for the Planning Design and Operation of Pedestrian Facilities* by the American Association of State Highway and Transportation Officials (AASHTO). Un-signalized mid-block crossings are permitted where warranted and should be clearly marked by signs and other high-visibility features. Where necessary, mid-block pedestrian crossings shall be considered for control by pedestrian-activated conventional traffic signals, pedestrian hybrid beacons (PHB), or other approved traffic control devices.
- (6) Curb cuts serving access points blocked by permanent walls, fences or other structures that prohibit entry to a lot shall be replaced with curb, gutter and sidewalk as part of any roadway project.
- (7) Roadway projects shall be designed to mitigate existing, insufficient multi-modal facilities such as bicycle lanes which do not meet minimum engineering criteria for width subject to the provisions contained in paragraph (E).
- (8) Roadway projects on arterial corridors shall prioritize the safety of multimodal users by using traffic calming techniques, such as narrowing traffic lanes, adding buffer space between vehicle traffic and pedestrian/bicycle facilities, adding parallel parking where it does not currently exist, or installing parallel stripes delineating existing parking lanes.

- Where right-of-way or pavement width is constrained, AASHTO compliant shoulder striping or other alternatives should be explored.
- (B) All major projects involving streets under the authority of this ordinance, including road construction, resurfacing, or reconstruction of sidewalks shall be considered an opportunity to either retrofit existing streets or construct new streets or components of streets consistent with the principles of this ordinance.
- (C) Rehabilitation projects shall follow complete streets principles as described herein. Rehabilitation projects shall examine the entire right-of-way to enhance usefulness for all transportation and mobility modes, including improvements for automobiles as well as for transit, pedestrians, and bicyclists. Rehabilitation projects shall prioritize the improvement of connections between the various transportation and mobility modes and shall improve conditions for pedestrians.
- (D) The Public Works Division will submit a memorandum to the County Commission listing upcoming projects which are conducive to adding complete streets elements on or about the end of each calendar year. This memorandum will indicate:
- (1) The location, scope, total estimated cost of the project, added engineering/construction costs for the complete streets improvements, and funding sources.
 - (2) Whether the improvements will be completed in the course of a maintenance or construction project.
 - (3) How the project adheres to the complete streets improvements established by corridor, sector, or area plans, and principals of this ordinance as well as a description of the need for any deviation from or modification to the complete streets principals established herein.
 - (4) A tentative schedule indicating when the work can be completed with revenues available for maintenance and/or construction projects.
- (E) Projects may be exempted in part from the requirements of this ordinance upon review by the County Engineer, provided they meet one or more of the following criteria:
- (1) *Bernalillo County Street/Infrastructure Standards*, latest addition, or other adopted policies affecting the street that necessarily precludes non-motorized projects.
 - (2) The project is a maintenance activity that does not involve resurfacing that completely covers existing striping or reconfiguring the street. Examples of exempt projects include patching, sidewalk repair, roadway sealing, or cleaning.
 - (3) Where the cost of and time required to incorporate complete streets principles would compromise time-sensitive, safety-related maintenance activities.
 - (4) The project is limited by available publicly owned right-of-way.
 - (5) The project is located on city, state, or federal right-of-way, the County has made an effort to implement complete streets improvements, and the agency with control of the right of way has indicated they will not allow consideration of the improvements.
 - (6) The project is limited in its extent to provide sufficient connectivity for the facility to function safely and efficiently.

- (F) Design and engineering of streets, sidewalks, bikeways and other facilities shall follow the relevant standards set forth in the following documents or any successor documents or standards that may result from their amendment or replacement:
- (1) *Bernalillo County Street/Infrastructure Standards*; County of Bernalillo, New Mexico.
 - (2) *Long Range Transportation System (LRTS) Guidelines*, Mid-Region Council of Governments (MRCOG).
 - (3) *Manual of Uniform Traffic Control Devices (MUTCD)*, Federal Highway Administration.
 - (4) *Urban Street Design Guide*, National Association of County Traffic Officials Traffic Officials (NACTO).
 - (5) *Urban Bikeway Design Guide*, National Association of County Traffic Officials Traffic Officials (NACTO).
 - (6) *Guide for the Planning Design and Operation of Pedestrian Facilities*, American Association of State Highway and Transportation Officials (AASHTO).
 - (7) *Guide for the Development of Bicycle Facilities*, American Association of State Highway and Transportation Officials (AASHTO).
 - (8) *Designing Walkable Urban Thoroughfares: A Context Sensitive Approach*, Institute of Transportation Engineers (ITE).
 - (9) *NCHRP Report 616, Multi-Modal Level of Service Analysis for Urban Streets*, National Cooperative Highway Research Program (NCHRP).
 - (10) *Proposed Public Rights-of-Way Guidelines (PROWAG)* United States Access Board;
 - (11) *A Policy on Geometric Design of Highways and Streets*, American Association of State Highway and Transportation Officials (AASHTO).
- (G) Engineering Flexibility. Deviations or alternatives from *Bernalillo County Street/Infrastructure Standards* latest addition, for intersection spacing, geometry, alignment and other characteristics shall be considered on a case-by-case basis and as approved by the County Engineer may be implemented provided they meet the standards set forth in the documents specified in Sec. 66-266 (F) or any successor documents or standards that may result from their amendment or replacement.

Sec. 66-267 SEVERABILITY CLAUSE

If any section, paragraph, sentence, clause, word, or phrase of this Ordinance is for any reason held to be invalid or unenforceable by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance. The Commission hereby declares that it would have passed this Ordinance and each section, paragraph, sentence, clause, word, or phrase thereof irrespective of any provision being declared unconstitutional or otherwise invalid.

COMPILATION

Secs. 66-263 through 66-267 of this Ordinance shall be incorporated in and made part of the Revised Ordinances of Bernalillo County, New Mexico

EFFECTIVE DATE. This Ordinance shall take effect five (5) days after publication by title and general summary.

DONE this ____ day of _____, 2015

APPROVED AS TO FORM

BOARD OF COUNTY COMMISSIONERS

County Attorney

Maggie Hart-Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O'Malley, Member

ATTEST

Lonnie Talbert, Member

Maggie Toulouse Oliver, County Clerk

Wayne Johnson, Member



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Budget & Business Improvement
 Prepared By: Jennifer Gallegos
 Director: Jeff Lovato
 DCM: Shirley Ragin

Title: Bernalillo County FY16 Budget

Action:

As required by the State of New Mexico Department of Finance and Administration Local Government Division by State of New Mexico Statue Section 6-6-2 NMSA 1978.

Motion to:

1. Approve Financial Budget Resolution #1, **FR 2015-** establishing the County of Bernalillo General Fund Budget of \$257,057,510 for FY16.
2. Approve Financial Budget Resolution #2, **FR 2015-** establishing the County of Bernalillo Non-General Fund Budget of \$146,679,578 for FY16.
3. Approve Financial Budget Resolution #3, **FR 2015-** establishing the County of Bernalillo Carryover Budget for Multiyear Projects of \$89,669,308 for FY16.
4. Authorize the County Manager or designee, pursuant to Administrative Resolution 2011-49 to assign a portion of the County's unassigned 2/12ths reserve to fund FY16 initiatives.
5. Approve Financial Resolution #4, **FR 2015-** for FY16 General Fund projected carryovers and fund balance appropriations in the amount of \$23,218,991 which include:
 - a. \$9.2M in fund balance appropriations inclusive of the drawdown of the County's unassigned 2/12ths reserve
 - b. \$7.1M in prior year commitments
 - c. \$6.9M in General Fund FY15 unencumbered initiatives
6. Approve Administrative Resolution, **AR 2015-** to support the grants and projects listed in attachment A funded by various sources in FY16 for the receipt of Federal and State funding.
7. Authorize the County Manager or designee, pursuant to Administrative Resolution 2012-17 to:
 - a. award procurements and execute all agency contracts on behalf of the Board of County Commissioners for FY16 as detailed in the contract listing, attachment B;
 - b. award procurements and execute multi-term and multi-award agreements where

- the annual expenditures are within the County Manager's signature authority; however, the aggregate expenditures over term of agreement will exceed the County Manager's signature authority.
8. Authorize the County Manager or designee, pursuant to Administrative Resolution 2012-17 to seek reimbursement to the General Fund for any project or initiative funded by the General Fund that subsequently receives funding, in whole or in part, from an alternative funding source, such as, another agency, bond proceeds, or grants. If the amount exceeds County Manager authority, the item will be presented to the Board of County Commissioners for approval.

Summary:

The Bernalillo County Budget for FY16 is presented to the Board County Commissioners for approval as required by the State of New Mexico Department of Finance and Administration (DFA) Local Government Division. DFA requires budget submittal by June 1 of each year as per State of New Mexico Statute Section 6-6-2 NMSA 1978. The resolutions presented for the Board's consideration address recurring revenues, operating expenditures, debt service and reserve requirements and cash transfers. This budget represents a balanced and comprehensive view of County funding requirements for the next fiscal year beginning July 1, 2015.

Carryovers - General Fund - Encumbered carryovers will automatically roll into FY16. Those totals will be presented to the BCC in September. There will be no unencumbered requests on operational funds due to limited funding available at this time. The only carryovers being presented for approval are those unencumbered funds available in General Fund projects and internal orders authorized by the County Commission in FY15. These projects are ongoing and the funds need to be carried over to complete the projects/initiatives in FY16. Year end balances will be evaluated at June 30, 2015 and management will be notified if there are any available funds. **Non-General Fund** - (Non-Life to Date Funds) Encumbered carryovers will automatically roll into FY16. Those totals will be presented to the BCC in September. (Life to Date Funds) Estimated encumbered and unencumbered carryovers are being presented for approval in the amount of \$89,669,308. This number will be trued up and brought forth in September once FY15 is closed and actual balances from June 30, 2015 are available.

BUDGET DEVELOPMENT

The FY16 budget as developed is attempting to meet the objectives in the County's strategic plan and ensure that the county maintains its recently reaffirmed "AAA" bond rating. Preparation of the FY16 budget began in October 2014 by the Accounting & Budget Department. County departments and Elected Officials were given their FY16 planned budgets as the starting point for developing the FY16 budget. In addition, adjustments approved by the Board of County Commissioners throughout FY15 were incorporated into the budget proposal. Departments and Elected Officials also identified budget reductions based on gaining efficiencies or not funding certain initiatives and incorporated a vacancy savings factor.

Balancing the FY16 budget has presented significant challenges as costs continue to increase Countywide and revenues have remained relatively flat. On February 26, 2015, the Commission

approved the enactment of a 2/8th Hold Harmless (HH) Gross Receipts Tax (GRT). One-eighth is to be dedicated to Behavioral Health initiatives and the other 1/8th for general operations, both effective July 1, 2015. In addition, on April 14, 2015, the Commission repealed the 1/16th Operating GRT that was enacted in 2004, the net result of the enactment and repeal was an additional 1/16th GRT for general operations. Additionally, the HH reduction begins in FY16 with an annual 6% decrease until phased out in FY30. This is offset by less than expected growth in property tax revenues.

Furthermore, in FY16, several factors arose that required the County to reevaluate what initiatives were priorities in this budget cycle to minimize the use of fund balance as a funding source. As inmate counts continue to decrease at MDC, there are still fixed costs that must be funded, however the county is evaluating options to reduce the variable costs associated with the operations of the facility. Staff continues to work with management on reevaluating programs and services, developing replacements schedules that are sustainable and focusing on identifying what components of the budget are mandated.

Financial Resolutions requesting approval of revenue and expenditure appropriations as well as budgeted cash transfers for FY16 are also being submitted. The County utilizes fund accounting whereby each fund represents a self-balancing set of accounts that are used to account for assets, liabilities, fund balance, revenues and expenditures. The motions being presented are:

MOTION 1: GENERAL FUND BUDGET (BUDGET RESOLUTION #1)

The revenue in this fund is received from general sources, such as property and gross receipts taxes and various other taxes, fee and other revenues, and expenditures are utilized to fund County services and programs for public safety, public works, community services, and government, financial and administrative services.

The general fund base budget for FY16 is \$257,057,510 which includes \$4,140,332 for the Payments in Lieu of Taxes, Community Services, and Regional Correction Center funds and \$252,917,178 for division operations which represents a 5% growth over the FY15 base budget of \$244,774,554.

The revenue budget includes a forecasted revenue growth over FY15 budget in gross receipts tax of approximately 1.6% and property tax of -1.4%. Updated property values will not be available to the County Budget Office until late August 2015. Revenues are tracked monthly and will be recalculated based on final property values and DFA calculated rates.

The table below represents the FY16 budget request by division.

Division	FY16 Payroll Budget	FY16 Operating Budget	Total FY16 Payroll and Operating Budget
County Manager	7,051,195	5,003,351	12,054,546
Finance	19,141,722	9,523,162	28,664,884
Community Services	16,007,188	10,777,591	26,784,779
Public Safety	111,838,783	24,843,038	136,681,821
Public Works	18,176,584	16,897,834	35,074,418
Division Totals	172,215,472	67,044,976	239,260,448
General County	-	13,656,730	13,656,730
Payment in Lieu of Taxes Fund	-	930,682	930,682
Regional Correction Fund	-	3,179,723	3,179,723
Community Services Fund	-	29,927	29,927
Grand Total	172,215,472	84,842,038	257,057,510

MOTION 2: NON-GENERAL FUND BUDGET (BUDGET RESOLUTION #2)

Includes funds restricted for special purposes detailed on attachment B such as:

- o Special Revenue funds which are those designated by statute, grantors and intergovernmental agreements.
 - ☐ Environmental Services Gross Receipt, 1/8 Behavioral Health and Healthcare GRT Tax funds, Reappraisal fund, Clerk Recording and Filing fund, Housing Voucher fund, etc.
 - ☐ Fire District and Emergency Medical Services funds.
 - ☐ Grant and Reimbursable Contracts new revenue and appropriations.
- o Enterprise & Internal Service funds which are self-supporting funds that operate like a business with internal and external (enterprise) customers. Includes:
 - ☐ Risk Management Internal Service.
 - ☐ Solid Waste.
 - ☐ Health Self-Insurance Fund.
 - ☐ Regional Juvenile Detention Center.
 - ☐ Housing funds.
- o Capital & Debt Services funds which are capital related expenditures and revenues received from general obligation and revenue bonds, impact fees, and property tax revenue. Also includes repayment of principal and interest on debt related bonds. Revenue is received from property tax mill levy and general fund GRT. Includes:
 - ☐ Capital Construction
 - ☐ Impact Fees
 - ☐ Open Space
 - ☐ Debt Service Funds

MOTION 3: NON-GENERAL FUND BUDGET (BUDGET RESOLUTION #3)

Estimated carryover budget for multi-year projects (life-to-date funds) based on budget as of 05/01/2015. The actuals that will post to the system is the remaining balances available at June 30, 2015. The final budget will be presented to the Commission in September 2015 at which

point these numbers will be trued up to accurately reflect year end activity. Please see table below.

Fund	Fund Name	LTD Carryover Appropriations
12901	Grants	23,161,558
12901.1	Reimbursable Contracts	7,923,486
13050	Impact Fees	4,453,493
13051	Open Space	2,912,831
13001	Capital Construction	51,217,940
	Total	89,669,308

MOTION 4: ASSIGN A PORTION OF THE COUNTY'S UNASSIGNED 2/12ths RESERVE

Pursuant to the Fund Balance policy, at the end of the fiscal year, the County will maintain Spendable - Unassigned portions of the fund balance for Cash Flow equal to two months of the prior year General Fund operating expenditures. In addition to cash flow needs, this accommodates emergency contingency concerns. In the event that amounts designated for cash flow fall below the desired range, the County Manager shall report such amounts to the Commission as soon as practical after the end of the fiscal year.

After analysis of the projected yearend FY15 general fund balance, use of a portion of the County's unassigned 2/12th reserve is necessary to fund FY16 initiatives. The County will continue to look for efficiencies and reduce costs to maintain a level of reserves that meet the requirements of the Fund Balance policy. The preliminary estimated reserve balances are \$65.6M in the DFA required reserve and \$11M in the County's reserve.

MOTION 5: GENERAL FUND CARRYOVERS AND FUND BALANCE APPROPRIATIONS (BUDGET RESOLUTION #4)

The total General Fund Expenditure adjustment is \$23.2M, based on the following;

Description	Amount
FY16 Initiatives	9,218,991
FY15 Encumbered Commitments	7,100,000
FY15 Unencumbered Commitments	6,900,000
Total Fund Balance Appropriation	23,218,991

The FY16 initiatives include additional funding for the Public Safety division which include overtime. Prior year commitments include \$14M for general fund internal orders and projects previously approved by the County Commission. Despite being funded with general fund dollars, these initiatives are ongoing in nature and the funding must be carried over to complete the projects in FY16.

MOTION 6: RECEIPT OF FEDERAL & STATE FUNDING (ATTACHMENT A)

The grants and projects listed in attachment A are included in the budget proposal presented. This motion allows the County to receive the funding, however will not release any funding until a fully executed contract is made available.

MOTION 7: CONTRACTUAL SERVICES (ATTACHMENT B)

The contracts listed in attachment B are included in the budget proposal presented. Proper Purchasing procedures will be followed in the solicitation, evaluation, negotiation and award of all FY16 contracts and agreements. Contracts referenced in the contract listing are subject to change due to expiration dates that will require re-solicitation of the procurements. Dependent on the outcome of the process, new contractors may be providing the services. In accordance with Administrative Resolution 2012-17, the County Manager or designee has authorization thresholds for approving or modifying contracts and cooperative agreements. The intent of this motion is to allow County business to be conducted without adversely impacting decision making while adhering to established rules.

MOTION 8: REIMBURSEMENT RESOLUTION

Due to the limited amount of funding available within the General Fund, all departments should seek reimbursement to the General Fund for any project or initiative funded by the General Fund that subsequently receives funding, in whole or in part, from an alternative funding source, such as, another agency, bond proceeds, or grants.

FINAL ADJUSTMENTS TO REVENUE AND EXPENDITURE APPROPRIATIONS AND BUDGETED CASH TRANSFERS FOR ALL FUNDS

Final year end and carryforward adjustments will be presented to the Board of County Commissioners in September 2015 as required per statute and will include final cash balances, revenue and appropriations, cash transfer adjustments to restricted special revenue funds, internal service and enterprise funds, and capital and debt service funds based on final June 30, 2015 year-end closeout balances.

Attachments:

- FR2-Non-General Fund FR FY16 (DOCX)
- FR3-Non-General Fund Carryover Budgets FY16 (DOCX)
- FY16 Grants Listing, attachment A (XLSX)
- FAF-FY16 Budget Proposal (XLSX)
- FR4-FY16 Fund Balance Appropriation (DOCX)
- AR- Grants (DOCX)
- FR1 -GF Financial Resolution FY 16 Budget (DOCX)
- Bernalillo County FY16 GF Contract Listing 051115 (PDF)
- Bernalillo County FY16 Non-GF Contract Listing 051115 (PDF)

Staff Analysis Summary:

Accounting Jeff Lovato Action Completed 05/07/2015 3:09 PM

Reviewed and approved. This agenda is for the approval of the FY16 budget as required by the State of New Mexico Department of Finance and Administration (DFA) per New Mexico State Statute 6-6-2 NMSA 1978. Approval of this balanced budget will leave approximately \$11 million in reserves above the required 3/12th reserve requirement imposed by DFA. The approved budget is due to DFA by June 1, 2015. Recommend approval. Jeff P. Lovato, Accounting and Budget Director, 05/07/15

Finance Shirley Ragin Action Completed 05/07/2015 3:25 PM

Reviewed and recommend approval of the FY16 Budget as required by NM State Statute 6-6-2 NMSA 1978. The FY16 budget is balanced with minimal use of fund balance appropriations. Departments and Elected Officials also reduced their initial budget requests. The final budget must be submitted to DFA by June 1, 2015 for approval and no disruption of service beginning July 1, 2015. SMR 5/7/2015

Deputy County Managers Maria Salazar Action Completed 05/07/2015 4:29 PM

This proposed budget reflects the result of an extensive budget preparation process. I recommend Board approval.

Deputy County Managers Theresa Chavez-Romero Action Completed 05/07/2015 4:49 PM

Our Finance and accounting departments worked diligently on the budget. Respectfully recommend board approval.

Public Works Roger Paul Action Completed 05/07/2015 8:16 PM

Budget staff has worked extensively with Public Works on the FY16 Budget and we appreciate the hard work involved in preparing a balanced budget during these difficult times. I recommend approval. RAP 5/7/15

Legal Randy Autio Action Completed 05/08/2015 9:34 AM

Approved as to legal form

County Manager Patricia Chandler Action Completed 05/08/2015 10:01 AM

There has been extensive reviews and meetings surrounding this particular budget presentation. Given the challenges to level expenses to revenue, I am pleased to recommend approval. T.Z. 05/08/2015

Board of County Commissioners Julie A Baca Meeting Pending 05/12/2015 5:00 PM

BERNALILLO COUNTY

FINANCIAL RESOLUTION NO. _____

FISCAL YEAR 2016

NON-GENERAL FUND BUDGET

(104th FISCAL YEAR)

WHEREAS, the Board of County Commissioners, the governing body of the County of Bernalillo has developed a Non-General Funds budget for fiscal year 2016 in the amount of \$146,679,578; and

WHEREAS, the Board of County Commissioners has determined that the budget meets the County's recurring requirements for fiscal year 2016; and

WHEREAS, after review and approval from the Department of Finance and Administration, Local Government Division, the necessary actions shall be taken and all necessary adjustments shall be made.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Bernalillo County that the FY2016 budget for the Non-General Funds having been duly heard, is hereby adopted, and that Bernalillo County is authorized to operate under these budget guidelines until DFA approval.

<u>Revenue Sources</u>	<u>FY 16 Budget</u>
-------------------------------	----------------------------

a. 12002 Environmental Gross Receipts Tax	\$ 2,668,500
b. 12003 1/16 th HealthCare GRT	\$10,106,610
Fund Balance Appropriation (12003)	\$ 607,706
c. 12004 Valuation Fund	\$ 5,600,000
Fund Balance Appropriation (12004)	\$ 437,280
d. 12006 1/8 th Behavioral Health GRT	\$16,662,884
e. 12101 Fire	\$ 989,765
f. 12102 Emergency Medical Services	\$ 136,250
g. 12105 DSAP Program	\$ 668,000
h. 12151 Law Enforcement	\$ 212,200

Revenue Sources	FY 16 Budget
i. 12202 Farm & Range	\$ 103
j. 12151.1 DWI Seizure Program	\$ 160,000
Fund Balance Appropriation (12151.1)	\$ 105,674
k. 12203 Indigent Care	\$ 1,000,000
l. 12204 Clerk's Recording and Filing Fees	\$ 812,000
m. 12901 Federal, State, Private Grants	\$ 14,477,801
n. 12901.1 Reimbursable Contracts	\$ 1,500,000
o. 12950 Housing Section 8 - HUD Grants	\$ 12,988,845
p. 12951 Housing Subsidy Linkages Program	\$ 176,416
q. 13001 Capital Construction Fund	\$ 13,815,000
r. 13050 Impact Fees	\$ 571,624
s. 13051 Open Space Program	\$ 2,793,676
t. 14101 General Obligation Property Tax Mill	\$ 18,069,916
u. 14301 T559-1996B Jail Bond Prin & Int	\$ 331,745
v. 14302 T553-1997 Revenue Bond Debt Service	\$ 88,909
w. 14303 T562-1998/2001/2002 Court House P&I	\$ 275,550
x. 14309 2010B GRT Payments of Bond P&I	\$ 117,513
y. 21001 Solid Waste Program	\$ 5,397,279
Fund Balance Appropriation (21001)	\$ 95,404
z. 21002 Regional Juvenile Detention Services	\$ 1,062,223
Fund Balance Appropriation (21002)	\$ 100,000
aa. 21101/02 Housing Central Office	\$ 425,350
Fund Balance Appropriation (21101)	\$ 231,065
bb. 21110 Housing Home Rehab Program	\$ 1,000,000
cc. 21121 Housing Seybold Low Income Housing	\$ 99,655
Fund Balance Appropriation (21121)	\$ 165,000
dd. 21141 Housing El Centro Projects	\$ 95,135
ee. 21142 Housing El Centro New Construction	\$ 230,797
ff. 21151 Housing Casa Q	\$ 22,152
gg. 22001 Risk Management Internal Service	\$ 8,850,117
hh. 22002 Health Self Insurance Fund	\$ 24,115,358
Total New Revenue	\$147,263,502
Budgeted Cash Transfers In	FY 16 Budget
14301 -96B GRT Jail DS from GF (11001)	\$ 4,442,233
14302 -97 GRT DS from GF (11001)	\$ 855,885
14302 -97 GRT DS from Valuation Fund (12004)	\$ 298,375
14303 - Courthouse DS from GF (11001)	\$ 3,462,095
14304 -99 GRT Jail/Wastewater DS from GF (11001)	\$ 1,884,131
Budgeted Cash Transfers In	FY 16 Budget
14304 -99 GRT Jail/Wastewater DS from ESGRT (12002)	\$ 1,884,131
14305 -MDC/HSU DS Payment from HCGRT (12003)	\$ 1,193,250

1	21142 -Housing El Centro Sec 8 New Construction (11001)	\$ 117,513
2		
3	Total Cash Transfers In	\$ 14,137,613
4		
5	Total New Revenue and Cash Transfers In	\$ 161,401,115
6		
7	<u>Expenditures</u>	<u>FY 16 Budget</u>
8	a. 12002 Environmental Gross Receipts Tax	\$ 784,369
9	b. 12003 1/16 th HealthCare GRT	\$ 9,521,066
10	c. 12004 Valuation Fund	\$ 5,738,905
11	d. 12006 1/8 th Behavioral Health GRT	\$ 16,662,884
12	e. 12101 Fire	\$ 989,765
13	f. 12102 Emergency Medical Services	\$ 136,250
14	g. 12105 DSAP Program	\$ 668,000
15	h. 12151 Law Enforcement	\$ 212,200
16	i. 12151.1 DWI Seizure Program	\$ 265,674
17	j. 12202 Farm & Range	\$ 103
18	k. 12203 Indigent Fund	\$ 1,000,000
19	l. 12204 Clerk's Recording and Filing Fees	\$ 812,000
20	m. 12901 Federal, State, Private Grants	\$ 14,477,801
21	n. 12901.1 Reimbursable Contracts	\$ 1,500,000
22	o. 12950 Housing Section 8 - HUD Grants	\$ 12,988,845
23	p. 12951 Housing Subsidy Linkages Program	\$ 176,416
24	q. 13001 Capital Construction Fund	\$ 0
25	r. 13050 Impact Fees	\$ 571,624
26	s. 13051 Open Space Program	\$ 2,793,676
27	t. 14101 General Obligation Bond Debt Service P& I	\$ 17,163,380
28	u. 14301 T559-1996B Jail Bond Debt Service P& I	\$ 4,773,978
29	v. 14302 T553-1997 Revenue Bond Debt Service P& I	\$ 1,243,169
30	w. 14303 T562-1998/2001/2002 Court House Bond Debt Service P& I	\$ 3,737,645
31	x. 14304 T581-1999 GRT Bond Debt Service P& I	\$ 3,768,263
32	y. 14305 T600-2004/2008 Public Safety GRT Bond Debt Service P& I	\$ 1,193,250
33	z. 14309 2010B GRT Bond Debt Service P& I	\$ 117,513
34	aa. 21001 Solid Waste Program	\$ 5,492,683
35	bb. 21002 Regional Juvenile Detention Services	\$ 1,162,223
36	cc. 21101/02 Housing Central Office	\$ 656,415
37	dd. 21110 Housing Home Rehab Program	\$ 1,000,000
38	ee. 21121 Housing Seybold Low Income Housing	\$ 264,655
39	ff. 21141 Housing El Centro Projects	\$ 95,135
40	gg. 21142 Housing El Centro New Construction	\$ 348,309
41	hh. 21142 Housing Casa Q	\$ 22,152
42		
43	<u>Expenditures</u>	<u>FY 16 Budget</u>
44	ii. 22001 Risk Management Internal Service Fund	\$ 8,850,117
45	jj. 22002 Health Self Insurance Fund	\$ 24,115,358
46		
47	Total Program Expenditures	\$143,303,822

Budgeted Cash Transfers Out	FY 16 Budget
12002 ESGRT to pay DS 99 GRT Jail/WWater (14304)	\$ 1,884,131
12003 HCGRT to pay DS MDC/HSU (14305)	\$ 1,193,250
12004 Valuation to pay DS 97 GRT (14302)	\$ 298,375
Total Cash Transfers Out	\$ 3,375,756
Total Expenditures and Cash Transfers Out	\$146,679,578

NOW, THEREFORE, be it resolved by the Board of County Commissioners, the governing body of Bernalillo County this 12th day of May, 2015.

BOARD OF COUNTY COMMISSIONERS

Maggie Hart Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O'Malley, Member

Lonnie C. Talbert, Member

Wayne A. Johnson, Member

ATTEST:

Maggie Toulouse Oliver
County Clerk

REVIEWED BY:

Shirley Ragin
Deputy County Manager for Finance

APPROVED AS TO FORM:

County Attorney

BERNALILLO COUNTY

FINANCIAL RESOLUTION NO. _____

FISCAL YEAR 2016

NON-GENERAL FUND CARRYOVER BUDGET

(104th FISCAL YEAR)

WHEREAS, the Board of County Commissioners, the governing body of the County of Bernalillo has developed a projected Non-General Fund Carryover budget in the amount of \$89,669,308 for fiscal year 2016.

WHEREAS, the Board of County Commissioners has determined that the budget meets the County's requirements for the fiscal year 2016. The budget carried forward will be the amount that is available on July 1, 2015; and

WHEREAS, after review and approval from the Department of Finance and Administration, Local Government Division, the necessary actions shall be taken and all necessary adjustments shall be made.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Bernalillo County that the fiscal year 2016 budget for Non-General Fund Carryover having been duly heard, is hereby adopted, and that Bernalillo County is authorized to operate under these budget guidelines until DFA approval.

<u>Revenue Source Carryovers</u>	<u>FY16 Budget</u>
a. 12901 Grants	\$ 26,157,229
b. 12901.1 Reimbursable Contracts	\$ 9,219,609
c. 13050 Impact Fees	\$ 4,453,493
d. 13051 Open Space	\$ 2,924,177
e. 13001 Capital Construction	\$ 37,402,940
Total Revenue Projected Carry forward	\$ 80,157,448

<u>Expenditure</u>	<u>Encumbrances</u>	<u>Unencumbered</u>	<u>Total</u>
a. 12901 Grants	\$3,177,002	\$ 19,984,556	\$23,161,558

1	b. 12901.1 Reimbursable Contracts	\$ 429,682	\$ 7,493,804	\$ 7,923,486
2	c. 13050 Impact Fees	\$ 953,762	\$ 3,499,731	\$ 4,453,493
3	d. 13051 Open Space	\$ 452,556	\$ 2,460,275	\$ 2,912,831
4	e. 13001 Capital Construction	\$7,220,409	\$ 43,997,531	\$51,217,940

5

6 **Total Expenditure Carry forward** **\$12,233,411** **\$ 77,435,897** **\$89,669,308**

7

8 NOW, THEREFORE, be it resolved by the Board of County Commissioners, the governing

9 body of Bernalillo County this 12th day of May, 2015.

BOARD OF COUNTY COMMISSIONERS

10

11

12

13

Maggie Hart Stebbins, Chair

14

15

16

Art De La Cruz, Vice Chair

17

18

19

Debbie O'Malley, Member

20

21

22

Lonnie C. Talbert, Member

23

24

25

Wayne A. Johnson, Member

26

27 ATTEST:

28

29

30

31 _____
Maggie Toulouse Oliver
County Clerk

32

33

34 REVIEWED BY:

35

36

37

38 _____
Shirley Ragin
Deputy County Manager for Finance

39

40

41

42 APPROVED AS TO FORM:

43

44

45

46 _____
County Attorney

FY16 Grants Listing

DEPT	GRANT TYPE	GRANTOR	GRANT NAME	GRANT DESCRIPTION	FY16 GRANT AMOUNT
COMMUNICATIONS	STATE	STATE OF NM DEPT. OF FINANCE & ADMINISTRATION (DFA)	2016 COMMUNICATIONS E-911 GRANT	TRAINING, GIS, & MINOR EQUIPMENT E-911 STATE OPERATIONS	\$ 32,00
DSAP	FEDERAL	U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	SUPPORTIVE HOUSING PROGRAM GRANT	GRANT FOR GENDER SPECIFIC PROGRAMS - WOMEN WITH CHILDREN SUFFERING FROM SUBSTANCE ABUSE. 100% OF GRANT WILL BE USED FOR SCATTERED HOUSING THROUGH A COLLABORATION WITH BC HOUSING.	\$ 96,29
DSAP	STATE	NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION	LOCAL DWI PROGRAM GRANT	DISTRIBUTION GRANT FROM LOCAL LIQUOR EXCISE TAXES FOR LOCAL GOVERNMENT ENTITIES TO OPERATE DWI RELATED PROGRAMS TO INCLUDE TREATMENT, ENFORCEMENT, PREVENTION, ALTERNATIVE SENTENCING AND COORDINATION, PLANNING AND EVALUATION.	\$ 4,831,74
DSAP	STATE	NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION	DWI GRANT	DWI GRANT THROUGH A COMPETITIVE PROCESS FROM LOCAL LIQUOR EXCISE TAXES FOR GOVERNMENT ENTITIES TO OPERATE DWI RELATED PROGRAMS TO INCLUDE TREATMENT AT A MINIMUM OF 65% OF THE ENTIRE GRANT, PREVENTION AND ALTERNATIVE SENTENCING.	\$ 500,00
DSAP	STATE	NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION	DETOXIFICATION AND TREATMENT GRANT	DETOX GRANT FROM LOCAL LIQUOR EXCISE TAXES FOR LOCAL GOVERNMENT ENTITIES TO OPERATE A DETOX PROGRAM	\$ 1,700,00
DSAP	STATE	NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION	COMMUNITY DWI GRANT	CDWI GRANT FROM LOCAL COURT FEES FOR LOCAL GOVERNMENT ENTITIES TO OPERATE DWI RELATED PROGRAMS TO INCLUDE ENFORCEMENT AND PREVENTION	\$ 300,00
DSAP	STATE	NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION BEHAVIORAL HEALTH SERVICES DIVISION	SUBSTANCE ABUSE GRANT	GRANT FOR SUBSTANCE ABUSE. 100% OF GRANT WILL BE USED FOR SALARIES AND BENEFITS	\$ 507,74
DSAP	PF	UNIVERSITY OF NEW MEXICO	PUBLIC INEBRIATE INTERVENTION PROGRAM GRANT	GRANT FOR A SOBRIETY OBSERVATION PROGRAM AT MATS	\$ 104,00
DSAP	PF	UNIVERSITY OF NEW MEXICO	MILAGRO PROGRAM GRANT	GRANT FOR A RESIDENTIAL PROGRAM FOR WOMEN WITH SUBSTANCE ABUSE ISSUES	\$ 250,00
DSAP	STATE	MOLINA HEALTHCARE	ASSESSMENT / PIIP	ASSESSMENT CENTER AND PUBLIC INEBRIATE INTERVENTION PROGRAM	\$ 175,00
DSAP	OTHER	BERNALILLO COUNTY METROPOLITAN DETENTION CENTER	COMMUNITY CASE MANAGEMENT	GRANT FOR COMMUNITY CASE MANAGEMENT SERVICES TO INMATES IN THE METROPOLITAN DETENTION CENTER	\$ 200,00
MDC	STATE	NEW MEXICO GANG TASK FORCE	NEW MEXICO GANG TASK FORCE	NMGTF MULTI-JURISDICTIONAL OPERATION(S) TO GATHER INTELLIGENCE ON GANGS IN ABO/BERNALILLO COUNTY	\$ 3,00
OHSEM	STATE	NEW MEXICO DEPARTMENT OF HOMELAND SECURITY	EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM	ALLOCATION OF 50% OF THE SALARIES AND BENEFITS FOR THREE MANAGEMENT STAFF MEMBERS.	\$ 210,00
OHSEM	STATE	NEW MEXICO DEPARTMENT OF HOMELAND SECURITY	STATE HOMELAND SECURITY GRANT PROGRAM	TO SUPPORT ACTIVITIES ESSENTIAL TO THE ABILITY OF STATES, TERRITORIES AND URBAN AREAS TO PREPARE FOR, PREVENT, AND RESPOND TO TERRORIST ATTACKS AND OTHER ALL HAZARDOUS EVENTS.	\$ 150,00
OHSEM	STATE	NEW MEXICO DEPARTMENT OF HOMELAND SECURITY	STATE HOMELAND SECURITY GRANT PROGRAM	TO SUPPORT TRAVEL AND PER DIEM COSTS FOR TRAINING ESSENTIAL TO BERNALILLO COUNTY'S ABILITY TO PREPARE FOR, PREVENT, AND RESPOND TO TERRORIST ATTACKS AND OTHER ALL HAZARDOUS EVENTS.	\$ 12,00
OHSEM	STATE	NEW MEXICO DEPARTMENT OF HOMELAND SECURITY	HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT PROGRAM	TRAINING TO PROVIDE OHSEM MANAGERS WITH UPDATED INTERAGENCY OPERATIONS IN THE HAZARDOUS MATERIALS ENVIRONMENT.	\$ 14,00
OHSEM	FEDERAL	NEW MEXICO DEPARTMENT OF HEALTH	CITIES READINESS INITIATIVE (CRI) MEMORANDUM OF AGREEMENT (MOA)	FUNDING PROGRAM TO PREPARE MAJOR METROPOLITAN AREAS TO EFFECTIVELY RESPOND TO A LARGE SCALE PUBLIC HEALTH EMERGENCY.	\$ 30,00
OHSS	OTHER	UNITED WAY	STUDENT MOBILITY PROJECT	SUPPORTS, PROGRAMS, AND SERVICES TO STUDENTS AND THEIR FAMILIES BOTH INSIDE AND OUTSIDE OF THE SCHOOL TO DECREASE STUDENT MOBILITY, AND INCREASE STUDENT SUCCESS AND FAMILY STABILITY.	\$ 50,00
OHSS	OTHER	COA	ELEMENTARY & MIDDLE SCHOOL INITIATIVE	FUNDS WILL ALLOW THE COUNTY TO REIMBURSE SELECTED CHARTER SCHOOLS THAT PROVIDE AFTER SCHOOL PROGRAMS TO THEIR STUDENTS	\$ 63,90

Attachment: FY16 Grants Listing, attachment A (4576 : Bernalillo County FY16 Budget)

FY16 Grants Listing

DEPT	GRANT TYPE	GRANTOR	GRANT NAME	GRANT DESCRIPTION	FY16 GRANT AMOUNT
OHSS	STATE	NM TOURISM DEPARTMENT	NEW MEXICO CLEAN & BEAUTIFUL	HOST TWO LARGE CLEAN UPS, CREATE AN URBAN ART MURAL PROGRAM FOR TEENS, CREATE A CHILDREN'S BOOK (BERNCO BERNIE), AND CREATE A RECYCLE ROBOT	\$ 25,00
OHSS	STATE	NM HUMAN SERVICES DEPARTMENT	OFFICE OF SUBSTANCE ABUSE PREVENTION	OHSS TO DEVELOP INTERVENTIONS THAT WILL LEAD TO A REDUCTION IN SUBSTANCE ABUSE IN BERNALILLO COUNTY	\$ 200,00
OHSS	STATE	CYFD	SUMMER LUNCH	SUMMER SACK LUNCH PROGRAM TO PROVIDE FREE BREAKFAST AND LUNCHES TO YOUTH FOR THE YEAR 2015	\$ 520,00
PARKS & REC	OTHER	CITY OF ALBUQUERQUE DEPARTMENT OF FAMILY AND COMMUNITY SERVICES	MOASEN	ANNUAL GRANT RECEIVED FOR OPERATING, SALARY, AND EQUIPMENT SUPPLIES FOR SOUTH VALLEY MULTIPURPOSE SENIOR CENTER FOR THE YEAR 2016	\$ 100,00
PARKS & REC	STATE	NEW MEXICO DEPARTMENT OF TOURISM	SOUTH VALLEY CHILE FIESTA HISTORIC/SOUTH VALLEY STREET	STATE NEW MEXICO TRUE GRANT FOR EVENT FUNDING FOR THE SOUTH VALLEY CHILE FIESTA THAT BENEFITS HISTORIC BRIDGE/SOUTH VALLEY MAINSTREET.	\$ 40,00
PARKS & REC	FEDERAL	NATIONAL ENDOWMENT FOR THE ARTS /OUR TOWN GRANT	THE ART & CULTURAL ENHANCEMENT OF THE HISTORIC BRIDGE MAINSTREET	THE REQUEST WOULD FUND PLANNING EFFORTS TO INCLUDE ART AND CULTURE FOR THE HISTORIC BRIDGE MAINSTREET. PARTNERS ARE CREATIVE ALBUQUERQUE AND WORKING CLASSROOM	\$ 75,00
PARKS & REC	STATE	NM TOURISM COOP MARKETING GRANT	NM TOURISM COOP MARKETING	COLLABORATIVE GRANT BETWEEN BC AND FIVE (5) PARTNERS TO PROMOTE OPEN SPACE AND THREE SPECIAL EVENTS. FUNDS FOR MARKETING, ADVERTISING AND MUST FOLLOW NM TRUE BRAND.	\$ 24,80
PARKS & REC	STATE	NM TOURISM EVENT SPONSORSHIP GRANT	NM TOURISM EVENT	SPONSORSHIP FOR SOUTH VALLEY CHILE FIESTA	\$ 40,00
SHERIFF'S	STATE	NM DEPT OF TRANSPORTATION	SOG.2015.DNTXT	TO SUPPORT AND ENFORCE ANTI-TEXTING LAWS WHILE DRIVING.	\$ 19,99
SHERIFF'S	STATE	NM STATE LEGISLATIVE APROPRIATIONS	LAP.2015.ARAS	TO PURCHASE ARAS 360 TECHNOLOGIES SOFTWARE. THIS REPLACES FUNDING FOR BLEACHERS. LAP.2015.BLEACHERS	\$ 16,00
SHERIFF'S	STATE	NM DEPT OF PUBLIC SAFETY	SOUTHWEST INVESTIGATIVE FUGITIVE TEAM	PROVIDES FUNDING FOR REIMBURSEMENT OF OVERTIME TO COLLABORATING AGENCIES FOR ASSISTANCE IN CAPTURING GANG, NARCOTIC, AND/OR VIOLENT CRIMES FUGITIVES WITHIN NEW MEXICO.	\$ 108,82
SHERIFF'S	OTHER	EDWARD BYRNE BUREAU OF JUSTICE ASSISTANCE	JUSTICE ASSISTANCE GRANT	PROVIDES FUNDING FOR TWO MOTORCYCLE AND ONE POLICY AND PROCEDURE MANAGEMENT SOFTWARE SYSTEM WHICH ASSISTS THE SHERIFF'S OFFICE JUSTICE ISSUES.	\$ 250,00
SHERIFF'S	OTHER	BULLETPROOF VEST PROGRAM	BULLETPROOF VEST PROGRAM	PROVIDES FUNDING TO INCREASE POLICE OFFICER SAFETY BY ALLOWING SHERIFF'S OFFICE TO PURCHASE 30 BULLET PROOF VESTS FOR DEPUTIES.	\$ 60,00
SHERIFF'S	STATE	DOJ - UNITED STATES MARCHALS SERVICE	JLEO	JOINT LAW ENFORCEMENT OPERATIONS	\$ 13,00
SHERIFF'S	PASS THROU	NM-DPS	NM-DPS	HARRIS WIRLESS COMMUNICATIONS EQUIPMENT	\$ 435,00
SHERIFF'S	STATE	NM DEPT OF TRANSPORTATION	CLICK IT OR TICKET & OPERATION BUCKLE DOWN	AWARDED TO INCREASE SEATBELT AND CHILD RESTRAINT USAGE. FUNDS USED FOR OVERTIME FOR PUBLICIZED OCCUPANT PROTECTION ACTIVITIES	\$ 32,00
SHERIFF'S	STATE	NM DEPT OF TRANSPORTATION	100 DAYS AND NIGHTS	SUMMER PROGRAM AIMED AT REDUCING TRAFFIC-RELATED INJURIES/FATALITIES. FUNDS USED FOR OVERTIME.	\$ 30,00
SHERIFF'S	OTHER	BERNALILLO COUNTY - INTERDEPARTMENTAL	COMMMDWI	INTER-DEPARTMENT AGREEMENT BETWEEN THE BERNALILLO COUNTY DWI PROGRAM AND THE SHERIFF'S DEPARTMENT TO REDUCE INCIDENTS OF DWI AND UNDERAGE DRINKING. FUNDS ARE USED FOR OVERTIME FOR A RANGE OF LAW ENFORCEMENT AND COMMUNITY DWI PREVENTION ACTIVITIES.	\$ 120,00
SHERIFF'S	STATE	NM DEPT OF TRANSPORTATION	ODWI	FEDERAL SECTION 164 FUNDS THAT ARE USED FOR ALCOHOL COUNTERMEASURE ACTIVITIES INCLUDING SOBRIETY CHECKPOINTS AND SATURATION PATROLS. FUNDS ARE USED FOR OVERTIME.	\$ 175,00
SHERIFF'S	STATE	NM DEPT OF TRANSPORTATION	STEP	SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) FUNDED WITH FEDERAL SECTION 163 FUNDS FOR THE PURPOSE OF TRAFFIC SAFETY-RELATED ENFORCEMENT OVERTIME, EQUIPMENT AND TRAINING.	\$ 20,00

Attachment: FY16 Grants Listing, attachment A (4576 : Bernalillo County FY16 Budget)

FY16 Grants Listing

DEPT	GRANT TYPE	GRANTOR	GRANT NAME	GRANT DESCRIPTION	FY16 GRANT AMOUNT
SHERIFF'S	STATE	NM DEPT OF TRANSPORTATION	EDUCATION ENFORCEMENT EQUIPMENT	STATE FUNDS AUTHORIZED BY STATE STATUTE 66-7-512. FUNDS ARE USED FOR A PRE-AUTHORIZED LIST OF COMMODITIES FOR PURCHASE AND USED BY THE TRAFFIC UNIT.	\$ 60,00
SHERIFF'S	STATE	NM DEPT OF PUBLIC SAFETY	PUBLIC SAFE NEIGHBORHOODS	FUNDS USED TO IDENTIFY NEW GANGS. FUNDS ARE ALSO USED TO EDUCATE AND PREVENT YOUNG CHILDREN FROM BECOMING GANG MEMBERS.	\$ 60,00
SHERIFF'S	FEDERAL	DOJ - BUREAU OF JUSTICE ASSISTANCE	SMART	EXPAND THE ABILITY TO CONDUCT SEX OFFENDERS REGISTRATION, ADDRESS VERIFICATION AND ABSCONDER APPREHENSION TO INCREASE COMPLIANCE WITH THE ADAM WALSH ACT.	\$ 400,00
SHERIFF'S	FEDERAL	NM DEPT OF PUBLIC SAFETY	NEW MEXICO GANG TASK FORCE	MULTI-JURISDICTIONAL GANG PREVENTION IN CONJUNCTION WITH PROJECT SAFE NEIGHBORHOODS	\$ 15,00
SHERIFF'S	FEDERAL	DOJ - BUREAU OF JUSTICE ASSISTANCE	BYRNE CRIMINAL JUSTICE INNOVATION PROGRAM	PLAN PLACE-BASED, COMMUNITY-ORIENTED STRATEGIES TO ADDRESS TARGETED CRIME ISSUES AS PART OF BROADER NEIGHBORHOOD REVITALIZATION INITIATIVE	\$ 225,00
SHERIFF'S	FEDERAL	NM DEPT OF TRANSPORTATION	164 HE-HAZARD ELIMINATION FUND	TRACS TECHNOLOGY IS A RECORDS WRITING TOOL AND DATA COLLECTION SYSTEM THAT INTERFACES WITH LE & SAFETY AGENCIES STATE-WIDE	\$ 350,00
TECHNICAL SERVICES	STATE	NMDOT	CAP/COOP/SB	PROVIDES FUNDING TO PLAN, DESIGN AND CONSTRUCT ROAD IMPROVEMENTS, PAYMENT REHAB. & MISC. CONSTRUCTION TO VARIOUS COUNTY ROUTES FOR SB AND VARIOUS COUNTY ARTERIAL ROAD IMPROVEMENT PROJECTS. COUNTY MATCH WILL BE REQUIRED.	\$ 500,00
TECHNICAL SERVICES	STATE	VARIOUS SPONSORS	TSGMISC	MISCELLANEOUS SMALL GRANTS BUCKET	\$ 500,00
YSC	STATE	NEW MEXICO CHILDREN YOUTH AND FAMILIES DEPARTMENT	ALTERNATIVES TO DETENTION	TO PROVIDE ALTERNATIVES TO SECURE DETENTION FOR JUVENILES ARRESTED WITHIN BERNALILLO COUNTY. IN ADDITION, THE WILL BE LOOKING FOR INNOVATIVE CHANGES TO THE EXISTING JUVENILE JUSTICE SERVICES SYSTEM.	\$ 82,50
YSC	STATE	NEW MEXICO CHILDREN YOUTH AND FAMILIES DEPARTMENT	CONTINUUM	TO PROVIDE A CONTINUUM OF GRADUATED SANCTIONS AND ACCOUNTABILITY BASED SERVICES FOR THE JUVENILE OFFENDERS	\$ 366,00
YSC	STATE	BERNALILLO COUNTY DEPARTMENT OF SUBSTANCE ABUSE	DWI GRANT	REDUCE THE INCIDENCE OF JUVENILE ALCOHOL ABUSE BY PROVIDING AN INTENSIVE SUPERVISION AND EARLY INTERVENTION PROGRAM FOR JUVENILES BOOKED INTO THE YOURH SERVICES CENTER FOR DWI AND/OR MINOR POSSESSION	\$ 160,00
YSC	OTHER	ANNIE E. CASEY FOUNDATION	JUVENILE DETENTION ALTERNATIVE INITIATIVE	IMPLEMENT AND SUSTAIN JUVENILE DETENTION ALTERNATIVES INITIATIVE	\$ 125,00
YSC	OTHER	ANNIE E. CASEY FOUNDATION	JUVENILE DETENTION ALTERNATIVE INITIATIVE DEEP END	JUVENILE DETENTION ALTERNATIVES INITIATIVE FOCUS FROM YOUTH IN CONFINEMENT TO YOUTH PRE-DISPOSITION AND IN THE COURTS	\$ 100,00
TOTAL				TOTAL GRANT BUDGET	14,477,80

Attachment: FY16 Grants Listing, attachment A (4576 : Bernalillo County FY16 Budget)



FINANCIAL ANALYSIS FORM

SECTION 1: GENERAL INFORMATION

Date:	May 1, 2015
Action Item Title:	Bernalillo County FY16 Budget
Department:	Accounting and Budget Department
Form Prepared By: (Name, Title & Phone Number)	Jennifer Gallegos, FCP 468-7312
Form Reviewed By: (Budget Office Staff Name & Title)	Stephanie Pugh, Financial Services Administrator IIII 468-7177
(1 thru 5 or all) BCC District:	All

SECTION 2: PROJECT OVERVIEW

Requesting approval to establish the FY16 budget for both General Fund and Non-General Funds. Approval of this action, required by State Department of Finance and Administration, will allow the County to continue operating on July 1st, 2015.

SECTION 3: FUNDING SOURCE AND/OR REVENUE IMPACT

Funding Source	NEW	EXISTING	FY16	FY17	FY18	FY19	FY20	TOTALS
RECURRING								
General Fund Budget	X		257,057,610		-	-	-	\$ 257,057,610
Non-General Fund Budget	X		146,679,578					\$ 146,679,578
SUB-TOTAL RECURRING			403,737,188		-	-	-	\$ 403,737,188
NON-RECURRING								
Non-General Fund Budget - Estimated LTD Carryover		X	89,669,308					\$ 89,669,308
General Fund Balance Appropriation	X		23,218,991					\$ 23,218,991
SUB-TOTAL NON-RECURRING			89,669,308	-	-	-	-	\$ 112,888,207
Total Revenues			493,406,496	-	-	-	-	\$ 516,625,485

*New = New Funding Request/Not Currently Budgeted OR
Existing = Funding Exists in the Budget

TOTAL REVENUES \$ 516,625,485

SECTION 4: EXPENDITURE & STAFF IMPACT

Expenditure Description	NEW	EXISTING	FY16	FY17	FY18	FY19	FY20	TOTALS
RECURRING								
General Fund Budget	X		257,057,610		-	-	-	\$ 257,057,610
Non-General Fund Budget	X		146,679,578					\$ 146,679,578
SUB-TOTAL RECURRING			403,737,188		-	-	-	\$ 403,737,188
NON-RECURRING								
Non-General Fund Budget - LTD Carryover		X	89,669,308					\$ 89,669,308
General Fund Balance Appropriation	X		23,218,991					\$ 23,218,991
SUB-TOTAL NON-RECURRING			89,669,308	-	-	-	-	\$ 112,888,207
Sub-total Operating Expenditures			493,406,496	-	-	-	-	\$ 516,625,485

*New = New Funding Request/Not Currently Budgeted OR
Existing = Funding Exists in the Budget

Staff Position Title	Status*	New	Existing	FY14	FY15	FY16	FY17	FY18	FY19	FY20	TOTALS
N/A				-	-	-	-	-	-	-	\$
Sub-total Staff Cost Expenditures				-	-	-	-	-	-	-	\$

*Status of Position enter FT = Full-Time Equivalent, PT = Part-Time FTE, T = Term

TOTAL EXPENDITURES

TOTAL EXPENDITURES \$ 516,625,485

Attachment: FAF-FY16 Budget Proposal (4576 : Bernalillo County FY16 Budget)



FINANCIAL ANALYSIS FORM

SECTION 5: NARRATIVE

FISCAL IMPLICATIONS

Historical Information and Existing Funding (include match and in-kind funding) - Approval of the FY16 budget is required by the State of New Mexico Department of Finance and Administration ("DFA") Local Government Division. Budget staff prepares a biennial budget with the second year being approved as a plan. State DFA requires annual approval.

Current Impact of Proposed Action - General Fund- Approval of this request will allow county departments to remain operational on July 1, 2015. Currently employee salary and benefits and department operational costs are included in the balanced picture being presented.

Non-General Fund - All non-general fund funds are restricted and must stay balanced within each fund. The budget proposal establishes the appropriation of these funds so departments are able to continue providing programs and services.

Future Implications - Budget staff will be bringing adjustments to the FY16 budget in September 2015 once year end balances are identified. Staff will also present recommendations to the BCC regarding how the unfunded overtime items can be handled - funded, postponed or eliminated altogether. The FY16 General Fund budget includes the following:

Division	FY16 Payroll Budget	FY16 Operating Budget	Total FY16 Payroll and Operating Budget
County Manager	7,051,195	5,003,351	12,054,546
Finance	19,141,722	9,523,162	28,664,884
Community Services	16,007,188	10,777,591	26,784,779
Public Safety	111,838,783	24,843,038	136,681,821
Public Works	18,176,584	16,897,834	35,074,418
Division Totals	172,215,472	67,044,976	239,260,448
General County	0	13,656,730	13,656,730
Payment in Lieu of Taxes Fund	0	930,682	930,682
Regional Correction Fund	0	3,179,723	3,179,723
Community Services Fund	0	29,927	29,927
Grand Total	172,215,472	84,842,038	257,057,510
Fund Balance Appropriations			
FY16 Initiatives	0	9,218,991	9,218,991
FY15 Encumbered Commitments	0	7,100,000	7,100,000
FY15 Unencumbered Commitments	0	6,900,000	6,900,000
Total Fund Balance Appropriation		23,218,991	23,218,991
TOTAL GENERAL FUND FY16 BUDGET			280,276,501

Approval of this budget will leave approximately \$11M in reserves above the required 3/12th reserve requirement imposed by DFA.

Carryovers - **General Fund** - Encumbered carryovers will automatically roll into FY16. Those totals will be presented to the BCC in September. There will be no unencumbered requests on operational funds due to limited funding available at this time. The only carryovers being presented for approval are those unencumbered funds available in General Fund projects and internal orders authorized by the County Commission in FY15. These projects are ongoing and the funds need to be carried over to complete the projects/initiatives in FY16. Year end balances will be evaluated at June 30th, 2015 and management will be notified if there are any available funds. **Non-General Fund** - (Non-Life to Date Funds) Encumbered carryovers will automatically roll into FY16. Those totals will be presented to the BCC in September. (Life to Date Funds) Estimated encumbered and unencumbered carryovers are being presented for approval in the amount of \$89,669,308. This number will be trueed up and brought forth in September once FY15 is closed and actual balances from June 30th, 2015 are available.

OTHER SIGNIFICANT ISSUES

Departmental Impacts - The Accounting & Budget Department is presenting a balanced budget proposal that will provide each department with the funding to be operational on July 1, 2015. Departments will be responsible for living within their means.

Countywide Impacts - Due to the limited resources available in FY16, any new requests that fall outside of the funding available to each department will have to be reevaluated against the items currently funded so a tradeoff may be identified. No new items can be added without equivalent items being halted or eliminated. The recurring budget has no capacity for additional funding requests unless these tradeoffs are made.

Other - The approved budget will be submitted to the State DFA on June 1st, 2015 as required by the State of New Mexico Department of Finance and Administration Local Government Division.

JUSTIFICATION

Mandated - State of New Mexico Statute Section 6-6-2 NMSA 1978 "...with written approval of the secretary of finance and administration, increase the total budget of any local public body in the event the local public body undertakes an activity, service, project or construction program that was not contemplated at the time the final budget was adopted and approved and which activity, service, project or construction program will produce sufficient revenue to cover the increase in the budget..."



FINANCIAL ANALYSIS FORM

Program Relevance - Approval of the budget for FY16 will allow departments to stay operational and continue providing programs and services to the citizens of Bernalillo County.

Other Measures - None

ALTERNATIVES

Approval is required by State DFA. Signed resolutions must be submitted to them by June 1st. Should the Commission choose to not grant approval, the budget proposal will have to be reevaluated and brought back in front of the Board at the next Commission meeting.

BUDGET / FINANCE RECOMMENDATION

Due to the limited resources available, there can be no further increases to the budget without a tradeoff being made or additional funding source being identified.

BERNALILLO COUNTY

FINANCIAL RESOLUTION NO. _____

FISCAL YEAR 2016

To request the following BUDGET INCREASE for the purpose of accepting and budgeting funds from Fund Balance Appropriation to support FY15 General Fund Projects and Internal Order Carryovers and FY16 Initiatives in the amount of \$23,218,991.

WHEREAS, at a regular meeting of the BOARD OF COUNTY COMMISSIONERS OF BERNALILLO COUNTY, held on May 12th, 2015, the following was among the proceedings:

<u>Source:</u>	<u>Amount</u>
Fund Balance Appropriation	
11001-499800-220201	\$23,218,991
TOTAL SOURCES	\$23,218,991
<u>Expenditure:</u>	
Initiatives	
11001-531940-220201	\$23,218,991
TOTAL EXPENDITURES	\$23,218,991

WHEREAS, the above budget increase is necessary, and funds are available from the above stated source. WHEREAS, after approval from the Department of Finance and Administration, Local Government Division, the above action shall be taken and all necessary adjustments shall be made.

NOW, THEREFORE, be it resolved by the Board of County Commissioners, the governing body of the County of Bernalillo that this budget increase having been duly heard is hereby adopted this 12th day of May, 2015.

BOARD OF COUNTY COMMISSIONERS

Maggie Hart Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O'Malley, Member

Lonnie C. Talbert, Member

Wayne A. Johnson, Member

ATTEST:

Maggie Toulouse Oliver
County Clerk

REVIEWED BY:

Shirley Ragin
Deputy County Manager for Finance

APPROVED AS TO FORM:

County Attorney

BERNALILLO COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. _____

**A RESOLUTION TO SUPPORT THE PROJECTS LISTED IN ATTACHMENT A,
'FEDERAL, STATE, AND OTHER SPECIAL REVENUE FUNDS BUDGET' FUNDED BY
VARIOUS SOURCES FOR FISCAL YEAR FY 2016**

WHEREAS, on May 12, 2015 the Board of County Commissioners authorized the County Manager or designee, to execute all cooperative agreements on behalf of the Board of County Commissioners for FY 2016 and approved Financial Resolution FR-2015-_____ to accept and budget the grants included in the attached listing.

WHEREAS, through their support for the projects, the Board of County Commissioners confirms that, as appropriate and in accordance with applicable ordinance, Bernalillo County assumes ownership of the infrastructure and associated amenities, including liability and maintenance, and provides any required matching funds for the projects funded through these sources; and

WHEREAS, the Grant Representative for the County or designee is authorized to submit any documents pertaining to the project and act as the single point of contact, and the Deputy County Managers or designees are the signatory authority who are authorized to sign reimbursement requests and other documents requiring a signature for submittal to the New Mexico Department of Transportation; and

WHEREAS, funding will not be released until a fully executed contract is in place; and

WHEREAS, County staff is authorized to operate under the grant agreement.

NOW THEREFORE BE IT RESOLVED THAT: the Bernalillo County Board of County Commissioners the governing body of the County, that this Resolution, having been duly heard is hereby adopted.

**CONTINUATION PAGE 2, ADMINISTRATIVE RESOLUTION AR 2015-
A RESOLUTION TO SUPPORT THE PROJECTS LISTED IN ATTACHMENT A,
'FEDERAL, STATE, AND OTHER SPECIAL REVENUE FUNDS BUDGET' FUNDED BY
VARIOUS SOURCES FOR FISCAL YEAR FY 2016.**

DONE this 12th day of May 2015.

BOARD OF COUNTY COMMISSIONERS

Maggie Hart Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O'Malley, Member

Lonnie C. Talbert, Member

Wayne A. Johnson, Member

APPROVED AS TO FORM:

County Legal

ATTEST:

Maggie Toulouse Oliver
County Clerk

Attachment: AR- Grants (4576 : Bernalillo County FY16 Budget)

BERNALILLO COUNTY

FINANCIAL RESOLUTION NO. _____

FISCAL YEAR 2016

GENERAL FUND BUDGET

(104th FISCAL YEAR)

WHEREAS, the Board of County Commissioners, the governing body of the County of Bernalillo has developed a General Fund budget for fiscal year 2016 in the amount of \$257,057,510; and

WHEREAS, the Board of County Commissioners has determined that the budget meets the County's recurring requirements for the fiscal year 2016; and

WHEREAS, after review and approval from the Department of Finance and Administration, Local Government Division, the necessary actions shall be taken and all necessary adjustments shall be made.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Bernalillo County that the fiscal year 2016 budget for the General Fund having been duly heard, is hereby adopted, and that Bernalillo County is authorized to operate under these budget guidelines until DFA approval.

<u>Revenue Sources - 11001 & 11002</u>	<u>FY 16 Budget</u>
Property Taxes	\$126,886,000
Gross Receipts Taxes	\$ 97,481,095
Motor Vehicle Taxes	\$ 3,790,898
Gasoline Taxes	\$ 1,745,801
Licenses and Permits	\$ 2,788,654
Charges for Services	\$ 5,422,219
Investment Income	\$ 734,385
Transfers/Reimbursements	\$ 3,172,928
Hold Harmless Net Tax	\$ 7,895,198
Equalization Distribution	\$ 3,000,000
Total Revenue Sources	\$252,917,178

1 Page 2
 2 Resolution FR 2015-_____

3 **Revenue Sources – 12005,12104 & 12201** **FY 16 Budget**

4	Industrial Revenue Bonds	\$ 930,682
5	Regional US Marshall Fund Balance Appropriation	\$ 3,179,723
6	Community Service Fund	\$ 29,927
7	Total Revenue Sources	\$ 4,140,332

8		
9	Total Revenue Sources	\$257,057,510

10
 11 **Expenditure Department / Program** **FY 16 Budget**

12	Elected Official Departments	
13	County Commission	\$ 887,050
14	Court of Wills, Estates, and Probate	\$ 242,962
15	County Treasurer	\$ 2,809,769
16	Sheriff	\$ 38,962,457
17	County Clerk	\$ 5,138,475
18	County Assessor	\$ 3,025,420
19	Elected Official Subtotal	\$ 51,066,133

20	Public Safety Division	
21	Fire and Rescue Department	\$ 22,464,572
22	Metropolitan Detention Center	\$ 61,386,850
23	Communications Department	\$ 4,861,332
24	Youth Services Department	\$ 6,691,715
25	Animal Care Services Department	\$ 1,990,228
26	Public Safety Administration	\$ 324,667
27	Public Safety Subtotal	\$ 97,719,364

28	Public Works Division	
29	Public Works Division Support Section	\$ 683,116
30	Fleet and Facilities Department	\$ 20,361,411
31	Infrastructure Planning & Geo Resources Department	\$ 4,923,750
32	Operations and Maintenance Department	\$ 5,611,492
33	Technical Services Department	\$ 3,494,649
34	Public Works Subtotal	\$ 35,074,418

35	Community Services Division	
36	Parks and Recreation Department	\$ 9,242,149
37	Planning and Development Department	\$ 7,277,875
38	Economic Development Department	\$ 899,053
39	Communication Services Department	\$ 742,456
40	Office of Health & Social Services	\$ 2,529,480
41	Housing Department	\$ 308,583
42	Community Services Administration	\$ 403,746

43	Community Services Subtotal	\$21,403,342
----	------------------------------------	---------------------

Attachment: FR1 -GF Financial Resolution FY 16 Budget (4576 : Bernalillo County FY16 Budget)

1 Page 3
 2 Resolution FR 2015-_____

Expenditure Department / Program	FY 16 Budget
County Manager Division	
County Manager	\$ 904,923
Legal Department	\$ 4,109,062
Load Resource Management	\$ 1,187,400
Human Resources Department	\$ 4,966,111
County Manager Subtotal	\$ 11,167,496
Finance Division	
Procurement & Business Services Department	\$ 2,827,424
Accounting & Budget Department	\$ 3,161,708
BI & ERP	\$ 3,405,245
Risk Management Department	\$ 4,461,085
Information Technology Department	\$ 8,192,551
Finance Administration	\$ 781,681
Finance Division Subtotal	\$ 22,829,694
General County	
General County Initiatives	\$ 3,012,387
General County Subtotal	\$ 3,012,387
Industrial Revenue Bonds	\$ 930,682
Regional US Marshall Fund	\$ 3,179,723
Community Service Fund	\$ 29,927
	\$ 4,140,332
Total General Fund Appropriations	\$246,295,653
Debt Service Cash Transfers	FY 16 Budget
Transfer to 96B Jail DS Fund (14301)	\$ 4,442,233
Transfer to 97 GRT DS Fund (14302)	\$ 855,885
Transfer to 98 Courthouse DS Fund (14303)	\$ 3,462,095
Transfer to Jail/Wastewater DS Fund (14304)	\$ 1,884,131
General Fund Debt Service Requirements	\$ 10,644,344
Operating Cash Transfers	FY 16 Budget
Housing (21142)	\$ 117,513
General Fund Operating Transfers	\$ 117,513
Total General Fund Expenditures	\$257,057,510

Attachment: FR1 -GF Financial Resolution FY 16 Budget (4576 : Bernalillo County FY16 Budget)

Page 4

Resolution FR 2015-_____

NOW, THEREFORE, be it resolved by the Board of County Commissioners, the governing

body of Bernalillo County this 12th day of May, 2015.

BOARD OF COUNTY COMMISSIONERS

Maggie Hart Stebbins, Chair

Art De La Cruz, Vice Chair

Debbie O'Malley, Member

Lonnie C. Talbert, Member

Wayne A. Johnson, Member

REVIEWED BY:

Shirley Ragin, Deputy County Manager for Finance

Date: _____

ATTEST:

Maggie Toulouse Oliver, County Clerk

Date: _____

Approved as to form; County Legal

Date: _____

Attachment: FR1 -GF Financial Resolution FY 16 Budget (4576 : Bernalillo County FY16 Budget)

FY16 General Fund Contract Listing *75K and Over*

BERNALILLO COUNTY



WE'RE MORE THAN YOU THINK

FY16 Contract Listing - County Manager General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
LEGAL DEPARTMENT					
11001	120101	521010 IO 2700096	UNANTICIPATED LEGAL ISSUES	CONTRACTS FOR UNANTICIPATED LEGAL ISSUES IN AREAS OF LAW WHERE THE COUNTY ATTORNEY'S OFFICE DOES NOT HAVE EXPERTISE	100,000
11001	120101	521010 IO 2700073	MCCLENDON- COURT ORDERED PLAINTIFF ATTORNEY FEES	MCCLENDON- COURT ORDERED PLAINTIFF ATTORNEY FEES	500,000
11001	120101	521010 IO 2700073	THE BAKER LAW FIRM	MDC REPRESENT THE COUNTY IN MCCLENDON CASE AGAINST MDC	100,000
11001	120101	521010 IO 2700073	ROBLES RAE & ANAYA	REPRESENT THE COUNTY IN MCCLENDON CASE AGAINST MDC	300,000
11001	120101	521010 IO 2700073	WALZ AND ASSOCIATES PC	PROVIDE SERVICES IN THE MCCLENDON CASE	75,000
11001	120101	521010 IO 2700073	MCCLENDON	CONTRACTS FOR MCCLENDON CASE	360,000
11001	120101	521010	LEWIS ROCA ROTHERBER LLP	REPRESENT THE COUNTY WITH ALL ITS WATER RIGHTS ISSUES	80,000
11001	120101	521010	STELZNER, WINTER, WARBURTON, FLORES, SANCHEZ & DAWES, PC	PROVIDE LEGAL SERVICES RELATING TO UTILITY LAW	100,000
COUNTY MANAGER					
11001	110106	521050 IO 2700040	JOHN O'DONNELL	LOBBYIST	92,000
11001	110106	521050 IO2700041	SHOATS & WEAKS	LOBBYIST	87,000
LRM					
11001	110108	521050	KRONOS	ONE-TIME START UP- PURCHASE OF SOFTWARE, TRAVEL, TRAINING, SERVICES, TIME CLOCKS ETC.	211,866

**FY16 Contract Listing - County Manager
General Fund**

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
11001	110108	521050	KRONOS	ANNUAL SUPPORT FOR TELESTAFF, WEBSTAFF AND AUCTIONS SOFTWARE.	215,484
HR					
11001	230102	521050	MANZANO MEDICAL GROUP PC	PRE HIRE/EMPLOYMENT MEDICAL EXAMINATIONS AND DRUG SCREENING INCLUDING RANDOM TESTING	100,000
11001	230102	521050	EN POINTE	NEO GOV-	120,000
11001	230101	521050	GALLAGHER BENEFITS SERVICES, INC	BENEFITS CONSULTING	105,000

FY16 Contract Listing- Finance Division General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
FINANCE DCM					
11001	200100	521050	PUBLIC TRUST	INVESTMENT ADVISOR	125,000
ACCOUNTING & BUDGET DEPARTMENT					
11001	210101/2700059	521050	REDW, LLC	INTERNAL AUDIT	241,000
11001	210101/2700043	521050	LIVE NATION	JOURNAL PAVILION	580,000
BUSINESS IMPROVEMENT & ERP					
11001	220110	521050	OCM, LLC	PROVIDE BUSINESS TRANSFORMATION AND PROCESS IMPROVEMENT CONSULTING SERVICES TO THE COUNTY AND WILL PERFORM WORK AT THE DIRECTION OF THE ERP SECTION OF THE BUDGET & BUSINESS IMPROVEMENT DEPARTMENT.	90,000
11001	220110	521050	SAP	SAP/ERP CONSULTING SERVICES PROVIDING SUPPORT TO FUNCTIONAL AND TECHNICAL STAFF ON AN AS-NEEDED BASIS.	257,500
11001	220111	521050	SAP	ANNUAL SUPPORT FOR SAP - INCLUDES ANNUAL LICENSE AND MAINTENANCE FEES FOR THE FOLLOWING SOFTWARE THAT WAS PROCURED IN FY13.	426,598

FY16 Contract Listing- Finance Division General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
IT					
11001	240101	521050	ANM	ANNUAL SUPPORT FOR CISCO NETWORKING/ VOLP PRODUCTS	240,000
11001	240102	521050	SHI	ANNUAL LICENSE RENEWAL FOR MICROSOFT ENTERPRISE LICENSE	675,000
11001	240102	521050	HEWLETT PACKARD	ANNUAL SUPPORT FOR HP SERVER AND STORAGE FOR COUNTY INFORMATION SYSTEMS	150,720
11001	240102	521050	ORACLE	ANNUAL LICENSE RENEWAL AND MAINTENANCE & SUPPORT FOR ORACLE	152,500
11001	240102	521050	COMPASS	MDC - ANNUAL LICENSE RENEWAL AND SUPPORT & MAINTENANCE FOR NORTHPOINTE SOFTWARE	124,000
11001	240102	521050	INTERACT	MDC -ANNUAL SUPPORT FOR E*JUSTICE	93,000
11001	240102	521050	GLOBAL SOFTWARE	ANNUAL SUPPORT FOR VISION TEK.	75,000
11001	240102	521050	PW NETWORK ENGINEER	NETWORK ENGINEER	80,600
11001	240102	521050	CONTINGENCY	FUNDS TO COVER EMERGENCY ISSUES OR REPLACEMENTS AS THEY MIGHT OCCUR	139,800
11001	270102	521050	AUTOMATED ELECTIONS	TAX BILL PRINTER/DISTRIBUTOR	120,750
11001	270102	521050	FIS/METAVANTE	ONLINE CREDIT CARD/POS 3RD PARTY	75,000
11001	270102	521050	WELLSFARGO	FISCAL AGENT	153,000

Attachment: Bernalillo County FY16 GF Contract Listing 051115 (4576 : Bernalillo County FY16 Budget)

FY16 Contract Listing - Community Services Division General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
ECONOMIC DEVELOPMENT					
11001	360101	521050	CITY OF ALBUQUERQUE	INNOVATE ALBUQUERQUE (TOTAL CONTRACT AMOUNT \$1,000,000- ONLY \$250,000 WILL BE EXPENDED IN FY16. THE REMAINING \$750,000 WILL BE EXPENDED IN FY17)	1,000,000
OHSS					
11001	350101	521050	CITY OF ALBUQUERQUE	SENIOR SERVICES MOA	345,900
11001	350101	521050	VARIOUS NON-PROFITS	SOCIAL SERVICES RFP	89,921
11001	350101	521050	VARIOUS NON-PROFITS	SOCIAL SERVICE EVENTS SPONSORSHIPS	75,000
11001	350103	521050	VARIOUS NON-PROFITS	AFTER SCHOOL PROVIDERS	120,000
PARKS					
11001	310101	521050	TBD	COPY MACHINES	110,000
11001	310101	521050	NMSU AGRICULTURAL	NMSU AGRICULTURAL	199,926
11001	310415	521050	TBD	NEIGHBORHOOD OUTREACH GRANTS	100,000
11001	310415	521050	CREATIVE ABQ	CULTURAL PLANNING	100,000
11001	310801	521050	ASA	REFEREE PAYROLL	258,851
11001	310415	521050	CITY OF ALBUQUERQUE	LIBRARY MOU	1,493,438
COMMUNICATION SERVICES					
11001	130102	2700081/521050	GOV TV 16	GOVERNMENT TELEVISION	75,000
PLANNING & DEVELOPMENT					
11001	320102	521050/2700030	ACCELA	MAINTENANCE AGREEMENT	180,000
11001	320109	521050/ 2700151	CITY OF ALBUQUERQUE	INSECT PROGRAM	151,800

FY16 Contract Listing - Community Services Division General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
11001	320113	521050/ 2700147	CITY OF ALBUQUERQUE	PARA TRANSIT SERVICES - MOU W/COA	714,960
11001	320113	521050/ 2700148	CITY OF ALBUQUERQUE	TRANSIT SERVICES	1,765,957
CLERK					
11001	370101	521050 / I.O.	EARLY VOTING SITE LEASES	PROPERTY LEASE	360,000
11001	370101	521050 / I.O.	ADECCO	TEMP SERVICES	450,000
11001	370101	521050/ I.O.	AUTOMATED ELECTION SERVICES	VOTER INFO LETTER	161,000
11001	370101	521050 / I.O.	ROBIS OR AES	BALLOT ON DEMAND & EPOLLBOOK	573,895
11001	370101	521050 / I.O.	VOTER ED MEDIA CAMPAIGN	VOTE CENTERS 2016 PRIMARY	150,000

FY16 Contract Listing - Public Safety General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
METROPOLITAN DETENTION CENTER					
11002	450101	521050	BC COMMUNITY CASE MANAGEMENT (DSAP)	CASE MANAGEMENT SERVICES	200,000
11002	450101	521050	UNM INSTITUTE FOR SOCIAL RESEARCH	UNM - RESEARCH & REPORTING	177,000
11002	450407	521010	ROBERTA STELLMAN- CONSULTING SERVICE	MEDICAL/PSYCHIATRIC COMPLIANCE SERVICES	120,000
11002	450500	531870	RICOH-LEASE COPIERS	LEASE OF COPIERS	85,000
11002	450502	531200	ELECTRONIC PARTS CO	ELECTRONIC EQUIPMENT, COMPONENTS, PARTS, AND ACCESSORIES (SE	76,500
11002	450502	531520	SUN EDISON	SOLAR ELECTRICITY	150,000
11002	450507	531490	ARAMARK - INDIGENT/DETAIL	MDC INDIGENT DETAIL KITS	184,716
11002	450507	541250	ARAMARK - FOOD/LAUNDRY	MDC FOOD/LAUNDRY SERVICES	3,151,782
11002	450407/2700077 & FUND 12003/2300146	521010	CORRECTIONAL HEALTHCARE CORPORATION	INMATE MEDICAL SERVICES (HCGRT Fund and 11002)	5,787,948
11002	450409	521050	CASWELL INVESTIGATIONS	INVESTIGATIVE SERVICES	87,600
11002	450303/2700103	521050	BERNALILLO COUNTY HOUSING	PERMANENT HOUSING & SUPPORTIVE SERVICES	1,097,538
11002	450512/2800023	521050	INMATE ACTIVITIES	INMATE ACTIVITIES & PROGRAMS	124,285

FY16 Contract Listing - Public Safety General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
11002	450512/2800023	521050	SIGN LANGUAGE INTERPRETER SERVICES	SIGN LANGUAGE INTERPRETER SERVICE	75,000
11002	450406/2800025	521050	DISTRICT COURT PRETRIAL	DISTRICT COURT PRE-TRIAL SERVICES	1,957,342
11002	450303/2800028	521050	METRO COUR PRETRIAL	METRO COURT PRETRIAL	874,500
11002	450303/2800042	521050	BI INC.	ELECTRONIC MONITORING	1,182,500
11002	450600/2800032	521050	G4S SECURITY SOLUTIONS USA INC.	SECURITY SCREENING AT MDC	575,000
11002	450300/2800054	521050	G4S SECURITY SOLUTIONS USA INC.	SECURITY SCREENING AT PS BUILDING	200,000
11002	450101/2800034	521050	TEK SYSTEMS INC.	TEK SYSTEM PROGRAMMER	83,250
11002	450303/2800027	521050	NM STATE PUBLIC DEFENDER	PUBLIC DEFENDER	255,248
11002	450303/2800030	521050	NM STATE DISTRICT ATTORNEY	DA PROBATION	233,000
11002	450303/2800029	521050	SDJC	CLERK / REPORTER	104,051
ANIMAL CARE SERVICES					
11001	470101	521050	CITY OF ALBUQUERQUE	HOUSING OF BERNCO ANIMALS	900,000
COMMUNICATIONS					
11001	410101	531220	CITY OF ALBUQUERQUE	RADIO MAINTENANCE & REPAIR	85,444
11001	410102	531210	MOTOROLA	P1 CAD/P1 MOBILE MAINTENANCE	265,000
11001	410105	521050	RADIO SATELLITE INTEGRATORS (RSI)	MONTHLY GPS WEB ACCESS FEES	200,000

FY16 Contract Listing - Public Safety General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
11001	410105	531260	CELLCO PARTNERSHIP DBA VERIZON	VERIZON FOR GPS/AVL	100,000
SHERIFF					
11001	480101	521050	FBHA	PSYCHOLOGICAL SERVICES	85,000
11001	480401/2700029	521050	CITY OF ALBUQUERQUE	CRIME LAB & CRIMINAL ID SERVICES IO #2700029	590,464
11001	480501	551200	PTS OF AMERICA	PRISONER TRANSPORT AND EXTRADITION SERVICES	325,000
11001	480601	521050	SBM	JANITORIAL SERVICES	85,000
11001	480201	521050	EPIC AVIATION	AVIATION FUEL	120,000
11001	480201	521050	TURBOMECA	A STAR ENGINE REPAIR	100,000
11001	480201	521050	AIRBUS	HELICOPTER PARTS	120,000
11001	480201	521050	SUMMIT HELI	HELICOPTER PARTS	120,000
YOUTH SERVICES CENTER					
11001	440200	521050	UNIVERSITY OF NM	PSYCHIATRIST SERVICES	76,365
11001	440200	541250	SYSCO	FROZEN AND DRY FOODS	205,000

FY16 Contract Listing - Public Works Division General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
FLEET & FACILITIES					
11001	510101	521050	CITY OF ALBUQUERQUE	ONE CIVIC PLAZA LEASE	2,625,000
11001	510101	521050	ACTION HOSE	VEHICLE MAINTENANCE & REPAIRS	105,000
11001	510101	521050	4RIVERS, ALBUQUERQUE FREIGHTLINER, DON CHALMER, DRIVE TRAIN, EATON SALES, FEDERATED FLEET, POWER FORD, RICH FORD, THE GARAGE, TNT, VERMEER	VEHICLE MAINTENANCE & REPAIRS	157,500
11001	510101	521050	GCR (CHANGED FROM TIRE DISTRIBUTION SYSTEMS INC.)	VEHICLE MAINTENANCE & REPAIRS	472,500
11001	510101	521050	PREMIER TIRES, SIDDONS-MARTIN, STEWART & STEVENSON	VEHICLE MAINTENANCE & REPAIRS	525,000
11001	510102	521050	BRADY	VEHICLE & EQUIPMENT SUPPLIES	157,500
11001	510102	521050	COCHISE CONTRACTORS	FUEL PUMP SERVICES & PARTS	157,500
11001	510102	521050	COLORADO MACHINER LLC	HEAVY EQUIPMENT PARTS & SERVICE	157,500
11001	510102	521050	CUMMINS	FIRE MAINTENANCE, REPAIRS & PARTS	157,500
11001	510103	521050	STUDIO SOUTHWEST ARCHITECT	ARCHITECTURAL SERVICES	525,000
11001	510103	521050	AMERICAN DOOR	AUTOMATED DOOR REPAIR	200,000
11001	510103	521050	OVERHEAD DOOR, WINDSOR DOOR SALES INC., PATS DOORS	BAY DOOR MATERIALS AND SUPPLIES	262,500
11001	510103	521050	WELCHES BOILERS	BOILER SERVICE, REPAIR AND REPLACEMENT	400,000
11001	510103	521050	ABC SEAMLESS, ALBUQUERQUE HARDWOOD, ALBUQUERQUE PARTITIONS	BUILDING MAINTENANCE AND REPAIRS SUPPLIES	105,000
11001	510103	521050	B&D INDUSTRIES	BUILDING MAINTENANCE & REPAIRS - HVAC, PLUMBING	2,000,000
11001	510103	521050	B&D INDUSTRIES	BUILDING MAINTENANCE & REPAIRS - ELECTRIC	1,000,000
11001	510103	521050	DIAMOND VOGEL PAINT, GRANTS STEEL SASH DOOR	BUILDING MATERIALS AND SUPPLIES	157,500
11001	510103	521050	CHAPARRAL MATERIALS INC, DESIGN MATERIALS INC, FRANKS SUPPLY, VIKING II INC., WOODWORKERS SUPPLY INC.	BUILDING MATERIALS AND SUPPLIES	262,500
11001	510103	521050	GRAINGER, HARDWARE SPECIALTIES	BUILDING MATERIALS AND SUPPLIES	367,500
11001	510103	521050	HARRISON CONTRACTING COMPANY INC.	BUILDING MATERIALS AND SUPPLIES	525,000
11001	510103	521050	CSI ACQUISITION CO LLC	CRANE RENTAL	200,000
11001	510103	521050	SOUTHWEST DOORS	DOOR AND HARDWARE SUPPLIES	157,500
11001	510103	521050	LEES ELECTRIC MOTOR REPAIR INC.	ELECTRIC MOTOR REPAIR	262,500
11001	510103	521050	NATIONAL ELECTRIC SUPPLY (PRIMARY), SUMMIT ELECTRIC SUPPLY CO. INC. (SECONDARY)	ELECTRICAL SUPPLIES	525,000
11001	510103	521050	AMERICAN FENCE CO. OF NEW MEXICO	FENCING MATERIALS AND SERVICES	262,500

FY16 Contract Listing - Public Works Division General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
FLEET & FACILITIES					
11001	510103	521050	POWER GENERATION SERVICE LLC	GENERATOR MAINTENANCE	315,000
11001	510103	521050	GLASS ON WHEELS	GLASS SERVICES	262,500
11001	510103	521050	EKORE	HVAC CONTROLS PARTS	500,000
11001	510103	521050	INTEGRATED CONTROL SYSTEMS, JOHNSON CONTROLS, SUPERIOR FILTRATION PRODUCTS LLC, GORMAN INDUSTRIES, JOHNSTONE SUPPLY	HVAC PARTS AND SUPPLIES	525,000
11001	510103	521050	TRAVERS MECHANICAL SERVICES	HVAC SERVICE AND REPAIR	525,000
11001	510103	521050	TLC COMPANY INC, COMFORT SYSTEMS, SUNSTATE MECHANICAL, YEAROUT MECHANICAL, COMFORT SYSTEMS	HVAC SUPPLIES/SERVICES & REPAIR (Primary/Secondary)	3,000,000
11001	510103	521050	SANDIA SAFE AND LOCK INC.	LOCK AND KEY SUPPLIES AND SERVICE	262,500
11001	510103	521050	DRB ELECTRIC	LOW VOLTAGE ELECTRICAL SERVICES	525,000
11001	510103	521050	DOOR SYSTEMS OF NEW MEXICO INC.	MAINTENANCE AND REPAIRS ON GARAGE DOORS	157,500
11001	510103	521050	ALBUQUERQUE ASPHALT	PAVING SERVICES	1,575,000
11001	510103	521050	CINDY MARIE CARROL/TRINITY PEST	PEST AND PIGEON WASTE CONTROL	157,500
11001	510103	521050	PRESTIGE CONSTRUCTION	PIGEON CLEANUP AND REMOVAL, CONSTRUCTION SERVICES	300,000
11001	510103	521050	ALBUQUERQUE WINNELSON CO, BOB GARRECHT SUPPLY INC., SOUTHWEST WHOLESALE SUPPLY/DOC SAVAGE	PLUMBING SUPPLIES	525,000
11001	510103	521050	TLC COMPANY INC, YEAROUT MECHANICAL	PLUMBING SUPPLIES/SERVICES (Primary/Secondary)	3,000,000
11001	510103	521050	FACILITY PUMP, TP PUMP	PUMP SERVICE REPLACEMENT AND REPAIR	100,000
11001	510103	521050	AAA PUMPING SERVICE INC.	PUMPING SERVICES	157,500
11001	510103	521050	NATIONAL ROOFING CO. INC	ROOF REPAIR AND NEW ROOF INSTALLATION	525,000
11001	510103	521050	DEMAND SAFETY	SAFETY MATERIALS AND SUPPLIES	100,000
11001	510103	521050	MCB ENTERPRISES INC	SECURITY & ACCESS	150,000
11001	510103	521050	GRAYBAR ELECTRIC CO INC	SECURITY AND ELECTRICAL SUPPLIES	367,500
11001	510103	521050	ROAD RUNNER WASTE	SOLID WASTE COLLECTION SERVICES	157,500
11001	510103	521050	WASTE MANAGEMENT OF NEW MEXICO	SOLID WASTE COLLECTION SERVICES	262,500
11001	510104	521050	BRADY	TOOLS & SUPPLIES	575,000
11001	510104	521050	SAFETY COUNSELING INC.	TRAINING AND SAFETY STANDARS IMPROVEMENTS	100,000
11001	510106	521050	SBM SITE SERVICE LLC, SUPREME MAINT, PRECISION CLEANING, BRADY	CUSTODIAL & JANITORIAL SERVICES	525,000
11001	510106	521050	GRAINGER	JANITORIAL SUPPLIES & TOOLS	262,500
11001	510106	521050	CENTRAL NEW MEXICO ELECTRIC	ELECTRIC FOR CAPILLA PEAK	157,500
11001	510106	521050	PNM	ELECTRIC SERVICES	3,675,000
11001	510106	521050	NM GAS	GAS SERVICES	2,100,000

FY16 Contract Listing - Public Works Division General Fund

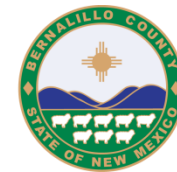
Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
FLEET & FACILITIES					
11001	510106	521050	BP ENERGY CO.	GAS SERVICES	472,500
11001	510106	521050	ORTEGA(s) PROPANE SERVICE INC	PROPANE SERVICE	105,000
11001	510106	521050	WASTE MANAGEMENT, ROAD RUNNER WASTE	SOLID WASTE COLLECTION / RECYCLE SERVICES / LANDFILL FEES	262,500
11001	510106	521050	ALBUQUERQUE WATER AUTHORITY	WATER TREATMENT SERVICES	525,000
11001	510106	521050	ALVIDREZ WATER OPERATIONS	WATER TREATMENT SERVICES	157,500
11001	510107	521050	ENTRANOSA WATER AND WASTEWATER	WATER TREATMENT & WASTEWATER SERVICES	262,500
11001	510107	521050	HODGES OIL DIESEL	VEHICLE GAS & OIL	1,050,000
11001	510107	521050	HODGES OIL UNLEADED	VEHICLE GAS & OIL	3,675,000
11001	510501	521050	WESTERN REFINING	VEHICLE GAS & OIL	472,500
11001	510501	521050	WRIGHT EXPRESS	VEHICLE GAS & OIL	1,575,000
11001	510501	521050	GRAINGER	SMALL TOOL SUPPLY	78,750
INFRASTRUCTURE, PLANNING & GEO					
11001	530107	531260	TIME WARNER TELECOM HOLDINGS INC	INTERNET SERVICE	75,000
11001	530107	531260	CENTURY LINK - POTS	MONTHLY LOCAL TELEPHONE SERVICES AND MISCELLANEOUS NONRECURRING TOLL ACTIVITY, ALARM AND FIRE	200,000
11001	530107	531200	SECURITY AND ACCESS	ON DEMAND SERVICES FOR MISCELLANEOUS REPAIRS, REPLACEMENTS AND NEW INSTALLATIONS FOR FIRE, INTRUSION, ACCESS AND VIDEO FOR BERNALILLO	120,000
11001	530107	531200	SIMPLEXGRINNELL LP	INVENTORY, MAINTENANCE, REPAIR AND REPLACEMENT OF FIRE EXTINGUISHERS, FIXED FIRE SUPPRESSION SYSTEMS AND EQUIPMENT, ETC...	130,000
11001	530107	531200	THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR MAINTENANCE AND COMMUNICATIONS	120,000
11001	530107	531200	BIXBY ELECTRIC INC	ALL ITEMS ASSOCIATED WITH TELECOMMUNICATIONS	210,000
11001	530105	521050	PLANNING TECHNOLOGIES	TECHNICAL/TRANSPORTATION PLANNING, GIS ANALYSIS, SERVICES	85,000
11001	530105	521050	MRCOG	GIS IMAGERY/DATA ACQUISITION	200,000
11001	530107	521050	CISCO	HARDWARE MAINTENANCE, SOFTWARE AND TECHNICAL SUPPORT FOR NETWORKING EQUIPMENT AND PHONE SYSTEMS	210,000
11001	530107	531260	CENTURY LINK-MAN	METROPOLITAN AREA NETWORK/WIDE AREA NETWORK AND WAN EATHERNET BASED DATA COMMUNICATIONS SERVICES	400,000
11001	530107	531260	CENTURY LINK - PRI	PRI	230,000
OPERATIONS & MAINTENANCE					
11001	520102	531266	VULCAN/CALMAT	PAVEMENT MAINTENANCE	100,000
11001	520110	521050	CITY OF ABQ	HOUSEHOLD HAZARDOUS WASTE	108,000



FY16 Non-General Fund Contract Listing 75K and Over

BERNALILLO COUNTY



WE'RE MORE THAN YOU THINK

FY16 Contract Listing- Finance Division Non General Funds

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
VALUATION FUND					
12004	280102	521050	TYLER TECHNOLOGIES	MANITENANCE AND SUPPORT FOR THE IWORLD ASSESSMENT SYSTEM	266,243
12004	280102	521050	PICTOMETRY	AERIAL OBLIQUE IMAGE CAPTURE	184,276
12004	280102	521010	THE MASTERS TOUCH	RENDITION/NOV MASS MAILOUT AND POSTAGE	148,445
CAPITAL CONSTRUCTION FUND					
13002	210903	541220	BAKER & TAYLOR INC	LIBRARY BOOKS	300,000
13002	210903	541220	MIDWEST LIBRARY SERVICE	LIBRARY BOOKS	300,000
13002	210903	541220	BRODART CO	LIBRARY BOOKS	136,000
13002	210903	541220	INGRAM LIBRARY SERVICES INC	LIBRARY BOOKS	108,000
13002	210903	541220	WT COX SUBSCRIPTIONS	LIBRARY BOOKS	136,000
RISK MANAGEMENT FUND					
22001	260101	531141/531110	VARIOUS	WC/MULTILINE CLAIMS	8,366,117

FY16 Contract Listing - Community Services Division Non-General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
OHSS					
12003	350404	521050	NURSE ADVICE NM	24/7 NURSE ADVICE TELE-TRIAGE - (HEALTHCARE GRT)	150,000
12003	350203	521050	FIRST NATIONS COMMUNITY HEALTHSOURCE	PRIMARY CARE FOR INDIGENT PATIENTS(HEALTHCARE GRT)	372,000
12003	350205	521050	FIRST CHOICE COMMUNITY HEALTHCARE	PRIMARY CARE FOR INDIGENT PATIENTS (HEALTHCARE GRT)	372,000
12003	350206	521050	COMMUNITY DENTAL SERVICES	PRIMARY CARE FOR INDIGENT PATIENTS (HEALTHCARE GRT)	256,000
12005	210203	521050	VARIOUS NON- PROFITS	SOCIAL SERVICES RFP/COMMUNITY EVENTS RFP	323,545
12005	210204	521050	VARIOUS NON- PROFITS	SOCIAL SERVICES RFP/COMMUNITY EVENTS RFP	334,662
12901	310903	521050	APS	SUMMER FOOD SERVICE PROGRAM	370,000
CLERK					
12204	370103	521050	TYLER	ANNL SOFTWARE & SUPPORT SRV/UPGRADES	151,700
12204	370103	521050	NM CLERKS-IVEY SOTO	TECHNICAL SERVICES	80,000
12204	370103	521050	TBD	TECHNICAL SERVICES/PROJECT MANAGER	112,000
12204	370103	521050	ADECCO	SPECIAL PROJECTS	125,000
PARKS					
13051	310101	521050	NMSU BC EXTENSION SERVICE	ANNUAL STATUTORY REQUIREMENT (INTERNAL ORDER/310101)	199,500
13051	310503	521050	BOSQUE SCHOOL	BOSQUE ECOSYSTEM MONITORING PROGRAM	75,000
13051	310503	521050	MULTIPLE	SANCHEZ FARM MASTER PLAN IMPLEMENTATION - FUNDING SOURCE IS OS MILL LEVY	200,000
13051	310503	521050	TBD	WEST SIDE COMMUNITY CENTER PH. 2 IMPROVEMENTS - FUNDING SOURCE IS GO BOND	100,000

**FY16 Contract Listing - Community Services Division
Non-General Fund**

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
13051	310503	521050	TBD	ALTAMONT LL FIELD EXPANSION - FUNDING SOURCE IS CAPITAL OUTLAY	265,000
13051	310503	521050	TBD	PARADISE HILLS LL CIRCULATION AND MOBILITY IMPROVEMENTS - FUNDING SOURCE IS CAPITAL OUTLAY AND GO BOND	200,000
13051	310503	521050	TBD	GONZALEZ PROPERTY ACQUISITION AND MISCELLANEOUS EXPENSES ASSOCIATED WITH NEW OWNERSHIP - FUNDING SOURCE LIKELY A COMBINATION OF OS MILL LEVY AND GF	1,900,000
13051	310503	521050	LARKIN GROUP	PH. 2 DESIGN OF NORTH VALLEY LITTLE LEAGUE - FUNDING SOURCE IS CAPITAL OUTLAY, GO BOND, SOME GF	750,000
13051	310503	521050	TBD	CARLITO SPRINGS PHASE II HOUSE AND CABIN REHABILITATION DESIGN	175,000
HOUSING					
21110	330601	521080	GRANT REIMB	CONSTRUCTION PROJECTS	1,000,000

FY16 Contract Listing - Public Safety Division Non-General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
METROPOLITAN DETENTION CENTER					
12003	220401/ 2700097	521050	RECOVERY SERVICES OF NEW MEXICO	METHADONE SERVICES	715,000
12003	2300146	521050	CORRECTIONAL HEALTHCARE CORPORATION	INMATE MEDICAL SERVICES (HCGRT Fund and 11002)	7,312,052
DSAP					
12901	460101 / 2400009	521050	BERNALILLO COUNTY SHERIFF'S DEPARTMENT	DWI ENFORCEMENT	100,000
12901	460101 / 2400009	521050	ALBUQUERQUE POLICE DEPARTMENT	DWI ENFORCEMENT	80,000
12901	460101 / 2400009	521050	MADD	YOUTH PREVENTION	150,000
12901	460101 / 2400009	521050	UNAWARDED	YOUTH PREVENTION	250,000
12901	460101 / 2400009	521050	SAFE TEEN NM	YOUTH PREVENTION	115,000
12901	460101 / 2400009	521050	ALBUQUERQUE CAB COMPANY	ADULT PREVENTION	215,000
12901	460101 / 2400009	521050	NEW MEXICO HIGHLANDS UNIVERSITY	INTENSIVE OUTPATIENT TREATMENT	450,000
12901	460101 / 2400009	521050	BERNALILLO COUNTY YOUTH SERVICES DIVISION	YOUTH ALTERNATIVE SENTENCING	150,000
12901	460101 / 2400009	521050	BERNALILLO COUNTY METROPOLITAN DETENTION CENTER	ADULT ALTERNATIVE SENTENCING	500,000

FY16 Contract Listing - Public Safety Division
Non-General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
12901	460101 / 2400009	521050	UNIVERISTY OF NEW MEXICO INSTITUTE FOR SOCIAL RESEARCH	PROGRAM EVALUATIONS	100,000
12902	460101 / 2400010	521051	UNM LOBO ATHLETICS	SOCIAL MEDIA	75,000
12901	460107	521050	NEW MEXICO HIGHLANDS UNIVERSITY	CONTINUING CARE TREATMENT	250,000
12105	460109	521050	NEW MEXICO PROTECTIVE FORCE	SECURITY SERVICE	150,000
12003	220401 / 2300184	521050	STATE OF NEW MEXICO DEPARTMENT OF HEALTH	MOTU SERVICE	800,000
FIRE					
12101	430208	541100	ARTESIA FIRE	EQUIPMENT	126,070
12101	430209	541230	HENRY SCHEIN	EMS MEDICAL SUPPLIES	75,000
YOUTH SERVICES CENTER					
21003	2700126	521050	UNIVERSITY OF NM	MEDICAL DOCTOR	110,158

FY16 Contract Listing - Public Works Division Non-General Fund

Contractors referenced in contract listing are subject to change due to expiration of contracts and agreements resulting in the need to re-solicit procurements, which could result in new contractors providing services.

FUND	FUND CENTER	COMMITMENT ITEM	VENDOR	CONTRACT DESCRIPTION	FY16 TOTAL PRICE
INFRASTRUCTURE, PLANNING & GEO					
12002	530104	521052	USGS	Geological Survey (JFA)	101,575
12002	530104	521051	TBD	ON CALL WELL SERVICES	100,000
12002	530104	521052	USGS	STORMWATER QUALITY MONITORING	140,000
OPERATIONS & MAINTENANCE					
13001	OM.2015.RDRPEQ	541300	VULCAN/CALMAT	ROAD CONSTRUCTION	200,000
12002	520107	521050	ESTANCIA VALLEY	LANDFILL	170,000
21001	520106	521050	WASTE MANAGEMENT	WEEKLY RESIDENTIAL TRASH PICKUP AND RECYCLING, BIENNIAL GREENWASTE PICKUP, BILLING DELINQUENT PAYMENT COLLECTIONS AND ROLL OFF'S FOR CLEAN UPS	4,390,000



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Commission
 Prepared By: Connie Gilman
 Director: Connie Gilman
 DCM:
 Sponsors: De La Cruz

Title: Library Board Reappointment - Toni Martorelli

Action:

Motion to approve the reappointment of Toni L. Martorelli to the Library Board.

Summary:

In 1956, the Library Board was established to determine operational policies for the County Library System. Additionally, the Board selects new books and plans for the future expansion of the Library System. The Board consists of a maximum of seven members to be appointed by the Board of County Commissioners. Ex-officio members shall include the County Librarian and a representative of County government.

Commissioner De La Cruz requests the reappointment of Toni L. Martorelli to the Library Board. Ms. Martorelli is the Vice President for Public Policy in STAR Group LLC, a national consulting group specializing in private and public sector strategic planning and business improvement. Ms. Martorelli has served as the Chief of Staff to the Senate Pro Tempore of the New Mexico State Senate, as the Director of the City of Albuquerque's Department of Family and Community Services as well as its Director of Cultural Services. As the Director of the New Mexico Governor's Office of Children, she designed, implemented, and directed a new office to coordinate state services for children and youth and advised the Governor on social service issues. She has been a facilitator for the National Governor's Association, has presented at the International City/County Management Association, and been selected to contribute to important public policy conversations at the Aspen Institute, and forums organized by the Annie E. Casey, Rockefeller and Danforth Foundations.

When she returned from a year of teaching U.S. Armed Forces personnel in South Korea, Toni taught high school and middle school for the Albuquerque Public Schools and served as their Coordinator of Board and Community Relations, Executive Assistant to the Superintendent, Director of Human Services Collaboratives and Legislative Liaison. In addition to serving on the Albuquerque Museum Foundation's Board of Directors, she has been a member and officer of numerous state and local boards and commissions, including the NM Children's Trust Fund, the NM Juvenile Justice Advisory Committee, Albuquerque YWCA, Albuquerque Public Schools Foundation, Albuquerque Guild of the Santa Fe Opera, the Bernalillo County DWI Planning Council, Albuquerque/Bernalillo County Library Advisory Board, and the Board of Albuquerque's Italian Film Festival. This will be her third 3 year term expiring May 12, 2018.

Attachments:

- Toni L bio sketch for PG 2012 (DOC)

Staff Analysis Summary:

Board of County Commissioners Julie A Baca Meeting Pending 05/12/2015
5:00 PM

Toni L. Martorelli

Biographical Sketch

Toni L. Martorelli

1750 Shadyside Dr. SW
 Albuquerque, NM 87105
 505-877-2586 (home)
 505-250-2238 (mobile)
tmartorelli@stargroupconsulting.com

Toni is the Vice President for Public Policy in STAR Group LLC, a national consulting group specializing in private and public sector strategic planning and business improvement.

Toni has served as the Chief of Staff to the Senate Pro Tempore of the New Mexico State Senate, as the Director of the City of Albuquerque's Department of Family and Community Services as well as its Director of Cultural Services.

As the Director of the New Mexico Governor's Office of Children, she designed, implemented, and directed a new office to coordinate state services for children and youth and advised the Governor on social service issues.

She has been a facilitator for the National Governor's Association, has presented at the International City/County Management Association, and been selected to contribute to important public policy conversations at the Aspen Institute, and forums organized by the Annie E. Casey, Rockefeller and Danforth Foundations.

When she returned from a year of teaching U.S. Armed Forces personnel in South Korea, Toni taught high school and middle school for the Albuquerque Public Schools and served as their Coordinator of Board and Community Relations, Executive Assistant to the Superintendent, Director of Human Services Collaboratives and Legislative Liaison.

In addition to serving on the Albuquerque Museum Foundation's Board of Directors, she has been a member and officer of numerous state and local boards and commissions, including the NM Children's Trust Fund, the NM Juvenile Justice Advisory Committee, Albuquerque YWCA, Albuquerque Public Schools Foundation, Albuquerque Guild of the Santa Fe Opera, the Bernalillo County DWI Planning Council, Albuquerque/Bernalillo County Library Advisory Board, and the Board of Albuquerque's Italian Film Festival.

Education: M.A. (University of New Mexico) B.A. (Montclair State College, Montclair, New Jersey.) She also attended Harvard's JFK School of Government's Program for Senior Executives in State and Local Government and served on their Alumni Association Board of Directors.

5/4/2015



Board of County Commissioners (BCC)

Meeting: 05/12/15 05:00 PM

Department: Commission
Prepared By: Jim Moreno
Director: Roger Paul
DCM: Roger Paul

Title: Public Works Selection Advisory Committee

Action:

Motion to approve appointments to the Public Works Selection Advisory Committee.

Summary:

The County Public Works Selection Advisory Committee is authorized through Section 2-398 of the County Code. The duties of the Committee are to render advice on the selection of professional architectural, engineering and other design professional services required on Public Works projects. The Committee is comprised of five members to include a citizen-at-large not associated with the County or any professional firm. Members are selected from County staff and the citizen-at-large and alternate shall serve two-year terms.

If approved, the existing citizen-at-large members, Roger Zimmerman, Ph.D., P.E., Tim B. Castillo and Alex Webb are nominated to serve a successive term. Many of the issues brought before the Committee will benefit from their educational background and experience as engineers. The duties of the Committee are to render advice on the selection of professional architectural, engineering and other design professional services required on all Public Works projects. Nominations for the years 2015-2016 follow.

1. Horizontal construction/Citizen-At-Large Roger M. Zimmerman, Ph.D., P.E.; Alternate-Jack D. Maddox
2. Vertical construction/Citizen-At-Large Tim B. Castillo.; Alternate-Alex Webb
3. Deputy County Manager for Public Works; Alternate-Infrastructure Planning Geo Resources Director
4. Public Works Technical Services Director; Alternate-Operations and Maintenance Director
5. Assigned Technical Services Section Manager
6. Senior Buyer; Alternate-Purchasing Director

Departments in other divisions may have procurements for professional services that warrant utilizing this 'Selection Advisory Committee' process. The use of alternates under Section 2-398 allows the respective Deputy County Manager, Department Director, and assigned Section Manager that are applicable to the procurement to sit on the Selection Advisory Committee in lieu of the Public Works Division staff presented above. As an example, for a Parks & Recreation trail project, the DCM for Community Services, the P&R Director, and the assigned P&R section manager would sit on the committee.

Staff requests the Board's approval of the list of appointments as presented, including the approval of the use of alternates from other departments for their applicable projects.

Attachments:

- zimmerman resume (DOC)
- maddox (DOCX)
- Castillo Resume (PDF)
- Webb Resume (PDF)

Staff Analysis Summary:

Purchasing Natara Landrau Review Completed 05/06/2015 9:33 AM

No comment required, however proper Purchasing procedures will be followed for any and all related procurements, Natara Landrau, Purchasing Administrator, 05/06/2015.

Risk Management Veronica Espinosa Review Completed 05/06/2015 10:38 AM

Risk Management has reviewed, with no additional comment, the proposed motion. Veronica C. Espinosa, Fiscal Officer, 5/6/2015

Finance Shirley Ragin Review Completed 05/07/2015 6:23 PM

Reviewed and recommend approval of the appointments to the Public Works Selection Advisory Committee. SMR 5/7/2015

Public Works Roger Paul Review Completed 05/08/2015 8:52 AM

In accordance with the County Code, approval of the membership of the Public Works Selection Advisory Committee by the BCC is required biannually. The membership as proposed allows for committees to sit and advise on both horizontal projects and vertical projects. I recommend approval. RAP 5/7/15

Legal Randy Autio Review Completed 05/08/2015 4:04 PM

Approved as to legal form

County Manager Patricia Chandler Review Completed 05/08/2015 4:12 PM

I recommend Board approval. T.Z. 05/08/2015

Board of County Commissioners Julie A Baca Meeting Pending 05/12/2015 5:00 PM

RESUME

Roger M. Zimmerman, Ph. D., P. E.

Engineering Analyses, LLC
1600 Torribio Ct. NE
Albuquerque, NM 87112
e-mail: rmzimme@aol.com

Phone: (505)-292-3009 (B)
Phone: (505)-292-5734 (H)
Fax: (505)-298-8902

Born: Rehoboth, New Mexico, May 15, 1936

EXPERIENCE BASE

- More than 20 years in project management assignments including proposal preparation, technical supervision, and full range of planning, scheduling, personnel assignments, progress and final reports, and budgeting responsibilities for projects, many involving millions of dollars.
- Seven years administrative experience in university environment including serving as Acting Dean of Engineering.
- Over 15 years undergraduate and graduate instruction in solid mechanics, structural dynamics, structural analyses, materials testing, and steel and concrete design.
- Extensive testing, analyses, and documentation on:
 - thermal and mechanical phenomena associated with conventional weapon induced damages to underground facilities
 - applications of high tech mechanical shocks to qualify components and structural subsystems for weapons use
 - hardware and analyses for pyrotechnic shock simulations
 - thermal and mechanical behavior of welded tuffs to explore potentials for storage of commercial nuclear wastes
 - investigations of mining effects in welded tuffs in typical nuclear waste configuration
 - responses of anthropomorphic dummies and cadavers subjected to side and rear impacts
 - developments of triaxial strengths of concrete materials
 - effects of padding in school bus seat safety investigations
 - measuring vibration properties of bridges that might be subjected to earthquakes.
- Planned, managed collection, and analyzed data from over 900 sensors used to transmit PCM formatted thermal and mechanical data from ballistic missiles and targets.
- Supervised systems integration of Synthetic Aperture Radar (SAR) based module into conventional bomb unit that included obtaining flight certification from the USAF Seek Eagle Office and coordination with USAF flight units.
- Supervised numerical modeling efforts to predict behavior of materials or structures for tests involving rock mechanics, bomb structural analyses, and concentrated heat source induced combustion.

- Developed G-tunnel Underground Facility as full-scale nuclear waste repository investigation facility at the Nevada Test Site.
- Developed new high-tech ultrasonics inspection technique for Space Shuttle tiles.
- Developed diamond toothed chain saw to cut smooth, planar slots in welded tuffs
- Developed new method for triaxial testing of concretes.
- Defined environmental test requirements (mechanical, thermal, electrical, electromagnetic, humidity) for preparation of hardware for both air and space flight systems.
- Performed Fishbone related failure analyses on missile and related payloads.
- Organized, directed, and/or coordinated technical and professional meetings at local and state level.
- Served as expert witness in two district court cases involving traffic accidents with bodily injuries.

WORK EXPERIENCES

10/00-. Consultant: Engineering Analyses, LLC.

8/92-10/00. Project Manager and Principal Investigator, Aerospace Systems Development Center, Sandia National Laboratories.

8/88 - 8/92. Project Leader, Mechanical Shock Laboratory, Sandia National Laboratories.

4/80 - 8/88. Principal Investigator and Project Manager, Yucca Mountain Project, Sandia National Laboratories.

8/79 - 4/80. Visiting Scientist, Albuquerque Development Laboratory, Rockwell International Science Center.

7/75 - 8/79. Professor of Civil Engineering and Senior Engineer at Physical Science Laboratory, New Mexico State University.

6/74 - 7/75. Acting Dean of Engineering, New Mexico State University.

7/72 – 6/74. Associate Dean of Engineering and Professor of Civil Engineering, New Mexico State University.

7/70 – 7/72 . Assistant Dean of Engineering, and Professor of Civil Engineering, New Mexico State University.

7/67 – 7/70 . Assistant Dean of Engineering, and Associate Professor of Civil Engineering, New Mexico State University.

8/64 – 7/67. Assistant Professor of Civil Engineering, New Mexico State University.

7/63 – 7/64. Research Associate in Civil Engineering, University of Colorado.

8/59 – 7/63. Instructor in Civil Engineering, University of Colorado.

FORMAL EDUCATION

- Ph. D., Structural Mechanics, University of Colorado, 1965.
- MS, Civil Engineering, University of Colorado, 1961.
- BS, Civil Engineering, University of Colorado, 1959.
- High School, New Mexico Military Institute, 1954.

OTHER SKILLS/EXPERIENCE/ ACTIVITIES NOT LISTED ABOVE

- Board of Directors, ABET, Inc, (2001-2008)
- Commissioner to Engineering Accreditation Commission for ABET, Inc. (1996-2001).
- Invited contributor to National Research Council Study on Quality Assurance Aspects of Geotechnical Practices for Underground Radioactive Waste Storage Repositories (1989).
- Invited contributor to U. S. National committee on Rock Mechanics annual publication on Rock Mass Contributions (1988).
- Participant as evaluator for Accreditation Board for Engineering and Technology (ABET) Engineering Accreditation Teams under sponsorship of American Society of Civil Engineers (1977-83).
- NSF panelist for review of research proposals (1973-74).
- Director of Cooperative College-School Science Program for Introduction of Engineering to High-School Teachers (NSF sponsorship, 1969-70).
- Participant in NSF sponsored Summer Institutes in Advanced Mechanics at University of Colorado (1962 and 1963).
- Chairman, ACEC/NM Engineering Excellence Awards Committee, (1998-)
- Member University of Colorado College of Engineering- Engineering Advisory Council (2005-2009)

MISCELLANEOUS

- Registered Professional Engineer in New Mexico, #4402
- Security Clearance: DOE Q cleared
- New Mexico Society of Professional Engineers: National Director, 1998-2000; State President, 1996-97; Albuquerque Chapter President, 1991-92.
- New Mexico Engineering Societies Presidents Council: President 1992-93.
- American Society of Civil Engineers: President New Mexico Section, 1974-75.
- Publications (List on request): Major Topics
 - Underground Radioactive Waste Storage
 - Concrete Properties
 - Transportation Related

- Facility Damage
- Other (various topics and media).
- Book Author: KITCHEN'S OPERA HOUSE, Gallup New Mexico, December 2002. Digital 1 Presentations, Albuquerque, NM.
- Honors:
 - New Mexico Society of Professional Engineers: Engineer of Year (1992), Outstanding Engineer in Industry Award (1994); and Ingeniero Veterano de Nuevo Mexico Award (1999), Outstanding Engineer in Practice Division (2005).
 - Sandia National Laboratories: Distinguished Member of Technical Staff (1990).
 - American Society of Civil Engineers: Fellow (1989).
 - National Society of Professional Engineers: Fellow (2001).
 - National Society of Professional Engineers: Special Recognition for Exceptional Service and Leadership (2004).
 - New Mexico State University: Honor Member, Academy of Civil Engineering (2006).
 - New Mexico State University; Chapter Honor Member, Chi Epsilon (2006).
 - New Mexico State University: Cardinal Key Teacher of Year Award (1979).
 - Who's Who in Engineering (1977).
 - American Society Engineering Education: Dow Chemical Company Young Faculty Award (1969) .
 - ACEC/NM : Honoree for Best Engineering Panel Award for Engineering Excellence Awards (2008).
 - Member of Sandia National Laboratories Space Shuttle Columbia Accident. Investigation Team (2004). Recognized by Lockheed Martin Corporation.
- Initiated minority recruitment program for engineering students at NMSU (1974).
- Started Civil Engineering Honorary, Chi Epsilon, and Society of Women Engineers Student Chapters at NMSU.

February 7, 2011

Jack D. Maddox

Thirty years of progressive professional engineering and management experience in Power Plant Engineering, Resource Development, Fuel Contracting, Project Management, Generation Project Development, Environmental Reclamation, and Electric Utility Planning and Management. Broad base of experience as: Technical Manager, Project Leader, Expert Witness and Contract Negotiator. Recognized Professional Engineer with unique abilities to innovate and resolve complex issues.

PROFESSIONAL EXPERIENCE

MADDOX ENGINEERING SERVICES

President

Albuquerque, NM 1997-Present

Principal, providing engineering services for power plant siting and permitting, project development, project engineering services and engineering services for electric utility planning and management. Current Projects include: Combustion Turbine and Combined Cycle Projects in several States, Utility Distributed Generation, Biomass and Geothermal Projects in New Mexico and Solar Photovoltaic Projects in several States. Clients include major utilities, large multinational companies, regional developers and Independent Power Producers and small generation project developers

PUBLIC SERVICE COMPANY OF NEW MEXICO

Director, Special Projects

Albuquerque, NM 1974-1997

Including Electric Utility Restructuring, 100 MWe Peaking Plant and 3800 MWe Palo Verde Nuclear Plant. Expert witness on above projects.

Director, Integrated Resource Planning

Created integrated planning department with responsibility for Transmission Planning, Generation Planning, Integration and Production Modeling, and New Technology Development.

Developed and presented expert testimony on integrated planning, industry restructuring and plant decommissioning.

Responsible for all planning associated with over one billion dollar asset base electric utility.

Projects included Combustion Turbine, Distributed Generation, major Transmission and Distribution Support.

Director, Resources (Fuel, Land and Water), Environmental and Nuclear Services

Responsible for negotiation of fuel (nuclear, coal and gas), right-of-way and water contracts necessary to support all bulk power transmission and generation projects.

Negotiations involved extensive legal, political and environmental issues with State and Federal agencies, Native American agencies and governments, and State government. Contracts developed included critical resources for multi-million dollar assets and long-term fuel contracts with present value of over three billion dollars. Renegotiated major fuel contracts / savings of \$600 million dollars.

Environmental responsibilities under NEPA, CERCLA, RCRA, SARA, etc. and all state laws, permits and orders for all utility operations. Directed major cleanups/reclamation of power plant sites containing asbestos, heavy metals, PCBs, gasoline and oils and mixed waste. Directed activities under NEPA, other Federal Acts and State licensing authority for all transmission and generation projects, including litigation of appeals.

Project Manager, Palo Verde Prudence Investigation, Palo Verde Project, Geothermal and Solar Thermal Projects

Successfully completed multi-year prudence investigation of over \$900 million dollar investment in the largest nuclear power plant in the United States.

Responsible for overseeing engineering, construction and operations of PNM's ownership interest in Palo Verde Nuclear Generating Station.

Responsible for the Project Development, Engineering Design and Procurement of a 50 MWe Geothermal Project, ultimately constructed in Mexico, Joint Project manager for Plant and Well Field Development.

Project Manager for several Solar Thermal and Photovoltaic Generation Projects

BABCOCK AND WILCOX

Chemical and Nuclear Consulting Engineer

Lynchburg, Va. 1972-1974

Responsible for pressurized water reactor fluid chemistry program oversight and fluid systems start-up at TMI, Rancho Seco and Oconee 3.

Research Engineer

Responsible for MOX (plutonium fuel) research, dry and wet chemical processes of nuclear fuel production. Restart of uranium oxide fuel plant and other nuclear fuel production research.

MONSANTO COMPANY

Research Engineer St. Louis, Mo. 1965-1968

Involved in research and development of heavy duty reinforced plastics.

EDUCATION

University of New Mexico	MS	Nuclear Engineering
Washington University	BS	Chemical Engineering

PERSONAL

Society of Professional Engineers
Outstanding Engineer in Industry, NMSPE - 1995
State President- 1993-1994
New Mexico Engineering Foundation, Director- 1991-1992
Professional Engineers Industry Governor - 1990-1991
State MATHCOUNTS, Chairman - 1984-1986

First Lt, USAF Vietnam Veteran, 1969-1972, Decorated Commendation Medal, Vietnam Service Medal

Attachment: maddox (4564 : Public Works Selection Advisory Committee)

Education

1992-95	Columbia University, New York, NY Graduate School of Architecture, Planning, and Preservation
1987-91	University of New Mexico, Albuquerque, NM School of Architecture and Planning

Academic Appointments

2008-Present	University of New Mexico Albuquerque, New Mexico School of Architecture and Planning Associate Professor [promoted with tenure]
2010-Present	Director of the Art, Research, Science + Technology Digital Media Laboratory
2009-2010	Associate Director of the Art, Research, Science + Technology Digital Media Laboratory
2002-2008	Assistant Professor [tenure-track]
2005-2009	Coordinator of Undergraduate Design
2005	Co-Director Switzerland/Italy Summer Abroad Program School of Architecture and Planning
1999-2002	University of Colorado College of Architecture and Planning Boulder/ Denver, Colorado Senior Instructor
1997-1999	University of Arizona College of Architecture, Planning and Landscape Architecture Tucson, Arizona Lecturer
1995	New Jersey Institute of Technology School of Architecture Newark, New Jersey Assistant Design Critic

Professional Appointments

1996-Present	Hybrid Environments, Albuquerque, New Mexico Founder and Principal Design Director
1998	Larson Company, Tucson, Arizona.
1997-98	Gromatzky, Dupree and Associates, Tucson, Arizona
1996	Architecture Project, New York City, New York
1995	Skidmore, Owings & Merrill, New York City, New York

Invited Guest Critic

[various dates]	University of Southern California, Los Angeles, California University of Arizona, Tucson, Arizona Texas Tech University, Lubbock, Texas Arizona State University, Phoenix, Arizona Swiss Federal Institute of Technology [ETH], Zürich, Switzerland University of Colorado, Boulder, Colorado Columbia University, New York City, New York
-----------------	--

- 2012 Del Ojo al Embudo; a Digital Spatial/Cultural Cartographic Archive
The second Latin American Architecture Symposium
Tulane University, School of Architecture
(Publication forthcoming 2013)
- 2011 Cultural Cartographic Archive: empowering communities through archi-digital technology
Co-Authored Geraldine Forbes Isais
Architectural Research Centers Consortium
Lawrence Technological University
(2011, p.419-425)
- 2006 Hybrid[s]: new pedagogical applications for designing our evolving spatial environment
Proceedings SIGRADI [Sociedad Ibero-americana de Gráfica Digital]
Santiago, Chile
Universidad de Chile
(2006, p.131-136)
- 2006 Fluid Space
Self-Sufficient Housing-1st Advanced Architecture Contest,
ACTAR Publications, Barcelona, Spain
(2006, p.262-263)

Chapters in Books:

- 2008 Border Fluidity: Emergence on the New Frontier
chapter in *Fluctuating Borders: Speculations about Memory and Emergence*
Co-Authored Troy Lovata
Royal Melbourne Institute of Technology, [RMIT] Publishing
(2008, p. 44-53)
- 2006 Action Makes Place:
A Proposed Low Rider Museum and the Boundaries of Culture
chapter in *South, Volume 1*
Co-Authored Troy Lovata
Clemson University Press, Clemson, South Carolina
(2006, p.132-141)

Exhibits

- 2012 505 | Cinco Cero Cinco Exhibit
Arts League of Michigan Virgil Carr Center
Detroit, Michigan
- 2010 El Ojo del Embudo
School of Architecture + Planning Gallery
Albuquerque, New Mexico
- 2006 Self-Sufficient Housing-1st Advanced Architecture
Institute for Advance Architecture of Catalona
Barcelona, Spain
- 2003 Groupe e2 International Competition Winners
Lausanne, Switzerland
Paris, France
San Paulo, Brazil

Funded Research

- 2012 Dome Poems: Memory + Emergence
National Endowment for the Arts (Principal Investigator)
Principal Investigator, \$30,000
- 2012 USDA National Institute of Food and Agriculture (NIFA) Hispanic-Serving Institutions (HSI) Education
Grants Program
Interactive Learning Assessment System (ILAS) (Senior Investigator)
Senior Investigator, \$250,000
- 2008 Received Development Grant
"El Ojo del Embudo: Architecture, Acequias and the Community Politics of Water in Dixon, New Mexico"
Center for Regional Studies (Co-Principal Investigator)
University of New Mexico
Co-Principal Investigator, \$68,000
- 2007 Received Development Grant
Virtual Albuquerque Project- phase I + II (Principal Investigator)

Center for Regional Studies
University of New Mexico
Principal Investigator, \$68,000

ALEX WEBB

ASSISTANT PROFESSOR OF EMERGENT TECHNOLOGY
SCHOOL OF ARCHITECTURE AND PLANNING
UNIVERSITY OF NEW MEXICO
505.312.4748
awebb4@unm.edu

EDUCATION

SOUTHERN CALIFORNIA INSTITUTE OF ARCHITECTURE	2002 - 2006 MASTERS OF ARCHITECTURAL DESIGN
BERLAGE INSTITUTE	2005
COLUMBIA UNIVERSITY	2001 - 2002
COLORADO COLLEGE	1995 - 1999 BACHELOR OF ARTS - ENGLISH, FILM TRACK 1999

TEACHING EXPERIENCE

UNIVERSITY OF NEW MEXICO SCHOOL OF ARCHITECTURE AND PLANNING	2012 - PRESENT ASSISTANT PROFESSOR OF EMERGENT TECHNOLOGY
WOODBURY UNIVERSITY SCHOOL OF ARCHITECTURE	2009 - 2012 ADJUNCT FACULTY
OTIS SCHOOL OF DESIGN ARCHITECTURE / LANDSCAPE / INTERIORS PROGRAM	2010 - 2012 SENIOR LECTURER

PROFESSIONAL EXPERIENCE

TAALMAN KOCH	2012 PROJECT ARCHITECT
(M)ARCH.	2011 - 2012 PROJECT ARCHITECT
MARMOL RADZINER + ASSOCIATES	2010 PROJECT ARCHITECT
GENSLER	2005 - 2009 PROJECT DESIGNER DESIGN PERFORMANCE LEADER, Southwest Region BIM LEADER, Southwest Region
PATTERNS	2006 PROJECT DESIGNER
XEFIROTARCH	2005 FABRICATOR
COOP HIMMELB(L)AU	2004 DESIGNER
JONES, PARTNERS : ARCHITECTURE	2003 INTERM
ARCHITECTURE STUDIO	2002 INTERM

PROFESSIONAL ACCREDITATIONS

LEED ACCREDITED PROFESSIONAL	2006
------------------------------	------

NOTABLE AWARDS

FINALIST	LONDON INTERNATIONAL CREATIVE COMPETITION 2011
SECOND PLACE	VIRGIN GALACTIC SPACEPORT COMPETITION 2007
EXCELLENCE IN DESIGN AWARD	NEVADA AIA City Center Automated People Mover 2006
NEXT LA	LOS ANGELES AIA Elite Aviation Executive Jet Airport 2006
HENRY ADAMS CERTIFICATE	SCIARC, 2006 Awarded to the Second Ranking Graduate.